Mickey Leland Environmental Internship Program (MLEIP)
Advisory Committee Meeting Minutes
June 17, 2011

Members Present

Debbie Boyle, Brandi Harrison, L'Oreal Stepney, Debbie Mamula Hastings, Leonard Spearman, Melvin Wrenn

Also Present

Juanita Baldwin, Recruitment and Internship Coordinator, TCEQ

Members Absent

Melissa Applegate, Dr. James DeShaw PhD, Grant Cottington

Convening of Meeting

Debbie Boyle called the meeting to order at 12:10 p.m. Minutes for March 11, 2011 MLEIP Advisory Committee meeting were reviewed and approved.

Old Business

Need process by which to add new MLEIP Advisory Board members and remove inactive members. Debbie Boyle will draft bylaws for review by Advisory Board.

Open Discussion

Debbie Boyle reported that the annual intern conference has now been scheduled for Thursday, July 14, 2011, at TCEQ Central Offices, Park 35, Austin. This change of conference venue is a cost-savings measure supported by the MLEIP Advisory Committee. Conference agenda and lunch menu were reviewed and approved.

MLEIP funds will be used to pay for food and related conference costs; no registration fee will be collected from conference attendees. Board approved mentors participating in morning portion of conference. Regional interns will be invited to participate via video teleconference. Special tribute will be paid to Ms. Carolyn Mercer, former MLEIP Intern Coordinator, during the conference, and a commemorative plaque will be presented to Mr. Harry Mercer.

Juanita Baldwin reported that 282 candidates applied and 58 were selected as interns. Three mentor orientation sessions have been conducted at TCEQ and a series of intern teambuilding sessions are also planned. MLEIP fund balance is $6,908.64.

Adjourn

The next meeting will be scheduled for September 2011; date TBD. The meeting was adjourned at 1:35 p.m. by Debbie Boyle.