

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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Austin, Texas 78711-3087
(512)239-0102



Internet: www.tceq.texas.gov
Fax: (512)239-0111

State Title: Program Supervisor VII
Functional Title:
Job Posting: 16233
Monthly Salary: \$5258.66 - \$7500.00
Salary Group: B25
Posting Date: 04/18/2016
Close Date: 05/03/2016
Section/Division: Business Automation Section/ Information Resources Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One(1)
Position #(s): 3847

Job Description:

Supervises a Software Development Team within the Business Automation Section of the Information Resources Division (IRD) of the Texas Commission on Environmental Quality (TCEQ). Directs the activities of software development teams involved in the technical systems analysis, design, coding, testing, troubleshooting, delivery, and maintenance of computer systems. Supervises activities related to the selection, design and/or implementation of new software technologies that improve the ability to meet new software requirements. Performs supervisory duties, which includes interviewing, hiring, and developing staff, performance management, etc. Develops training plans for staff that align with project requirements, as well as individual and agency goals. Participates in strategic planning activities to ensure alignment of software development activities with agency goals. Develops and ensures the team implements improved software engineering processes in compliance with existing agency and division policies, procedures, and priorities. Communicates with and provides guidance on team functions to managers, team leaders, technical staff, team members, and customers. Provides guidance to staff on all project lifecycles phases.

Military Occupational Specialty (MOS) Codes: 25B, 255A, 255S, IT, 642X, LDO, 644X, LDO, 742X, CWO,744X, CWO, 26, 030, C4I11, ISM, 8846, and 3DoX4.

Minimum Qualifications:

Experience in the administration of a program relevant to assignment.

OR Graduation from an accredited four-year college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) with major course work in a field relevant to assignment.

Preferred Requirements:

Experience supervising or managing IT project teams.

Special Requirements:

Moving up to 30 pounds of cartographic supplies.

Traveling up to 5% of the time.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer