

## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: [jobs@tceq.texas.gov](mailto:jobs@tceq.texas.gov)  
Physical Address - 12100 Park 35 Circle, Bldg. A  
Mailing Address - P.O. Box 13087/MC-116  
Austin, Texas 78711-3087  
(512)239-0102



**Internet:** [www.tceq.texas.gov](http://www.tceq.texas.gov)

**State Title:** Engineering Specialist I  
**Functional Title:** Environmental Permit Spec I  
**Job Posting:** 16281  
Monthly Salary: \$3297.00  
Salary Group: B17  
Posting Date: 06/07/2016  
Close Date: 06/21/2016  
Section/Division: Wastewater Permitting Section/ Water Quality Division  
Work Location: 12100 Park 35 Circle, Austin, TX 78753  
Openings: One(1)  
Position #(s): 1867

### **Job Description:**

Writes basic to routine industrial state and Texas Pollutant Discharge Elimination System (TPDES) permits and participates in other permit related activities for the Texas Commission on Environmental Quality (TCEQ). Prepares basic to routine TCEQ and/or TPDES industrial individual and/or general permits and/or authorizations in accordance with state and federal rules, policies, and guidelines. Participates in training and continuing education related to industrial water quality permitting and other technical and interpersonal skills related to job duties. Communicates information concerning permits and the permitting process to agency staff, the public, and the regulated community; attends meetings, and responds to telephone calls and letters received. Responds to comments on assigned permits and revises permits and other documents as needed. Assists in preparing response to comments documents. Performs or participates in special projects as assigned. Participates in the resolution of contested permit applications by assisting senior staff or the team leader in alternative dispute resolutions or in the preparation of expert testimony for public hearings before an Administrative Law Judge or the Commission; and attends public meetings.

### **Military Occupational Specialty (MOS) Codes:**

12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1, and 8E000

### **Minimum Qualifications:**

A bachelor's degree from an accredited college or university with a major in engineering, physical science, environmental science, or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

### **Special Requirements:**

Moving up to 30 pounds of equipment/files.

Traveling up to 5% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

### **Condition of Employment:**

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer