

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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Austin, Texas 78711-3087
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Internet: www.tceq.texas.gov

State Title: **Systems Analyst V**
Functional Title:
Job Posting: **16329**
Monthly Salary: \$5622.12
Salary Group: B24
Posting Date: 07/21/2016
Close Date: 08/04/2016
Section/Division: Implementation Grants Section/ Air Quality Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One(1)
Position #(s): 0947

Job Description:

Oversees activities of projects related to the Data Management System (DMS) of the Texas Emissions Reduction Plan (TERP) of the Texas Commission on Environmental Quality (TCEQ). Plans, develops, and monitors information technology (IT) objectives for the Implementation Grants Section (IGS); identifies resources, recommends enhancement and/or maintenance of the TERP DMS; and approves budgets for work/task orders to accomplish assigned tasks. Oversees the work of other agency staff; reviews and approves contracts, work plans, budgets, and deliverables for the TERP DMS; monitors the implementation of new or enhanced methods or processes of the TERP DMS; oversees testing of database fixes and enhancements; and serves as the Implementation Grants Section (IGS) liaison with Information Resources Division (IRD) to include representing the section in work groups for matters of technical dispute. Oversees the processing of requests for data queries for Performance Measures, Public Information Requests (PIR), quality assurance, and other inquiries. Completes special projects as assigned including research, preparing special reports, and giving presentations.

Military Occupational Specialty (MOS) Codes:

25B, 53A, 181X-RL, 182X-RL, 642X-LDO, 26, 030, C4I11, ISM, 0171, and 8858

Minimum Qualifications:

Six years of full-time experience in systems administration, business process analysis and modeling, application development or system and application design.

OR A master's degree from an accredited college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), or technical college with a major in computer science, computer information systems, management information systems, mathematics or a related field plus three years of the required experience.

OR A bachelor's degree from an accredited college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), or technical college with a major in computer science, computer information systems, management information systems, mathematics or a related field plus four years of the required experience.

OR Completion of 18 semester hours (27 quarter hours) in computer science, computer information systems, management information systems, mathematics or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus five years of the required experience.

Preferred Requirements:

Experience managing IT projects.

Experience documenting data, processes, or hardware requirements.

Experience using database software.

Special Requirements:

Moving up to 20 pounds of files and reports.

Traveling up to 10 of the time.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer