

EXECUTIVE SUMMARY - ENFORCEMENT MATTER
DOCKET NO.: 2006-1649-DCL-E **TCEQ ID:** RN105020176 **CASE NO.:** 31165
RESPONDENT NAME: Chun Son Birdsong dba Birdsong Cleaners

ORDER TYPE:

<input checked="" type="checkbox"/> 1660 AGREED ORDER	<input type="checkbox"/> FINDINGS AGREED ORDER	<input type="checkbox"/> AMENDED ORDER	<input type="checkbox"/> IMMINENT AND SUBSTANTIAL ENDANGERMENT ORDER
<input type="checkbox"/> SHUTDOWN ORDER	<input type="checkbox"/> FINDINGS DEFAULT ORDER	<input type="checkbox"/> EMERGENCY ORDER	

CASE TYPE:

<input type="checkbox"/> AGRICULTURE	<input type="checkbox"/> AIR	<input type="checkbox"/> INDUSTRIAL AND HAZARDOUS WASTE	<input type="checkbox"/> MUNICIPAL SOLID WASTE
<input type="checkbox"/> OCCUPATIONAL CERTIFICATION	<input type="checkbox"/> PETROLEUM STORAGE TANKS	<input type="checkbox"/> PUBLIC WATER SUPPLY	<input type="checkbox"/> RADIOACTIVE WASTE
<input type="checkbox"/> MULTI-MEDIA (check all that apply)	<input type="checkbox"/> SEWAGE SLUDGE	<input type="checkbox"/> UNDERGROUND INJECTION CONTROL	<input type="checkbox"/> USED OIL
<input type="checkbox"/> USED OIL FILTER	<input type="checkbox"/> WATER QUALITY	<input checked="" type="checkbox"/> DRY CLEANER REGISTRATION	

SITE WHERE VIOLATION(S) OCCURRED: Birdsong Cleaners, 310 East Avenue D, Copperas Cove, Coryell County

TYPE OF OPERATION: Dry cleaning drop station facility

SMALL BUSINESS: Yes No

OTHER SIGNIFICANT MATTERS: There are no complaints. There is no record of additional pending enforcement actions regarding this facility location.

INTERESTED PARTIES: No one other than the ED and the Respondent has expressed an interest in this matter.

COMMENTS RECEIVED: The *Texas Register* comment period expired on January 29, 2007. No comments were received.

CONTACTS AND MAILING LIST:

TCEQ Attorney/SEP Coordinator: None

TCEQ Enforcement Coordinator: Ms. Cari-Michel La Caille, Enforcement Division, Enforcement Section II, MC 219, (512) 239-1387; Mr. Steven Lopez, Enforcement Division, MC 219, (512) 239-1896

TCEQ Field Investigator: Ms. Diane Massey, Waco Regional Office, MC R-09, (254) 751-0335

Respondent: Ms. Chun Son Birdsong, Owner, Birdsong Cleaners, 310 East Avenue D, Copperas Cove, Texas 76522

Respondent's Attorney: Not represented by counsel on this enforcement matter

VIOLATION SUMMARY CHART:

VIOLATION INFORMATION	PENALTY CONSIDERATIONS	CORRECTIVE ACTIONS TAKEN/REQUIRED
<p>Type of Investigation: <input type="checkbox"/> Complaint <input checked="" type="checkbox"/> Routine <input type="checkbox"/> Enforcement Follow-up <input type="checkbox"/> Records Review</p> <p>Date of Complaint Relating to this Case: None</p> <p>Date of Investigation Relating to this Case: June 6, 2006</p> <p>Date of NOE Relating to this Case: August 25, 2006 (NOE)</p> <p>Background Facts: This was a routine investigation. One violation was documented.</p> <p>WASTE</p> <p>Failed to complete and submit the required registration form to the TCEQ for the Facility [30 TEX. ADMIN. CODE § 337.10(a) and TEX. HEALTH & SAFETY CODE § 374.102].</p>	<p>Total Assessed: \$1,067</p> <p>Total Deferred: \$214 <input checked="" type="checkbox"/> Expedited Settlement <input type="checkbox"/> Financial Inability to Pay</p> <p>SEP Conditional Offset: \$0</p> <p>Total Paid (Due) to General Revenue: \$214 (remaining \$639 due in 3 monthly payments of \$213 each)</p> <p>Site Compliance History Classification: <input type="checkbox"/> High <input type="checkbox"/> Avg. <input type="checkbox"/> Poor</p> <p>Person Compliance History Classification: <input type="checkbox"/> High <input type="checkbox"/> Avg. <input type="checkbox"/> Poor</p> <p>Major Source: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Applicable Penalty Policy: September 2002</p>	<p>Corrective Actions Taken:</p> <p>The Executive Director recognizes that Ms. Birdsong completed and submitted the required registration form for the Facility on September 7, 2006.</p>



Policy Revision 2 (September 2002)

Penalty Calculation Worksheet (PCW)

PCW Revision May 19, 2005

DATES	Assigned	05-Sep-2006	Screening	12-Sep-2006	EPA Due	
	PCW	19-Sep-2006				

RESPONDENT/FACILITY INFORMATION	
Respondent	Chun Son Birdsong dba Birdsong Cleaners
Reg. Ent. Ref. No.	RN105020176
Facility/Site Region	9-Waco
Major/Minor Source	Minor Source

CASE INFORMATION			
Enf./Case ID No.	31165	No. of Violations	1
Docket No.	2006-1649-DCL-E	Order Type	1660
Media Program(s)	Drycleaner	Enf. Coordinator	Cari-Michel La Caille
Multi-Media		EC's Team	Enforcement Team 4
Admin. Penalty \$ Limit Minimum	\$0	Maximum	\$50

Penalty Calculation Section

TOTAL BASE PENALTY (Sum of violation base penalties) Subtotal 1 **\$1,185**

ADJUSTMENTS (+/-) TO SUBTOTAL 1

Subtotals 2-7 are obtained by multiplying the Total Base Penalty (Subtotal 1) by the indicated percentage.

Compliance History 0% Enhancement Subtotals 2, 3, & 7 **\$0**

Notes: The respondent has not had any other enforcement actions within the last five years.

Culpability No 0% Enhancement Subtotal 4 **\$0**

Notes: The respondent does not meet the culpability criteria.

Good Faith Effort to Comply 10% Reduction Subtotal 5 **-\$119**

	Before NOV	NOV to EDRP/Settlement Offer
Extraordinary		
Ordinary		X
N/A		(mark with a small x)

Notes: The respondent completed and submitted the required registration form on September 7, 2006.

Economic Benefit 0% Enhancement* Subtotal 6 **\$0**

Total EB Amounts	\$13	*Capped at the Total EB \$ Amount
Approx. Cost of Compliance	\$250	

SUM OF SUBTOTALS 1-7 Final Subtotal **\$1,067**

OTHER FACTORS AS JUSTICE MAY REQUIRE Adjustment **\$0**

Reduces or enhances the Final Subtotal by the indicated percentage. (Enter number only; e.g. -30 for -30%.)

Notes:

Final Penalty Amount **\$1,067**

STATUTORY LIMIT ADJUSTMENT Final Assessed Penalty **\$1,067**

DEFERRAL 20% Reduction Adjustment **-\$214**

Reduces the Final Assessed Penalty by the indicated percentage. (Enter number only; e.g. 20 for 20% reduction.)

Notes: Deferral offered for expedited settlement.

PAYABLE PENALTY **\$853**

Screening Date 12-Sep-2006 **Docket No.** 2006-1649-DCL-E **PCW**
Respondent Chun Son Birdsong dba Birdsong Cleaners *Policy Revision 2 (September 2002)*
Case ID No. 31165 *PCW Revision May 19, 2005*
Reg. Ent. Reference No. RN105020176
Media [Statute] Drycleaner
Enf. Coordinator Carl-Michel La Caille

Compliance History Worksheet

>> **Compliance History Site Enhancement (Subtotal 2)**

Component	Number of...	Enter Number Here	Adjust.
NOVs	Written NOVs with same or similar violations as those in the current enforcement action <i>(number of NOVs meeting criteria)</i>	0	0%
	Other written NOVs	0	0%
Orders	Any agreed final enforcement orders containing a denial of liability <i>(number of orders meeting criteria)</i>	0	0%
	Any adjudicated final enforcement orders, agreed final enforcement orders without a denial of liability, or default orders of this state or the federal government, or any final prohibitory emergency orders issued by the commission	0	0%
Judgments and Consent Decrees	Any non-adjudicated final court judgments or consent decrees containing a denial of liability of this state or the federal government <i>(number of judgements or consent decrees meeting criteria)</i>	0	0%
	Any adjudicated final court judgments and default judgments, or non-adjudicated final court judgments or consent decrees without a denial of liability, of this state or the federal government	0	0%
Convictions	Any criminal convictions of this state or the federal government <i>(number of counts)</i>	0	0%
Emissions	Chronic excessive emissions events <i>(number of events)</i>	0	0%
Audits	Letters notifying the executive director of an intended audit conducted under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 <i>(number of audits for which notices were)</i>	0	0%
	Disclosures of violations under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 <i>(number of audits for which violations were disclosed)</i>	0	0%
Other	<i>Please Enter Yes or No</i>		
	Environmental management systems in place for one year or more	no	0%
	Voluntary on-site compliance assessments conducted by the executive director under a special assistance program	no	0%
	Participation in a voluntary pollution reduction program	no	0%
	Early compliance with, or offer of a product that meets future state or federal government environmental requirements	no	0%

Adjustment Percentage (Subtotal 2) 0%

>> **Repeat Violator (Subtotal 3)**

No

Adjustment Percentage (Subtotal 3) 0%

>> **Compliance History Person Classification (Subtotal 7)**

N/A

Adjustment Percentage (Subtotal 7) 0%

>> **Compliance History Summary**

Compliance History Notes

The respondent has not had any other enforcement actions within the last five years.

Total Adjustment Percentage (Subtotals 2, 3, & 7) 0%

Screening Date	12-Sep-2006	Docket No.	2006-1649-DCL-E	PCW
Respondent	Chun Son Birdsong dba Birdsong Cleaners		Policy Revision 2 (September 2002)	
Case ID No.	31165	PCW Revision May 19, 2005		
Reg. Ent. Reference No.	RN105020176			
Media [Statute]	Drycleaner			
Enf. Coordinator	Cari-Michel La Caille			
Violation Number	1			
Primary Rule Cite(s)	30 Tex. Admin. Code § 337.10(a)			
Secondary Rule Cite(s)	Tex. Health & Safety Code § 374.102			
Violation Description	The respondent failed to complete and submit the required registration form to the TCEQ for a dry cleaning and/or drop station facility.			
Base Penalty				\$50

>> **Environmental, Property and Human Health Matrix**

		Harm			
Release		Major	Moderate	Minor	
OR	Actual				Percent <input type="text"/>
	Potential				

>> **Programmatic Matrix**

		Major	Moderate	Minor	
	Falsification	X			Percent <input type="text" value="10%"/>

Matrix Notes

Adjustment

Base Penalty Subtotal

Violation Events

Number of Violation Events

mark only one use a small x	daily	X
	monthly	
	quarterly	
	semiannual	
	annual	
	single event	

Violation Base Penalty

Two hundred thirty-seven daily events are recommended from the September 1, 2005 deadline to the April 26, 2006 deadline established by the TCEQ letter dated March 24, 2006.

Economic Benefit (EB) for this violation		Statutory Limit Test	
Estimated EB Amount	<input type="text" value="\$13"/>	Violation Final Penalty Total	<input type="text" value="\$1,067"/>
This violation Final Assessed Penalty (adjusted for limits)		<input type="text" value="\$1,067"/>	

Economic Benefit Worksheet

Respondent: Chun Son Birdsong dba Birdsong Cleaners
 Case ID No: 31165
 Reg. Ent. Reference No: RN105020176
 Media [Statute]: Drycleaner
 Violation No: 1

Percent Interest	Years of Depreciation
5.0	15

Item Description	Item Cost	Date Required	Final Date	Yrs	Interest Saved	Onetime Costs	EB Amount
Delayed Costs							
Equipment				0.0	\$0	\$0	\$0
Buildings				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0
Engineering/construction				0.0	\$0	\$0	\$0
Land				0.0	\$0	n/a	\$0
Record Keeping System				0.0	\$0	n/a	\$0
Training/Sampling				0.0	\$0	n/a	\$0
Remediation/Disposal				0.0	\$0	n/a	\$0
Permit Costs	\$250	01-Sep-2005	07-Sep-2006	1.0	\$13	n/a	\$13
Other (as needed)				0.0	\$0	n/a	\$0

Notes for DELAYED costs: The estimated cost to register a dry cleaning or drop station facility annually. The date required is the date that the completed registration form was due and the final date is the date the respondent came into compliance.

Avoided Costs		ANNUALIZE [1] avoided costs before entering item (except for one-time avoided costs)					
Disposal				0.0	\$0	\$0	\$0
Personnel				0.0	\$0	\$0	\$0
Inspection/Reporting/Sampling				0.0	\$0	\$0	\$0
Supplies/equipment				0.0	\$0	\$0	\$0
Financial Assurance [2]				0.0	\$0	\$0	\$0
ONE-TIME avoided costs [3]				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0

Notes for AVOIDED costs

Approx. Cost of Compliance \$250

TOTAL \$13

Compliance History

Customer/Respondent/Owner-Operator:	CN603079609	BIRDSONG, CHUN SON	Classification:	Rating:
Regulated Entity:	RN105020176	BIRDSONG CLEANERS	Classification:	Site Rating:
ID Number(s):	INDUSTRIAL AND HAZARDOUS WASTE GENERATION		EPA ID	TXR000075937
Location:	310 E AVENUE D, COPPERAS COVE, TX, 76522		Rating Date: September 01 06 Repeat Violator: NO	
TCEQ Region:	REGION 09 - WACO			
Date Compliance History Prepared:	September 06, 2006			
Agency Decision Requiring Compliance History:	Enforcement			
Compliance Period:	September 06, 2001 to September 06, 2006			
TCEQ Staff Member to Contact for Additional Information Regarding this Compliance History				
Name:	Cari-Michel La Caille	Phone:	512-239-1387	

Site Compliance History Components

- | | |
|--|-----|
| 1. Has the site been in existence and/or operation for the full five year compliance period? | Yes |
| 2. Has there been a (known) change in ownership of the site during the compliance period? | No |
| 3. If Yes, who is the current owner? | N/A |
| 4. If Yes, who was/were the prior owner(s)? | N/A |
| 5. When did the change(s) in ownership occur? | N/A |

Components (Multimedia) for the Site :

- A. Final Enforcement Orders, court judgements, and consent decrees of the state of Texas and the federal government.
N/A
 - B. Any criminal convictions of the state of Texas and the federal government.
N/A
 - C. Chronic excessive emissions events.
N/A
 - D. The approval dates of investigations. (CCEDS Inv. Track. No.)
N/A 1 08/30/2006 (509727)
 - E. Written notices of violations (NOV). (CCEDS Inv. Track. No.)
N/A
 - F. Environmental audits.
N/A
 - G. Type of environmental management systems (EMSs).
N/A
 - H. Voluntary on-site compliance assessment dates.
N/A
 - I. Participation in a voluntary pollution reduction program.
N/A
 - J. Early compliance.
N/A
- Sites Outside of Texas
N/A

Mathematical Analysis

Chapter 1

Real Numbers and the Real Line

Section 1.1: The Real Number System

1.1.1

1.1.2

1.1.3

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TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



**IN THE MATTER OF AN
ENFORCEMENT ACTION
CONCERNING
CHUN SON BIRDSONG DBA
BIRDSONG CLEANERS
RN105020176**

§
§
§
§
§
§

**BEFORE THE

TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY**

**AGREED ORDER
DOCKET NO. 2006-1649-DCL-E**

I. JURISDICTION AND STIPULATIONS

At its _____ agenda, the Texas Commission on Environmental Quality ("the Commission" or "TCEQ") considered this agreement of the parties, resolving an enforcement action regarding Chun Son Birdsong dba Birdsong Cleaners ("Ms. Birdsong") under the authority of TEX. HEALTH & SAFETY CODE ch. 374 and TEX. WATER CODE ch. 7. The Executive Director of the TCEQ, through the Enforcement Division, and Ms. Birdsong appear before the Commission and together stipulate that:

1. Ms. Birdsong owns and operates a dry cleaning drop station facility at 310 East Avenue D in Copperas Cove, Coryell County, Texas (the "Facility").
2. The TCEQ has general authority to regulate the Facility pursuant to TEX. HEALTH & SAFETY CODE § 374.051.
3. The Commission and Ms. Birdsong agree that the Commission has jurisdiction to enter this Agreed Order, and that Ms. Birdsong is subject to the Commission's jurisdiction.
4. Ms. Birdsong received notice of the violations alleged in Section II ("Allegations") on or about August 30, 2006.
5. The occurrence of any violation is in dispute and the entry of this Agreed Order shall not constitute an admission by Ms. Birdsong of any violation alleged in Section II ("Allegations"), nor of any statute or rule.
6. An administrative penalty in the amount of One Thousand Sixty-Seven Dollars (\$1,067) is assessed by the Commission in settlement of the violations alleged in Section II ("Allegations"). Ms. Birdsong has paid Two Hundred Fourteen Dollars (\$214) of the administrative penalty and Two Hundred Fourteen Dollars (\$214) is deferred contingent upon Ms. Birdsong's timely and satisfactory compliance with all the terms of this Agreed Order. The deferred amount will be waived upon full

The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

It is essential to ensure that all data is properly documented and stored in a secure manner. This includes maintaining backup copies and implementing robust security protocols to protect sensitive information.

The second section focuses on the role of technology in streamlining operations and improving efficiency. It highlights the benefits of using cloud-based solutions and automation tools.

Regular audits and reviews are crucial for identifying potential risks and ensuring compliance with relevant regulations. This process helps to maintain the integrity and reliability of the organization's financial statements.

Effective communication and collaboration between departments are key to achieving organizational goals. It is important to establish clear lines of responsibility and foster a culture of open communication.

The final part of the document provides a summary of the key findings and recommendations. It stresses the importance of continuous improvement and staying up-to-date with industry trends.

In conclusion, the document outlines a comprehensive framework for managing financial and operational aspects of the organization. It provides a clear roadmap for success and emphasizes the importance of proactive management and strategic planning.

compliance with the terms of this Agreed Order. If Ms. Birdsong fails to timely and satisfactorily comply with all requirements of this Agreed Order, including the payment schedule, the Executive Director may require Ms. Birdsong to pay all or part of the deferred penalty.

The remaining amount of Six Hundred Thirty-Nine Dollars (\$639) of the administrative penalty shall be payable in 3 monthly payments of Two Hundred Thirteen Dollars (\$213) each. The next monthly payment shall be paid within 30 days after the effective date of this Agreed Order. The subsequent payments shall each be paid not later than 30 days following the due date of the previous payment until paid in full. If Ms. Birdsong fails to timely and satisfactorily comply with the payment requirements of this Agreed Order, the Executive Director may, at the Executive Director's option, accelerate the maturity of the remaining installments, in which event the unpaid balance shall become immediately due and payable without demand or notice. In addition, the failure of Ms. Birdsong to meet the payment schedule of this Agreed Order constitutes the failure by Ms. Birdsong to timely and satisfactorily comply with all the terms of this Agreed Order.

7. Any notice and procedures which might otherwise be authorized or required in this action are waived in the interest of a more timely resolution of the matter.
8. The Executive Director of the TCEQ and Ms. Birdsong have agreed on a settlement of the matters alleged in this enforcement action, subject to the approval of the Commission.
9. The Executive Director recognizes that Ms. Birdsong completed and submitted the required registration form for the Facility on September 7, 2006.
10. The Executive Director may, without further notice or hearing, refer this matter to the Office of the Attorney General of the State of Texas ("OAG") for further enforcement proceedings if the Executive Director determines that Ms. Birdsong has not complied with one or more of the terms or conditions in this Agreed Order.
11. This Agreed Order shall terminate five years from its effective date or upon compliance with all the terms and conditions set forth in this Agreed Order, whichever is later.
12. The provisions of this Agreed Order are deemed severable and, if a court of competent jurisdiction or other appropriate authority deems any provision of this Agreed Order unenforceable, the remaining provisions shall be valid and enforceable.

II. ALLEGATIONS

As owner and operator of the Facility, Ms. Birdsong is alleged to have failed to complete and submit the required registration form to the TCEQ for the Facility, in violation of 30 TEX. ADMIN. CODE § 337.10(a) and TEX. HEALTH & SAFETY CODE § 374.102, as documented during an investigation conducted on June 6, 2006.

1. The first part of the document is a letter from the author to the editor, dated 10/10/1954. The letter is addressed to the Editor of the Journal of the American Medical Association, Chicago, Illinois. The author is Dr. J. H. [Name obscured] of the University of [State obscured].

2. The second part of the document is a letter from the editor to the author, dated 10/15/1954. The letter is addressed to Dr. J. H. [Name obscured] of the University of [State obscured].

3. The third part of the document is a letter from the author to the editor, dated 10/20/1954. The letter is addressed to the Editor of the Journal of the American Medical Association, Chicago, Illinois. The author is Dr. J. H. [Name obscured] of the University of [State obscured].

4. The fourth part of the document is a letter from the editor to the author, dated 10/25/1954. The letter is addressed to Dr. J. H. [Name obscured] of the University of [State obscured].

5. The fifth part of the document is a letter from the author to the editor, dated 10/30/1954. The letter is addressed to the Editor of the Journal of the American Medical Association, Chicago, Illinois. The author is Dr. J. H. [Name obscured] of the University of [State obscured].

6. The sixth part of the document is a letter from the editor to the author, dated 11/5/1954. The letter is addressed to Dr. J. H. [Name obscured] of the University of [State obscured].

7. The seventh part of the document is a letter from the author to the editor, dated 11/10/1954. The letter is addressed to the Editor of the Journal of the American Medical Association, Chicago, Illinois. The author is Dr. J. H. [Name obscured] of the University of [State obscured].

8. The eighth part of the document is a letter from the editor to the author, dated 11/15/1954. The letter is addressed to Dr. J. H. [Name obscured] of the University of [State obscured].

9. The ninth part of the document is a letter from the author to the editor, dated 11/20/1954. The letter is addressed to the Editor of the Journal of the American Medical Association, Chicago, Illinois. The author is Dr. J. H. [Name obscured] of the University of [State obscured].

III. DENIALS

Ms. Birdsong generally denies each allegation in Section II ("Allegations").

IV. ORDERING PROVISIONS

1. It is, therefore, ordered by the TCEQ that Ms. Birdsong pay an administrative penalty as set forth in Section I, Paragraph 6 above. The payment of this administrative penalty and Ms. Birdsong's compliance with all the terms and conditions set forth in this Agreed Order resolve only the allegations in Section II. The Commission shall not be constrained in any manner from requiring corrective action or penalties for violations which are not raised here. Administrative penalty payments shall be made payable to "TCEQ" and shall be sent with the notation "Re: Chun Son Birdsong dba Birdsong Cleaners, Docket No. 2006-1649-DCL-E" to:

Financial Administration Division, Revenues Section
Attention: Cashier's Office, MC 214
Texas Commission on Environmental Quality
P.O. Box 13088
Austin, Texas 78711-3088
2. The provisions of this Agreed Order shall apply to and be binding upon Ms. Birdsong. Ms. Birdsong is ordered to give notice of the Agreed Order to personnel who maintain day-to-day control over the Facility operations referenced in this Agreed Order.
3. If Ms. Birdsong fails to comply with any of the Ordering Provisions in this Agreed Order within the prescribed schedules, and that failure is caused solely by an act of God, war, strike, riot, or other catastrophe, Ms. Birdsong's failure to comply is not a violation of this Agreed Order. Ms. Birdsong shall have the burden of establishing to the Executive Director's satisfaction that such an event has occurred. Ms. Birdsong shall notify the Executive Director within seven days after Ms. Birdsong becomes aware of a delaying event and shall take all reasonable measures to mitigate and minimize any delay.
4. The Executive Director may grant an extension of any deadline in this Agreed Order or in any plan, report, or other document submitted pursuant to this Agreed Order, upon a written and substantiated showing of good cause. All requests for extensions by Ms. Birdsong shall be made in writing to the Executive Director. Extensions are not effective until Ms. Birdsong receives written approval from the Executive Director. The determination of what constitutes good cause rests solely with the Executive Director.
5. This Agreed Order, issued by the Commission, shall not be admissible against Ms. Birdsong in a civil proceeding, unless the proceeding is brought by the OAG to: (1) enforce the terms of this Agreed Order; or (2) pursue violations of a statute within the Commission's jurisdiction, or of a rule adopted or an order or permit issued by the Commission under such a statute.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business and for the protection of the interests of all parties involved.

RECORDS MANAGEMENT

Records management is a critical component of any organization's operations. It involves the systematic control of the creation, use, and disposal of records. This process ensures that information is accessible when needed and is protected from loss or unauthorized access. Effective records management also helps in reducing costs and improving efficiency.

IMPORTANCE OF RECORDS MANAGEMENT

There are several reasons why records management is so important. First, it provides a reliable source of information for decision-making. Second, it helps in legal compliance and dispute resolution. Third, it ensures the continuity of operations in the event of a disaster. Finally, it helps in identifying trends and improving organizational performance.

Records management also plays a key role in protecting sensitive information. By implementing proper security measures, organizations can prevent data breaches and ensure that confidential information remains secure. Additionally, records management helps in managing the volume of data generated by an organization, ensuring that only relevant information is retained.

Another important aspect of records management is the regular review and updating of records. This process helps in identifying obsolete records that can be safely deleted, thereby saving space and reducing costs. It also ensures that records are up-to-date and reflect the current state of the organization.

In conclusion, records management is a vital function for any organization. It not only helps in protecting information but also in improving efficiency and reducing costs. By implementing a robust records management system, organizations can ensure that their information is secure, accessible, and up-to-date.

6. This agreement may be executed in multiple counterparts, which together shall constitute a single original instrument. Any executed signature page to this Agreement may be transmitted by facsimile transmission to the other parties, which shall constitute an original signature for all purposes.
7. Under 30 TEX. ADMIN. CODE § 70.10(b), the effective date is the date of hand-delivery of the Order to Ms. Birdsong, or three days after the date on which the Commission mails notice of the Order to Ms. Birdsong, whichever is earlier. The Chief Clerk shall provide a copy of this Agreed Order to each of the parties.

SIGNATURE PAGE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

For the Commission

For the Executive Director

Date

I, the undersigned, have read and understand the attached Agreed Order. I am authorized to agree to the attached Agreed Order on behalf of the entity, if any, indicated below my signature, and I do agree to the terms and conditions specified therein. I further acknowledge that the TCEQ, in accepting payment for the penalty amount, is materially relying on such representation.

I also understand that my failure to comply with the Ordering Provisions, if any, in this order and/or my failure to timely pay the penalty amount, may result in:

- A negative impact on my compliance history;
- Greater scrutiny of any permit applications submitted by me;
- Referral of this case to the Attorney General's Office for contempt, injunctive relief, additional penalties, and/or attorney fees, or to a collection agency;
- Increased penalties in any future enforcement actions against me;
- Automatic referral to the Attorney General's Office of any future enforcement actions against me; and
- TCEQ seeking other relief as authorized by law.

In addition, any falsification of any compliance documents may result in criminal prosecution.

Signature

Date

Name (Printed or typed)
Authorized Representative of
Chun Son Birdsong dba Birdsong Cleaners

Title

Instructions: Send the original, signed Agreed Order with penalty payment to the Financial Administration Division, Revenues Section at the address in Section IV, Paragraph 1 of this Agreed Order.

12/10/27

D. H. [Signature]

Dear Sir, I have the pleasure to inform you that the same has been forwarded to the proper authorities for their consideration.

I am, Sir, very respectfully,
Your obedient servant,

[Signature]

Very truly yours,
[Signature]

[Signature]

[Signature]

[Signature]