Texas Commission On Environmental Quality AGENDA ITEM REQUEST

AGENDA REQUESTED: April 25, 2007 DATE OF REQUEST: March 8, 2007

NAME & NUMBER OF PERSON TO CONTACT REGARDING CHANGES TO

THIS REQUEST, IF NEEDED: Barbara Mayer at 239-4739

CAPTION: Docket No. 2007-0355- MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [David Timberger]

Chief Clerk must send Notice of Application/Hearing:

Type of Matter:

County:

Uncontested:

Contested:

Kevin McCalla, Director General Law Division

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To:

Glenn W. Shankle, Executive Director

Date: March 29, 2007

David Timberger, Personnel Attorney General Law Division

Kevin McCalla, Director General Law Division

Stephanie Bergeron Perdue, Deputy Director

Office of Legal Services

Caption:

Docket No. 2007-0355- MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

Glenn Shankle, Executive Director

Date: Ayn. 1. 4. 2007

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

- (1) "Gift" means a donation of money or property.
- (2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

- (1) the minutes of the governing board of the agency; or
- (2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit B

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY DECLARATION OF THIRD PARTY REIMBURSEMENT

Over \$500.00

	* * * * * * * * * * * * * * * * * * * *						
REIMBURSING TRAVELERS ORGANIZATION NAME	DATES OF TRAVEL	DESTINATION		DATE RECEIVED	REIMBURSED	.*	REIMBURSED TOTAL
Association of State Cedilote, Marshall and Territorital Solid Waste Management	12/03/06-12/05/0	6 Savannah, Ga	ASTSWMO Removal at Federal Facilities Symposium	03/06/07			
Officials			•				
•							\$1,441.02
	•				Transportation: Air:	\$119.55 \$972.00	51,11102
					Meals: Lodging:	\$141.39 \$208.08	
Association of State Cedilote, Marshall and Territorial Solid	02/26/07-02/28/0	7 Washington, DC	ASTSWMO Removal Action Focus Group	03/19/07		:	
Waste Management Officials			Meeting				
Officials		•					
	•						\$959.57
					Transportation:	\$96.45	5959.57
					Air:	\$240.60	
					Meals:	\$192.00	
					Lodging:	\$430.52	
Association of State Cordell, Melissa and Territorial Solid	11/01/06-11/03/0	6 Kansas City, Ks	All Appropriate Inquiry Training	12/14/06	,		
Waste Management			Haming				
Officials							
•		•	•			•	
			,				\$871.46
					Transportation:	\$90.00	
					Air:	\$467.20	
					Meals:	\$78.24	
	•				Lodging:	\$218.02	
			•		Parking:	\$18.00	

Dec 2006

though March 2007

Association of State and Territorial Solid Waste Management	i .	12/03/06-12/05/06 Savannah, Ga	ASTSWMO Removal Conference	02/20/07			
Officials							•
		•		. •			\$684.24
					Transportation:	\$44.00	
				4	Air: Meals:	\$355.20 \$38.00	
	•				Lodging: Parking:	\$214.80 \$18.00	
					Personal Mileage:	\$14.24	
Coordinating Research Council	Aplin, Michael	10/23/06-10/25/06 Phoenix, Az	Mobile Source Air Toxics Conference	03/13/07			
(CRC)							\$770.36
					Transportation:	\$20.00	
					Air:	\$279.60	
•					Lodging Parking	\$452.76 \$18.00	
Nuclear Regulatory Commission	Abbaszadeh, Muhami	mac 01/22/07-01/24/07 Bethesda, Md	Integrated Materials Performance Evaluation	03/06/07			
			Program Training	-			\$1,118.84
					Transportation: Air:	\$12.00 \$478.60	
e e e e e e e e e e e e e e e e e e e					Meals:	\$192.00	
·					Lodging: Personal Mileage:	\$421.12 \$15.12	
		•	•				
NOAA - National Oceanic &	Dvorsky, Chuck	12/11/06-12/13/06 Savannah, Ga	ACT Nutrient Sensor Workshop	01/11/07			
Atmospheric		* 4	Workshop			•	
Administration						000.00	\$764.25
•					Transportation:	\$30.00	
					Air: Meals:	\$436.20 \$28.23	
					Lodging:	\$28.23	
					Personal Mileage:	\$23.66	

. &

ECOS/ITRC - Environmental Council of States/Interstate Technology & Regulatory Council	Bell, Kera	10/23/06-10/26/06 Scottsdale, Az	ITRC Fall Conference/UXO Team Meeting	03/08/07			222 1
ITRC- Interstate Technology &	Beyer, Gary	10/23/06-10/27/06 Scottsdale, Az	ITRC Fall Conference	. 01/11/07	Transportation: Air Meals Parking: Personal Mileage:	\$28.00 \$320.60 \$169.75 \$24.00 \$15.13	\$557.48
Regulatory Council			and Instructor Training		Transportation: Air: Meals:	\$57.00 \$402.59 \$280.50	\$740.09
Union Pacific Railroad	Reed, Robert	05/14/06-05/19/06 Pueblo, Co	Training	03/08/07	Transportation: Air: Meals: Lodging:	\$75.00 \$460.00 \$180.00 \$400.00	\$1,115.00
Us Department of the Interior	Seiler, Richard	11/28/06-12/01/06 Washington, DC	To attend a meeting of the US Dept of the Interior, Natural Resource Damage Assessment & Restoration Federal	01/23/07			
			Advisorv Committee		Transportation: Air: Meals: Lodging: Parking: Personal Mileage: Phone:	\$29.00 \$444.40 \$224.00 \$580.53 \$24.00 \$19.58 \$0.50	\$1,322.01

US Environmental Protection Agency	Nettles, Russ	10/26/06-10/28/06 Research Triangle Pk, No	Attend EPA Remote Sensing Conference	03/08/07			
.					Rental Car: Meals: Lodging: Parking:	\$110.68 \$189.00 \$264.42 \$24.00	\$602.97
					Gasoline:	\$14.87	
US Environmental Protection Agency	Niemeyer, Stephen	10/23/06-10/26/06 Alpine, Tx	Represent the TCEQ at a meeting of the Good Neighbor	02/28/07			~
			Environmental Board		Airfare: Meals:	\$482.20 \$136.50	\$932.70
					Lodging: Parking:	\$270.00 \$44.00	
US Enivronmental Protection Agency	Honeycutt, Michael	12/12/06-12/14/06 Durham, NC	Make presentation at USEPA Air Toxics	02/13/07			•
			Workshop		Air: Meals:	\$500.00 \$88.79	\$822.35
					Lodging: Parking:	\$204.88 \$18.00	
	·				Personal Mileage:	\$10.68	
US Environmental Protection Agency	Grant, Roberta	12/11/06-12/14/06 Washington, DC	Attend a National Advisory Committee	01/08/07			
			meeting to develop chemical-specific Acute Exposure Guideline				\$909.61
· ·			Levels		Transportation: Meals:	\$21.15 \$224.00	⊕9U9.U1
			•		Lodging: Parking: Personal Mileage:	\$626.22 \$24.00 \$14.24	

US Environmental Protection Agency		10/22/06-11/03/06 Glynco, Ga	Environmental Crimes Training	12/12/06			\$2,330.00
					Air: Meals: Lodging:	\$835.00 \$468.00 \$1,027.00	\$2,550.00
University of Southern	Hambleton, Faith	12/06/06-12/08/06 Biloxi, Ms	Participate in Microbial Tracking Seminar	03/13/07			
Mississippi					Rental Car: Air: Meals:	\$114.52 \$434.20 \$39.45	\$619.21
					Parking: Gasoline:	\$18.00 \$13.04	
					Totals	\$16,561.16	\$16,561.16

. . . .

Exhibit C

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Marshall Cedilote						
(2) Dates of Travel:	12/3/06 - 12/5/06						
(3) Destination:	Savannah, GA						
(4) Purpose:	at Federal Facilities Symposium						
(5) Reimbursing Organizat							
	(6) Itemize	ed Expenses:					
Description	Total	Additional Comments					
Fares:	\$_119.55						
Public Transportation	\$>						
Rental Car	\$						
Air	.\$ 972.00.						
Meals	\$ 141.39						
Lodging	\$ 208.08						
Parking	\$						
Other:							
Business Telephone Calls	\$						
Personal Vehicle Mileage	\$						
Seminar Registration/Fees	\$						
Misc. (Describe under comments)	\$						
Grand Total	\$ 1441.02						
pproval Signatures:	= 3/6/07						
Employee Signature/D	3/4/07						
Supervisor Signature/I	Date						

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Marsh	all Cedilote				
(2) Dates of Travel:	2/26/0	7 - 2/28/07				
(3) Destination:		ngton, DC			•	
(4) Purpose:	ASTS	WMO Removal Act	ion Focus Group me	eting		
(5) Reimbursing Organiz	zation:	ASTSWMO			Control of the Contro	W E
		(6) Itemized		Comments of the second	WAR 19	A CHARLES AND A CHARLES
Description		Total	Additional	Comments	Mitted of	Secretary Secretary
Fares:		\$ 96.45			The second secon	Section of the land
Public Transportation		\$			The second secon	
Rental Car		\$				
Air		\$ 240.60				
Meals		\$ 192.00				
Lodging		\$ 430.52	-			
Parking		\$				•
Other:						
Business Telephone Ca	alls	\$				
Personal Vehicle Mile	age	\$	_		•	
Seminar Registration/I	Fees	\$,			
Misc. (Describe under comments)		\$				
Grand Total		\$ 959.57				
Approval Signatures: (7) Muydudd Employee Sign (8) My		te.				

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.



After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	N/F/1.50	SA CORDE	<u>U</u>					
(2) Dates of Travel:	1101	- 1103	00					
(3) Destination:	KANSA	s City,	KANSI	45	, 1			
(4) Purpose:	HI App	ropriate	Liquie	4 TRAIN	(1)NA			
(5) Reimbursing Organiza	tion:	ssociatio	کے حد	i State	Andon' TE	PRITORIA		
	S	+2AW bilo Sitemiz			Officia	15		
				y v.,.				
Description	Ţ	otal Meri	16/01	Addition	ıal Comme	ats		
Fares:		20.00	.	p				
Public Transportation	\$						a	
Rental Car	\$				*			
Air	\$	467.20	ـــ			- '		e.
Meals	\$	78.24					; !1 s T	പ്പു ന്നാ
Lodging	\$	218.02	_ <	I was o	iven per inights	Niesion Noeder	107 173 g E	+A
Parking	\$	18.00		cheape	c fligh	it.		
Other:		•			. 0		. *	
Business Telephone Calls.	\$, <u>, , , , , , , , , , , , , , , , , , </u>	
Personal Vehicle Mileage	\$		 					•
Seminar Registration/Fees	\$		· · · · · · · · · · · · · · · · · · ·	:				
Misc. (Describe under	\$							
comments)	•			:				
Grand Total	\$	871.46				1	na pravodnosti a	
approval Signatures: 🐷								
(7) Melina Coio	lell 12	2/11/de		•				
Employee Signature					·			
11/1-1		121.1	_			•		

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form it the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Allen Poinch	4
(2) Dates of Travel:	12/3-5/2006	
(3) Destination:	Serrynch, GA	
(4) Purpose:	STSWITO Removal	- Conference
(5) Reimbursing Organization:	Assect of she as	Term hand bold Wight 13, 8 Officers
	(6) Itemized Exp	
Description	Total	Additional Comments
Fares:	\$ 44.00	Line to hotel wouldtrip
Public Transportation	\$	
Rental Car	\$	
Air	\$ 355.20	
Meals	\$ 38.VV	
Lodging	\$ 214.80	
Parking	\$ 18,00	- Amp of
Other:	•	yn commenten mannen men men en e
Business Telephone Calls	\$	The second secon
Personal Vehicle Mileage	\$ 14.24	· 11 FB 20 2007
Seminar Registration/Fees	\$	The same of the sa
Misc. (Describe under	\$	The second secon
comments)		dite.
Grand Total	\$ 684.24	
Approval Signatures (7)	Pl'2/16/07	
Employee/Signature/Date	e	
(8)	2/19/07	
Supervisor Signature/Da	te	

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.



After the trip is taken, it is the employee's responsibility to file for reimbursement from the Taking All the maker reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt

(1) Employee's Name:	Michael S. Aplin					
and the state of t	October 23 - 25, 2006					
(2) Dates of Travel:	Phoenix, AZ					
(3) Destination: (4) Purpose:	Mobile Source Air Toxic	es Conference				
(4) Purpose. (5) Reimbursing Organiz		search Council (CRC)				
	(6) Itemize	d Expenses:				
Description	Total	Additional Comments				
Fares:	\$.					
Public Transportation	\$ 20.00	PHX Airport to Hyatt and back				
Rental Car	\$					
Air	\$ 279.60	Round-trip AUS to PHX				
Meals	\$					
Lodging	\$ 452.76	Hyatt Regency, Phoenix				
Parking	\$ 18.00	At AUS Airport				
Other:						
Business Telephone Ca	İls \$					
Personal Vehicle Milea	,					
Seminar Registration/F						
Misc. (Describe under comments)	\$					
Grand Total	\$ 770.36	Registration and Per Diem reimbursed by TCEQ				
Approval Signatures:						
(7) True &	·//V—	<u>) 6 </u>				
Employee Signs (8)	State/Date 3-6 Sature/Date	-07				

Supervisor Signature/Date The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

			(_ T.	*				
(1) Employee's Name:		nmadali Abbaszad						
(2) Dates of Travel:		January 22-24, 2007						
(3) Destination:	Bethes	da, Maryland						
(4) Purpose:	Integra Progra	ated Materials Per am Training	forman	ce Evaluation				
(5) Reimbursing Organiz	ation:	Nuclear Regulato	ry Comr	mission				
(5) 1011115411154115		(6) Itemized						
Description		Total		Additional Comments	•			
Fares:		\$						
Public Transportation		\$ 12.00						
Rental Car		\$ 0.00	•					
Air		\$ 478.60						
Meals		\$ 192.00						
Lodging	•	\$ 421.12	_					
Parking		\$ 0.00						
Other:	M.							
Business Telephone Ca	11s	\$ 0.00						
Personal Vehicle Milea	ige	\$ 15.12						
Seminar Registration/F	'ees	\$ 0.00						
Misc. (Describe under		\$ 0.00						
comments)	,							
Grand Total		\$ 1,118.84						
Approval Signatures:	1 -	· · · / / /	10/		•			
(7) muhamm	eath	alling	3/6	6/07				
Employee Signa	iture/Da	te /	,					
(8) Salal a	a. L	h= 3/	4/07	· 				
Supervisor Sign	ature/D	ate						

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Chuck Dv	orsky					
(2) Dates of Travel:	12/11-12/13 2006						
(3) Destination:	Savannah, Georgia						
(4) Purpose:	ACT Nutrient Sensor Workshop						
(5) Reimbursing Organiza	tion: N	OAA - Nat	Conal	Oceanic & atmospheric			
		(6) Itemize	d Expen	ses:			
Description	<u> T</u>	otal		Additional Comments			
Fares:	\$	0.0		•			
Public Transportation	\$	30.00		Paid to C. Dvorsky			
Rental Car	\$	0.0					
Air	\$	436.20		Paid Direct by ACT/NOAA			
Meals	\$	×		Paid Direct by ACT/NOAA			
Lodging	\$	246.16		Paid Direct by ACT/NOAA			
Parking	\$	0.0		TO THE PROPERTY OF THE PROPERT			
Other:		0.0		JAN 1 2007			
Business Telephone Calls,	\$	0.0		The state of the s			
Personal Vehicle Mileage	\$	23.66		Paid to C. Dvorsky			
Seminar Registration/Fees	\$	0.0					
Misc. (Describe under comments)	\$	28.23	A	Meals in transit to/from Savannah Paid to C. Dvorsky			
		0.0	_	tradi v. rrages reading reading			
Grand Total	*	764.25	-	C. Dvorsky was reimbursed \$81.89.7			
Approval Signatures:		12/8/	107	True Can			
Employee Signature	Date						
(8) my		1/10/0	7				
Supervisor, Signatur	e/Date	,					

The employee/supervisor/signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215. (1) Employee's Name: (2) Dates of Travel: (3) Destination: Carterena, (4) Purpose: (5) Reimbursing Organization: (6) Itemized Expenses: **Additional Comments** Total Description \$ Fares: 28.00 Public Transportation Rental Car 320.6C Air 169.75 Meals Lodging 24. **Parking** Other: Business Telephone Calls \$ 34.00 15.13 Personal Vehicle Mileage Seminar Registration/Fees Misc. (Describe under comments) \$ 5.57.48 **Grand Total** Approval Signatures: Employee Signature/Date Supervisor Signature/Date The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source. ECOS = Environmental Courcel of States ITRC = Interstate Technology & Regulatory Council

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

SALE SECTION

(1) Employee's Name:	Gary Beyer							
(2) Dates of Travel:	October 23 thru October 27, 2006							
(3) Destination:	Scottsdale, Arizona							
(4) Purpose:	ITRC Fall Conference a	The state of the s						
(5) Reimbursing Organiza	ntion: ITRC - Inte	istate Technology & Rigulatory						
	Cown (6) Itemize	ed Expenses:						
		Additional Comments						
Description	Total	Additional Comments						
Fares:	\$							
Public Transportation	\$ 57,00	·						
Rental Car	\$	The state of the s						
Air	\$ 402.59	The control of the last of the						
Meals	\$ 280.50	- BE B. 2001						
Lodging	\$	11 1 1 20 1 mm						
Parking	\$	and the state of t						
Other:		The state of the s						
Business Telephone Calls	\$	Mhya.						
Personal Vehicle Mileage	\$	Section of the sectio						
Seminar Registration/Fee	\$	Page of The Manager o						
Misc. (Describe under	\$	The free to						
comments)		Annual Section of the						
Grand Total	\$ 740.09	The state of the s						
Approval Signatures: (7) Employee Signature	m) 1/4/07 e/Date	7						
(8) Construction (Signature	Insta /	<u>18/07</u>						

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

TNRCC-10051

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Rober	rt Ree	d			_	
(2) Dates of Travel:	05/14/	/06 - 0	5/19/06				
(3) Destination:	Pueble	o, Col	orado	_			
(4) Purpose:	Traini	nģ	``			_	and the second of the second o
(5) Reimbursing Organiz	ation:	Uni	on Pacific Re	ilroad		. E GE	
			(6) Itemize	d Expen	18 68:	MAR	82007
Description		To	tal	•	Additional Comments	The state of the s	AUDIT
Fares:		\$	•			The second	CONTRACTOR CONCUENTATIONS
Public Transportation	-	\$	75.00			-	•
Rental Car		\$		_			. ·
Aîr		\$	460.00	•			<i>.</i> _
Meals		\$	180.00	-			_
Lodging		\$	400.00				_
Parking		\$			The state of the s		_
Other:							
Business Telephone Call	5	\$				·	
Personal Vehicle Mileag	c c	\$	T D T D T D T D T D T D T D T D T D T D				
Seminar Registration/Fed	eş	\$		•			-
Misc. (Describe under		\$		-			
comments)	•			-			••••••••••••••••••••••••••••••••••••••
Grand Total		\$	1115.00	_			
Approval Signatures: (7) Employee Signatures	/lo// rc/Date		03/08/	107			

Supervisor \$\inture/Date

The employed/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

					** ,					
(1) Employec's Name:	Richard Seiler									
(2) Dates of Travel:	Novemb	oer 2	8 to Decemb	er 1, 200)6					
(3) Destination:	Washing	gton	D.C.							
	Interior.	Nat	meeting of th ural Resource tion Federal	e Damag	Department of the ge Assessment y Committee					
- (5) Reimbursing Organiza	tion: _U	J.S.	Department	of the In	terior	,				
			(6) Itemize	d Expen	ses:	•				
		m			Additional Comr	mante				
Description		To	*.		Additional Comi	пеню	•		*	
Fares:	,	\$,	29.00	-		<u> </u>				
Public Transportation		\$								
Rental Car		\$					(0)	ا الحريب	reembars	'Nra
Air		\$	<444.40>	索	Purchased by DO reimbursed, Inclu	I - Not des Tick		eci		
Meals	•	\$	224.00		FEDERAL PER I	DIEM R.	ATE		6	
Lodging		\$	580.53							
Parking		\$	24.00							
Other:		-								
Business Telephone Calls	S	\$		•						
Personal Vehicle Mileage	2	\$	19.58		44 miles @ 0.445	·)				
Seminar Registration/Fee	S	\$; 		· · · · · · · · · · · · · · · · · · ·	garan personanta de separa para para para para para la la casa de separa de la casa de la casa de la casa de l			
Misc. (Describe under comments)		\$	0.50		phone					
Grand Total *	:		877.61	* +444	.40 = \$1322	.01			•	
Approval Signatures:	1	/	ر جسور ''	<u></u>						
(7) /1, Jen	<u> </u>	/-	-13-0) - /-						
Employee Signatus (8) + + + + + + + + + + + + + + + + + + +	re/Daie HUMDI		//a3/	0)						
				•						

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Russ Nettles	
(2) Dates of Travel:	Oct 26-28, 2006	Property Or Ph
(3) Destination:	EPA Headquarters, NC	Research Triangle Pk
(4) Purpose:	Attend EPA Remote Sensi	ing Conference
(5) Reimbursing Organiz	ation(1) EPA ZM	ing Conference cronmental Protection agence
	(6) Itemized	Expenses:
Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	An excession and
Rental Car	\$ 110.68	TOWN, TOWN OF CHILD AND ADDRESS AND ADDRES
Air	\$	MAR 8 2007
Meals	\$ 189	Equipment of the second of the
Lodging	\$ 264.42	。
Parking	\$ 24.00	
Other:	*	
Business Telephone Cal	ls \$	
Personal Vehicle Mileag	ge \$	
Seminar Registration/Fe	ees <u>\$</u>	
Misc. (Describe-under	\$ 14.87	Gas
comments)	· ·	
Grand Total	\$ 602.97	
Approval Signatures: (7)	3-7-07	
Employee Signat (8)	ure/Date	-

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Stephe	n M. Niemeyer, P.E.						
(2) Dates of Travel:	10/23/0	10/23/06-10/26/06						
(3) Destination:	Alpine	, Texas						
(4) Purpose:	Repres Enviro	Represent the TCEQ at a meeting of the Good Neighbor Environmental Board						
(5) Reimbursing Organiz	ation:	U.S. EPA						
		(6) Itemized Ex	cpens	ses:				
Description		Total		Additional Comments				
Fares:		\$						
Public Transportation		\$						
Rental Car		\$						
Air		\$ 482.20						
Meals		\$ 136.50						
Lodging		\$ 270.00						
Parking		\$ 44,00	,					
Other:								
Business Telephone Cal	ls	\$						
Personal Vehicle Milea	ge	\$	٠					
Seminar Registration/Fe	ees	\$. •					
Misc. (Describe under comments)	. •	\$						
Grand Total/		\$ 932.70						
Approval Signatures:	Mj.	2/23/07						
Employee Signat	ure/Date	2/28/07	-					

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Michael Honey	cutt						
(2) Dates of Travel:	December 12 - 1							
(3) Destination:	Durham, NC	· ·						
(4) Purpose:	Make presentati	Make presentation at USEPA Air Toxics Workshop						
(5) Reimbursing Organiza	tion: USEPA							
	(6)	Itemized	Exper	ises:				
Description	Total			Additional Comments				
Fares:	\$							
Public Transportation	\$							
Rental Car	\$			14.00.0E				
Air	\$		*	EPA directly paid for airfare	TOD, CD			
Meals	\$ 88.	.79			·. ()			
Lodging	\$		オ	EPA directly paid for lodging	1204.88			
Parking	\$ 18.	.00	,					
Other:								
Business Telephone Calls	\$							
Personal Vehicle Mileage	\$ 10.	.68	•					
Seminar Registration/Fees	\$							
Misc. (Describe under comments)	\$				· .			
Grand Total	\$ 11	7.47	+ .	822.35	· · · · · · · · · · · · · · · · · · ·			
Approval Signatures:	9	2-1	2-07	- VIO .NIMOA .	EIN			
Employee Signature (8) Supervisor Signature	nlula	2-1	3-0	IS bW 4 SO C	SOON LEB			

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Pam Byas - 3rd Party Travel to North Carolina

From:

Michael Honeycutt

To:

141

Byas, Pam

Date:

3/19/2007 3:37 PM

Subject:

3rd Party Travel to North Carolina

CC:

Lively, Mary

Pam,

The hotel rate for my North Carolina trip was \$88/night, plus tax (13%) and a \$3/night auxiliary fee. I estimate the flight from Austin to Raleigh Durham cost \$500. EPA paid these costs directly and I don't know how much the actual costs were.

Mike

Michael Honeycutt, Ph.D.
Manager, Toxicology Section
Texas Commission on Environmental Quality
PO Box 13087 MC-168
Auctin TY 78711-3087

Austin, TX 78711-3087 Phone: 512-239-1793 Fax: 512-239-1794 \$ 98,00 × 2 nights = 176.00 × 1390 tay = 22.88 + 3.00 × 2 nights = 6.00 = 204.88 Lodging

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit

(1) Employee's Name:	Rober	Roberta L. Grant					
(2) Dates of Travel:	12-11-	12-11-06 to 12-14-06					
(3) Destination:	Washington, D.C.						
(4) Purpose:	Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels						
(5) Reimbursing Organization:		USEPA					

(6) Itemized Expenses:

Description	То	tal		Additional Comments
Fares:	\$			
Public Transportation	\$	21.15		
Rental Car	\$			
Air	\$			
Meals	\$	224.00		
Lodging	\$	626.22		A THE RESIDENCE AND A STATE OF THE PROPERTY OF
Parking	\$	24.00		house EEEM
Other:				THE STATE OF THE PROPERTY OF T
Business Telephone Calls	\$			TANK!
Personal Vehicle Mileage	\$	14.24		3700
Seminar Registration/Fees	\$			and the second s
Misc. (Describe under	\$			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
comments)		·		The second enterest characters and the second enterest
Grand Total	\$	912:06	104.6	I adolition correction

Appro	oval Signatures:
(7)	Robert 1. Drut /1-08-07
	Employee Signature/Date
(8)	11:21/0/1 1-8-07
	Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

PAN JEN 8 PM 3 42

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.

(1) Employee's Name:	Gregory Ruff
(2) Dates of Travel:	10/22/06 - through - 11/03/06
(3) Destination:	Federal Law Enforcement Training Center, Glynco, Georgia
(4) Purpose:	Environmental Crimes Investigations Training
(5) Reimbursing Organiz	ation: USEPA

(6) Itemized Expenses:

	*	
	Total	Additional Comments
Description		
Fares:	\$ 0	
Public Transportation	\$ 0	
Rental Car	\$ 0	
Air	\$ 835.00	This is an estimate. Actual ticket was purchased by the EPA. Estimate given, is what the state rate would have been for that flight.
Meals	\$ 468.00	This is an estimate. All meals where provided at the training facility dinning hall. Estimate is based on \$36.00 a day.
Lodging	\$ 1,027.00	This is an estimate. The EPA paid for the login, up front. The estimate is based on \$79.00 a day.
Parking	\$ 0	

Other:		, 0		_		
Business Telephone Calls	\$	0 .				
Personal Vehicle Mileage	\$	0	·			
Seminar Registration/Fees	\$	0				
Misc. (Describe under comments)	\$	0		-	-	
Grand Total	\$	2,33	0.00	- ,	Estimate	
Approval Signatures: (7) Heldry Rayl Employee Signature/Date		4);	a)0°	7		
(8) Mark	ar e	1/10	1.1	- .C	a: 12	

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

TCEQ-10051 (Rev. 01/2007)

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

1) Employee's Name:		Hambleton					
2) Dates of Travel:	12/6-12/8/06						
(3) Destination:							
4) Purpose:		Tracking Seminar					
(5) Reimbursing Organiz	zation:	University of Sou	ithern M	lississippi			
		(6) Itemized	l Expen	ses:			
Description		Total		Additional Comments			
Fares:		\$ 0					
Public Transportation		\$ 0					
Rental Car		\$ 114.52	•				
Air		\$ 434.20					
Meals		\$ 39.45					
Lodging		\$		paid by USM upfront. Don't know cost			
Parking		\$ 18.00	• •	Austin-BergstromAirport			
Other:	N .	\$ 13.04	•	Gas for rental car			
Business Telephone Ca	lls	\$ 0	_				
Personal Vehicle Milea	ge	\$ 0	- -				
Seminar Registration/F	ees	\$	_				
Misc. (Describe under comments)	. ,	\$	_				
Grand Total		\$ 619.21					
Approval Signatures:	Han	mbleh		ere s ge t ight			

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To:

Commissioners

Date: March 29, 2007

Glenn W. Shankle, Executive Director

From:

T

David Timberger, Personnel Attorney

General Law Division

Kevin McCalla, Director General Law Division

Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

Caption:

Docket No. 2007-0355- MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with-Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 of the Government Code provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 of the Government Code further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

Exhibit "A" - Chapter 575 of the Government Code

Exhibit "B" - List of Gifts and Donations

Exhibit "C" - Declaration of Third Party Reimbursement Forms for supporting documentation

Exhibit "D" - Executive Director's approval memorandum

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

- (1) "Gift" means a donation of money or property.
- (2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

- (1) the minutes of the governing board of the agency; or
- (2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY DECLARATION OF THIRD PARTY REIMBURSEMENT

Over \$500.00

REIMBURSING TRAVELERS ORGANIZATION NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	DATE RECEIVED	REIMBURSED		REIMBURSED TOTAL
Association of State Cedilote, Marshall and Territorital Solid Waste Management Officials	12/03/06-12/05/06	Savannah, Ga	ASTSWMO Removal at Federal Facilities Symposium	03/06/07			
					Transportation: Air: Meals: Lodging:	\$119.55 \$972.00 \$141.39 \$208.08	\$1,441.02
Association of State Cedilote, Marshall and Territorial Solid Waste Management Officials	02/26/07-02/28/07	Washington, DC	ASTSWMO Removal Action Focus Group Meeting	03/19/07			
					Transportation: Air: Meals: Lodging:	\$96.45 \$240.60 \$192.00 \$430.52	\$959.57
Association of State Cordell, Melissa and Territorial Solid Waste Management Officials	11/01/06-11/03/06	Kansas City, Ks	All Appropriate Inquiry Training	12/14/06	* .		
					Transportation: Air: Meals: Lodging: Parking:	\$90.00 \$467.20 \$78.24 \$218.02 \$18.00	\$871.46

Dec 2006

though March 2007

Association of State Posnick, Allan and Territorial Solid	12/03/06-12/05/06 Savannah, Ga	ASTSWMO Removal Conference	02/20/07				
Waste Management							
Officials .			•			•	
						\$684.24	
				Transportation:	\$44.00		
				Air:	\$355.20		
				Meals:	\$38.00		
				Lodging:	\$214.80		
				Parking:	\$18.00		
		•		Personal Mileage:	\$14.24		
Coordinating Aplin, Michael	10/23/06-10/25/06 Phoenix, Az	Mobile Source Air	03/13/07		•		
Research Council	10,25,00 10,25,00 1105111,912	Toxics Conference	00/15/0/				
(CRC)						\$770.36	
				Transportation:	\$20.00		
			,	Air:	\$279.60		
				Lodging	\$452.76		
				Parking	\$18.00	·	
Nuclear Regulatory Abbaszadeh, Muhai	mmac 01/22/07-01/24/07 Bethesda, Md	Integrated Materials	03/06/07				
Commission		Performance Evaluation		•			
		Program Training					
·		•		Tananartation	£12.00	\$1,118.84	
				Transportation: Air:	\$12.00 \$478.60		,
		•		Meals:	\$192.00		•
•			•	Lodging:	\$421.12		
			•	Personal Mileage:	\$15.12	•	
	•						
NOAA - National Dvorsky Chuck	12/11/06-12/13/06 Savannah Ga	ACT Nutrient Sensor	01/11/07				
NOAA - National Dvorsky, Chuck Oceanic &	12/11/06-12/13/06 Savannah, Ga	ACT Nutrient Sensor Workshop	01/11/07				
Oceanic & Atmospheric	12/11/06-12/13/06 Savannah, Ga	ACT Nutrient Sensor Workshop	01/11/07				
	12/11/06-12/13/06 Savannah, Ga		01/11/07		•	\$764.25	
Oceanic & Atmospheric	12/11/06-12/13/06 Savannah, Ga		01/11/07	Transportation:	\$30.00	\$764.25	
Oceanic & Atmospheric	12/11/06-12/13/06 Savannah, Ga		01/11/07	Air:	\$436.20	\$764.25	
Oceanic & Atmospheric	12/11/06-12/13/06 Savannah, Ga		01/11/07			\$764.25	

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							•	
			•		•			
•	*							
		,						
ECOS/ITRC -	Bell, Kera	10/22/06 10/26/06 5	TTD C F II	0.000				
Environmental	Bell, Kela	10/23/06-10/26/06 Scottsdale, Az	ITRC Fall	03/08/07				
Council of			Conference/UXO Team				•	
States/Interstate			Meeting					
Technology &			•					
Regulatory Council								*
Regulatory Council	•		•				0557.40	
					Transportation:	638.00	\$557.48	
					Air	\$28.00		
					Meals	\$320.60 \$169.75		• •
			•		Parking:	\$24.00		
					Personal Mileage:	\$15.13		
ITRC- Interstate	Beyer, Gary	10/23/06-10/27/06 Scottsdale, Az	ITRC Fall Conference	01/11/07	i orsonar ivilicage.	\$12.12		-
Technology &	<i>J J</i>	2.2.2.00 20.200 000000000000000000000	and Instructor Training	01/11/0/				
Regulatory Council			and histatetor Training					
		•					\$740.09	
					Transportation:	\$57.00	W710.02	
					Air:	\$402.59		
					Meals:	\$280.50		
		_						
Union Pacific	Reed, Robert	05/14/06-05/19/06 Pueblo, Co	Training	03/08/07				
Railroad			•				\$1,115.00	
					Transportation:	\$75.00		
					Air:	\$460.00		
				٠	Meals:	\$180.00		
					Lodging:	\$400.00	.*	•
Us Department of	Sailar Diahard	11/28/06 12/01/06 Westington DC	T	01/02/07			•	
the Interior	Schol, Richard	11/28/06-12/01/06 Washington, DC	To attend a meeting of	01/23/07				
the micror			the US Dept of the					
			Interior, Natural					
			Resource Damage Assessment &	•				
			Restoration Federal					
			Advisory Committee				\$1,322.01	
			Advisory Committee		Transportation:	\$29.00	01,022.01	
					Air:	\$444.40	Indirect	
		•			Meals:	\$224.00		
		·	•			\$580.53		
					rodging:	0,00,		
4.1					Lodging: Parking:	\$24.00		

US Environmental Protection Agency	Nettles, Russ	10/26/06-10/28/06 Research Triangle Pk, N	Ic Attend EPA Remote Sensing Conference	03/08/07			
-		•			Rental Car: Meals: Lodging: Parking: Gasoline:	\$110.68 \$189.00 \$264.42 \$24.00 \$14.87	\$602.97
US Environmental Protection Agency	Niemeyer, Stephen	10/23/06-10/26/06 Alpine, Tx	Represent the TCEQ at a meeting of the Good Neighbor Environmental Board	02/28/07			\$932.70
			/ /		Airfare: Meals: Lodging: Parking:	\$482.20 \$136.50 \$270.00 \$44.00	
US Enivronmental Protection Agency	Honeycutt, Michael	12/12/06-12/14/06 Durham, NC	Make presentation at USEPA Air Toxics Workshop	02/13/07	Air:	\$500.00	\$822.35
7					Meals: Lodging: Parking: Personal Mileage:	\$88.79 \$204.88 \$18.00 \$10.68	
US Environmental Protection Agency	Grant, Roberta	12/11/06-12/14/06 Washington, DC	Attend a National Advisory Committee meeting to develop chemical-specific Acute	01/08/07			
			Exposure Guideline *Levels		Transportation: Meals: Lodging: Parking: Personal Mileage:	\$21.15 \$224.00 \$626.22 \$24.00 \$14.24	\$909.61

US Environmental Protection Agency	Ruff, Gregory	10/22/06-11/03/06 Glynco, Ga	Environmental Crimes Training	12/12/06			
					Air: Meals: Lodging:	\$835.00 \$468.00 \$1,027.00	\$2,330.00
			*. *.				
University of Southern Mississippi	Hambleton, Faith	12/06/06-12/08/06 Biloxi, Ms	Participate in Microbial Tracking Seminar	03/13/07			\$619.21
•					Rental Car: Air: Meals:	\$114.52 \$434.20 \$39.45	
				•	Parking: Gasoline:	\$18.00 \$13.04	
			_		Totals	\$16,561.16	\$16,561.16

• '.

Exhibit C

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Mars	hall Cedilote				
(2) Dates of Travel:	12/3/0					
(3) Destination:	Savan					
(4) Purpose: ASTSWMO Removals at Federal Facilities Symposium						
(5) Reimbursing Organiz	ation:	ASTSWMO				
		(6) Itemi	zed Expe	nses:		
Description		Total		Additional Comments		
Fares:		\$ 119.55				
Public Transportation		\$>				
Rental Car		\$				
Air	5	\$ 972.00.				
Meals		\$ 141.39				
Lodging		\$ 208.08				
Parking		\$				
Other:						
Business Telephone Calls	4	\$				
Personal Vehicle Mileage		\$				
Seminar Registration/Fees		\$	-			
Misc. (Describe under comments)		\$				
Grand Total		\$ 1441.02	_			
pproval Signatures: ** 7) Mushull Cult	i T	3/6/07	•			
Employee Signature/ 8) Supervisor Signature	Date	3/4/07				
all Dervisor Stonatiste	// late					

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:		all Cedilote					
(2) Dates of Travel:	2/26/07 - 2/28/07						
(3) Destination:		gton, DC					-
(4) Purpose:	ASTSV	VMO Removal A	ction Foo	us Group me	eeting		
(5) Reimbursing Organization	ation:	ASTSWMO				Marie Carachal Caracha Carachal Caracha Carachal Carachal Carachal Carachal Carachal Carachal Caracha Carachal Caracha Caracha Caracha Caracha Caracha Caracha Carach	The second of th
		(6) Itemize	d Expen	ses:	The second secon	NAMES OF THE PROPERTY OF THE P	Server server interactions of the
Description		Total		Additional	Comments	, MAR I	9 2001
Fares:		\$ 96.45	_			The state of the s	- Annual Control of the Control of t
Public Transportation		\$				Serve Market	
Rental Car		\$					
Air		\$ 240.60					
Meals		\$ 192.00	· .				
Lodging		\$ 430.52	· 				
Parking		\$	·				
Other:		•					
Business Telephone Ca	lls	\$					•
Personal Vehicle Milea	ge	\$					-
Seminar Registration/F	ees	\$		•			-
Misc. (Describe under comments)		\$					-
Grand Total		\$ 959.57					
Approval Signatures: (7) Mushull Employee Signa (8) MM							

Supervisor Signature/Date



After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name: $\sqrt{}$	Meliessa Cordell						
(2) Dates of Travel:	11/01-11/03/06						
(3) Destination: KANSAS City, KANSAS							
(4) Purpose:	+11 Appropriate Inquiry Training						
(5) Reimbursing Organizat	tion: Association of State Adal TERRITORIAI Solid WASTE MANAGEMENT OFFICIALS						
	Solid WASTE MANAGEMENT OFFICIALS (6) Itemized Expenses:						
Description	Total Meline Additional Comments						
Fares:	\$ 90.00_						
Public Transportation	\$						
Rental Car	\$						
Air	\$467.20						
Meals	\$ 78.24	e-relit m d					
Lodging	\$ 218.00 Two given permission by A	getA *					
Parking	\$ 18.00 cheapere flight.						
Other:							
Business Telephone Calls.	\$						
Personal Vehicle Mileage	\$						
Seminar Registration/Fees	\$						
Misc. (Describe under	\$						
comments)							
Grand Total	\$871,46						
approval Signatures: ** (7) Melina Coid	lell 12/11/de						
Employee Signature/	l t	•					

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Allen Poinch	•
(2) Dates of Travel:	12/3-5/2006	
(3) Destination:	Sevenneh, GA	
(4) Purpose: A	STSLITO Removed	En berence.
(5) Reimbursing Organization:	Acre. of she at	En ference.
	(6) Itemized Expo	
Description	Total	Additional Comments
Fares:	\$ 44.00	Line to hotel wouldtrip
Public Transportation	\$	
Rental Car	\$	
Air	\$ 355,20	
Meals	\$ 38,10	
Lodging	\$ 214.80	
Parking	\$ 18,00	Aripart
Other:		The things of th
Business Telephone Calls	\$	The EE Commence of the Commenc
Personal Vehicle Mileage	\$ 14.24	111 11 20 2007
Seminar Registration/Fees	\$	And the second s
Misc. (Describe under comments)	\$	has a separate service to the service of the servic
Grand Total	\$ 684.24	
Approval Signatures (7)	Pd 2/16/07	· · · · · · · · · · · · · · · · · · ·
Employee/Signature/Date (8) Supervisor Signature/Date	2/19/07	

8:39



DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employce's Name: _	Michael S. Aplin						
(2) Dates of Travel:	October 23 - 25, 2006						
(3) Destination:	Phoenix, AZ						
4) Purpose: Mobile Source Air Toxics Conference							
(5) Reimbursing Organiza	tion: Coordinating Research	h Council (CRC)					
•	(6) Itemized Exp	penses:					
Description	Total	Additional Comments					
Fares:	\$						
Public Transportation	\$ 20.00	PHX Airport to Hyatt and back					
Rental Car	\$						
Air	\$ 279.60	Round-trip AUS to PHX					
Meals	\$						
Lodging	\$ 452.76	Hyatt Regency, Phoenix					
Parking	\$ 18.00	At AUS Airport					
Other:							
Business Telephone Call	s \$						
Personal Vehicle Mileag							
Seminar Registration/Fe							
Misc. (Describe under comments)	\$						
Grand Total	\$ 770.36	Registration and Per Diem reimbursed by TCEQ					
Approval Signatures: (7) Truck S Employee Signatures (8) d	11-17-06 Are/Date 3-6-07						

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to reimbursing organization. Upon receipt of payment from the Third-Party, this form is to reimbursing organization. Upon receipt of payment from the Third-Party, this form is to reimbursing organization. Upon receipt of payment from the Third-Party, this form is to reimbursement from the Third-Party, this form is to reimbursement from the Third-Party, this form is the reimbursement from the third-Party from the reimbursement from the reimbursement from the third-Party from the reimbursement from the reimburs

		V		* 3*	
(1) Employee's Name:	Muham		•		
(2) Dates of Travel:	January	<u> </u>			
(3) Destination:	Bethesd				
(4) Purpose:	Integra Progra	ted Materials Per m Training	rforman	ce Evaluation	
(5) Reimbursing Organiz	ation:	Nuclear Regulato	ory Com	mission	
		(6) Itemize	l Expen	ses:	
				A Tree and Comments	
Description		Total		Additional Comments	
Fares:		\$	_		
Public Transportation		\$ 12.00			
Rental Car		\$ 0.00	-		
Air		\$ 478.60	·		
Meals		\$ 192.00			
Lodging		\$ 421.12			
Parking		\$ 0.00		-	
Other:	*				· ·
Business Telephone Ca	lls	\$ 0.00			
Personal Vehicle Milea	ıge	\$ 15.12			
Seminar Registration/F	ees	\$ 0.00		7	
Misc. (Describe under comments)		\$ 0.00			
Grand Total		\$ 1,118.84			· · · · · · · · · · · · · · · · · · ·
Approval Signatures: (7) multimona Employee Signa	MM/	alling	1/3/6	6/07	
(8) Jalul C Supervisor Sign	a. L	13/	16/07		•

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Chuck Dvorsky							
(2) Dates of Travel:	12/11-12/13 2006							
(3) Destination:	Savannah, Georgia							
(4) Purpose:	ACT Nutrient Sensor Workshop							
(5) Reimbursing Organiz	zation: NOAA	National	Oceanic & Otemosphe	ric				
	(6) Iter	mized Expen	ses:	renor				
Description	Total		Additional Comments					
Fares:	\$ 0.0							
Public Transportation	\$ 30.00		Paid to C. Dvorsky					
Rental Car	\$ 0.0			·				
Air	\$ 436.20		Paid Direct by ACT/NOAA					
Meals	\$ *		Paid Direct by ACT/NOAA					
Lodging	\$ 246.16	······································	Paid Direct by ACT/NOAA	THE THE THE PROPERTY OF THE PR				
Parking	\$ 0.0		Proposition and an articles and a second and	E I Paris Constitution Constitu				
Other:	0.0		JAN I	12007				
Business Telephone Call	\$ 0.0		and the second s	to a state of the				
Personal Vehicle Mileag	se \$ 23.66	· .	Paid to C. Dvorsky					
Seminar Registration/Fee	es \$ 0.0			· .				
Misc. (Describe under comments)	\$ 28.23	*	Meals in transit to/from Savannah Paid to C. Dvorsky	Leading to the state of the sta				
	0.0			Last Last				
Grand Total	\$ 764.25)	C. Dvorsky was reimbursed \$81.8					
Approval Signatures:) f 72,	18/07						
Employee Signatur (8)	re/Date ///0	107						
Supervisor Signatu	ire/Date s certify that the information p	rovided is true and	d correct and the amount shown on the form is th	e (total)				

Page 1

amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimburging organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Steinfeldt MC215. (1) Employee's Name: (2) Dates of Travel: (3) Destination: Team Meeting -all Conference/ (4) Purpose: (5) Reimbursing Organization: (6) Itemized Expenses: **Additional Comments** Total Description Fares: 28.00 Public Transportation \$ Rental Car 320.60 Air 169.75 Meals Lodging 24.00 **Parking** Other: Business Telephone Calls Personal Vehicle Mileage Seminar Registration/Fees Misc. (Describe under comments) \$ 5.57-48 **Grand Total** Approval Signatures: (7)Employee Signature/Date Supervisor Signature/Date The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source. ECOS = Environmental Council of States ITRC = Interstate Technology & Regulatory Council

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

24.5 新原(4) · 第

* . *							
(1) Employee's Name:	Gary Beyer						
(2) Dates of Travel:	October 23 thru October 27, 2006						
(3) Destination:	Scottsdale, Arizona						
(4) Purpose:	ITRC Fall Conference and Instructor Training						
(5) Reimbursing Organiza	ition: ITRC — Inte	extate Technology & Regulatory					
	COWN (6) Itamiz	n Cil ced Expenses:					
•	(0) Itemiza	out Expenses.					
Description	Total	Additional Comments					
Fares:	\$						
Public Transportation	\$ 57,00						
Rental Car	\$						
Air	\$ 402.59	The state of the s					
Meals	\$ 280.50	The second secon					
Lodging	\$	11/2 MAN 1 1,200 /					
Parking	\$	The state of the s					
Other:		A Company of the Comp					
Business Telephone Calls	\$.						
Personal Vehicle Mileage	\$	eggs with the state of the stat					
Seminar Registration/Fees	3 \$						
Misc. (Describe under	\$						
comments)		San bonn					
Grand Total	\$ 740.09	The state of the s					
	_						
Approval Signatures:) 1/4/0	7					
(7)	In all the	<u>/ </u>					
Employee Signature	e/Date						
(8)	Inoland /	18/07					
Supervisor Signatur	e/Date						

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Robe	rt Ree	:d						
(2) Dates of Travel:	rel: 05/14/06 - 05/19/06								
(3) Destination:) Destination: Pueblo, Colorado								
(4) Purpose:	Traini	nģ	``				,		and the second second second second
(5) Reimbursing Organiz	zation:	Uni	on Pacific R	ailroad					I I I
			(6) Itemize	d Expens	es:		, et)	MAR	82007
Description		To	fal		Addition	nal Com	ments	Lancar State of the State of S	IAIDII
Fares:		\$, such		Have RESERVED THE PROPERTY OF THE PROPERTY OF THE PERSON O
Public Transportation		\$	75.00						
Rental Car		\$							· .
Air		\$	460.00						
Meals		\$	180,00						
Lodging		S	400.00		_1	. vite			
Parking		\$						a lagaratica (i.e. ilini). ix	
Other:	T								
Business Telephone Cal	ls	\$							
Personal Vehicle Mileag	çc	\$						an proposed and book the Confession of	
Seminar Registration/Fe	eş	\$							·
Mise, (Describe under comments)		\$							
Grand Total		<u> </u>	1115.00	- -			18 · 311 · 1		
Approval Signatures: (7)	/la// re/Date		03/08,	107					

Supervisor \$\frac{1}{2}\text{mature/Date}

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Richard Seiler
(2) Dates of Travel:	November 28 to December 1, 2006
(3) Destination:	Washington D. C.
(4) Purpose:	To attend a meeting of the U.S. Department of the Interior, Natural Resource Damage Assessment and Restoration Federal Advisory Committee
(5) Reimbursing Organiz	zation: U.S. Department of the Interior

(6) Itemized Expenses:

	(0) 100111200	· zapom	
Description	Total		Additional Comments
Fares:	\$ 29.00		
Public Transportation	\$	٤.	
Rental Car	\$		- A Lai burena
Air	\$ <444.40>	水	Purchased by DOI - Not (Indirect heinburgens reimbursed, Includes Ticket Fee
Meals	\$ 224.00		FEDERAL PER DIEM RATE
Lodging	\$ 580.53	· :	
Parking	\$ 24.00		
Other:		-	
Business Telephone Calls	\$		
Personal Vehicle Mileage	\$ 19.58		44 miles @ 0.445
Seminar Registration/Fees	\$	_	
Misc. (Describe under	\$ 0.50	_	phone
comments)	æ 977.61	* ·) [1] []	40 = 81322.01
Grand Total	\$ 877.61	-471	70-122,01
Approval Signatures: (7) 1. Dell	1-23-6	7	
Employee Signature/Date (8) TOWN MODE	- 1/23/0	57	

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Russ Nettles				
(2) Dates of Travel:	Oct 26-28, 2006				
(3) Destination:	EPA Headquarters, NC	Kese	earch Trices	ngle 12	
(4) Purpose:	Attend EPA Remote Sens				0 . 0
(4) Purpose:(5) Reimbursing Organiza	ationUS EPA EM	ベノのフ	mental M	atectio.	n Chamer
	(6) Itemizeo	I Expens	es:		
Description	Total		Additional Comm	ents	
Fares:	\$. '	·
Public Transportation	\$			Para Para Para Para Para Para Para Para	T W E house
Rental Car	\$ 110.68			TO AMERICAN CONTRACTOR OF THE PARTY OF THE P	
Air	\$. -		MAX	<u> </u>
Meals	\$ 189.00			E TAN V Lank	AUDIT
Lodging	\$ 264.42			· , sano mes, al cre sa area a antica a a	भवास्टर्वर अञ्चलकार २१ दशका महत्त्वत्वी क्षेत्र के विश्ववद्वार कर राज्य स
Parking	\$ 24.00				
Other:	· · · · · · · · · · · · · · · · · · ·				
Business Telephone Call	s \$	_ ,		And the second s	·
Personal Vehicle Mileag	se \$.			
Seminar Registration/Fed	es \$	<u>.</u>			· · ·
Misc. (Describe under	\$ 14.87	· ·	Gas		
comments)			•		
Grand Total	\$ 602.97				
Approval Signatures: (7) Employee Signature	3-7-07		•		

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Stephe	n M. Niemeyer, P	.E.		
(2) Dates of Travel:	10/23/0	10/23/06-10/26/06			
(3) Destination:	Alpine,	Alpine, Texas			
(4) Purpose:		ent the TCEQ at a numental Board	meeting	of the Good Neighbor	
(5) Reimbursing Organiz	ation:	U.S. EPA	·		
		(6) Itemized	Expen	ses:	
Description		Total		Additional Comments	
Fares:		\$			
Public Transportation		\$			
Rental Car		\$			
Air		\$ 482.20			
Meals		\$ 136.50			
Lodging		\$ 270.00			
Parking		\$ 44,00			
Other:					
Business Telephone Call	İs	\$			
Personal Vehicle Mileag	ge	\$			
Seminar Registration/Fe	es	\$	-	<u> </u>	
Misc. (Describe under		\$			
comments)			•		
Grand Total/		\$ 932.70			
Approval Signaturës:	My.	2/23/07	2	_	
Employee Signatu	ire/Dațe	. ,		•	
(8)	Cls	on 2/28/0	7-		

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Michael Honeycutt					
(2) Dates of Travel:	Decen	December 12 - 14, 2006				
(3) Destination:	Durha	Durham, NC				
(4) Purpose:	Make	presentation at US	EPA Ai	ir Toxics Worksh	юр	
(5) Reimbursing Organiz	zation:	USEPA		·		
		(6) Itemized	d Expe	nses:		
Description		Total		Additional Co	mments	
Fares:		\$,	
Public Transportation		\$	b			
Rental Car		\$		in the	00.0E	- 0
Air		\$	¥	EPA directly p	aid for airfare	500,00
Meals		\$ 88.79			1 0 -	·./)
Lodging		\$	*	EPA directly p	aid for lodging	1204.8
Parking		\$ 18.00			1,	
Other:						
Business Telephone Call	ls	\$. '		
Personal Vehicle Mileag	;e	\$ 10.68		,		
Seminar Registration/Fe	es	\$				
Misc. (Describe under comments)		\$				·
Grand Total		\$ 117.47 \(\)	+ .	822.3	5	
Approval Signatures: (7) Employee Signature	re/Date	2-1	7-07	- 0z	H M9 E1 Vid Wimda	
(8) N- Tho	my-	nla L-1	5-0	<u></u>	D BY TOEQ	•

Supervisor Signature/Date

Pam Byas - 3rd Party Travel to North Carolina

From:

Michael Honeycutt

To:

Byas, Pam

Date:

3/19/2007 3:37 PM

Subject:

3rd Party Travel to North Carolina

CC:

Lively, Mary

Pam,

The hotel rate for my North Carolina trip was \$88/night, plus tax (13%) and a \$3/night auxiliary fee. I estimate the flight from Austin to Raleigh Durham cost \$500. EPA paid these costs directly and I don't know how much the actual costs were.

Mike

Michael Honeycutt, Ph.D.
Manager, Toxicology Section
Texas Commission on Environmental Quality
PO Box 13087 MC-168

Austin, TX 78711-3087

Phone: 512-239-1793 Fax: 512-239-1794 \$ 98,00 × 2 nights = 176,00 × 1390 tay = 22.88 + 3.00 × 2 nights = 6.00 = 204.88 Lodging

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit

(1) Employee's Name:	Roberta L. Grant		
(2) Dates of Travel:	12-11-06 to 12-14-06		
(3) Destination:	Washington, D.C.		
(4) Purpose:	Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels		
(5) Reimbursing Organiz	ation: USEPA		

(6) Itemized Expenses:

Description	То	tal		Additional Comments
Fares:	\$			
Public Transportation	\$	21.15		
Rental Car	\$			·
Air	\$			
Meals	\$	224,00		
Lodging	\$	626.22		
Parking	\$	24.00		Bracer E D E III E III E
Other:				1 19 L U L L L L L L L L L L L L L L L L L
Business Telephone Calls	\$			The state of the s
Personal Vehicle Mileage	\$	14.24		1 -8,2007
Seminar Registration/Fees	\$			and the state of t
Misc. (Describe under	\$			TRACE ALLE
comments)				m commence increase receives receives services and analysis and analysis comments, can be
Grand Total	\$	912.06 4	109.6	I adoliteon correction

Appro	oval Signatures:	
(7)	Robert 1. Drut /1-08-07	ş
	Employee Signature/Date	
(8)	1.21/0/1 1-8-07	
	Supervisor Signature/Date	

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

MECHO CYTHEC MEN JEN 8 PM 3 42 FIN. ADMIREDIN.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.

(1) Employee's Name:	Gregory Ruff
(2) Dates of Travel:	10/22/06 – through – 11/03/06
(3) Destination:	Federal Law Enforcement Training Center, Glynco, Georgia
(4) Purpose:	Environmental Crimes Investigations Training
(5) Reimbursing Organiz	ation: USEPA

(6) Itemized Expenses:

	Total	Additional Comments
Description		
Fares:	\$ 0	
Public Transportation	\$ 0	
Rental Car	\$ 0	
Air	\$ 835.00	This is an estimate. Actual ticket was purchased by the EPA. Estimate given, is what the state rate would have been for that flight.
Meals	\$ 468.00	This is an estimate. All meals where provided at the training facility dinning hall. Estimate is based on \$36.00 a day.
Lodging	\$ 1,027.00	This is an estimate. The EPA paid for the login, up front. The estimate is based on \$79.00 a day.
Parking	\$ 0	

Other:	0	
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 0	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments)	\$ 0	
Grand Total	\$ 2,330.00	Estimate
Approval Signatures: (7) Hegyry Rath Employee Signature/Date	4/2/07	
(8) Mull	4/2/07 - for	PhlByn

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Faith Hambleton			
(2) Dates of Travel:	12/6-12/8/06			
(3) Destination:	Biloxi, MS			
(4) Purpose:	Participate in Microbial Tracking Seminar			
(5) Reimbursing Organiz	zation: University of Southern Mississippi			

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ 0	
Public Transportation	\$ 0	
Rental Car	\$ 114.52	
Air	\$ 434.20	
Meals	\$ 39.45	
Lodging	\$	paid by USM upfront. Don't know cost
Parking	\$ 18.00	Austin-BergstromAirport
Other:	\$ 13.04	Gas for rental car
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 0	
Seminar Registration/Fees	\$	
Misc. (Describe under	\$	
comments)		
Grand Total	\$ 619.21	

Appro (7)	oval Signatures: 15 CAM DUM	organization	
	Employee Signature/Date		0
(8)	Thomas V Ilm 13/Var C		

Supervisor Signature/Date

Exhibit D

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To:

Glenn W. Shankle, Executive Director

Date: March 29, 2007

David Timberger, Personnel Attorney General Law Division

Kevin McCalla, Director General Law Division

Stephanie Bergeron Perdue, Deputy Director Office of Legal Services

Caption:

Docket No. 2007-0355- MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

Glenn Shankle, Executive Director

Date: <u>April. 4.2007</u>

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



A RESOLUTION

Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies; **Docket No. 2007-0355- MIS.**

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of \$500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the day of	, 2007	
	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY	
	Kathleen Hartnett White, Chairman	

Exhibit A

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY DECLARATION OF THIRD PARTY REIMBURSEMENT

Over \$500.00

REIMBURSING TRAVELERS ORGANIZATION NAME	DATES OF DESTINAT TRAVEL	TION PURPOSE OF TRIP	DATE RECEIVED	REIMBURSED	REIMBURSED TOTAL
Association of State Cedilote, Marshall and Territorital Solid Waste Management Officials	12/03/06-12/05/06 Savannah, G	ASTSWMO Removal a Federal Facilities Symposium	at 03/06/07		
				Air: S Meals: S	\$1,441.02 \$119.55 \$972.00 \$141.39 \$208.08
Association of State Cedilote, Marshall and Territorial Solid Waste Management Officials	02/26/07-02/28/07 Washington,	DC ASTSWMO Removal Action Focus Group Meeting	03/19/07		
				Meals:	\$959.57 \$96.45 \$240.60 \$192.00 \$430.52
Association of State Cordell, Melissa and Territorial Solid Waste Management Officials	11/01/06-11/03/06 Kansas City,	Ks All Appropriate Inquiry Training	/ 12/14/06		
				Air: S Meals: Lodging: S	\$871.46 \$90.00 \$467.20 \$78.24 \$218.02 \$18.00

Dec 2006

though

March 2007

Association of State		12/03/06-12/05/06	Savannah, Ga		ASTSWMO Removal	02/20/07			
and Territorial Solid					Conference				
Waste Management	-					*			
Officials									•
					•				
						•			\$684.24
							Transportation:	\$44.00	
•							Air:	\$355.20	
						÷	Meals:	\$38.00	
	•						Lodging:	\$214.80	
					•		Parking:	\$18.00	
							Personal Mileage:	\$14.24	
Caralinai	1 1 2011	40/00/05 40/00/05							
Coordinating Research Council	Aplin, Michael	10/23/06-10/25/06	Phoenix, Az		Mobile Source Air	03/13/07			
(CRC)					Toxics Conference				0770.04
(CRC)							Transportations	\$20.00	\$770.36
		•					Transportation: Air:	\$20.00 \$279.60	
							Lodging	\$452.76	
							Parking	\$18.00	
					•		3		
Nuclear Regulatory	Abbaszadeh, Muhamma	ać 01/22/07-01/24/07	Bethesda, Md	•	Integrated Materials	03/06/07			
Commission					Performance Evaluation				
					Program Training				01 110 04
							Trongrantations	\$12.00	\$1,118.84
	•				•		Transportation: Air:	\$12.00 \$478.60	
							Meals:	\$192.00	
					,		Lodging:	\$421.12	
							Personal Mileage:	\$15.12	
		•							
								•	
NOAA - National	Dvorsky, Chuck	12/11/06-12/13/06	Savannah, Ga		ACT Nutrient Sensor	01/11/07			
Oceanic &			•		Workshop			•	
Atmospheric Administration									6764.25
Administration							Transportations	£30 00	\$764.25
							Transportation: Air:	\$30.00 \$436.20	
							Meals:	\$28.23	
							Lodging:	\$26.2 <i>3</i> \$246.16	
							Personal Mileage:	\$23.66	

ECOS/ITRC - Environmental Council of States/Interstate Technology & Regulatory Council	Bell, Kera	10/23/06-10/26/06 Scottsdale, Az	ITRC Fall Conference/UXO Team Meeting	03/08/07			
Regulatory Council							\$557.48
•					Transportation: Air Meals	\$28.00 \$320.60 \$169.75	ΨJJ 7. 4 0
					Parking:	\$24.00	
ITRC- Interstate Technology &	Beyer, Gary	10/23/06-10/27/06 Scottsdale, Az	ITRC Fall Conference and Instructor Training	01/11/07.	Personal Mileage:	\$15.13	
Regulatory Council							0740.00
					Transportation: Air: Meals:	\$57.00 \$402.59 \$280.50	\$740.09
Union Pacific	Deed Debend	05/14/06 05/10/06 P 31 G	m · ·	00/00/07			
Railroad	Reed, Robert	05/14/06-05/19/06 Pueblo, Co	Training	03/08/07			\$1,115.00
					Transportation: Air:	\$75.00 \$460.00	- 31,113.00
				•	Meals: Lodging:	\$180.00 \$400.00	
Us Department of the Interior	Seiler, Richard	11/28/06-12/01/06 Washington, DC	To attend a meeting of the US Dept of the Interior, Natural	01/23/07			
			Resource Damage Assessment &				
			Restoration Federal Advisory Committee			***	\$1,322.01
					Transportation: Air:	\$29.00 \$444.40	Indiract
					Air: Meals:	\$444.40 \$224.00	manect
			•		Lodging:	\$580.53	
					Parking:	\$24.00	
					Personal Mileage:	\$19.58	
					Phone:	\$0.50	

US Environmental Protection Agency	Nettles, Russ	10/26/06-10/28/06 Research Triangle Pk, No	Attend EPA Remote Sensing Conference	03/08/07			\$602.97
					Rental Car: Meals: Lodging: Parking: Gasoline:	\$110.68 \$189.00 \$264.42 \$24.00 \$14.87	
US Environmental Protection Agency	Niemeyer, Stephen	10/23/06-10/26/06 Alpine, Tx	Represent the TCEQ at a meeting of the Good Neighbor	02/28/07			
			Environmental Board		Airfare: Meals: Lodging: Parking:	\$482.20 \$136.50 \$270.00 \$44.00	\$932.70
US Enivronmental Protection Agency	Honeycutt, Michael	12/12/06-12/14/06 Durham, NC	Make presentation at USEPA Air Toxics Workshop	02/13/07	Air: Meals: Lodging: Parking: Personal Mileage:	\$500.00 \$88.79 \$204.88 \$18.00 \$10.68	\$822.35
US Environmental Protection Agency	Grant, Roberta	12/11/06-12/14/06 Washington, DC	Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels	01/08/07	Transportation: Meals: Lodging: Parking: Personal Mileage:	\$21.15 \$224.00 \$626.22 \$24.00 \$14.24	\$909.61

US Environmental Protection Agency	Ruff, Gregory	10/22/06-11/03/06 Glynco, Ga	Environmental Crimes 12/12/06 Training			£2 220 00
				Air: Meals: Lodging:	\$835.00 \$468.00 \$1,027.00	\$2,330.00
	· · · · · · · · · · · · · · · · · · ·					
University of Southern Mississippi	Hambleton, Faith	12/06/06-12/08/06 Biloxi, Ms	Participate in Microbial 03/13/07 Tracking Seminar			\$619.21
				Rental Car: Air: Meals:	\$114.52 \$434.20 \$39.45	
				Parking: Gasoline:	\$18.00 \$13.04	
		•		Totala	\$16.561.16	016 561 16
						\$16,561.16