

EXECUTIVE SUMMARY - ENFORCEMENT MATTER
DOCKET NO.: 2006-2106-LII-E TCEQ ID: RN103348587 CASE NO.: 31880
RESPONDENT NAME: Dechard A. Hulcy

ORDER TYPE:

<input checked="" type="checkbox"/> 1660 AGREED ORDER	<input type="checkbox"/> FINDINGS AGREED ORDER	<input type="checkbox"/> AMENDED ORDER	<input type="checkbox"/> IMMINENT AND SUBSTANTIAL ENDANGERMENT ORDER
<input type="checkbox"/> SHUTDOWN ORDER	<input type="checkbox"/> FINDINGS DEFAULT ORDER	<input type="checkbox"/> EMERGENCY ORDER	

CASE TYPE:

<input type="checkbox"/> AGRICULTURE	<input type="checkbox"/> AIR	<input type="checkbox"/> INDUSTRIAL AND HAZARDOUS WASTE	<input type="checkbox"/> MUNICIPAL SOLID WASTE
<input checked="" type="checkbox"/> OCCUPATIONAL CERTIFICATION	<input type="checkbox"/> PETROLEUM STORAGE TANKS	<input type="checkbox"/> PUBLIC WATER SUPPLY	<input type="checkbox"/> RADIOACTIVE WASTE
<input type="checkbox"/> MULTI-MEDIA (check all that apply)	<input type="checkbox"/> SEWAGE SLUDGE	<input type="checkbox"/> UNDERGROUND INJECTION CONTROL	<input type="checkbox"/> USED OIL
<input type="checkbox"/> USED OIL FILTER	<input type="checkbox"/> WATER QUALITY		

SITE WHERE VIOLATION(S) OCCURRED: 1135 Larkspur Drive, Richardson, Dallas County

TYPE OF OPERATION: Lawn and sprinkler service

SMALL BUSINESS: Yes No

OTHER SIGNIFICANT MATTERS: There are no complaints. There is no record of additional pending enforcement actions regarding this facility location.

INTERESTED PARTIES: No one other than the ED and the Respondent has expressed an interest in this matter.

COMMENTS RECEIVED: The *Texas Register* comment period expired on March 26, 2007. No comments were received.

CONTACTS AND MAILING LIST:

TCEQ Attorney/SEP Coordinator: None

TCEQ Enforcement Coordinator: Ms. Libby Hogue, Enforcement Division, Enforcement Section II, MC 219, (512) 239-1165; Mr. Steven Lopez, Enforcement Division, MC 219, (512) 239-1896

Respondent: Mr. Dechard A. Hulcy, 2515 Tarply Road, Suite 112, Carrollton, Texas 75006

Respondent's Attorney: Not represented by counsel on this enforcement matter

RESPONDENT'S NAME: Dechard A. Hulcy
DOCKET NO.: 2006-2106-LII-E

VIOLATION SUMMARY CHART:

VIOLATION INFORMATION	PENALTY CONSIDERATIONS	CORRECTIVE ACTIONS TAKEN/REQUIRED
<p>Type of Investigation: <input type="checkbox"/> Complaint <input type="checkbox"/> Routine <input type="checkbox"/> Enforcement Follow-up <input checked="" type="checkbox"/> Records Review</p> <p>Date of Complaint Relating to this Case: None</p> <p>Date of Investigation Relating to this Case: November 20, 2006</p> <p>Date of NOE Relating to this Case: November 29, 2006 (NOE)</p> <p>Background Facts: This was a routine record review. One violation was documented.</p> <p>WATER</p> <p>Failed to comply with the City of Richardson's landscape irrigation inspection requirements, ordinances or regulations designed to protect the public water supply. Specifically, respondent failed to obtain a timely final inspection from the City of Richardson, for the irrigation system installed at 1135 Larkspur Drive, Richardson, Texas, in 2001 [30 TEX. ADMIN. CODE § 344.70, and TEX. OCCUPATIONS CODE § 1903.251].</p>	<p>Total assessed: \$200</p> <p>Total Deferred: \$40 <input checked="" type="checkbox"/> Expedited Settlement <input type="checkbox"/> Financial Inability to Pay</p> <p>SEP Conditional Offset: \$0</p> <p>Total Paid to General Revenue: \$160</p> <p>Site Compliance History Classification: <input type="checkbox"/> High <input type="checkbox"/> Average <input type="checkbox"/> Poor</p> <p>Person Compliance History Classification: <input type="checkbox"/> High <input type="checkbox"/> Average <input type="checkbox"/> Poor</p> <p>Major Source: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Applicable Penalty Policy: September 2002</p>	<p>Corrective Actions Taken:</p> <p>The Executive Director recognizes that Mr. Hulcy has submitted a copy of the June 6, 2006 final inspection notice issued by the City of Richardson on December 7, 2006.</p>



Penalty Calculation Worksheet (PCW)

Policy Revision 2 (September 2002)

PCW Revision November 17, 2006

DATES	Assigned	4-Dec-2006	Screening	5-Dec-2006	EPA Due	
	PCW	6-Dec-2006				

RESPONDENT/FACILITY INFORMATION			
Respondent	Dechard A. Hulcy		
Reg. Ent. Ref. No.	RN103348587		
Facility/Site Region	4-Dallas/Fort Worth	Major/Minor Source	Minor

CASE INFORMATION				
Enf./Case ID No.	31880	No. of Violations	1	
Docket No.	2006-2106-LII-E	Order Type	1660	
Media Program(s)	Irrigators	Enf. Coordinator	Libby Hogue	
Multi-Media		EC's Team	Enforcement Team 4	
Admin. Penalty \$	Limit Minimum	\$0	Maximum	\$2,500

Penalty Calculation Section

TOTAL BASE PENALTY (Sum of violation base penalties)	Subtotal 1	\$250
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ADJUSTMENTS (+/-) TO SUBTOTAL 1

Subtotals 2-7 are obtained by multiplying the Total Base Penalty (Subtotal 1) by the indicated percentage.

Compliance History	5% Enhancement	Subtotals 2, 3, & 7	\$12
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Notes: A 5% enhancement is recommended for having one same or similar NOV within the past five years.

Culpability	No	0% Enhancement	Subtotal 4	\$0
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Notes: Respondent does not meet the culpability criteria.

Good Faith Effort to Comply	25% Reduction	Subtotal 5	\$62
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	Before NOV	NOV to EDRP/Settlement Offer
Extraordinary		
Ordinary	X	
N/A		(mark with x)

Notes: The respondent came into compliance on June 6, 2006.

	0% Enhancement*	Subtotal 6	\$0
Total EB Amounts	\$61	*Capped at the Total EB \$ Amount	
Approx. Cost of Compliance	\$250		

SUM OF SUBTOTALS 1-7	Final Subtotal	\$200
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OTHER FACTORS AS JUSTICE MAY REQUIRE		Adjustment	\$0
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Reduces or enhances the Final Subtotal by the indicated percentage. (Enter number only; e.g. -30 for -30%.)

Notes

Final Penalty Amount \$200

STATUTORY LIMIT ADJUSTMENT	Final Assessed Penalty	\$200
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DEFERRAL	20% Reduction	Adjustment	-\$40
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Reduces the Final Assessed Penalty by the indicated percentage. (Enter number only; e.g. 20 for 20% reduction.)

Notes

Deferral offered for expedited settlement.

PAYABLE PENALTY	\$160
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Screening Date 5-Dec-2006

Docket No. 2006-2106-LJI-E

PCW

Respondent Dechard A. Hulcy

Case ID No. 31880

Policy Revision 2 (September 2002)

PCW Revision November 17, 2006

Reg. Ent. Reference No. RN103348587

Media [Statute] Irrigators

Enf. Coordinator Libby Hogue

Compliance History Worksheet

>> Compliance History Site Enhancement (Subtotal 2)

Component	Number of...	Enter Number Here	Adjust.
NOVs	Written NOVs with same or similar violations as those in the current enforcement action (number of NOVs meeting criteria)	1	5%
	Other written NOVs	0	0%
Orders	Any agreed final enforcement orders containing a denial of liability (number of orders meeting criteria)	0	0%
	Any adjudicated final enforcement orders, agreed final enforcement orders without a denial of liability, or default orders of this state or the federal government, or any final prohibitory emergency orders issued by the commission	0	0%
Judgments and Consent Decrees	Any non-adjudicated final court judgments or consent decrees containing a denial of liability of this state or the federal government (number of judgements or consent decrees meeting criteria)	0	0%
	Any adjudicated final court judgments and default judgments, or non-adjudicated final court judgments or consent decrees without a denial of liability, of this state or the federal government	0	0%
Convictions	Any criminal convictions of this state or the federal government (number of counts)	0	0%
Emissions	Chronic excessive emissions events (number of events)	0	0%
Audits	Letters notifying the executive director of an intended audit conducted under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 (number of audits for which notices were submitted)	0	0%
	Disclosures of violations under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 (number of audits for which violations were disclosed)	0	0%
Please Enter Yes or No			
Other	Environmental management systems in place for one year or more	No	0%
	Voluntary on-site compliance assessments conducted by the executive director under a special assistance program	No	0%
	Participation in a voluntary pollution reduction program	No	0%
	Early compliance with, or offer of a product that meets future state or federal government environmental requirements	No	0%

Adjustment Percentage (Subtotal 2) 5%

>> Repeat Violator (Subtotal 3)

No

Adjustment Percentage (Subtotal 3) 0%

>> Compliance History Person Classification (Subtotal 7)

N/A

Adjustment Percentage (Subtotal 7) 0%

>> Compliance History Summary

Compliance History Notes

A 5% enhancement is recommended for having one same or similar NOV within the past five years.

Total Adjustment Percentage (Subtotals 2, 3, & 7) 5%

Screening Date 5-Dec-2006

Docket No. 2006-2106-LII-E

PCW

Respondent Dechard A. Hulcy

Policy Revision 2 (September 2002)

Case ID No. 31880

PCW Revision November 17, 2006

Reg. Ent. Reference No. RN103348587

Media [Statute] Irrigators

Enf. Coordinator Libby Hogue

Violation Number 1

Rule Cite(s)

30 Tex. Admin. Code § 344.70 and Tex. Occupations Code § 1903.251

Violation Description

Failed to comply with the City of Richardson's landscape irrigation inspection requirements, ordinances or regulations designed to protect the public water supply. Specifically, respondent failed to obtain a timely final inspection from the City of Richardson, for the irrigation system installed at 1135 Larkspur Drive, Richardson, Texas, in 2001.

Base Penalty \$2,500

>> Environmental, Property and Human Health Matrix

OR

Release	Harm		
	Major	Moderate	Minor
Actual			
Potential			

Percent 0%

>> Programmatic Matrix

Falsification	Major	Moderate	Minor
	x		

Percent 10%

Matrix Notes

100% of the rule requirement was not met.

Adjustment \$2,250

\$250

Violation Events

Number of Violation Events 1

2,002 Number of violation days

daily	
monthly	
quarterly	
semiannual	
annual	
single event	x

mark only one with an x

Violation Base Penalty \$250

One single event is recommended.

Economic Benefit (EB) for this violation

Statutory Limit Test

Estimated EB Amount \$61

Violation Final Penalty Total \$200

This violation Final Assessed Penalty (adjusted for limits) \$200

Economic Benefit Worksheet

Respondent: Dechard A. Hulcy
Case ID No.: 31880
Reg. Ent. Reference No.: RN103348587
Media: Irrigators
Violation No.: 1

Percent Interest	Years of Depreciation
5.0	15

Item Description	Item Cost	Date Required	Final Date	Yrs	Interest Saved	Onetime Costs	EB Amount
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Delayed Costs

Equipment				0.0	\$0	\$0	\$0
Buildings				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0
Engineering/construction				0.0	\$0	\$0	\$0
Land				0.0	\$0	n/a	\$0
Record Keeping System				0.0	\$0	n/a	\$0
Training/Sampling				0.0	\$0	n/a	\$0
Remediation/Disposal				0.0	\$0	n/a	\$0
Permit Costs				0.0	\$0	n/a	\$0
Other (as needed)	\$250	31-Jul-2001	6-Jun-2006	4.9	\$61	n/a	\$61

Notes for DELAYED costs

Estimated cost to schedule and obtain a city inspection for the irrigation system installed at 1135 Larkspur Drive. Date required is estimated date of irrigation system installation and final date is the date respondent came into compliance.

Avoided Costs

ANNUALIZE [1] avoided costs before entering item (except for one-time avoided costs)

Disposal				0.0	\$0	\$0	\$0
Personnel				0.0	\$0	\$0	\$0
Inspection/Reporting/Sampling				0.0	\$0	\$0	\$0
Supplies/equipment				0.0	\$0	\$0	\$0
Financial Assurance [2]				0.0	\$0	\$0	\$0
ONE-TIME avoided costs [3]				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0

Notes for AVOIDED costs

Approx. Cost of Compliance

\$250

TOTAL

\$61

Compliance History

Customer/Respondent/Owner-Operator: CN601869142 HULCY, DECHARD A Classification: Rating:
Regulated Entity: RN103348587 HULCY, DECHARD A Classification: Site Rating:

ID Number(s): LANDSCAPE IRRIGATION LICENSING LICENSE LI0004889
BACKFLOW PREVENTION ASSEMBLY TESTER LICENSE BP0007930
LICENSING

Location: 2515 TARPLEY ROAD SUITE 112

TCEQ Region: CARROLLTON, TEXAS 75006
REGION 04 - DFW METROPLEX

Date Compliance History Prepared: December 05, 2006

Agency Decision Requiring Compliance History: Enforcement

Compliance Period: December 04, 2001 to December 04, 2006

TCEQ Staff Member to Contact for Additional Information Regarding this Compliance History

Name: Libby Hogue Phone: 512-239-1165

Site Compliance History Components

1. Has the site been in existence and/or operation for the full five year compliance period? Yes
2. Has there been a (known) change in ownership of the site during the compliance period? No
3. If Yes, who is the current owner? N/A
4. If Yes, who was/were the prior owner(s)? N/A
5. When did the change(s) in ownership occur? N/A

Components (Multimedia) for the Site :

- A. Final Enforcement Orders, court judgements, and consent decrees of the state of Texas and the federal government.

N/A

- B. Any criminal convictions of the state of Texas and the federal government.

N/A

- C. Chronic excessive emissions events.

N/A

- D. The approval dates of investigations. (CCEDS Inv. Track. No.)

N/A

- E. Written notices of violations (NOV). (CCEDS Inv. Track. No.)

Date: 02/06/2006 (454504)

Self Report? NO

Classification:
Moderate

Citation: 30 TAC Chapter 344, SubChapter D 344.70

Description: Failure by a licensed irrigator to comply with reasonable inspection requirements, ordinance or regulations designed to protect the public water supply, any of which relates to work performed or to be performed within such political subdivision's territory.

- F. Environmental audits.

N/A

- G. Type of environmental management systems (EMSs).

N/A

- H. Voluntary on-site compliance assessment dates.

N/A

I. Participation in a voluntary pollution reduction program.

N/A

J. Early compliance.

N/A

Sites Outside of Texas

N/A

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TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



IN THE MATTER OF AN
ENFORCEMENT ACTION
CONCERNING
DECHARD A. HULCY
RN103348587

§ BEFORE THE
§ TEXAS COMMISSION ON
§ ENVIRONMENTAL QUALITY

AGREED ORDER
DOCKET NO. 2006-2106-LII-E

I. JURISDICTION AND STIPULATIONS

At its _____ agenda, the Texas Commission on Environmental Quality ("the Commission" or "TCEQ") considered this agreement of the parties, resolving an enforcement action regarding Dechard A. Hulcy ("Mr. Hulcy") under the authority of TEX. OCCUPATIONS CODE ch. 1903 and TEX. WATER CODE chs. 7 and 37. The Executive Director of the TCEQ, through the Enforcement Division, and Mr. Hulcy appear before the Commission and together stipulate that:

1. Mr. Hulcy owns and operates a lawn and sprinkler service at 2515 Tarpley Road, Suite 112, in Dallas County, Texas. Mr. Hulcy installed a lawn sprinkler system on residential property located at 1135 Larkspur Drive, Richardson, Dallas County, Texas (the "Site").
2. TCEQ has general authority to regulate the design and installation of landscape irrigation systems, and the licensing of landscape irrigators and installers, pursuant to TEX. OCCUPATIONS CODE ch. 1903.
3. The Commission and Mr. Hulcy agree that the Commission has jurisdiction to enter this Agreed Order, and that Mr. Hulcy is subject to the Commission's jurisdiction.
4. Mr. Hulcy received notice of the violations alleged in Section II ("Allegations") on or about December 4, 2006.
5. The occurrence of any violation is in dispute and the entry of this Agreed Order shall not constitute an admission by Mr. Hulcy of any violation alleged in Section II ("Allegations"), nor of any statute or rule.

6. An administrative penalty in the amount of Two Hundred Dollars (\$200) is assessed by the Commission in settlement of the violations alleged in Section II ("Allegations"). Mr. Hulcy has paid One Hundred Sixty Dollars (\$160) of the administrative penalty and Forty Dollars (\$40) is deferred contingent upon Mr. Hulcy's timely and satisfactory compliance with all the terms of this Agreed Order. The deferred amount will be waived upon full compliance with the terms of this Agreed Order. If Mr. Hulcy fails to timely and satisfactorily comply with all requirements of this Agreed Order, the Executive Director may require Mr. Hulcy to pay all or part of the deferred penalty.
7. Any notice and procedures, which might otherwise be authorized or required in this action, are waived in the interest of a more timely resolution of the matter.
8. The Executive Director of the TCEQ and Mr. Hulcy have agreed on a settlement of the matters alleged in this enforcement action, subject to the approval of the Commission.
9. The Executive Director recognizes that Mr. Hulcy has submitted a copy of the June 6, 2006 final inspection notice issued by the City of Richardson on December 7, 2006.
10. The Executive Director may, without further notice or hearing, refer this matter to the Office of the Attorney General of the State of Texas ("OAG") for further enforcement proceedings if the Executive Director determines that Mr. Hulcy has not complied with one or more of the terms or conditions in this Agreed Order.
11. This Agreed Order shall terminate five years from its effective date or upon compliance with all the terms and conditions set forth in this Agreed Order, whichever is later.
12. The provisions of this Agreed Order are deemed severable and, if a court of competent jurisdiction or other appropriate authority deems any provision of this Agreed Order unenforceable, the remaining provisions shall be valid and enforceable.

II. ALLEGATIONS

As a licensed irrigator, Mr. Hulcy is alleged to have failed to comply with the City of Richardson's landscape irrigation inspection requirements, ordinances or regulations designed to protect the public water supply, in violation of 30 TEX. ADMIN. CODE § 344.70, and TEX. OCCUPATIONS CODE § 1903.251, as documented during a record review conducted on November 20, 2006. Specifically, respondent failed to obtain a timely final inspection from the City of Richardson, for the irrigation system installed at 1135 Larkspur Drive, Richardson, Texas, in 2001.

III. DENIALS

Mr. Hulcy generally denies each allegation in Section II ("Allegations").

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The text also mentions the role of internal controls in ensuring the reliability of financial information.

It is noted that the implementation of these controls requires a commitment from all levels of the organization. Management must provide the necessary resources and support to ensure that the controls are effectively implemented and maintained.

The document further highlights the need for regular monitoring and evaluation of the internal control system. This involves conducting periodic reviews to assess the effectiveness of the controls and to identify any areas that need improvement.

In conclusion, the document stresses that a strong internal control system is a key component of an organization's risk management strategy. By implementing and maintaining robust controls, organizations can reduce the risk of financial loss and enhance the reliability of their financial reporting.

The following table provides a summary of the key elements of an effective internal control system. It outlines the various components that contribute to the overall strength and effectiveness of the controls, including the role of management, the importance of documentation, and the need for ongoing monitoring.

The table below details the specific measures that should be taken to ensure the proper functioning of the internal control system. It includes a list of key control activities and the corresponding responsibilities for each activity.

It is important to note that the implementation of these controls should be tailored to the specific needs and circumstances of the organization. The controls should be designed to address the most significant risks and to provide a reasonable level of assurance that the financial statements are free from material misstatement.

Appendix A

This appendix provides a detailed description of the internal control system. It includes a comprehensive list of the control activities that are in place, along with a description of how each activity is implemented and monitored. The appendix also includes a list of the key personnel responsible for each activity and a description of the reporting structure.

Appendix B

This appendix provides a detailed description of the internal control system. It includes a comprehensive list of the control activities that are in place, along with a description of how each activity is implemented and monitored.

IV. ORDERING PROVISIONS

1. It is, therefore, ordered by the TCEQ that Mr. Hulcy pay an administrative penalty as set forth in Section I, Paragraph 6 above. The payment of this administrative penalty and Mr. Hulcy's compliance with all the terms and conditions set forth in this Agreed Order resolve only the allegations in Section II. The Commission shall not be constrained in any manner from requiring corrective action or penalties for violations, which are not raised here. Administrative penalty payments shall be made payable to "TCEQ" and shall be sent with the notation "Re: Dechard A. Hulcy, Docket No. 2006-2106-LII-E" to:

Financial Administration Division, Revenues Section
Attention: Cashier's Office, MC 214
Texas Commission on Environmental Quality
P.O. Box 13088
Austin, Texas 78711-3088

2. The provisions of this Agreed Order shall apply to and be binding upon Mr. Hulcy.
3. The Executive Director may grant an extension of any deadline in this Agreed Order or in any plan, report, or other document submitted pursuant to this Agreed Order, upon a written and substantiated showing of good cause. All requests for extensions by Mr. Hulcy shall be made in writing to the Executive Director. Extensions are not effective until Mr. Hulcy receives written approval from the Executive Director. The determination of what constitutes good cause rests solely with the Executive Director.
4. This Agreed Order, issued by the Commission, shall not be admissible against Mr. Hulcy in a civil proceeding, unless the proceeding is brought by the OAG to: (1) enforce the terms of this Agreed Order; or (2) pursue violations of a statute within the Commission's jurisdiction, or of a rule adopted or an order or permit issued by the Commission under such a statute.
5. This agreement may be executed in multiple counterparts, which together shall constitute a single original instrument. Any executed signature page to this Agreement may be transmitted by facsimile transmission to the other parties, which shall constitute an original signature for all purposes.
6. Under 30 TEX. ADMIN. CODE § 70.10(b), the effective date is the date of hand-delivery of the Order to Mr. Hulcy, or three days after the date on which the Commission mails notice of the Order to Mr. Hulcy, whichever is earlier. The Chief Clerk shall provide a copy of this Agreed Order to each of the parties.

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Second paragraph of handwritten text, appearing as a separate block with a few lines of cursive.

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Fourth paragraph of handwritten text, continuing the cursive script with multiple lines.

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SIGNATURE PAGE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

For the Commission

For the Executive Director



Date

4/18/07

I, the undersigned, have read and understand the attached Agreed Order. I am authorized to agree to the attached Agreed Order on behalf of the entity, if any, indicated below my signature, and I do agree to the terms and conditions specified therein. I further acknowledge that the TCEQ, in accepting payment for the penalty amount, is materially relying on such representation.

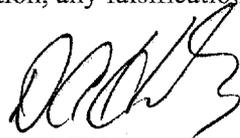
I also understand that my failure to comply with the Ordering Provisions, if any, in this order and/or my failure to timely pay the penalty amount, may result in:

- A negative impact on my compliance history;
- Greater scrutiny of any permit applications submitted by me;
- Referral of this case to the Attorney General's Office for contempt, injunctive relief, additional penalties, and/or attorney fees, or to a collection agency;
- Increased penalties in any future enforcement actions against me;
- Automatic referral to the Attorney General's Office of any future enforcement actions against me; and
- TCEQ seeking other relief as authorized by law.

In addition, any falsification of any compliance documents may result in criminal prosecution.

Signature

Date



1-5-07

Dechard A. Hulcy

Owner

Name (Printed or typed)
Authorized Representative of
Dechard A. Hulcy

Title

Instructions: Send the original, signed Agreed Order with penalty payment to the Financial Administration Division, Revenues Section at the address in Section IV, Paragraph 1 of this Agreed Order.

[Handwritten signature]

[Handwritten signature]

I hereby certify that the above is a true and correct copy of the original document as presented to me for certification.

Witness my hand and the seal of the County of [Name] and State of [Name] this [Date] day of [Month], [Year].

[Handwritten signature]

[Handwritten signature]

Notary Public for the State of [Name]
My Commission Expires [Date]

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