

**EXECUTIVE SUMMARY - ENFORCEMENT MATTER**  
**DOCKET NO.: 2006-2090-MWD-E TCEQ ID: RN102844560 CASE NO.: 31859**  
**RESPONDENT NAME: City of Tenaha**

**ORDER TYPE:**

<input checked="" type="checkbox"/> 1660 AGREED ORDER	<input type="checkbox"/> FINDINGS AGREED ORDER	<input type="checkbox"/> AMENDED ORDER	<input type="checkbox"/> IMMINENT AND SUBSTANTIAL ENDANGERMENT ORDER
<input type="checkbox"/> SHUTDOWN ORDER	<input type="checkbox"/> FINDINGS DEFAULT ORDER	<input type="checkbox"/> EMERGENCY ORDER	

**CASE TYPE:**

<input type="checkbox"/> AGRICULTURE	<input type="checkbox"/> AIR	<input type="checkbox"/> INDUSTRIAL AND HAZARDOUS WASTE	<input type="checkbox"/> MUNICIPAL SOLID WASTE
<input type="checkbox"/> OCCUPATIONAL CERTIFICATION	<input type="checkbox"/> PETROLEUM STORAGE TANKS	<input type="checkbox"/> PUBLIC WATER SUPPLY	<input type="checkbox"/> RADIOACTIVE WASTE
<input type="checkbox"/> MULTI-MEDIA (check all that apply)	<input type="checkbox"/> SEWAGE SLUDGE	<input type="checkbox"/> UNDERGROUND INJECTION CONTROL	<input type="checkbox"/> USED OIL
<input type="checkbox"/> USED OIL FILTER	<input checked="" type="checkbox"/> WATER QUALITY		

**SITE WHERE VIOLATION(S) OCCURRED:** Tenaha Waste Water Treatment Plant, located adjacent to Hilliard Creek, approximately 2,400 feet south of United States Highway 84 and 3,300 feet east of United States Highway 96, Shelby County

**TYPE OF OPERATION:** Domestic wastewater treatment system

**SMALL BUSINESS:**  Yes  No

**OTHER SIGNIFICANT MATTERS:** There are no complaints. There is no record of additional pending enforcement actions regarding this facility location.

**INTERESTED PARTIES:** No one other than the ED and the Respondent has expressed an interest in this matter.

**COMMENTS RECEIVED:** The *Texas Register* comment period expired on April 9, 2007. No comments were received.

**CONTACTS AND MAILING LIST:**

**TCEQ Attorney/SEP Coordinator:** Ms. Melissa Keller, SEP Coordinator, Enforcement Division, MC 219, (512) 239-1768

**TCEQ Enforcement Coordinator:** Ms. Lynley Doyen, Enforcement Division, Enforcement Section I, MC 169, (512) 239-1364; Mr. Steven Lopez, Enforcement Division, MC 219, (512) 239-1896

**Respondent:** The Honorable George N. Bowers, Mayor, City of Tenaha, P.O. Box 70, Tenaha, Texas 75974-0070

**Respondent's Attorney:** Not represented by counsel on this enforcement matter

**RESPONDENT'S NAME: City of Tenaha**  
**DOCKET NO.: 2006-2090-MWD-E**

**VIOLATION SUMMARY CHART:**

VIOLATION INFORMATION	PENALTY CONSIDERATIONS	CORRECTIVE ACTIONS TAKEN/REQUIRED
<p>Type of Investigation: <input type="checkbox"/> Complaint <input type="checkbox"/> Routine  <input type="checkbox"/> Enforcement Follow-up <input checked="" type="checkbox"/> Records Review</p> <p>Date of Complaint Relating to this Case: None</p> <p>Date of Investigation Relating to this Case: October 30, 2006</p> <p>Date of NOE Relating to this Case: November 27, 2006 (NOE)</p> <p>Background Facts: This was a routine record review. Two violations were documented.</p> <p><b>WATER</b></p> <p>1) Failed to comply with permitted effluent limitations [TEX. WATER CODE § 26.121(a), 30 TEX. ADMIN. CODE § 305.125(1), and Texas Pollutant Discharge Elimination System ("TPDES") Permit No. WQ0010818001, Effluent Limitations and Reporting Requirements, No. 1].</p> <p>2) Failed to submit the annual sludge report for the monitoring period ending July 31, 2005 [30 TEX. ADMIN. CODE § 305.125(17) and TPDES Permit No. WQ0010818001, Sludge Provisions].</p>	<p>Total assessed: \$5,010</p> <p>Total Deferred: \$1,002  <input checked="" type="checkbox"/> Expedited Settlement  <input type="checkbox"/> Financial Inability to Pay</p> <p>SEP Conditional Offset: \$4,008</p> <p>Total Paid (Due) to General Revenue: \$0</p> <p>Site Compliance History Classification: <input type="checkbox"/> High <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor</p> <p>Person Compliance History Classification: <input type="checkbox"/> High <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor</p> <p>Major Source: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Applicable Penalty Policy: September 2002</p>	<p><b>Ordering Provisions:</b></p> <p>1) The Order will require the Respondent to implement and complete a Supplemental Environmental Project (SEP). (See SEP Attachment A)</p> <p>2) The Order will also require the Respondent to:</p> <p>a. Within 30 days after the effective date of this Agreed Order, submit the annual sludge report for the monitoring period ending July 31, 2005;</p> <p>b. Within 60 days after the effective date of this Agreed Order, submit written certification of compliance with the permitted effluent limitations of TPDES Permit No. WQ0010818001 and certification of compliance with Ordering Provision No. 2.a.; and</p> <p>c. The certification shall include detailed supporting documentation including photographs, receipts, and/or other records to demonstrate compliance with Ordering Provision Nos. 2.a. and 2.b.</p>

**Attachment A**  
**Docket Number: 2006-2090-MWD-E**

**SUPPLEMENTAL ENVIRONMENTAL PROJECT**

<b>Respondent:</b>	<b>City of Tenaha</b>
<b>Payable Penalty Amount:</b>	<b>Four Thousand Eight Dollars (\$4,008)</b>
<b>SEP Amount:</b>	<b>Four Thousand Eight Dollars (\$4,008)</b>
<b>Type of SEP:</b>	<b>Pre-approved</b>
<b>Third-Party Recipient:</b>	<b>Texas Association of Resource Conservation and Development Areas, Inc. ("RC&amp;D")- Wastewater Treatment Assistance</b>
<b>Location of SEP:</b>	<b>Shelby County</b>

The Texas Commission on Environmental Quality ("TCEQ") agrees to offset a portion of the administrative Penalty Amount assessed in this Agreed Order for the Respondent to contribute to a Supplemental Environmental Project ("SEP"). The offset is equal to the SEP Amount set forth above and is conditioned upon completion of the project in accordance with the terms of this Attachment A.

**1. Project Description**

A. Project

The Respondent shall contribute to the Third-Party Recipient pursuant to the agreement between the Third-Party Recipient and the TCEQ. Specifically, the contribution will be used to provide low income rural homeowners with assistance to enable the repair or replacement of their failing on-site wastewater systems. SEP monies will be used to pay for the labor and materials costs related to repairing or replacing the failing systems. The recipients will not be charged for the cost of replacing or repairing the failing systems.

The Respondent certifies that there is no prior commitment to do this project and that it is being performed solely in an effort to settle this enforcement action.

B. Environmental Benefit

This SEP will provide a discernible environmental benefit by protecting water sources for drinking, recreation, and wildlife from contamination from failing treatment systems

C. Minimum Expenditure

The Respondent shall contribute at least the SEP Amount to the Third-Party Recipient and comply with all other provisions of this SEP.

THE UNIVERSITY OF CHICAGO

PH.D. THESIS

BY

THE AUTHOR

CHICAGO, ILLINOIS

1960

**2. Performance Schedule**

Within 30 days after the effective date of this Agreed Order, the Respondent must contribute the SEP Amount to the Third-Party Recipient. The Respondent shall mail the contribution, with a copy of the Agreed Order, to:

Texas Association of Resource Conservation and Development Areas, Inc.  
1716 Briarcrest Drive  
Bryan, Texas 77802-2700

**3. Records and Reporting**

Concurrent with the payment of the SEP Amount, the Respondent shall provide the TCEQ SEP Coordinator with a copy of the check and transmittal letter indicating full payment of the SEP Amount to the Third-Party Recipient. The Respondent shall mail a copy of the check and transmittal letter to:

Enforcement Division  
Attention: SEP Coordinator, MC 219  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, Texas 78711-3087

**4. Failure to Fully Perform**

If the Respondent does not perform its obligations under this SEP in any way, including full payment of the SEP Amount and submittal of the required reporting described in Section 3 above, the Executive Director may require immediate payment of all or part of the SEP Amount.

The check for any amount due shall be made out to "Texas Commission on Environmental Quality" and mailed to:

Texas Commission on Environmental Quality  
Financial Administration Division, Revenues  
Attention: Cashier, MC 214  
P.O. Box 13088  
Austin, Texas 78711-3088

The Respondent shall also mail a copy of the check to the TCEQ SEP Coordinator at the address in Section 3 above.

**5. Publicity**

Any public statements concerning this SEP made by or on behalf of the Respondent must include a clear statement that the project was performed as part of the settlement of an enforcement action brought by the TCEQ. Such statements include advertising, public relations, and press releases.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial statements and for providing a clear audit trail.

2. The second part of the document outlines the various methods used to collect and analyze data. It includes a detailed description of the sampling process and the statistical techniques employed to draw conclusions from the data.

3. The third part of the document presents the results of the study. It includes a series of tables and graphs that illustrate the findings and provide a visual representation of the data.

4. The fourth part of the document discusses the implications of the findings and provides recommendations for future research. It also includes a conclusion that summarizes the key points of the study.

5. The fifth part of the document contains a list of references and a bibliography. It includes citations to the works of other researchers in the field and provides a comprehensive overview of the literature related to the study.

6. The sixth part of the document includes a list of appendices and a glossary. The appendices provide additional information and data that are not included in the main text, while the glossary defines the key terms used throughout the document.

7. The seventh part of the document contains a list of figures and tables. These are used to present the data in a clear and concise manner and to facilitate the reader's understanding of the results.

8. The eighth part of the document includes a list of footnotes and a list of abbreviations. The footnotes provide additional information and references, while the abbreviations list the symbols and acronyms used in the document.

9. The ninth part of the document contains a list of acknowledgments and a list of contributors. The acknowledgments thank the individuals and organizations that provided support and assistance during the course of the study.

**6. Clean Texas Program**

The Respondent shall not include this SEP in any application made to TCEQ under the "Clean Texas" (or any successor) program(s). Similarly, the Respondent may not seek recognition for this contribution in any other state or federal regulatory program.

**7. Other SEPs by TCEQ or Other Agencies**

The SEP identified in this Agreed Order has not been, and shall not be, included as an SEP for the Respondent under any other Agreed Order negotiated with the TCEQ or any other agency of the state or federal government.





# Penalty Calculation Worksheet (PCW)

Policy Revision 2 (September 2002)

PCW Revision November 17, 2006

DATES	Assigned	4-Dec-2006	Screening	5-Dec-2006	EPA Due	
	PCW	5-Dec-2006				

<b>RESPONDENT/FACILITY INFORMATION</b>	
Respondent	City of Tenaha
Reg. Ent. Ref. No.	RN102844560
Facility/Site Region	10-Beaumont
Major/Minor Source	Minor

<b>CASE INFORMATION</b>				
Enf./Case ID No.	31859	No. of Violations	2	
Docket No.	2006-2090-MWD-E	Order Type	1660	
Media Program(s)	Water Quality	Enf. Coordinator	Lynley Doyen	
Multi-Media		EC's Team	EnforcementTeam 1	
Admin. Penalty \$	Limit Minimum	\$0	Maximum	\$10,000

## Penalty Calculation Section

<b>TOTAL BASE PENALTY (Sum of violation base penalties)</b>		Subtotal 1	\$3,000
<b>ADJUSTMENTS (+/-) TO SUBTOTAL 1</b>			
Subtotals 2-7 are obtained by multiplying the Total Base Penalty (Subtotal 1) by the indicated percentage.			
Compliance History	72% Enhancement	Subtotals 2, 3, & 7	\$2,160
Notes	The penalty is enhanced because the Respondent self-reported ten effluent violations, received one NOV with violations not same or similar to those cited in this action, and received one agreed final enforcement order containing a denial of liability.		
Culpability	No	0% Enhancement	Subtotal 4
Notes	Respondent does not meet the culpability criteria.		
Good Faith Effort to Comply	0% Reduction	Subtotal 5	\$0
	Before NOV	NOV to EDRP/Settlement Offer	
Extraordinary			
Ordinary			
N/A	X	(mark with x)	
Notes	The Respondent does not meet the good faith criteria.		
	Total EB Amounts	\$176	0% Enhancement*
	Approx. Cost of Compliance	\$2,100	*Capped at the Total EB \$ Amount
<b>SUM OF SUBTOTALS 1-7</b>		Final Subtotal	\$5,160
<b>OTHER FACTORS AS JUSTICE MAY REQUIRE</b>		-3%	Adjustment
Reduces or enhances the Final Subtotal by the indicated percentage. (Enter number only; e.g. -30 for -30%.)			
Notes	Recommend reduction in penalty so that monthly self-reported violations do not overly-impact the penalty amount.		
			Final Penalty Amount
<b>STATUTORY LIMIT ADJUSTMENT</b>			Final Assessed Penalty
			\$5,010
<b>DEFERRAL</b>		20% Reduction	Adjustment
Reduces the Final Assessed Penalty by the indicated percentage. (Enter number only; e.g. 20 for 20% reduction.)			
Notes	Deferral offered for expedited settlement.		
<b>PAYABLE PENALTY</b>			\$4,008

Screening Date: 5-Dec-2006

Docket No. 2006-2090-MWD-E

PCW

Respondent: City of Tenaha

Case ID No. 31859

Reg. Ent. Reference No. RN102844560

Media [Statute]: Water Quality

Enf. Coordinator: Lynley Doyen

Policy Revision 2 (September 2002)

PCW Revision November 17, 2006

### Compliance History Worksheet

>> Compliance History Site Enhancement (Subtotal 2)

Component	Number of...	Enter Number Here	Adjust:
NOVs	Written NOVs with same or similar violations as those in the current enforcement action (number of NOVs meeting criteria)	10	50%
	Other written NOVs	1	2%
Orders	Any agreed final enforcement orders containing a denial of liability (number of orders meeting criteria)	1	20%
	Any adjudicated final enforcement orders, agreed final enforcement orders without a denial of liability, or default orders of this state or the federal government, or any final prohibitory emergency orders issued by the commission	0	0%
Judgments and Consent Decrees	Any non-adjudicated final court judgments or consent decrees containing a denial of liability of this state or the federal government (number of judgements or consent decrees meeting criteria)	0	0%
	Any adjudicated final court judgments and default judgments, or non-adjudicated final court judgments or consent decrees without a denial of liability, of this state or the federal government	0	0%
Convictions	Any criminal convictions of this state or the federal government (number of counts)	0	0%
Emissions	Chronic excessive emissions events (number of events)	0	0%
Audits	Letters notifying the executive director of an intended audit conducted under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 (number of audits for which notices were submitted)	0	0%
	Disclosures of violations under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 (number of audits for which violations were disclosed)	0	0%
<i>Please Enter Yes or No</i>			
Other	Environmental management systems in place for one year or more	No	0%
	Voluntary on-site compliance assessments conducted by the executive director under a special assistance program	No	0%
	Participation in a voluntary pollution reduction program	No	0%
	Early compliance with, or offer of a product that meets future state or federal government environmental requirements	No	0%

Adjustment Percentage (Subtotal 2) 72%

>> Repeat Violator (Subtotal 3)

No

Adjustment Percentage (Subtotal 3) 0%

>> Compliance History Person Classification (Subtotal 7)

Average Performer

Adjustment Percentage (Subtotal 7) 0%

>> Compliance History Summary

Compliance History Notes

The penalty is enhanced because the Respondent self-reported ten effluent violations, received one NOV with violations not same or similar to those cited in this action, and received one agreed final enforcement order containing a denial of liability.

Total Adjustment Percentage (Subtotals 2, 3, & 7) 72%

Screening Date 5-Dec-2006

Docket No. 2006-2090-MWD-E

PCW

Respondent City of Tenaha

Policy Revision 2 (September 2002)

Case ID No. 31859

PCW Revision November 17, 2006

Reg. Ent. Reference No. RN102844560

Media [Statute] Water Quality

Enf. Coordinator Lynley Doyen

Violation Number 1

Rule Cite(s)

Tex. Water Code § 26.121(a), 30 Tex. Admin. Code § 305.125(1), and Texas Pollutant Discharge Elimination System ("TPDES") Permit No. WQ0010818001, Effluent Limitations and Reporting Requirements, No. 1

Violation Description

Failed to comply with permitted effluent limitations, as shown in the attached Violation Table.

Base Penalty \$10,000

>> Environmental, Property and Human Health Matrix

OR

Release	Harm		
	Major	Moderate	Minor
Actual			X
Potential			

Percent 10%

>> Programmatic Matrix

Falsification	Major	Moderate	Minor

Percent 0%

Matrix Notes

A simplified model was used to evaluate CBOD5 and NH3-N to determine whether the discharged amounts of pollutants exceeded levels protective of human health or the environment. TSS and fecal coliform bacteria were also considered. As a result of these discharges, human health or the environment has been exposed to insignificant amounts of pollutants which do not exceed levels protective of human health or the environment.

Adjustment \$9,000

\$1,000

Violation Events

Number of Violation Events 2

180 Number of violation days

daily	
monthly	
quarterly	X
semiannual	
annual	
single event	

mark only one with an x

Violation Base Penalty \$2,000

Two quarterly events are recommended.

Economic Benefit (EB) for this violation

Statutory Limit Test

Estimated EB Amount \$166

Violation Final Penalty Total \$3,340

This violation Final Assessed Penalty (adjusted for limits) \$3,340

## Economic Benefit Worksheet

**Respondent** City of Tenaha  
**Case ID No.** 31859  
**Reg. Ent. Reference No.** RN102844560  
**Media** Water Quality  
**Violation No.** 1

Percent Interest	Years of Depreciation
5.0	15

Item Description	Item Cost	Date Required	Final Date	Yrs	Interest Saved	Onetime Costs	EB Amount
<small>No commas or \$</small>							

### Delayed Costs

Item Description	Item Cost	Date Required	Final Date	Yrs	Interest Saved	Onetime Costs	EB Amount
Equipment				0.0	\$0	\$0	\$0
Buildings				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0
Engineering/construction				0.0	\$0	\$0	\$0
Land				0.0	\$0	n/a	\$0
Record Keeping System				0.0	\$0	n/a	\$0
Training/Sampling	\$2,000	1-Jan-2006	31-Aug-2007	1.7	\$166	n/a	\$166
Remediation/Disposal				0.0	\$0	n/a	\$0
Permit Costs				0.0	\$0	n/a	\$0
Other (as needed)				0.0	\$0	n/a	\$0

Notes for DELAYED costs

Estimated cost for additional oversight and sampling which may have alleviated or prevented the noncompliance. Data required is the first month of noncompliance. Final date is the expected date of compliance.

### Avoided Costs

ANNUALIZE [1] avoided costs before entering Item (except for one-time avoided costs)

Item Description	Item Cost	Date Required	Final Date	Yrs	Interest Saved	Onetime Costs	EB Amount
Disposal				0.0	\$0	\$0	\$0
Personnel				0.0	\$0	\$0	\$0
Inspection/Reporting/Sampling				0.0	\$0	\$0	\$0
Supplies/equipment				0.0	\$0	\$0	\$0
Financial Assurance [2]				0.0	\$0	\$0	\$0
ONE-TIME avoided costs [3]				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0

Notes for AVOIDED costs

N/A

Approx. Cost of Compliance

\$2,000

TOTAL

\$166

Screening Date 5-Dec-2006

Docket No. 2006-2090-MWD-E

PCW

Respondent City of Tenaha

Policy Revision 2 (September 2002)

Case ID No. 31859

PCW Revision November 17, 2006

Reg. Ent. Reference No. RN102844560

Media [Statute] Water Quality

Enf. Coordinator Lynley Doyen

Violation Number 2

Rule Cite(s) 30 Tex. Admin. Code § 305.125(17) and TPDES Permit No. WQ0010818001, Sludge Provisions

Violation Description Failed to submit the annual sludge report for the monitoring period ending July 31, 2005.

Base Penalty \$10,000

>> Environmental, Property and Human Health Matrix

Release	Harm			Percent
	Major	Moderate	Minor	
Actual				0%
Potential				

>> Programmatic Matrix

Falsification	Major	Moderate	Minor	Percent
	x			10%

Matrix Notes

100% of the permit requirement was not met.

Adjustment \$9,000

\$1,000

Violation Events

Number of Violation Events 1 Number of violation days 460

mark only one with an x	daily	
	monthly	
	quarterly	
	semiannual	
	annual	
	single event	x

Violation Base Penalty \$1,000

One single event is recommended.

Economic Benefit (EB) for this violation

Statutory Limit Test

Estimated EB Amount \$10

Violation Final Penalty Total \$1,670

This violation Final Assessed Penalty (adjusted for limits) \$1,670

## Economic Benefit Worksheet

**Respondent:** City of Tenaha  
**Case ID No.:** 31859  
**Reg. Ent. Reference No.:** RN102844560  
**Media:** Water Quality  
**Violation No.:** 2

Percent Interest	Years of Depreciation
5.0	15

Item Description	Item Cost	Date Required	Final Date	Yrs	Interest Saved	Onetime Costs	EB Amount
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### Delayed Costs

Equipment				0.0	\$0	\$0	\$0
Buildings				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0
Engineering/construction				0.0	\$0	\$0	\$0
Land				0.0	\$0	n/a	\$0
Record Keeping System				0.0	\$0	n/a	\$0
Training/Sampling				0.0	\$0	n/a	\$0
Remediation/Disposal				0.0	\$0	n/a	\$0
Permit Costs				0.0	\$0	n/a	\$0
Other (as needed)	\$100	1-Sep-2005	31-Jul-2007	1.9	\$10	n/a	\$10

Notes for DELAYED costs

Estimated cost to prepare and submit the annual sludge report. Date required is the date the report was due to TCEQ. Final date is the expected date of compliance.

### Avoided Costs

ANNUALIZE [1] avoided costs before entering item (except for one-time avoided costs)

Disposal				0.0	\$0	\$0	\$0
Personnel				0.0	\$0	\$0	\$0
Inspection/Reporting/Sampling				0.0	\$0	\$0	\$0
Supplies/equipment				0.0	\$0	\$0	\$0
Financial Assurance [2]				0.0	\$0	\$0	\$0
ONE-TIME avoided costs [3]				0.0	\$0	\$0	\$0
Other (as needed)				0.0	\$0	\$0	\$0

Notes for AVOIDED costs

N/A

Approx. Cost of Compliance

\$100

TOTAL

\$10

## EFFLUENT VIOLATION TABLE

City of Tenaha  
 TPDES Permit No. WQ0010818001 (Outfall 001)  
 Docket No. 2006-2090-MWD-E

Permitted Effluent Limits	Monitoring Period End Date					
	1/31/06	2/28/06	3/31/06	4/30/06	5/31/06	6/30/06
TSS daily avg loading Limit = 24 lbs/day	69.4	40.61	78.7	c	64.7	50.4
TSS daily avg conc Limit = 15 mg/L	132	50.0	68.5	25.0	76.4	54.3
TSS single grab Limit = 60 mg/L	328	120	86.0	c	184	84.0
NH <sub>3</sub> -N daily avg loading Limit = 5 lbs/day	c	5.92	c	c	c	c
NH <sub>3</sub> -N daily avg conc Limit = 3 mg/L	c	6.9	c	c	c	c
NH <sub>3</sub> -N daily avg conc Limit = 2 mg/L (start 4/1/06)	c	c	c	c	2.1	c
Fecal Coliform Bacteria daily avg conc Limit = 200 colonies per 100 mL	c	555	c	c	267	c
CBOD <sub>5</sub> daily avg loading Limit = 16 lbs/day	c	c	24.8	c	c	c
CBOD <sub>5</sub> daily avg conc Limit = 10 mg/L	16	12.6	16.9	10.2	12.7	c
CBOD <sub>5</sub> single grab Limit = 35 mg/L	c	c	40.2	c	c	c

avg = average  
 c = compliant  
 CBOD<sub>5</sub> = carbonaceous biochemical  
 oxygen demand (5-day)  
 conc = concentration

lbs/day = pounds per day  
 mg/L = milligrams per liter  
 mL = milliliter  
 NH<sub>3</sub>-N = ammonia nitrogen  
 TSS = total suspended solids



# Compliance History

Customer/Respondent/Owner-Operator:	CN600338065	City of Tenaha	Classification: AVERAGE	Rating: 2.65
Regulated Entity:	RN102844560	TENAHA WWTR	Classification: AVERAGE	Site Rating: 2.30
ID Number(s):	WASTEWATER WASTEWATER WASTEWATER WASTEWATER LICENSING	PERMIT PERMIT EPA ID LICENSE	WQ0010818001 TX0069086 TX0069086 WQ0010818001	
Location:	LOCATED ADJ TO HILLIARD CREEK, APPRX 2,400 FT S OF U.S. HWY 84 AND 3,300 FT E OF U.S. HWY 96, SHELBY CO, TX			Rating Date: September 01 06 Repeat Violator: NO
TCEQ Region:	REGION 10 - BEAUMONT			
Date Compliance History Prepared:	December 05, 2006			
Agency Decision Requiring Compliance History:	Enforcement			
Compliance Period:	December 05, 2001 to December 05, 2006			

TCEQ Staff Member to Contact for Additional Information Regarding this Compliance History

Name: Lynley Doyen      Phone: 512-239-1364

## Site Compliance History Components

- |  |     |
|--|-----|
| 1. Has the site been in existence and/or operation for the full five year compliance period? | Yes |
| 2. Has there been a (known) change in ownership of the site during the compliance period?    | No  |
| 3. If Yes, who is the current owner?   | N/A |
| 4. If Yes, who was/were the prior owner(s)?  | N/A |
| 5. When did the change(s) in ownership occur?  | N/A |

### Components (Multimedia) for the Site :

A. Final Enforcement Orders, court judgements, and consent decrees of the state of Texas and the federal government.

Effective Date: 08/28/2004      ADMINORDER 2003-1327-MWD-E

Classification: Moderate  
 Citation: 2D TWC Chapter 26, SubChapter A 26.121(a)  
 30 TAC Chapter 305, SubChapter F 305.125(1)  
 Rqmt Prov: Effluent Limits PERMIT  
 Description: Failure to comply with the permit limit for Total Suspended Solids daily average (mg/l) at Outfall 001A for the monitoring periods ending 08/31/2001 and 09/30/2001. These violations meet referral criteria.

Classification: Moderate  
 Citation: 2D TWC Chapter 26, SubChapter A 26.121(a)  
 30 TAC Chapter 305, SubChapter F 305.125(1)  
 Rqmt Prov: Effluent Limits PERMIT  
 Description: Failed to comply with a pH permit maximum effluent limit of 9.0 standard units (SU) at Outfall 001A for the August 2001 monitoring period; the maximum pH for August 2001 was 9.3 SU.

Classification: Minor  
 Citation: 2D TWC Chapter 26, SubChapter A 26.121(a)  
 30 TAC Chapter 305, SubChapter F 305.125(1)  
 Rqmt Prov: TPDES No. 10818-001 PERMIT  
 Description: Failed to comply with the permit limit for Carbonaceous Biochemical Oxygen Demand - 5 day average (BOD5) of 30 mg/l at Outfall 001A for the monthly monitoring period ending 5/21/2003; the BOD5 was 38 mg/l (27% exceedance).

B. Any criminal convictions of the state of Texas and the federal government.

N/A

C. Chronic excessive emissions events.

N/A

D. The approval dates of investigations. (CCEDS Inv. Track. No.)

- 1 05/17/2002 (195547)
- 2 08/21/2002 (195549)
- 3 12/19/2005 (474718)
- 4 08/19/2002 (195553)
- 5 09/19/2002 (195556)
- 6 02/18/2003 (358521)
- 7 10/24/2002 (195559)
- 8 05/19/2004 (358522)
- 9 07/19/2004 (358523)

10 08/16/2004 (358524)  
 11 09/21/2004 (358525)  
 12 10/18/2004 (358526)  
 13 12/19/2001 (195565)  
 14 12/16/2002 (195566)  
 15 02/20/2004 (311260)  
 16 03/15/2004 (311261)  
 17 01/30/2002 (195569)  
 18 04/19/2004 (311262)  
 19 01/21/2003 (195570)  
 20 05/19/2003 (311263)  
 21 06/16/2003 (311264)  
 22 11/17/2004 (385395)  
 23 11/19/2004 (385396)  
 24 06/17/2004 (311265)  
 25 12/20/2004 (385397)  
 26 07/18/2003 (311266)  
 27 08/18/2003 (311267)  
 28 01/18/2005 (385398)  
 29 10/22/2003 (252824)  
 30 09/17/2003 (311268)  
 31 11/29/2006 (517709)  
 32 10/24/2003 (311270)  
 33 05/22/2002 (283076)  
 34 11/18/2002 (311271)  
 35 11/09/2004 (340595)  
 36 11/17/2003 (311272)  
 37 01/22/2004 (311273)  
 38 04/14/2005 (376555)  
 39 07/20/2006 (524761)  
 40 08/04/2006 (524762)  
 41 09/25/2006 (524763)  
 42 04/24/2006 (502443)  
 43 05/19/2006 (502444)  
 44 06/24/2003 (251943)  
 45 06/16/2006 (502445)  
 46 02/21/2005 (423437)  
 47 03/21/2005 (423438)  
 48 05/04/2005 (423439)  
 49 05/20/2005 (423440)  
 50 06/16/2005 (423441)  
 51 02/17/2006 (474714)  
 52 03/27/2006 (474715)  
 53 03/01/2002 (195536)  
 54 03/27/2002 (195538)  
 55 03/19/2003 (195539)  
 56 10/09/2005 (474716)  
 57 07/18/2005 (444244)  
 58 11/16/2005 (474717)  
 59 08/19/2005 (444245)  
 60 04/29/2002 (195543)  
 61 09/19/2005 (444246)  
 62 04/22/2003 (195544)

E. Written notices of violations (NOV). (CCEDS Inv. Track. No.)

Date: 05/31/2003 (311264)

Self Report? YES Classification: Moderate  
 Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
 TWC Chapter 26 26.121(a)[G]  
 Description: Failure to meet the limit for one or more permit parameter

Date: 04/14/2005 (376555)

Self Report? NO Classification: Minor  
 Rqmt Prov: PERMIT IA  
 Description: A flow accuracy check conducted during the investigation indicated an error rate of 431%.

Self Report? NO Classification: Moderate  
 Rqmt Prov: PERMIT IA  
 Description: Failure to commence construction of the new WWTP by 06/02/2004.

Self Report? NO Classification: Minor  
 Rqmt Prov: PERMIT IA  
 Description: the City is incorrectly calculating mass loading for BOD and TSS.

Self Report? NO Classification: Minor  
 Rqmt Prov: PERMIT IA  
 Description: One of the sand cell sludge drying beds was overgrown and needed cleaning.

Self Report? NO Classification: Moderate  
 Rqmt Prov: PERMIT IA  
 Description: The freeboard in the second stabilization pond was noted to be less than one foot on the northeast corner of the pond.

Date: 11/30/2004 (385397)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 06/30/2006 (524761)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 07/31/2006 (524762)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 08/31/2006 (524763)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 03/31/2006 (502443)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 04/30/2006 (502444)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 05/31/2006 (502445)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 01/31/2006 (474714)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

Date: 02/28/2006 (474715)

Self Report? YES  
Citation: 30 TAC Chapter 305, SubChapter F 305.125(1)  
TWC Chapter 26 26.121(a)[G] Classification: Moderate  
Description: Failure to meet the limit for one or more permit parameter

F. Environmental audits.

N/A

G. Type of environmental management systems (EMSs).

N/A

H. Voluntary on-site compliance assessment dates.

N/A

I. Participation in a voluntary pollution reduction program.

N/A

J. Early compliance.

N/A

Sites Outside of Texas

N/A

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities.

2. It then outlines the various methods used to collect and analyze data, including surveys, interviews, and focus groups.

3. The next section describes the results of the data collection process, highlighting key findings and trends.

4. Finally, the document concludes with a summary of the overall findings and recommendations for future research.

5. The document also includes a list of references and a glossary of terms used throughout the text.

6. The following table provides a detailed breakdown of the data collected during the study.

7. The data shows that the majority of respondents are in the 18-25 age range, with a significant portion being female.

8. The results also indicate that there is a strong correlation between the variables studied, suggesting a causal relationship.

9. The findings suggest that there is a need for further research in this area, particularly regarding the impact of the variables studied.

10. The document concludes by emphasizing the importance of continued research and the need to address the identified gaps in knowledge.

11. The following table provides a detailed breakdown of the data collected during the study.

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19. The document concludes by emphasizing the importance of continued research and the need to address the identified gaps in knowledge.

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21. The data shows that the majority of respondents are in the 18-25 age range, with a significant portion being female.

22. The results also indicate that there is a strong correlation between the variables studied, suggesting a causal relationship.

23. The findings suggest that there is a need for further research in this area, particularly regarding the impact of the variables studied.

24. The document concludes by emphasizing the importance of continued research and the need to address the identified gaps in knowledge.

25. The following table provides a detailed breakdown of the data collected during the study.

26. The data shows that the majority of respondents are in the 18-25 age range, with a significant portion being female.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



IN THE MATTER OF AN  
ENFORCEMENT ACTION  
CONCERNING  
CITY OF TENAHA  
RN102844560

§  
§  
§  
§  
§

BEFORE THE  
TEXAS COMMISSION ON  
ENVIRONMENTAL QUALITY

AGREED ORDER  
DOCKET NO. 2006-2090-MWD-E

I. JURISDICTION AND STIPULATIONS

At its \_\_\_\_\_ agenda, the Texas Commission on Environmental Quality ("the Commission" or "TCEQ") considered this agreement of the parties, resolving an enforcement action regarding City of Tenaha (the "City") under the authority of TEX. WATER CODE chs. 7 and 26. The Executive Director of the TCEQ, through the Enforcement Division, and the City appear before the Commission and together stipulate that:

1. The City owns and operates a domestic wastewater treatment system located adjacent to Hilliard Creek, approximately 2,400 feet south of United States Highway 84 and 3,300 feet east of United States Highway 96 in Shelby County, Texas (the "Facility").
2. The City has discharged municipal waste into or adjacent to any water in the state under TEX. WATER CODE ch. 26.
3. The Commission and the City agree that the Commission has jurisdiction to enter this Agreed Order, and that the City is subject to the Commission's jurisdiction.
4. The City received notice of the violations alleged in Section II ("Allegations") on or about December 2, 2006.
5. The occurrence of any violation is in dispute and the entry of this Agreed Order shall not constitute an admission by the City of any violation alleged in Section II ("Allegations"), nor of any statute or rule.
6. An administrative penalty in the amount of Five Thousand Ten Dollars (\$5,010) is assessed by the Commission in settlement of the violations alleged in Section II ("Allegations"). Four Thousand Eight Dollars (\$4,008) of the administrative penalty shall be conditionally offset by the City's



completion of a Supplemental Environmental Project and One Thousand Two Dollars (\$1,002) is deferred contingent upon the City's timely and satisfactory compliance with all the terms of this Agreed Order. The deferred amount will be waived upon full compliance with the terms of this Agreed Order. If the City fails to timely and satisfactorily comply with all requirements of this Agreed Order, the Executive Director may require the City to pay all or part of the deferred penalty.

7. Any notice and procedures, which might otherwise be authorized or required in this action, are waived in the interest of a more timely resolution of the matter.
8. The Executive Director of the TCEQ and the City have agreed on a settlement of the matters alleged in this enforcement action, subject to the approval of the Commission.
9. The Executive Director may, without further notice or hearing, refer this matter to the Office of the Attorney General of the State of Texas ("OAG") for further enforcement proceedings if the Executive Director determines that the City has not complied with one or more of the terms or conditions in this Agreed Order.
10. This Agreed Order shall terminate five years from its effective date or upon compliance with all the terms and conditions set forth in this Agreed Order, whichever is later.
11. The provisions of this Agreed Order are deemed severable and, if a court of competent jurisdiction or other appropriate authority deems any provision of this Agreed Order unenforceable, the remaining provisions shall be valid and enforceable.

## II. ALLEGATIONS

As owner and operator of the Facility, the City is alleged to have:

1. Failed to comply with permitted effluent limitations, in violation of TEX. WATER CODE § 26.121(a), 30 TEX. ADMIN. CODE § 305.125(1), and Texas Pollutant Discharge Elimination System ("TPDES") Permit No. WQ0010818001, Effluent Limitations and Reporting Requirements, No. 1, as documented during a record review conducted on October 30, 2006 and as shown in the following Violation Table:



EFFLUENT VIOLATION TABLE						
Permitted Effluent Limits	Monitoring Period End Date					
	1/31/06	2/28/06	3/31/06	4/30/06	5/31/06	6/30/06
TSS daily avg loading Limit = 24 lbs/day	69.4	40.61	78.7	c	64.7	50.4
TSS daily avg conc Limit = 15 mg/L	132	50.0	68.5	25.0	76.4	54.3
TSS single grab Limit = 60 mg/L	328	120	86.0	c	184	84.0
NH3-N daily avg loading Limit = 5 lbs/day	c	5.92	c	c	c	c
NH3-N daily avg conc Limit = 3 mg/L	c	6.9	c	c	c	c
NH3-N daily avg conc Limit = 2 mg/L (start 4/1/06)	c	c	c	c	2.1	c
Fecal Coliform Bacteria daily avg conc Limit = 200 colonies per 100 mL	c	555	c	c	267	c
CBOD5 daily avg loading Limit = 16 lbs/day	c	c	24.8	c	c	c
CBOD5 daily avg conc Limit = 10 mg/L	16	12.6	16.9	10.2	12.7	c
CBOD5 single grab Limit = 35 mg/L	c	c	40.2	c	c	c

avg = average

c = compliant

CBOD5 = carbonaceous biochemical  
oxygen demand (5-day)

conc = concentration

lbs/day = pounds per day

mg/L = milligrams per liter

mL = milliliter

NH3-N = ammonia nitrogen

TSS = total suspended solids

- Failed to submit the annual sludge report for the monitoring period ending July 31, 2005, in violation of 30 TEX. ADMIN. CODE § 305.125(17) and TPDES Permit No. WQ0010818001, Sludge Provisions, as documented during a record review conducted on October 30, 2006.

### III. DENIALS

The City generally denies each allegation in Section II ("Allegations").

### IV. ORDERING PROVISIONS

- It is, therefore, ordered by the TCEQ that the City pay an administrative penalty as set forth in Section I, Paragraph 6 above. The payment of this administrative penalty and the City's compliance with all the terms and conditions set forth in this Agreed Order resolve only the allegations in Section II. The Commission shall not be constrained in any manner from requiring corrective action or penalties for violations, which are not raised here. Administrative penalty payments shall be made payable to "TCEQ" and shall be sent with the notation "Re: City of Tenaha, Docket No. 2006-2090-MWD-E" to:



Financial Administration Division, Revenues Section  
Attention: Cashier's Office, MC 214  
Texas Commission on Environmental Quality  
P.O. Box 13088  
Austin, Texas 78711-3088

2. The City shall implement and complete a Supplemental Environmental Project ("SEP") in accordance with TEX. WATER CODE § 7.067. As set forth in Section I, Paragraph 6 above, Four Thousand Eight Dollars (\$4,008) of the assessed administrative penalty shall be offset with the condition that the City implement the SEP defined in Attachment A, incorporated herein by reference. The City's obligation to pay the conditionally offset portion of the administrative penalty assessed shall be discharged upon final completion of all provisions of the SEP agreement.
3. It is further ordered that the City shall undertake the following technical requirements:
  - a. Within 30 days after the effective date of this Agreed Order, submit the annual sludge report for the monitoring period ending July 31, 2005 to:

Compliance Monitoring Team  
Enforcement Division, MC 224  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, Texas 78711-3087

- b. Within 60 days after the effective date of this Agreed Order, submit written certification of compliance with the permitted effluent limitations of TPDES Permit No. WQ0010818001 and certification of compliance with Ordering Provision No. 3.a., as described in Ordering Provision No. 3.c. below; and
- c. The certification shall include detailed supporting documentation including photographs, receipts, and/or other records to demonstrate compliance with Ordering Provision Nos. 3.a. and 3.b. The certification shall be notarized by a State of Texas Notary Public and include the following certification language:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

The certification shall be submitted to:

Order Compliance Team  
Enforcement Division, MC 149A  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, Texas 78711-3087



with a copy to:

Water Quality Section, Manager  
Beaumont Regional Office  
Texas Commission on Environmental Quality  
3870 Eastex Freeway  
Beaumont, Texas 77703-1892

4. The provisions of this Agreed Order shall apply to and be binding upon the City. The City is ordered to give notice of the Agreed Order to personnel who maintain day-to-day control over the Facility operations referenced in this Agreed Order.
5. If the City fails to comply with any of the Ordering Provisions in this Agreed Order within the prescribed schedules, and that failure is caused solely by an act of God, war, strike, riot, or other catastrophe, the City's failure to comply is not a violation of this Agreed Order. The City shall have the burden of establishing to the Executive Director's satisfaction that such an event has occurred. The City shall notify the Executive Director within seven days after the City becomes aware of a delaying event and shall take all reasonable measures to mitigate and minimize any delay.
6. The Executive Director may grant an extension of any deadline in this Agreed Order or in any plan, report, or other document submitted pursuant to this Agreed Order, upon a written and substantiated showing of good cause. All requests for extensions by the City shall be made in writing to the Executive Director. Extensions are not effective until the City receives written approval from the Executive Director. The determination of what constitutes good cause rests solely with the Executive Director.
7. This Agreed Order, issued by the Commission, shall not be admissible against the City in a civil proceeding, unless the proceeding is brought by the OAG to: (1) enforce the terms of this Agreed Order; or (2) pursue violations of a statute within the Commission's jurisdiction, or of a rule adopted or an order or permit issued by the Commission under such a statute.
8. This agreement may be executed in multiple counterparts, which together shall constitute a single original instrument. Any executed signature page to this Agreement may be transmitted by facsimile transmission to the other parties, which shall constitute an original signature for all purposes.
9. Under 30 TEX. ADMIN. CODE § 70.10(b), the effective date is the date of hand-delivery of the Order to the City, or three days after the date on which the Commission mails notice of the Order to the City, whichever is earlier. The Chief Clerk shall provide a copy of this Agreed Order to each of the parties.

...the ... of ...

## SIGNATURE PAGE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

\_\_\_\_\_  
For the Commission

\_\_\_\_\_  
For the Executive Director

\_\_\_\_\_  
Date

I, the undersigned, have read and understand the attached Agreed Order. I am authorized to agree to the attached Agreed Order on behalf of the entity, if any, indicated below my signature, and I do agree to the terms and conditions specified therein. I further acknowledge that the TCEQ, in accepting payment for the penalty amount, is materially relying on such representation.

I also understand that my failure to comply with the Ordering Provisions, if any, in this order and/or my failure to timely pay the penalty amount, may result in:

- A negative impact on my compliance history;
- Greater scrutiny of any permit applications submitted by me;
- Referral of this case to the Attorney General's Office for contempt, injunctive relief, additional penalties, and/or attorney fees, or to a collection agency;
- Increased penalties in any future enforcement actions against me;
- Automatic referral to the Attorney General's Office of any future enforcement actions against me; and
- TCEQ seeking other relief as authorized by law.

In addition, any falsification of any compliance documents may result in criminal prosecution.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Printed or typed)  
Authorized Representative of  
City of Tenaha

\_\_\_\_\_  
Title

**Instructions:** Send the original, signed Agreed Order with penalty payment to the Financial Administration Division, Revenues Section at the address in Section IV, Paragraph 1 of this Agreed Order.



Attachment A  
Docket Number: 2006-2090-MWD-E

**SUPPLEMENTAL ENVIRONMENTAL PROJECT**

<b>Respondent:</b>	<b>City of Tenaha</b>
<b>Payable Penalty Amount:</b>	<b>Four Thousand Eight Dollars (\$4,008)</b>
<b>SEP Amount:</b>	<b>Four Thousand Eight Dollars (\$4,008)</b>
<b>Type of SEP:</b>	<b>Pre-approved</b>
<b>Third-Party Recipient:</b>	<b>Texas Association of Resource Conservation and Development Areas, Inc. ("RC&amp;D")- Wastewater Treatment Assistance</b>
<b>Location of SEP:</b>	<b>Shelby County</b>

The Texas Commission on Environmental Quality ("TCEQ") agrees to offset a portion of the administrative Penalty Amount assessed in this Agreed Order for the Respondent to contribute to a Supplemental Environmental Project ("SEP"). The offset is equal to the SEP Amount set forth above and is conditioned upon completion of the project in accordance with the terms of this Attachment A.

**1. Project Description**

A. Project

The Respondent shall contribute to the Third-Party Recipient pursuant to the agreement between the Third-Party Recipient and the TCEQ. Specifically, the contribution will be used to provide low income rural homeowners with assistance to enable the repair or replacement of their failing on-site wastewater systems. SEP monies will be used to pay for the labor and materials costs related to repairing or replacing the failing systems. The recipients will not be charged for the cost of replacing or repairing the failing systems.

The Respondent certifies that there is no prior commitment to do this project and that it is being performed solely in an effort to settle this enforcement action.

B. Environmental Benefit

This SEP will provide a discernible environmental benefit by protecting water sources for drinking, recreation, and wildlife from contamination from failing treatment systems

C. Minimum Expenditure

The Respondent shall contribute at least the SEP Amount to the Third-Party Recipient and comply with all other provisions of this SEP.

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First main paragraph of handwritten text.

Second main paragraph of handwritten text.

Third main paragraph of handwritten text.

Fourth main paragraph of handwritten text.

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**2. Performance Schedule**

Within 30 days after the effective date of this Agreed Order, the Respondent must contribute the SEP Amount to the Third-Party Recipient. The Respondent shall mail the contribution, with a copy of the Agreed Order, to:

Texas Association of Resource Conservation and Development Areas, Inc.  
1716 Briarcrest Drive  
Bryan, Texas 77802-2700

**3. Records and Reporting**

Concurrent with the payment of the SEP Amount, the Respondent shall provide the TCEQ SEP Coordinator with a copy of the check and transmittal letter indicating full payment of the SEP Amount to the Third-Party Recipient. The Respondent shall mail a copy of the check and transmittal letter to:

Enforcement Division  
Attention: SEP Coordinator, MC 219  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, Texas 78711-3087

**4. Failure to Fully Perform**

If the Respondent does not perform its obligations under this SEP in any way, including full payment of the SEP Amount and submittal of the required reporting described in Section 3 above, the Executive Director may require immediate payment of all or part of the SEP Amount.

The check for any amount due shall be made out to "Texas Commission on Environmental Quality" and mailed to:

Texas Commission on Environmental Quality  
Financial Administration Division, Revenues  
Attention: Cashier, MC 214  
P.O. Box 13088  
Austin, Texas 78711-3088

The Respondent shall also mail a copy of the check to the TCEQ SEP Coordinator at the address in Section 3 above.

**5. Publicity**

Any public statements concerning this SEP made by or on behalf of the Respondent must include a clear statement that the project was performed as part of the settlement of an enforcement action brought by the TCEQ. Such statements include advertising, public relations, and press releases.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and integration. It provides strategies to overcome these challenges and ensure that the data is reliable and secure.

5. The fifth part of the document discusses the importance of data governance and the role of various stakeholders in ensuring that data is used responsibly and in compliance with relevant regulations.

6. The sixth part of the document provides a summary of the key findings and recommendations. It emphasizes the need for a comprehensive data management strategy that aligns with the organization's overall goals and objectives.

7. The seventh part of the document includes a list of references and sources used in the research. It provides a clear and concise list of the literature and data sources that informed the analysis.

8. The eighth part of the document contains a list of appendices, which include additional data, charts, and tables that support the main findings of the report.

9. The final part of the document is a conclusion that summarizes the overall findings and provides a final recommendation for the organization. It reiterates the importance of data management and the need for a proactive approach to data governance.

**6. Clean Texas Program**

The Respondent shall not include this SEP in any application made to TCEQ under the "Clean Texas" (or any successor) program(s). Similarly, the Respondent may not seek recognition for this contribution in any other state or federal regulatory program.

**7. Other SEPs by TCEQ or Other Agencies**

The SEP identified in this Agreed Order has not been, and shall not be, included as an SEP for the Respondent under any other Agreed Order negotiated with the TCEQ or any other agency of the state or federal government.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities.

2. It is essential to ensure that all data is entered correctly and consistently to avoid any discrepancies or errors.

3. Regular audits and reviews should be conducted to verify the accuracy and integrity of the information.

4. The use of standardized formats and procedures will help in maintaining uniformity across all records.

5. It is also important to ensure that all records are properly stored and protected from unauthorized access.

6. The document further outlines the responsibilities of all personnel involved in the record-keeping process.

7. Finally, it emphasizes the need for ongoing training and education to keep staff updated on best practices.

8. The document concludes by stating that these measures are crucial for ensuring the reliability and accuracy of the organization's records.

9. It is the goal of this document to provide a clear and comprehensive guide for all record-keeping activities.

10. The information provided here is intended to serve as a reference for all staff members.