

Texas Commission On Environmental Quality

AGENDA ITEM REQUEST

AGENDA REQUESTED: October 8, 2008

DATE OF REQUEST: August 21, 2008

NAME & NUMBER OF PERSON TO CONTACT REGARDING CHANGES TO THIS REQUEST, IF NEEDED: Barbara Mayer at 239-4739

CAPTION: Docket No. 2008-1365-MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [David Timberger]

Chief Clerk must send Notice of Application/Hearing:

Type of Matter:

County:

Uncontested:

Contested:



Kevin McCalla, Director
General Law Division

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To: Mark R. Vickery, P.G.
Executive Director

Date: September 15, 2008

From:  David Timberger, Personnel Attorney
General Law Division

 Kevin McCalla, Director
General Law Division

 Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

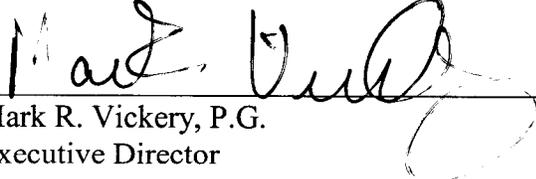
Caption: **Docket No. 2008-1365-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.



Mark R. Vickery, P.G.
Executive Director

Date: 9-17-08

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

- (1) the minutes of the governing board of the agency; or
- (2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit B

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
DECLARATION OF THIRD PARTY REIMBURSEMENT
OVER \$500.00**

June 2008 though September 2008

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Cecilote, Marshall	05/14/08-05/16/08	Atlanta, GA	ASTSWMO Removal Action Focus Group Meeting	Public Transport: \$94.00 Air: \$700.50 Meals: \$147.00 Lodging: \$296.70	\$1,238.20
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Wehner, Eleanor	06/02/08-06/03/08	New Orleans, LA	Attend U.S. Environmental Protection Agency RCRA Corrective Action Conference	Public Transport: \$62.00 Air: \$420.00 Meals: \$80.75 Lodging: \$151.00 Parking: \$20.00 Personal Mileage: \$30.00 Seminar Registration: \$120.00	\$883.75
National Pollution Prevention Roundtable	James, David	05/18/08-05/22/08	Baltimore, MD	To attend National Pollution Prevention Roundtable Meeting Board of Directors meeting and to give presentations at the Environmental Partnership Summit.	Public Transport: \$25.30 Air: \$596.00 Meals: \$105.20 Lodging: \$703.72 Parking: \$47.54 Personal Mileage: \$30.30	\$1,508.06

Nueces River Authority	Geeslin, Dakus	07/14/08-07/17/08	Corpus Christi, TX	Bacterial TMDL Sampling of Copano Bay Discharges	Rental Car: \$252.72 Meals: \$112.94 Lodging: \$293.75 Gasoline: \$198.00 Tips: \$19.35	\$876.76
Michigan State University (MSU)	Jenkins, Allison	08/08/08-08/15/08	East Lansing, MI	Attend Quantitative Microbial Risk Assessment Summer Institute	Lodging: \$569.24	\$569.24
State of Mississippi, Department of Finance and Administration	Tiemann, Sidhe	06/02/08-06/05/08	St Petersburg, FL	Attend a Gulf of Mexico Alliance meeting/workshop: Monitoring Forum and Nutrient Team Study Design	Public Transport: \$46.00 Air: \$283.00 Meals: \$89.63 Lodging: \$329.28 Parking: \$28.81 Tips: \$6.50	\$783.22
Texas Environmental Law Enforcement Association	Fountain, Stacy	06/23/08-06/27/08	Round Rock, TX	Hazwopper 40hr: Certification-Coordinator	Meals: \$170.00 Lodging: \$450.00	\$620.00

US Department of Agricultural	Shaw, Brian W.	05/12/08-05/16/08	Salt Lake City, UT	Attend and Participate in the Agricultural Air Quality Task Force	Public Transport: \$8.00 Air: \$344.00 Meals: \$243.00 Lodging: \$423.64 Parking: \$35.00 Personal Mileage: \$23.23	\$1,076.87
US Environmental Protection Agency (USEPA)	Garcia, Buddy	05/27/08-05/29/08	Washington, DC	Participate in the EPA Clean Air Act Committee Meetings	Public Transport: \$13.10 Meals: \$160.00 Lodging: \$402.00 Parking: \$20.99 Personal Mileage: \$25.25 Misc: \$59.24	\$680.58
US Environmental Protection Agency (USEPA)	Grant, Roberta	06/24/08-06/27/08	Boston, MA	Attend a National Advisory Committee meeting to develop a chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-46)	Public Transport: \$27.50 Meals: \$224.00 Lodging: \$627.48 Parking: \$28.00 Personal Mileage: \$15.15	\$922.13
Water Education Foundation (WEF)	Niemeyer, Stephen M.	05/27/08-05/29/08	San Diego, CA	Serve as a panelist in a Border Water Infrastructure Conference and attend a meeting of the Border Governors Conference Water Table	Air: \$423.00 Lodging: \$388.14	\$811.14

Water Education Foundation (WEF)	Rubinstein, Carlos	05/27/08-05/30/08	San Diego, CA	Attend the Border Water Infrastructure Conference and for US-Mexico Border Governors Conference water worktable meetings.	\$781.14
				Air:	\$393.00
				Lodging:	\$388.14
				TOTALS:	\$10,751.09

Exhibit C

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Marshall Cedilote

(2) Dates of Travel: May 14-16, 2008

(3) Destination: Atlanta, GA

(4) Purpose: ASTSWMO Removal Action Focus Group meeting

(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 94.00	
Rental Car	\$	
Air	\$ 700.50	
Meals	\$ 147.00	
Lodging	\$ 296.70	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,238.20	

Approval Signatures:

(7) Marshall Cedilote 6/6/08

Employee Signature/Date

(8) [Signature] BP 6/9/08

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name: Eleanor Wehner
 (2) Dates of Travel: 6/2/2008 to 6/3/2008
 (3) Destination: New Orleans, LA
 (4) Purpose: Attend U.S. Environmental Protection Agency RCRA Corrective Action Conference
 (5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 62	taxi to and from airport
Rental Car	\$	
Air	\$ 420.00	
Meals	\$ 80.75	
Lodging	\$ 151.00	
Parking	\$ 20	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 30.00	travel to airport and back
Seminar Registration/Fees	\$ 120	
Misc. (Describe under comments)	\$	
Grand Total	\$ 883.75	

Approval Signatures:

(7) Eleanor Wehner 6/20/08
 Employee Signature/Date

(8) Jan Wang for Jim Sher 6/20/08
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

- (1) Employee's Name: David James
- (2) Dates of Travel: May 18-22, 2008
- (3) Destination: Baltimore, MD
- (4) Purpose: To attend National Pollution Prevention Roundtable Meeting Board of Directors meeting and to give presentations at the Environmental Partnership Summit.
- (5) Reimbursing Organization: National Pollution Prevention Roundtable

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 25.30	
Rental Car	\$	
Air	\$ 596.00	
Meals	\$ 105.20	
Lodging	\$ 703.72	
Parking	\$ 47.54	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 30.30	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,508.06	

Approval Signatures:

- (7) David James 6/30/08
Employee Signature/Date
- (8) E.P. [Signature] 6/30/08
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount

DECLARATION OF THIRD-PARTY REIMBURSEMENT

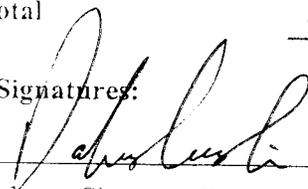
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Dakus Geeslin
 (2) Dates of Travel: July 14-17, 2008
 (3) Destination: Corpus Christi, TX
 (4) Purpose: Bacterial TMDL Sampling of Copano Bay Discharge
 (5) Reimbursing Organization: Nueces River Authority

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$ 252.72	
Air	\$	
Meals	\$ 112.94	
Lodging	\$ 293.75	
Rental Car Fuel	\$ 198.00	
Gratuities:	19.35	Tips for Food
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 876.76	

Approval Signatures:

(7)  7/21/08
 Employee Signature/Date

(8)  7/24/08
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Allison Jenkins
 (2) Dates of Travel: 8 Aug 08 to 15 Aug 08
 (3) Destination: East Lansing, Michigan
 (4) Purpose: Attend Quantitative Microbial Risk Assessment Summer Institute
 (5) Reimbursing Organization: Michigan State University (MSU)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$	
Meals	\$	Breakfast and Dinner provided by MSU 11 Aug - 15 Aug; unknown monetary value
Lodging	\$ 569.24	Hotel Paid by MSU
Parking	\$	
Other:		
Business Telephone Calls	\$	<i>Meals were part of the class</i>
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 569.24	

Approval Signatures:

Allison Jenkins 20 Aug 08
 Employee Signature/Date

(8) PS Schaubert 8/20/08
 Supervisor Signature/Date

The employee supervisor's signatures certify that the information provided is true and correct and the amount shown on the form is the total amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name: SIDNE TIEMANN

(2) Dates of Travel: JUNE 2 - 5, 2008

(3) Destination: ST. PETERSBURG, FL

(4) Purpose: Attend a Gulf of Mexico Alliance meeting/workshop: Monitoring Forum and Nutrient Team Study Design

(5) Reimbursing Organization: State Of Mississippi, Departments Of Finance And Administration

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 46.00	
Rental Car	\$ NA	
Air	\$ 283.00	
Meals	\$ 89.63	ACTUAL
Lodging	\$ 329.28	
Parking	\$ 28.81	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$ NA	
Misc. (Describe under comments)	\$ 6.50	TIPS
Grand Total	\$ 783.22	

Approval Signatures:

(7) Sidne Tiemann 8/12/08
Employee Signature/Date

(8) [Signature] 8/13/08
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Stacy Fountain

(2) Dates of Travel: June 23-27, 2008

(3) Destination: Round Rock, Texas

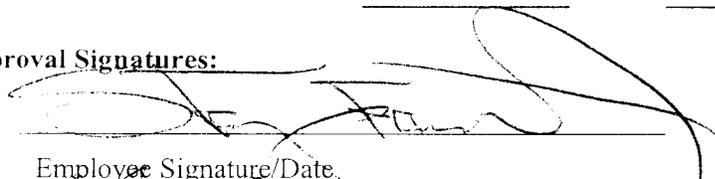
(4) Purpose: Hazwhopper 40hr. Certification- Coordinator

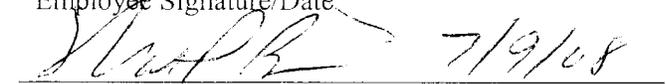
(5) Reimbursing Organization: Texas Environmental Law Enforcement Association

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ 0	
Public Transportation	\$ 0	
Rental Car	\$ 0	
Air	\$ 0	
Meals	\$ 170.00	
Lodging	\$ 450.00	
Parking	\$ 0	
Other:	0	
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 0	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments)	\$ 0	
Grand Total	\$ 620.00	

Approval Signatures:

(7) 
 Employee Signature/Date

(8)  7/9/08
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

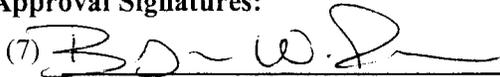
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.

- (1) Employee's Name: Bryan W. Shaw
- (2) Dates of Travel: May 12-16, 2008
- (3) Destination: Salt Lake City, Utah
- (4) Purpose: Attend and Participate in the Agricultural Air Quality Task Force
- (5) Reimbursing Organization: US Department of Agricultural

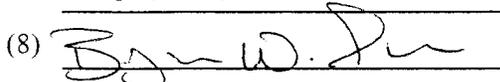
(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 8.00	
Rental Car	\$	
Air	\$ 344.00	
Meals	\$ 243.00	
Lodging	\$ 423.64	
Parking	\$ 35.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 23.23	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1076.87	

Approval Signatures:

(7)  8/28/08

Employee Signature/Date

(8)  8/28/08

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Buddy Garcia

(2) Dates of Travel: 05/27-29/08

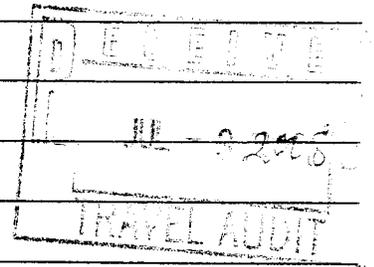
(3) Destination: Washington, DC

(4) Purpose: Participate in the EPA Clean Air Act Committee Meetings

(5) Reimbursing Organization: US Environmental Protection Agency

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 13.10	
Rental Car	\$	
Air	\$	
Meals	\$ 160.00	
Lodging	\$ 402.00	
Parking	\$ 20.99	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 25.25	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 59.24	hotel taxes for 2 nights (\$29.62 per night).
Grand Total	\$ 680.58	



Approval Signatures:

(7) Buddy Garcia 6/30/08
Employee Signature/Date

(8) _____
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit MC215

(1) Employee's Name:	Roberta L. Grant
(2) Dates of Travel:	6-24-08 to 6-27-08
(3) Destination:	Boston, MA
(4) Purpose:	Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-46)
(5) Reimbursing Organization:	USEPA

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 27.50	
Rental Car	\$	
Air	\$	
Meals	\$ 224.00	
Lodging	\$ 627.48	
Parking	\$ 28.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 15.15	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 922.14 ³	(addition error, correct amount, total \$ 922.13)

Approval Signatures:

(7)	<i>Roberta L. Grant</i>	8/4/08
	Employee Signature/Date	
(8)	<i>[Signature]</i>	8-4-08
	Supervisor Signature/Date	

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

2008 JUN 4 PM 3 31
 FIN. ADMIN. DIV.
 RECEIVED

DECLARATION OF THIRD-PARTY REIMBURSEMENT

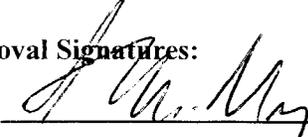
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

- (1) Employee's Name: Stephen M. Niemeyer, P.E.
- (2) Dates of Travel: May 27-29, 2008
- (3) Destination: San Diego, California
- (4) Purpose: Serve as a panelist in a Border Water Infrastructure Conference and attend a meeting of the Border Governors Conference Water Table
- (5) Reimbursing Organization: Water Education Foundation, a 501(c)(3)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 423	
Meals	\$	
Lodging	\$ 388.14	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 811.14	<u>Only air and lodging paid by WEF</u>

Approval Signatures:

(7)  7/17/08
Employee Signature/Date

(8)  7/18/08
Supervisor Signature/Date

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Carlos Rubinstein, Area Director

(2) Dates of Travel: May 27 – 30, 2008

(3) Destination: San Diego, California

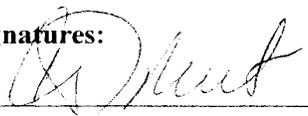
(4) Purpose: Attend the Border Water Infrastructure Conference and for US – Mexico Border Governors Conference water worktable meetings.

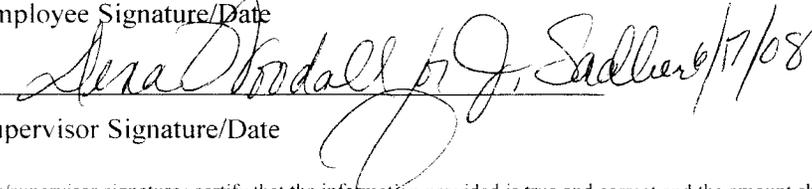
(5) Reimbursing Organization: Water Education Foundation (WEF)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 391.00 393 ⁰⁰	Paid Directly by WEF
Meals		
Lodging	\$ 388.14	Paid Directly by WEF
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage		
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 779.14 781.14	

Approval Signatures:

(7)  6/16/08
Employee Signature/Date

(8)  6/17/08
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To: Commissioners
Mark R. Vickery, P.G.
Executive Director

Date: September 15, 2008

From:  David Timberger, Personnel Attorney
General Law Division

 Kevin McCalla, Director
General Law Division

 Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

Caption: **Docket No. 2008-1365-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 of the Government Code provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 of the Government Code further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

Exhibit "A" - Chapter 575 of the Government Code

Exhibit "B" - List of Gifts and Donations

Exhibit "C" - Declaration of Third Party Reimbursement Forms for supporting documentation

Exhibit "D" - Executive Director's approval memorandum

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

(1) the minutes of the governing board of the agency; or

(2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit B

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
 DECLARATION OF THIRD PARTY REIMBURSEMENT
 OVER \$500.00**

June 2008 through September 2008

REIMBURSING ORGANIZATION NAME	TRAVELERS	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Cecilote, Marshall	05/14/08-05/16/08	Atlanta, GA	ASTSWMO Removal Action Focus Group Meeting	Public Transport: \$94.00 Air: \$700.50 Meals: \$147.00 Lodging: \$296.70	\$1,238.20
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Wehner, Eleanor	06/02/08-06/03/08	New Orleans, LA	Attend U.S. Environmental Protection Agency RCRA Corrective Action Conference	Public Transport: \$62.00 Air: \$420.00 Meals: \$80.75 Lodging: \$151.00 Parking: \$20.00 Personal Mileage: \$30.00 Seminar Registration: \$120.00	\$883.75
National Pollution Prevention Roundtable	James, David	05/18/08-05/22/08	Baltimore, MD	To attend National Pollution Prevention Roundtable Meeting Board of Directors meeting and to give presentations at the Environmental Partnership Summit.	Public Transport: \$25.30 Air: \$596.00 Meals: \$105.20 Lodging: \$703.72 Parking: \$47.54 Personal Mileage: \$30.30	\$1,508.06

Nueces River Authority	Geeslin, Dakus	07/14/08-07/17/08	Corpus Christi, TX	Bacterial TMDL Sampling of Copano Bay Discharges	Rental Car: \$252.72 Meals: \$112.94 Lodging: \$293.75 Gasoline: \$198.00 Tips: \$19.35	\$876.76
Michigan State University (MSU)	Jenkins, Allison	08/08/08-08/15/08	East Lansing, MI	Attend Quantitative Microbial Risk Assessment Summer Institute	Lodging: \$569.24	\$569.24
State of Mississippi, Department of Finance and Administration	Tiemann, Sidne	06/02/08-06/05/08	St Petersburg, FL	Attend a Gulf of Mexico Alliance meeting/workshop: Monitoring Forum and Nutrient Team Study Design	Public Transport: \$46.00 Air: \$283.00 Meals: \$89.63 Lodging: \$329.28 Parking: \$28.81 Tips: \$6.50	\$783.22
Texas Environmental Law Enforcement Association	Fountain, Stacy	06/23/08-06/27/08	Round Rock, TX	Hazwhopper 40hr. Certification-Coordinator	Meals: \$170.00 Lodging: \$450.00	\$620.00

US Department of Agricultural	Shaw, Brian W.	05/12/08-05/16/08	Salt Lake City, UT	Attend and Participate in the Agricultural Air Quality Task Force	Public Transport: \$8.00 Air: \$344.00 Meals: \$243.00 Lodging: \$423.64 Parking: \$35.00 Personal Mileage: \$23.23	\$1,076.87
US Environmental Protection Agency (USEPA)	Garcia, Buddy	05/27/08-05/29/08	Washington, DC	Participate in the EPA Clean Air Act Committee Meetings	Public Transport: \$13.10 Meals: \$160.00 Lodging: \$402.00 Parking: \$20.99 Personal Mileage: \$25.25 Misc: \$59.24	\$680.58
US Environmental Protection Agency (USEPA)	Grant, Roberta	06/24/08-06/27/08	Boston, MA	Attend a National Advisory Committee meeting to develop a chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-46)	Public Transport: \$27.50 Meals: \$224.00 Lodging: \$627.48 Parking: \$28.00 Personal Mileage: \$15.15	\$922.13
Water Education Foundation (WEF)	Niemeyer, Stephen M.	05/27/08-05/29/08	San Diego, CA	Serve as a panelist in a Border Water Infrastructure Conference and attend a meeting of the Border Governors Conference Water Table	Air: \$423.00 Lodging: \$388.14	\$811.14

Water Education Foundation (WEF)	Rubinstein, Carlos	05/27/08-05/30/08	San Diego, CA	Attend the Border Water Infrastructure Conference and for US-Mexico Border Governors Conference water worktable meetings.	\$781.14
				Air:	\$393.00
				Lodging:	\$388.14
				TOTALS:	\$10,751.09

Exhibit C

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Marshall Cedilote

(2) Dates of Travel: May 14-16, 2008

(3) Destination: Atlanta, GA

(4) Purpose: ASTSWMO Removal Action Focus Group meeting

(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 94.00	
Rental Car	\$	
Air	\$ 700.50	
Meals	\$ 147.00	
Lodging	\$ 296.70	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,238.20	

Approval Signatures:

(7) Marshall Cedilote 6/6/08

Employee Signature/Date

(8) [Signature] BP 6/9/08

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name: Eleanor Wehner

(2) Dates of Travel: 6/2/2008 to 6/3/2008

(3) Destination: New Orleans, LA

(4) Purpose: Attend U.S. Environmental Protection Agency RCRA
Corrective Action Conference

(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 62	taxi to and from airport
Rental Car	\$	
Air	\$ 420.00	
Meals	\$ 80.75	
Lodging	\$ 151.00	
Parking	\$ 20	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 30.00	travel to airport and back
Seminar Registration/Fees	\$ 120	
Misc. (Describe under comments)	\$	
Grand Total	\$ 883.75	

Approval Signatures:

(7) Eleanor Wehner 6/20/08
Employee Signature/Date

(8) Jan Wang for Jim Sher 6/20/08
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: David James

(2) Dates of Travel: May 18-22, 2008

(3) Destination: Baltimore, MD

(4) Purpose: To attend National Pollution Prevention Roundtable Meeting Board of Directors meeting and to give presentations at the Environmental Partnership Summit.

(5) Reimbursing Organization: National Pollution Prevention Roundtable

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 25.30	
Rental Car	\$	
Air	\$ 596.00	
Meals	\$ 105.20	
Lodging	\$ 703.72	
Parking	\$ 47.54	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 30.30	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,508.06	

Approval Signatures:

(7) David James 6/30/08
Employee Signature/Date

(8) E.P. [Signature] 6/30/08
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount

DECLARATION OF THIRD-PARTY REIMBURSEMENT

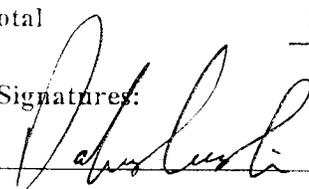
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

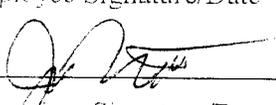
(1) Employee's Name: Dakus Geeslin
 (2) Dates of Travel: July 14-17, 2008
 (3) Destination: Corpus Christi, TX
 (4) Purpose: Bacterial TMDL Sampling of Copano Bay Discharge
 (5) Reimbursing Organization: Nueces River Authority

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$ 252.72	
Air	\$	
Meals	\$ 112.94	
Lodging	\$ 293.75	
Rental Car Fuel	\$ 198.00	
Other:	19.35	Tips for Food
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 876.76	

Approval Signatures:

(7)  7/21/08
 Employee Signature/Date

(8)  7/24/08
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Allison Jenkins

(2) Dates of Travel: 8 Aug 08 to 15 Aug 08

(3) Destination: East Lansing, Michigan

(4) Purpose: Attend Quantitative Microbial Risk Assessment Summer Institute

(5) Reimbursing Organization: Michigan State University (MSU)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ _____	_____
Public Transportation	\$ _____	_____
Rental Car	\$ _____	_____
Air	\$ _____	_____
Meals	\$ _____	Breakfast and Dinner provided by MSU 11 Aug - 15 Aug; unknown monetary value
Lodging	\$ 569.24	Hotel Paid by MSU
Parking	\$ _____	_____
Other:		
Business Telephone Calls	\$ _____	<i>Meals were part of the class</i>
Personal Vehicle Mileage	\$ _____	
Seminar Registration/Fees	\$ _____	
Misc. (Describe under comments)	\$ _____	
Grand Total	\$ 569.24	_____

Approval Signatures:

Allison Jenkins 20 Aug 08
Employee Signature/Date

(8) *PS. Scharbach* 8/20/08
Supervisor Signature/Date

The employee/supervisor signature(s) certify that the information provided is true and correct and the amount shown on the form is the total amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

- (1) Employee's Name: SIDNE TIEMANN
- (2) Dates of Travel: JUNE 2 - 5, 2008
- (3) Destination: ST. PETERSBURG, FL
- (4) Purpose: Attend a Gulf of Mexico Alliance meeting/workshop: Monitoring Forum and Nutrient Team Study Design
- (5) Reimbursing Organization: State Of Mississippi, Departments Of Finance And Administration

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 46.00	
Rental Car	\$ NA	
Air	\$ 283.00	
Meals	\$ 89.63	ACTUAL
Lodging	\$ 329.28	
Parking	\$ 28.81	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$ NA	
Misc. (Describe under comments)	\$ 6.50	TIPS
Grand Total	\$ 783.22	

Approval Signatures:

(7) Sidne Tiemann 8/12/08
Employee Signature/Date

(8) [Signature] 8/13/08
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Stacy Fountain

(2) Dates of Travel: June 23-27, 2008

(3) Destination: Round Rock, Texas

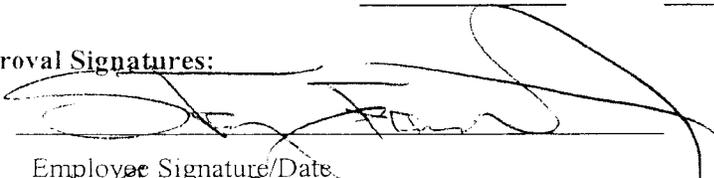
(4) Purpose: Hazwhopper 40hr. Certification- Coordinator

(5) Reimbursing Organization: Texas Environmental Law Enforcement Association

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ 0	
Public Transportation	\$ 0	
Rental Car	\$ 0	
Air	\$ 0	
Meals	\$ 170.00	
Lodging	\$ 450.00	
Parking	\$ 0	
Other:	0	
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 0	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments)	\$ 0	
Grand Total	\$ 620.00	

Approval Signatures:

(7) 
 Employee Signature/Date

(8) 
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

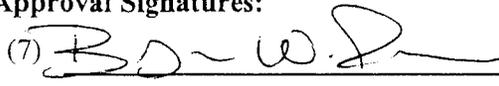
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.

- (1) Employee's Name: Bryan W. Shaw
- (2) Dates of Travel: May 12-16, 2008
- (3) Destination: Salt Lake City, Utah
- (4) Purpose: Attend and Participate in the Agricultural Air Quality Task Force
- (5) Reimbursing Organization: US Department of Agricultural

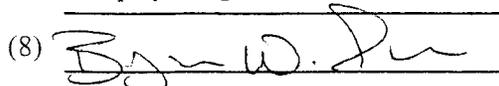
(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 8.00	
Rental Car	\$	
Air	\$ 344.00	
Meals	\$ 243.00	
Lodging	\$ 423.64	
Parking	\$ 35.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 23.23	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1076.87	

Approval Signatures:

(7)  8/28/08

Employee Signature/Date

(8)  8/28/08

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source. TCEQ-10051 (Rev. 01/2007)

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Buddy Garcia

(2) Dates of Travel: 05/27-29/08

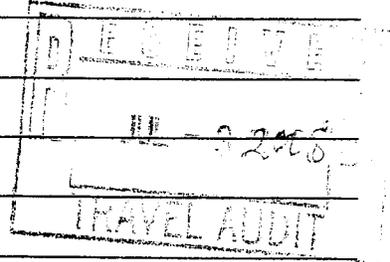
(3) Destination: Washington, DC

(4) Purpose: Participate in the EPA Clean Air Act Committee Meetings

(5) Reimbursing Organization: US Environmental Protection Agency

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 13.10	
Rental Car	\$	
Air	\$	
Meals	\$ 160.00	
Lodging	\$ 402.00	
Parking	\$ 20.99	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 25.25	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 59.24	hotel taxes for 2 nights (\$29.62 per night).
Grand Total	\$ 680.58	



Approval Signatures:

(7) Buddy Garcia 6/30/08
Employee Signature/Date

(8) _____
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit MC215

(1) Employee's Name:	Roberta L. Grant
(2) Dates of Travel:	6-24-08 to 6-27-08
(3) Destination:	Boston, MA
(4) Purpose:	Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-46)
(5) Reimbursing Organization:	USEPA

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 27.50	
Rental Car	\$	
Air	\$	
Meals	\$ 224.00	
Lodging	\$ 627.48	
Parking	\$ 28.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 15.15	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 922.14 ³	(addition error, correct amount, total \$ 922.13)

Approval Signatures:

(7)	<i>Roberta L. Grant</i>	8/4/08
	Employee Signature/Date	
(8)	<i>[Signature]</i>	8-4-08
	Supervisor Signature/Date	

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

RECEIVED
 2008 AUG 4 PM 3 31
 FIN. ADMIN. DIV.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

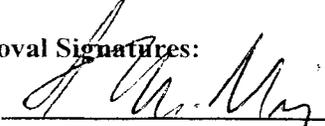
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

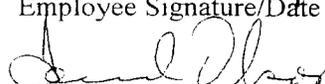
- (1) Employee's Name: Stephen M. Niemeyer, P.E.
- (2) Dates of Travel: May 27-29, 2008
- (3) Destination: San Diego, California
- (4) Purpose: Serve as a panelist in a Border Water Infrastructure Conference and attend a meeting of the Border Governors Conference Water Table
- (5) Reimbursing Organization: Water Education Foundation, a 501(c)(3)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 423	
Meals	\$	
Lodging	\$ 388.14	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 811.14	<u>Only air and lodging paid by WEF</u>

Approval Signatures:

(7)  7/17/08
Employee Signature/Date

(8)  7/18/08
Supervisor Signature/Date

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Carlos Rubinstein, Area Director

(2) Dates of Travel: May 27 – 30, 2008

(3) Destination: San Diego, California

(4) Purpose: Attend the Border Water Infrastructure Conference and for US – Mexico Border Governors Conference water worktable meetings.

(5) Reimbursing Organization: Water Education Foundation (WEF)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 391.00 393 ⁰⁰	Paid Directly by WEF
Meals		
Lodging	\$ 388.14	Paid Directly by WEF
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage		
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 779.14 781.14 ⁰⁰	

Approval Signatures:

(7)  6/16/08
Employee Signature/Date

(8)  6/17/08
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Exhibit D

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To: Mark R. Vickery, P.G.
Executive Director

Date: September 15, 2008

From:  David Timberger, Personnel Attorney
General Law Division

 Kevin McCalla, Director
General Law Division

 Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

Caption: **Docket No. 2008-1365-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.



Mark R. Vickery, P.G.
Executive Director

Date: 9-17-08

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



A RESOLUTION Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies; **2008-1365-MIS.**

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of \$500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the ____ day of _____, 2008

TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY

Buddy Garcia, Chairman

Exhibit A

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
DECLARATION OF THIRD PARTY REIMBURSEMENT
OVER \$500.00**

June 2008 through September 2008

REIMBURSING ORGANIZATION NAME	TRAVELERS	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Cecilote, Marshall	05/14/08-05/16/08	Atlanta, GA	ASTSWMO Removal Action Focus Group Meeting	Public Transport: \$94.00 Air: \$700.50 Meals: \$147.00 Lodging: \$296.70	\$1,238.20
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Wehmer, Eleanor	06/02/08-06/03/08	New Orleans, LA	Attend U.S. Environmental Protection Agency RCRA Corrective Action Conference	Public Transport: \$62.00 Air: \$420.00 Meals: \$80.75 Lodging: \$151.00 Parking: \$20.00 Personal Mileage: \$30.00 Seminar Registration: \$120.00	\$883.75
National Pollution Prevention Roundtable	James, David	05/18/08-05/22/08	Baltimore, MD	To attend National Pollution Prevention Roundtable Meeting Board of Directors meeting and to give presentations at the Environmental Partnership Summit.	Public Transport: \$25.30 Air: \$596.00 Meals: \$105.20 Lodging: \$703.72 Parking: \$47.54 Personal Mileage: \$30.30	\$1,508.06

Nueces River Authority	Geestin, Dakus	07/14/08-07/17/08	Corpus Christi, TX	Bacterial TMDL Sampling of Copano Bay Discharges	Rental Car: \$252.72 Meals: \$112.94 Lodging: \$293.75 Gasoline: \$198.00 Tips: \$19.35	\$876.76
Michigan State University (MSU)	Jenkins, Allison	08/08/08-08/15/08	East Lansing, MI	Attend Quantitative Microbial Risk Assessment Summer Institute	Lodging: \$569.24	\$569.24
State of Mississippi, Department of Finance and Administration	Tiemann, Sidne	06/02/08-06/05/08	St Petersburg, FL	Attend a Gulf of Mexico Alliance meeting/workshop: Monitoring Forum and Nutrient Team Study Design	Public Transport: \$46.00 Air: \$283.00 Meals: \$89.63 Lodging: \$329.28 Parking: \$28.81 Tips: \$6.50	\$783.22
Texas Environmental Law Enforcement Association	Fountain, Stacy	06/23/08-06/27/08	Round Rock, TX	Hazwhopper 40hr. Certification-Coordinator	Meals: \$170.00 Lodging: \$450.00	\$620.00

US Department of Agricultural	Shaw, Brian W.	05/12/08-05/16/08	Salt Lake City, UT	Attend and Participate in the Agricultural Air Quality Task Force	Public Transport: Air: Meals: Lodging: Parking: Personal Mileage:	\$8.00 \$344.00 \$243.00 \$423.64 \$35.00 \$23.23	\$1,076.87
US Environmental Protection Agency (USEPA)	Garcia, Buddy	05/27/08-05/29/08	Washington, DC	Participate in the EPA Clean Air Act Committee Meetings	Public Transport: Meals: Lodging: Parking: Personal Mileage: Misc:	\$13.10 \$160.00 \$402.00 \$20.99 \$25.25 \$59.24	\$680.58
US Environmental Protection Agency (USEPA)	Grant, Roberta	06/24/08-06/27/08	Boston, MA	Attend a National Advisory Committee meeting to develop a chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-46)	Public Transport: Meals: Lodging: Parking: Personal Mileage:	\$27.50 \$224.00 \$627.48 \$28.00 \$15.15	\$922.13
Water Education Foundation (WEF)	Niemeyer, Stephen M.	05/27/08-05/29/08	San Diego, CA	Serve as a panelist in a Border Water Infrastructure Conference and attend a meeting of the Border Governors Conference Water Table	Air: Lodging:	\$423.00 \$388.14	\$811.14

Water Education Foundation (WEF)	Rubinstein, Carlos	05/27/08-05/30/08	San Diego, CA	Attend the Border Water Infrastructure Conference and for US-Mexico Border Governors Conference water worktable meetings.	\$781.14
				Air: \$393.00	
				Lodging: \$388.14	
				TOTALS:	\$10,751.09