

**Texas Commission On Environmental Quality**  
**AGENDA ITEM REQUEST**

**AGENDA REQUESTED: October 18, 2011**

**DATE OF REQUEST: August 8, 2011**

**NAME & NUMBER OF PERSON TO CONTACT REGARDING  
CHANGES TO THIS REQUEST, IF NEEDED: Barbara Mayer at 239-  
4739**

**CAPTION: Docket No. 2011-1369 MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [Elizabeth West]

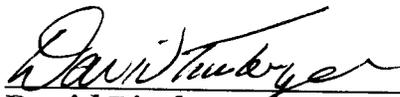
**Chief Clerk must send Notice of Application/Hearing:**

**Type of Matter:**

**County:**

**Uncontested:**

**Contested:**

  
\_\_\_\_\_  
**David Timberger, Director**  
**General Law Division**

## CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

### § 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### § 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### § 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

### § 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

- (1) the minutes of the governing board of the agency; or
- (2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### § 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

# TCEQ Interoffice Memorandum

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**To:** Mark R. Vickery, P.G.  
Executive Director

**From:** Elizabeth West, Senior Attorney   
Contracts, employment Law and Ethics  
General Law Division

David Timberger, Director   
General Law Division

Stephanie Bergeron Perdue, Deputy Director   
Office of Legal Services

**Date:** September 28, 2011

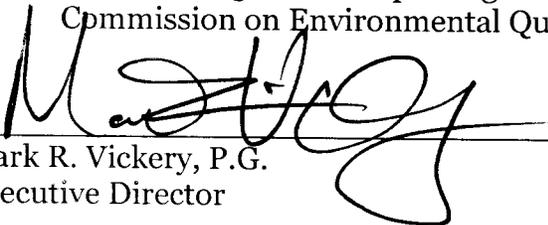
**Caption:** **Docket No. 2011-1369-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90<sup>th</sup> day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

  
\_\_\_\_\_  
Mark R. Vickery, P.G.  
Executive Director

Date: September 28, 2011

**Exhibit "A"**

**Chapter 575 of the Government Code**

## CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

### § 575.001. Definitions

In this chapter:

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(2) appropriate agency records, if the agency does not have a governing board.

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A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

**Exhibit "B"**

**List of Gifts and Donations**

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION  
DECLARATION OF THIRD PARTY REIMBURSEMENT**

June 2011 through Sept. 2011

Over \$500.00

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Anjum, Tanveer	06/14-06/19/11	Clearwater, FL	To attend ASTSWMO Haz Waste Managers Meeting.	Public Transport: \$107.00 Airfare: \$883.80 Meals: \$177.01 Lodging: \$309.12 Parking: \$28.00 Personal Mileage: \$18.80 Baggage Fees: \$50.00	\$1,573.73
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Bell, Vernon Lynn	06/14-06/17/11	Clearwater, FL	Association of State and Territorial Solid Waste Management Officials (ASTSWMO) meeting.	Public Transport: \$60.00 Airfare: \$828.24 Meals: \$52.12 Lodging: \$309.12 Parking: \$28.00 Baggage Fees: \$50.00	\$1,327.48

\$1,765.92

ASISWMO-Association of State & Territorial Solid Waste Management Officials  
 Cortell, Melissa  
 06/27-07/01/11  
 Portland, OR  
 Represent the State of Texas, facilitate session, interact with EPA officials, and collect information from the National Site Assessment Symposium.

Public Transport: \$16.00  
 Airfare: \$984.50  
 Meals: \$215.64  
 Lodging: \$508.52  
 Parking: \$28.00  
 Personal Mileage: \$13.26

\$1,181.51

ECOS - Environmental Council of the States  
 Koch, Jurgan  
 04/24-04/28/11  
 Denver, CO  
 NEIEN Conference

Public Transport: \$60.35  
 Airfare: \$308.40  
 Meals: \$165.00  
 Lodging: \$647.76

\$1,179.32

EPA - Environmental Protection Agency  
 Niemeyer, Stephen  
 03/23-03/27/11  
 Washington, D.C.  
 Good Neighbor Environmental Board Meeting.

Public Transport: \$15.85  
 Airfare: \$378.05  
 Meals: \$177.50  
 Lodging: \$465.50  
 Parking: \$24.00  
 Personal Mileage: \$21.42  
 Baggage Fee & Internet: \$97.00

EPA - Environmental Protection Agency	Niemeyer, Stephen	06/15-06/17/11	San Diego, CA	Good Neighbor Environmental Board Meeting.	Public Transport: \$28.00 Airfare: \$674.40 Meals: \$177.50 Lodging: \$294.98 Parking: \$24.00 Personal Mileage: \$19.38 Internet: \$26.00	<b>\$1,244.26</b>
EPA - Environmental Protection Agency	Valdez, Omar	06/28-06/30/11	Portland, OR	Attend meetings for Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Site Evaluation Focus Group and EPA National site Assessment Symposium.	Public Transport: \$5.00 Airfare: \$1,044.50 Meals: \$297.00 Lodging: \$508.52 Parking: \$35.00 Personal Mileage: \$22.44	<b>\$1,912.46</b>
Florida Department of Environmental Protection	Rothe, Gail E.	08/01-08/04/11	New Orleans, LA	To attend Gulf of Mexico Alliance (GOMA) meeting.	Public Transport: \$38.00 Airfare: \$440.13 Meals: \$182.00 Lodging: \$338.22 Parking: \$28.00	<b>\$1,026.35</b>
Mississippi Department of Environmental	Fisher, Laurie Anne Eng	08/01-08/04/11	New Orleans, LA	Gulf of Mexico Alliance Meeting.	Public Transport: \$20.00 Airfare: \$208.04 Meals: \$104.44 Lodging: \$338.22	<b>\$670.70</b>

Nuclear Regulatory Commission (NRC)	Broussard, Brad	08/25/11	Richmond, VA	Attend OAS Annual Meeting.	<b>\$1,209.37</b>
				Airfare: Meals: Lodging: Parking: Seminar Registration Fee:	\$574.29 \$187.44 \$257.64 \$40.00 \$150.00
Southern Environmental Enforcement Network, Inc. (SEEN)	Talamantes, Rick	07/18-07/20/11	Austin, TX	Advance CELF Preparing a Case for Prosecution.	<b>\$651.30</b>
				Airfare: Meals: Lodging:	\$347.80 \$108.00 \$195.50
U.S. Department of Agriculture	Shaw, Bryan W.	06/08-06/10/11	Washington, D.C.	Participated in the Agricultural Air Quality Task Force Annual Meeting regarding environmental issues.	<b>\$1,785.07</b>
				Airfare: Meals: Lodging: Parking: Hotel Taxes: Personal Mileage: Baggage Fees:	\$1,022.80 \$177.50 \$422.00 \$30.00 \$61.20 \$21.57 \$50.00
				<b>Totals:</b>	<b>\$15527.47</b>
					<b>\$15527.47</b>

**Exhibit "C"**

**Declaration of Third Party Reimbursement Forms for  
Supporting Documentation**

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

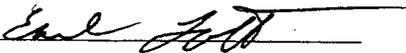
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

- Employee's Name: TANVEER ANJUM
- Dates of Travel: 6/14/11 to 6/19/11.
- Destination: CLEARWATER, FLORIDA
- Purpose: TO ATTEND ASTSWMO HAZ WASTE MANAGERS MEETING.
- Reimbursing Organization: ASSOCIATION OF STATE & TERRITORIAL SOLID WASTE MANAGEMENT OFFICIALS.
- Itemized Expenses:

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation (TAXI)	<u>107</u>	<u>Paid for self and other travellers since we shared Taxi.</u>
Rental Car	_____	_____
Air	<u>883<sup>80</sup>/<sub>xx</sub></u>	<u>+\$50 (Baggage fees).</u>
Meals	<u>177<sup>01</sup>/<sub>xx</sub></u>	_____
Lodging	<u>309<sup>12</sup>/<sub>xx</sub></u>	_____
Parking	<u>28 (Airport parking)</u>	_____
<b>Other:</b>		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	<u>18<sup>80</sup>/<sub>xx</sub></u>	_____
Seminar Registration/Fees	<u>N/A.</u>	_____
Misc. (Describe under comments)	_____	_____
<b>Grand Total</b>	<u>1573<sup>73</sup>/<sub>xx</sub></u>	

### Approval Signatures:

7.   
Employee Signature/Date

8.   
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

- (1) Employee's Name: VERNON LYNN BELL
- (2) Dates of Travel: 14 - 17 JUNE 2011
- (3) Destination: CLEARWATER, FL
- (4) Purpose: ASTS WMO SOLID WASTE MEETING
- (5) Reimbursing Organization: Association Of State And Territorial Solid Waste Management Officials (Astswmo)

**(6) Itemized Expenses:**

Description	Total	Additional Comments
Fares:	\$ 0	
Public Transportation	\$ 60.00	TAXI
Rental Car	\$ 0	
Air	\$ 828.24	
Meals	\$ 52.12	
Lodging	\$ 309.12	
Parking	\$ 28.00	AIRPORT PARKING
Other:		
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 0	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments)	\$ 50.00	BAGGAGE FEES
<b>Grand Total</b>	<b>\$ 1327.48</b>	

**Approval Signatures:**

(7) Vernon Lynn Bell 5 July 2011  
Employee Signature/Date

(8) [Signature] July 5, 11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

11 JUL 05 PM 03:19 TCEQFAD

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

- (1) Employee's Name: Melissa Cordell
- (2) Dates of Travel: June 27-July 1, 2011
- (3) Destination: Portland, Oregon
- (4) Purpose: Represent the State of Texas, facilitate session, interact with EPA officials, and collect information from the National Site Assessment Symposium
- (5) Reimbursing Organization: Association of State & Territorial Solid Waste Management Officials

**(6) Itemized Expenses:**

Description	Total	Additional Comments
Fares:	\$ _____	_____
Public Transportation	\$ 16.00	_____
Rental Car	\$ _____	_____
Air	\$ 984.50	_____
Meals	\$ 215.64	_____
Lodging	\$ 508.52	_____
Parking	\$ 28.00	_____
Other:		
Business Telephone Calls	\$ _____	_____
Personal Vehicle Mileage	\$ 13.26	_____
Seminar Registration/Fees	\$ _____	_____
Misc. (Describe under comments)	\$ _____	_____
<b>Grand Total</b>	<b>\$ 1765.92</b>	_____

11 AUG 04 PM 03:51 TCEQ/FAD

**Approval Signatures:**

(7) Melissa Cordell 7/28/11  
Employee Signature/Date

(8) [Signature] 8/2/2011  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Jurgen Koch  
 (2) Dates of Travel: April 24-28, 2011  
 (3) Destination: Denver, CO  
 (4) Purpose: NEIEN Conference  
 (5) Reimbursing Organization: ECOS

**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>	\$	
Public Transportation	\$ 60.35	
Rental Car	\$	
Air	\$ 308.40	
Meals	\$ 165.00	
Lodging	\$ 647.76	
Parking	\$	
<b>Other:</b>		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
<b>Grand Total</b>	<b>\$ 1181.51</b>	

**Approval Signatures:**

(7) Jurgen Koch 27 JULY 2011  
 Employee Signature/Date

(8) Wanda Jaruga-Stone 7/27/11  
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

11 JUL 26 PM 04:56 TCEQFAD

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: STEPHEN NIEMEYER

(2) Dates of Travel: MARCH 23-27, 2011

(3) Destination: WASHINGTON, D.C.

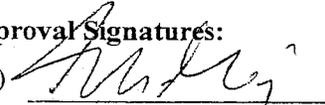
(4) Purpose: GOOD NEIGHBOR ENVIRONMENTAL BOARD MEETING

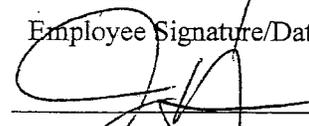
(5) Reimbursing Organization: EPA

**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>	\$	
Public Transportation	\$ 15.85	
Rental Car	\$	
Air	\$ 378.05	
Meals	\$ 177.50	
Lodging	\$ 465.50	
Parking	\$ 24.00	
<b>Other:</b>		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 21.42	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 97.00	Baggage fees; internet
<b>Grand Total</b>	<b>\$ 1,179.32</b>	

**Approval Signatures:**

(7)  6/21/11  
Employee Signature/Date

(8)  6.22.11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

\*11 JUN 23 PM03:15 TCEQ:FAD

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Stephen M. Niemeyer
2. Dates of Travel: June 15- June 17, 2011
3. Destination: San Diego, California
4. Purpose: Good Neighbor Environmental Board meeting
5. Reimbursing Organization: EPA
6. Itemized Expenses:

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	<u>\$28.00</u>	_____
Rental Car	_____	_____
Air	<u>\$674.40</u>	_____
Meals	<u>\$177.50</u>	_____
Lodging	<u>\$294.98</u>	_____
Parking	<u>\$24.00</u>	_____
<b>Other:</b>		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	<u>\$19.38</u>	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under Comments)	<u>\$26.00</u>	<u>Internet</u>
<b>Grand Total:</b>	<u>\$1,244.26</u>	

### Approval Signatures:

7. [Signature] 7/22/11  
Employee Signature/Date
8. [Signature] 8.5.11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Omar Valdez

(2) Dates of Travel: June 28, 2011 to June 30, 2011

(3) Destination: Portland, Oregon

(4) Purpose: Attending meetings for Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Site Evaluation Focus Group and EPA National site Assessment Symposium.

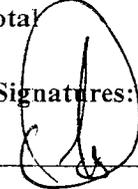
(5) Reimbursing Organization: Environmental Protection Agency (EPA)

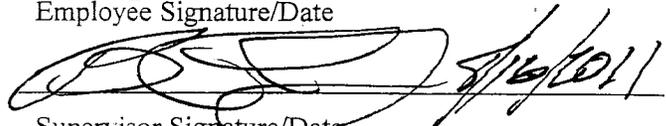
**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	\$ 5.00	
Rental Car	\$ 0	
Air	\$ 1044.50	
Meals	\$ 297.00	
Lodging	\$ 508.52	
Parking	\$ 35.00	
<b>Other:</b>		
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 22.44	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments)	\$ 0	
<b>Grand Total</b>	<b>\$ 1912.46</b>	

11 AUG 22 PM 03:34 TCEQ-FAD

**Approval Signatures:**

(7)  8/9/11  
Employee Signature/Date

(8)  8/16/2011  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Gail E Rothe
2. Dates of Travel: 8/1/11 - 8/4/11
3. Destination: New Orleans, LA.
4. Purpose: To attend Gulf of Mexico Alliance (GOMA) meeting
5. Reimbursing Organization: Florida Department of Environmental Protection
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	<u>38.00</u>	_____
Rental Car	_____	_____
Air	<u>440.13</u>	_____
Meals	<u>182.00</u>	_____
Lodging	<u>338.22</u>	_____
Parking	<u>28.00</u>	_____
<b>Other:</b>		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	_____	_____
<b>Grand Total</b>	<u>1,026.35</u>	

**Approval Signatures:**

7. Gail E Rothe  
Employee Signature/Date
8. Kelly Halgan  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

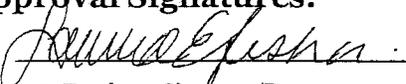
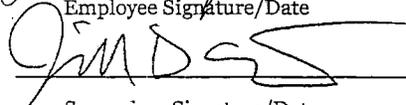
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Laurie Anne Eng Fisher
2. Dates of Travel: 8/1/2011 - 8/4/2011
3. Destination: New Orleans
4. Purpose: Gulf of Mexico Alliance Meeting
5. Reimbursing Organization: Mississippi Department of Environmental Protection
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	<u>20.00</u>	<u>Shuttle</u>
Rental Car	<u>-</u>	<u>                    </u>
Air	<u>208.04</u>	<u>                    </u>
Meals	<u>104.44</u>	<u>                    </u>
Lodging	<u>338.22</u>	<u>                    </u>
Parking	<u>-</u>	<u>                    </u>
<b>Other:</b>		
Business Telephone Calls	<u>-</u>	<u>                    </u>
Personal Vehicle Mileage	<u>-</u>	<u>                    </u>
Seminar Registration/Fees	<u>-</u>	<u>                    </u>
Misc. (Describe under comments)	<u>-</u>	<u>                    </u>
<b>Grand Total</b>	<u>670.70</u>	

11 SEP 01 10:56 TCEQFAD

**Approval Signatures:**

7.   
Employee Signature/Date
8.   
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: BRAD BROUSSARD
2. Dates of Travel: 8/25/2011
3. Destination: RICHMOND, VA
4. Purpose: ATTEND OAS ANNUAL MEETING
5. Reimbursing Organization: NUCLEAR REGULATORY COMMISSION
6. **Itemized Expenses:**

Description	Total	Additional Comments
-------------	-------	---------------------

**Fares:**

Public Transportation	_____	_____
Rental Car	_____	_____
Air	<u>574.29*</u>	* <u>NRC paid airfare in advance</u>
Meals	<u>\$187.44</u>	_____
Lodging	<u>\$257.64</u>	_____
Parking	<u>\$40.00</u>	_____

**Other:**

Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	<u>\$150.00</u>	_____
Misc. (Describe under comments)	_____	_____

**Grand Total**

~~\$635.08~~ *BB*

1,209.37

*only reimbursed* *BB*  
\$635.08

**Approval Signatures:**

7. *B. Broussard* 9/12/11

Employee Signature/Date

8. *[Signature]* 9/12/11

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

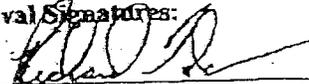
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

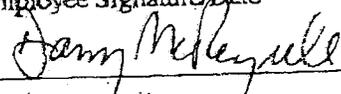
- (1) Employee's Name: Rick Talamantes
- (2) Dates of Travel: 07/18/11-07/20/11
- (3) Destination: TPWD - 1340 Airport commerce, Austin, TX
- (4) Purpose: Advaita CELE Preparing a Case for Prosecution
- (5) Reimbursing Organization: Southern Environmental Enforcement Network, (SEEN)

### (6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ _____	_____
Public Transportation	\$ _____	_____
Rental Car	\$ _____	_____
Air	\$ 347.80	_____
Meals	\$ 108.00	_____
Lodging	\$ 195.50	_____
Parking	\$ _____	_____
Other:		
Business Telephone Calls	\$ _____	_____
Personal Vehicle Mileage	\$ _____	_____
Seminar Registration/Fees	\$ _____	_____
Misc. (Describe under comments)	\$ _____	_____
<b>Grand Total</b>	<b>\$ 651.30</b>	_____

### Approval Signatures:

(7)  8/8/11  
 Employee Signature/Date

(8)  August 8 2011  
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

### DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.

(1) Employee's Name: Bryan W. Shaw  
 (2) Dates of Travel: June 8-10, 2011  
 (3) Destination: Washington, DC  
 (4) Purpose: Participated in the Agricultural Air Quality Task Force Annual Meeting regarding environmental issues.  
 (5) Reimbursing Organization: U.S. Department of Agriculture

**(6) Itemized Expenses:**

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 1022.80	See Attached Receipt
Meals	\$ 177.50	
Lodging	\$ 422.00	See Attached Receipt
Parking	\$ 30.00	See Attached Receipt
Other:	\$ 61.20	Hotel Taxes (On Receipt)
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 21.57	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 50.00	Baggage Fee – Receipt Attached
<b>Grand Total</b>	<b>\$ 1785.07</b>	

**Approval Signatures:**

(7)  6/22/11  
 Employee Signature/Date

(8) \_\_\_\_\_  
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

## TCEQ Interoffice Memorandum

**To:** Commissioners  
Mark R. Vickery, P.G.  
Executive Director

**From:** Elizabeth West, Senior Attorney   
Contracts, Employment Law and Ethics  
General Law Division

David Timberger, Director   
General Law Division

Stephanie Bergeron Perdue, Deputy Director   
Office of Legal Services

**DATE:** September 28, 2011

**Caption:** **Docket No. 2011-1369-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 of the Government Code provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90<sup>th</sup> day after the date the gift is accepted. Chapter 575 of the Government Code further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

**Exhibit "A"**

**Chapter 575 of the Government Code**

## CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

### § 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### § 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### § 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

### § 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

(1) the minutes of the governing board of the agency; or

(2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### § 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

**Exhibit "B"**

**List of Gifts and Donations**

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION  
DECLARATION OF THIRD PARTY REIMBURSEMENT**

June 2011 through Sept. 2011

Over \$500.00

REIMBURSING ORGANIZATION NAME	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Anjum, Tanveer	06/14-06/19/11	Clearwater, FL	To attend ASTSWMO Haz Waste Managers Meeting.	Public Transport: \$107.00 Airfare: \$883.80 Meals: \$177.01 Lodging: \$309.12 Parking: \$28.00 Personal Mileage: \$18.80 Baggage Fees: \$50.00	\$1,573.73
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Bell, Vernon Lynn	06/14-06/17/11	Clearwater, FL	Association of State and Territorial Solid Waste Management Officials (ASTSWMO) meeting.	Public Transport: \$60.00 Airfare: \$828.24 Meals: \$52.12 Lodging: \$309.12 Parking: \$28.00 Baggage Fees: \$50.00	\$1,327.48

Organization	Name	Date	Location	Description	Public Transport:	Airfare:	Meals:	Lodging:	Parking:	Personal Mileage:	Total
ASTSWMO - Association of State & Territorial Solid Waste Management Officials	Carol-El Melissen	06/27-07/01/11	Portland, OR	Represent the State of Texas, facilitate session, interact with EPA officials, and collect information from the National Site Assessment Symposium.	\$16.00	\$984.50	\$215.64	\$508.52	\$28.00	\$13.26	\$1,765.92
					Public Transport:						
					Airfare:						
					Meals:						
					Lodging:						
					Parking:						
					Personal Mileage:						
					Public Transport:						
					Airfare:						
					Meals:						
ECOS - Environmental Council of the States	Kuch, Jorgen	04/24-04/28/11	Denver, CO	NEIEN Conference	\$60.35	\$308.40	\$165.00	\$647.76			\$1,181.51
					Public Transport:						
					Airfare:						
					Meals:						
					Lodging:						
EPA - Environmental Protection Agency	Niemeier, Stephen	03/23-03/27/11	Washington, D.C.	Good Neighbor Environmental Board Meeting.	\$15.85	\$378.05	\$177.50	\$465.50	\$24.00	\$21.42	\$1,179.32
					Public Transport:						
					Airfare:						
					Meals:						
					Lodging:						
					Parking:						
					Personal Mileage:						
					Baggage Fee & Internet:						
					Public Transport:						
					Airfare:						
Meals:											

EPA - Environmental Protection Agency	Niemeuer, Stephen	06/15-06/17/11	San Diego, CA	Good Neighbor Environmental Board Meeting.	Public Transport: \$28.00 Airfare: \$674.40 Meals: \$177.50 Lodging: \$294.98 Parking: \$24.00 Personal Mileage: \$19.38 Internet: \$26.00	\$1,244.26
EPA - Environmental Protection Agency	Valdez, Onar	06/28-06/30/11	Portland, OR	Attend meetings for Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Site Evaluation Focus Group and EPA National site Assessment Symposium.	Public Transport: \$5.00 Airfare: \$1,044.50 Meals: \$297.00 Lodging: \$508.52 Parking: \$35.00 Personal Mileage: \$22.44	\$1,912.46
Florida Department of Environmental Protection	Roth, Gail E.	08/01-08/04/11	New Orleans, LA	To attend Gulf of Mexico Alliance (GOMA) meeting.	Public Transport: \$38.00 Airfare: \$440.13 Meals: \$182.00 Lodging: \$338.22 Parking: \$28.00	\$1,026.35
Mississippi Department of Environmental Protection	Fisher, Laurie Anne Eng	08/01-08/04/11	New Orleans, LA	Gulf of Mexico Alliance Meeting.	Public Transport: \$20.00 Airfare: \$208.04 Meals: \$104.44 Lodging: \$338.22	\$670.70

Nuclear Regulatory Commission (NRC)	Broussard, Brad	08/25/11	Richmond, VA	Attend OAS Annual Meeting.	Airfare: \$574.29 Meals: \$187.44 Lodging: \$257.64 Parking: \$40.00 Seminar Registration Fee: \$150.00	\$1,209.37
Southern Environmental Enforcement Network, Inc. (SEEN)	Talamantes, Rick	07/18-07/20/11	Austin, TX	Advance C.I.F. Preparing a Case for Prosecution.		\$651.30
U.S. Department of Agriculture	Shaw, Bryan W.	06/08-06/10/11	Washington, D.C.	Participated in the Agricultural Air Quality Task Force Annual Meeting regarding environmental issues.	Airfare: \$1,022.80 Meals: \$177.50 Lodging: \$422.00 Parking: \$30.00 Hotel Taxes: \$61.20 Personal Mileage: \$21.57 Baggage Fees: \$50.00	\$1,785.07
<b>Totals:</b>						<b>\$15527.47</b>
						<b>\$1,209.37</b>
						<b>\$651.30</b>
						<b>\$1,785.07</b>
						<b>\$15527.47</b>

**Exhibit "C"**

**Declaration of Third Party Reimbursement Forms for  
Supporting Documentation**

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: TANVEER ANJUM
2. Dates of Travel: 6/14/11 to 6/19/11.
3. Destination: CLEARWATER, FLORIDA
4. Purpose: TO ATTEND ASTSWMO HAZ WASTE MANAGERS MEETING.
5. Reimbursing Organization: ASSOCIATION OF STATE & TERRITORIAL SOLID WASTE MANAGEMENT OFFICIALS.
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation (TAXI)	<u>107</u>	<u>Paid for self and other travellers since we shared Taxi.</u>
Rental Car		
Air	<u>883<sup>80</sup>/<sub>xx</sub></u>	<u>+\$50 (Baggage fees)</u>
Meals	<u>177<sup>01</sup>/<sub>xx</sub></u>	
Lodging	<u>309<sup>12</sup>/<sub>xx</sub></u>	
Parking	<u>28 (Airport parking)</u>	
<b>Other:</b>		
Business Telephone Calls		
Personal Vehicle Mileage	<u>18<sup>80</sup>/<sub>xx</sub></u>	
Seminar Registration/Fees	<u>N/A</u>	
Misc. (Describe under comments)		
<b>Grand Total</b>	<u>1573<sup>73</sup>/<sub>xx</sub></u>	

**Approval Signatures:**

7.   
Employee Signature/Date

8.   
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: VERNON LYNN BELL  
 (2) Dates of Travel: 14 - 17 JUNE 2011  
 (3) Destination: CLEARWATER, FL  
 (4) Purpose: ASTS WMO SOLID WASTE MEETING  
 (5) Reimbursing Organization: Association Of State And Territorial Solid Waste Management Officials (Astswmo)

**(6) Itemized Expenses:**

Description	Total	Additional Comments
Fares:	\$ 0	
Public Transportation	\$ 60.00	TAXI
Rental Car	\$ 0	
Air	\$ 828.24	
Meals	\$ 52.12	
Lodging	\$ 309.12	
Parking	\$ 28.00	AIRPORT PARKING
Other:		
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 0	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments)	\$ 50.00	BAGGAGE FEES
<b>Grand Total</b>	<b>\$ 1327.48</b>	

**Approval Signatures:**

(7) Vernon Lynn Bell 5 July 2011

Employee Signature/Date

(8) [Signature] July 5, 11

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

11 JUL 05 PM 02:19 TCEQ

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

- (1) Employee's Name: Melissa Cordell
- (2) Dates of Travel: June 27-July 1, 2011
- (3) Destination: Portland, Oregon
- (4) Purpose: Represent the State of Texas, facilitate session, interact with EPA officials, and collect information from the National Site Assessment Symposium
- (5) Reimbursing Organization: Association of State & Territorial Solid Waste Management Officials

**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>	\$	
Public Transportation	\$ 16.00	
Rental Car	\$	
Air	\$ 984.50	
Meals	\$ 215.64	
Lodging	\$ 508.52	
Parking	\$ 28.00	
<b>Other:</b>		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 13.26	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
<b>Grand Total</b>	<b>\$ 1765.92</b>	

11 AUG 04 PM 03:51 TCEQ-PAD

**Approval Signatures:**

(7) Melissa Cordell 7/28/11  
Employee Signature/Date

(8) [Signature] 8/2/2011  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Jurgen Koch  
 (2) Dates of Travel: April 24-28, 2011  
 (3) Destination: Denver, CO  
 (4) Purpose: NEIEN Conference  
 (5) Reimbursing Organization: ECOS

**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>	\$	
Public Transportation	\$ 60.35	
Rental Car	\$	
Air	\$ 308.40	
<b>Meals</b>	\$ 165.00	
<b>Lodging</b>	\$ 647.76	
<b>Parking</b>	\$	
<b>Other:</b>		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
<b>Grand Total</b>	<b>\$ 1181.51</b>	

11 JUL 26 PM 04:56 TCEQ-FAD

**Approval Signatures:**

(7) Jurgen Koch 27 JULY 2011  
 Employee Signature/Date

(8) Wanda Jaruga-Stone 7/27/11  
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: STEPHEN NIEMEYER

(2) Dates of Travel: MARCH 23-27, 2011

(3) Destination: WASHINGTON, D.C.

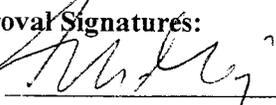
(4) Purpose: GOOD NEIGHBOR ENVIRONMENTAL BOARD MEETING

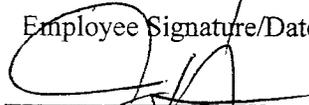
(5) Reimbursing Organization: EPA

**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>	\$	
Public Transportation	\$ 15.85	
Rental Car	\$	
Air	\$ 378.05	
Meals	\$ 177.50	
Lodging	\$ 465.50	
Parking	\$ 24.00	
<b>Other:</b>		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 21.42	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 97.00	Baggage fees; internet
<b>Grand Total</b>	<b>\$ 1,179.32</b>	

**Approval Signatures:**

(7)  6/21/11  
Employee Signature/Date

(8)  6.22.11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

\*11 JUN 23 PM 03:15 TCEQ:FAD

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Stephen M. Niemever
2. Dates of Travel: June 15- June 17, 2011
3. Destination: San Diego, California
4. Purpose: Good Neighbor Environmental Board meeting
5. Reimbursing Organization: EPA
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	<u>\$28.00</u>	_____
Rental Car	_____	_____
Air	<u>\$674.40</u>	_____
Meals	<u>\$177.50</u>	_____
Lodging	<u>\$294.08</u>	_____
Parking	<u>\$24.00</u>	_____
<b>Other:</b>		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	<u>\$19.38</u>	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under Comments)	<u>\$26.00</u>	<u>Internet</u>
 <b>Grand Total:</b>	 <u>\$1,244.26</u>	

**Approval Signatures:**

7. [Signature] 7/22/11  
Employee Signature/Date

8. [Signature] 8.5.11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

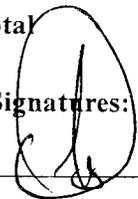
- (1) Employee's Name: Omar Valdez
- (2) Dates of Travel: June 28, 2011 to June 30, 2011
- (3) Destination: Portland, Oregon
- (4) Purpose: Attending meetings for Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Site Evaluation Focus Group and EPA National site Assessment Symposium.
- (5) Reimbursing Organization: Environmental Protection Agency (EPA)

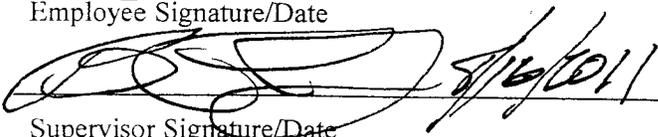
**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	\$ 5.00	
Rental Car	\$ 0	
Air	\$ 1044.50	
Meals	\$ 297.00	
Lodging	\$ 508.52	
Parking	\$ 35.00	
<b>Other:</b>		
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 22.44	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments):*	\$ 0	
<b>Grand Total</b>	<b>\$ 1912.46</b>	

11 AUG 22 PM 03:04 TCEQ\FAD

**Approval Signatures:**

(7)  8/9/11  
Employee Signature/Date

(8)  8/16/11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Gail E Rothe
2. Dates of Travel: 8/1/11 - 8/4/11
3. Destination: New Orleans, LA.
4. Purpose: To attend Gulf of Mexico Alliance (GOMA) meeting
5. Reimbursing Organization: Florida Department of Environmental Protection
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	<u>38.00</u>	_____
Rental Car	_____	_____
Air	<u>440.13</u>	_____
Meals	<u>182.00</u>	_____
Lodging	<u>338.22</u>	_____
Parking	<u>28.00</u>	_____
<b>Other:</b>		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	_____	_____
<b>Grand Total</b>	<u>1,026.35</u>	

**Approval Signatures:**

7. Gail E Rothe  
Employee Signature/Date
8. Kelly Holman  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Laurie Anne Eng Fisher
2. Dates of Travel: 8/1/2011 - 8/4/2011
3. Destination: New Orleans
4. Purpose: Gulf of Mexico Alliance Meeting
5. Reimbursing Organization: Mississippi Department of Environmental Protection
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	<u>20.00</u>	<u>Shuttle</u>
Rental Car	<u>-</u>	<u>_____</u>
Air	<u>208.04</u>	<u>_____</u>
Meals	<u>104.44</u>	<u>_____</u>
Lodging	<u>338.22</u>	<u>_____</u>
Parking	<u>-</u>	<u>_____</u>
<b>Other:</b>		
Business Telephone Calls	<u>-</u>	<u>_____</u>
Personal Vehicle Mileage	<u>-</u>	<u>_____</u>
Seminar Registration/Fees	<u>-</u>	<u>_____</u>
Misc. (Describe under comments)	<u>-</u>	<u>_____</u>
<b>Grand Total</b>	<u>670.70</u>	

CALIBRE 01 SEP 01 10:25:14

**Approval Signatures:**

7. Laurie Anne Eng Fisher  
Employee Signature/Date
8. Jim DSS  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: BRAD BROUSSARD
2. Dates of Travel: 8/25/2011
3. Destination: RICHMOND, VA
4. Purpose: ATTEND OAS ANNUAL MEETING
5. Reimbursing Organization: NUCLEAR REGULATORY COMMISSION

6. **Itemized Expenses:**

Description	Total	Additional Comments
-------------	-------	---------------------

**Fares:**

Public Transportation	_____	
Rental Car	_____	
Air	<u>574.29*</u>	* NRC paid airfare in advance BB
Meals	<u>\$187.44</u>	
Lodging	<u>\$257.64</u>	
Parking	<u>\$40.00</u>	

**Other:**

Business Telephone Calls	_____	
Personal Vehicle Mileage	_____	
Seminar Registration/Fees	<u>\$150.00</u>	
Misc. (Describe under comments)	_____	

**Grand Total**

~~\$635.08~~ BB

1,209.<sup>37</sup>

only reimbursed BB  
\$635.08

**Approval Signatures:**

7. B. Broussard 9/12/11

Employee Signature/Date

8. [Signature] 9/12/11

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

- (1) Employee's Name: Rick Talamantes
- (2) Dates of Travel: 07/18/11-07/20/11
- (3) Destination: TPWD - 1340 Airport commerce, Austin, TX
- (4) Purpose: Advance CELE Preparing a Case for Proseccion
- (5) Reimbursing Organization: Southern Environmental Enforcement Network, (SEEN)

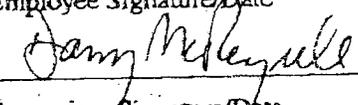
(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ _____	_____
Public Transportation	\$ _____	_____
Rental Car	\$ _____	_____
Air	\$ 347.80	_____
Meals	\$ 108.00	_____
Lodging	\$ 195.50	_____
Parking	\$ _____	_____
Other:		
Business Telephone Calls	\$ _____	_____
Personal Vehicle Mileage	\$ _____	_____
Seminar Registration/Fees	\$ _____	_____
Misc. (Describe under comments)	\$ _____	_____
<b>Grand Total</b>	<b>\$ 651.30</b>	_____

Approval Signatures:

(7)  8/8/11

Employee Signature/Date

(8)  August 8 2011

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

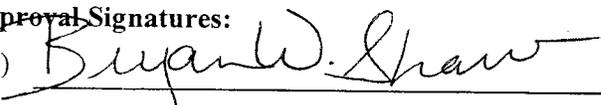
**After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.**

- (1) Employee's Name: Bryan W. Shaw
- (2) Dates of Travel: June 8-10, 2011
- (3) Destination: Washington, DC
- (4) Purpose: Participated in the Agricultural Air Quality Task Force Annual Meeting regarding environmental issues.
- (5) Reimbursing Organization: U.S. Department of Agriculture

**(6) Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 1022.80	See Attached Receipt
<b>Meals</b>	\$ 177.50	
<b>Lodging</b>	\$ 422.00	See Attached Receipt
<b>Parking</b>	\$ 30.00	See Attached Receipt
<b>Other:</b>	\$ 61.20	Hotel Taxes (On Receipt)
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 21.57	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 50.00	Baggage Fee -- Receipt Attached
<b>Grand Total</b>	<b>\$ 1785.07</b>	

**Approval Signatures:**

(7)  6/22/11  
 Employee Signature/Date

(8) \_\_\_\_\_  
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

**Exhibit "D"**

**Executive Director's Approval Memorandum**

# TCEQ Interoffice Memorandum

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**To:** Mark R. Vickery, P.G.  
Executive Director

**From:** Elizabeth West, Senior Attorney   
Contracts, employment Law and Ethics  
General Law Division

David Timberger, Director   
General Law Division

Stephanie Bergeron Perdue, Deputy Director   
Office of Legal Services

**Date:** September 28, 2011

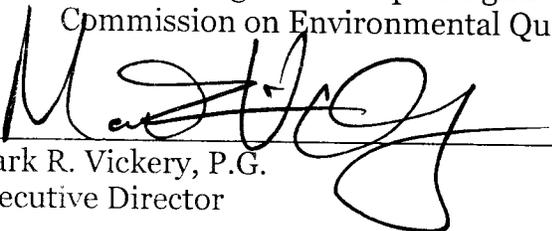
**Caption:** **Docket No. 2011-1369-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90<sup>th</sup> day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

  
\_\_\_\_\_  
Mark R. Vickery, P.G.  
Executive Director

Date: September 28, 2011

# TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



A RESOLUTION      Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies;  
**2011-1369-MIS.**

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of \$500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the \_\_\_\_ day of \_\_\_\_\_, 2011

TEXAS COMMISSION ON  
ENVIRONMENTAL QUALITY

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Bryan W. Shaw, Ph.D., Chairman

## **Exhibit A**

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION  
DECLARATION OF THIRD PARTY REIMBURSEMENT**

June 2011 through Sept. 2011

Over \$500.00

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Anjum, Tanveer	06/14-06/19/11	Clearwater, FL	To attend ASTSWMO Haz Waste Managers Meeting.	Public Transport: \$107.00 Airfare: \$883.80 Meals: \$177.01 Lodging: \$309.12 Parking: \$28.00 Personal Mileage: \$18.80 Baggage Fees: \$50.00	\$1,573.73
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Bell, Vernon Lynn	06/14-06/17/11	Clearwater, FL	Association of State and Territorial Solid Waste Management Officials (ASTSWMO) meeting.	Public Transport: \$60.00 Airfare: \$828.24 Meals: \$52.12 Lodging: \$309.12 Parking: \$28.00 Baggage Fees: \$50.00	\$1,327.48

ASISWMO-Association of State & Territorial Solid Waste Management Officials	Cordell, Melissa	06/27-07/01/11	Portland, OR	Represent the State of Texas, facilitate session, interact with EPA officials, and collect information from the National Site Assessment Symposium.	Public Transport: Airfare: Meals: Lodging: Parking: Personal Mileage:	\$16.00 \$984.50 \$215.64 \$508.52 \$28.00 \$13.26	\$1,765.92
ECOS - Environmental Council of the States	Koch, Jurgan	04/24-04/28/11	Denver, CO	NEIEN Conference	Public Transport: Airfare: Meals: Lodging:	\$60.35 \$308.40 \$165.00 \$647.76	\$1,181.51
EPA - Environmental Protection Agency	Niemeyer, Stephen	03/23-03/27/11	Washington, D.C.	Good Neighbor Environmental Board Meeting.	Public Transport: Airfare: Meals: Lodging: Parking: Personal Mileage: Baggage Fee & Internet:	\$15.85 \$378.05 \$177.50 \$465.50 \$24.00 \$21.42 \$97.00	\$1,179.32

EPA - Environmental Protection Agency	Niemeyer, Stephen	06/15-06/17/11	San Diego, CA	Good Neighbor Environmental Board Meeting	Public Transport: \$28.00 Airfare: \$674.40 Meals: \$177.50 Lodging: \$294.98 Parking: \$24.00 Personal Mileage: \$19.38 Internet: \$26.00	\$1,244.26
EPA - Environmental Protection Agency	Valdez, Omar	06/28-06/30/11	Portland, OR	Attend meetings for Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Site Evaluation Focus Group and EPA National site Assessment Symposium.	Public Transport: \$5.00 Airfare: \$1,044.50 Meals: \$297.00 Lodging: \$508.52 Parking: \$35.00 Personal Mileage: \$22.44	\$1,912.46
Florida Department of Environmental Protection	Rothe, Gail E.	08/01-08/04/11	New Orleans, LA	To attend Gulf of Mexico Alliance (GOMA) meeting.	Public Transport: \$38.00 Airfare: \$440.13 Meals: \$182.00 Lodging: \$338.22 Parking: \$28.00	\$1,026.35
Mississippi Department of Environmental Protection	Fisher, Laurie Anne Eng	08/01-08/04/11	New Orleans, LA	Gulf of Mexico Alliance Meeting	Public Transport: \$20.00 Airfare: \$208.04 Meals: \$104.44 Lodging: \$338.22	\$670.70

Nuclear Regulatory Commission (NRC)	Broussard, Brad	08/25/11	Richmond, VA	Attend OAS Annual Meeting.	Airfare:	\$574.29	\$1,209.37
					Meals:	\$187.44	
					Lodging:	\$257.64	
					Parking:	\$40.00	
					Seminar Registration Fee:	\$150.00	
Southern Environmental Enforcement Network, Inc. (SEEN)	Talamantes, Rick	07/18-07/20/11	Austin, TX	Advance CELE Preparing a Case for Prosecution.	Airfare:	\$347.80	\$651.30
					Meals:	\$108.00	
					Lodging:	\$195.50	
U.S. Department of Agriculture	Shaw, Bryan W.	06/08-06/10/11	Washington, D.C.	Participated in the Agricultural Air Quality Task Force Annual Meeting regarding environmental issues.	Airfare:	\$1,022.80	\$1,785.07
					Meals:	\$177.50	
					Lodging:	\$422.00	
					Parking:	\$30.00	
					Hotel Taxes:	\$61.20	
					Personal Mileage:	\$21.57	
					Baggage Fees:	\$50.00	
<b>Totals:</b>						<b>\$15527.47</b>	<b>\$15527.47</b>