Texas Commission On Environmental Quality
AGENDA ITEM REQUEST

AGENDA REQUESTED: April 11, 2012
DATE OF REQUEST: January 30, 2012
NAME & NUMBER OF PERSON TO CONTACT REGARDING CHANGES TO THIS REQUEST, IF NEEDED: Barbara Mayer at 239-4739

CAPTION: Docket No. 2012-0257-MIS. Consideration of gifts and donations of $500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [Elizabeth West]

Chief Clerk must send Notice of Application/Hearing:

Type of Matter:

County:

Uncontested:

Contested:

David Timberger, Director
General Law Division

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of $500 or More

This chapter applies only to a gift that has a value of $500 or more.

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§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

(1) the minutes of the governing board of the agency; or

(2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

TCEQ Interoffice Memorandum

To: Mark R. Vickery, P.G.
Executive Director

From: Elizabeth West, Senior Attorney SFW for Elizabeth West
Contracts, Employment Law and Ethics
General Law Division

David Timberger, Director DT 3/12/12
General Law Division

Stephanie Bergeron Perdue, Deputy Director SBP
Office of Legal Services

Date: March 12, 2012

Caption: **Docket No. 2012-0257-MIS.** Consideration of gifts and donations of $500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of $500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of $500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

Mark R. Vickery, P.G.
Executive Director

Date: 3-13-2012

Exhibit "A"

Chapter 575 of the Government Code

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

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Exhibit "B"

List of Gifts and Donations

TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
DECLARATION OF THIRD PARTY REIMBURSEMENT

Dec. 2011 through Mar. 2012

Over $500.00

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED		REIMBURSED TOTAL
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Bergren, Christine	8/8-8/11/11	Kansas City, MO	Attend Conference.			**$1,219.50**
					Airfare:	$693.80	
					Meals:	$118.46	
					Lodging:	$347.46	
					Parking:	$40.00	
					Personal Mileage:	$19.78	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Posnick, Allan	12/4-12/6/11	Washington D.C.	Attend the Assoc. of State and Territorial Solid Waste Management Officals Federal Facility Subcommittee Meeting.			**$901.90**
					Public Transport:	$30.00	
					Airfare:	$368.00	
					Meals:	$45.50	
					Lodging:	$419.08	
					Parking:	$21.00	
					Personal Mileage:	$18.32	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Whitney, Christine	01/11/2012	Washington D.C.	CERCLA and Brownfields All Hands Meeting			**$1,271.18**
					Airfare:	$506.80	
					Public Transport:	$37.00	
					Meals:	$213.00	
					Lodging:	$419.08	
					Parking:	$30.00	
					Personal Mileage:	$15.30	

					Baggage Fees:	$50.00	
EPA- Environmental Protection Agency	Hildebrand, Susana	11/15/2011	Washington D.C.	Attend a multipollutant workgroup meeting with EPA.			**$629.85**
					Meals:	$177.50	
					Lodging:	$412.35	
					Parking:	$40.00	
Gulf of Mexico Alliance/Florida DEP	Powell, Lythia	12/18/2011	Layton, FL	Attend a Gulf of Mexico Alliance (GOMA) Harmful Algal Blooms Taxonomic Workshop.			**$890.17**
					Rental Car:	$198.72	
					Airfare:	$365.90	
					Meals:	$190.00	
					Lodging:	$135.55	
HEB	Wyman, Will	11/3/2011	Schertz, TX	Declaration of dontation of food for Central Texas Environmental Summit.			**$1,174.00**
					Food donation:	$1,174.00	
State of Florida	Rothe, Gail E.	10/20/2011	Pensacola, FL	Represent TCEQ at Gulf of Mexico Alliance Mercury Forum.			**$960.37**
					Airfare:	$442.80	
					Meals:	$166.00	
					Lodging:	$235.34	
					Parking:	$21.00	
					Personal Mileage:	$10.23	
					Insurance & Baggage Fees	$85.00	
State of Florida Dept. of Environmental Protection	Jenkins, Allison	10/17/2011	Pensacola, FL	Attend Gulf of Mexico (GOMA) Mercury Forum 2011.			**$1,060.86**
					Rental Car:	$71.70	
					Airfare:	$442.80	
					Meals:	$86.00	
					Lodging:	$235.34	
					Parking:	$21.00	
					Personal Mileage:	$26.25	

					Misc..	$177.77	
U.S. EPA	Niemeyer, Stephen M.	12/13-12/15/11	Washington D.C.	Represent the TCEQ at a meeting of the Good Neighbor Environmental Board.			**$1,081.99**
					Public Transport:	$2.35	
					Airfare:	$364.80	
					Meals:	$177.50	
					Lodging:	$419.08	
					Parking:	$25.50	
					Business Calls:	$27.46	
					Personal Mileage:	$15.30	
					Baggage Fees:	$50.00	
					Totals:	$9,189.82	**$9,189.82**

Exhibit "C"

Declaration of Third Party Reimbursement Forms for Supporting Documentation

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: CHRISTINE BERGREN

(2) Dates of Travel: 8/8/11 - 8/11/11

(3) Destination: KANSAS CITY, KANSAS

(4) Purpose: ATTEND CONFERENCE

(5) Reimbursing Organization: Association Of State And Territorial Solid Waste Management Officials (Astswmo)

(6) **Itemized Expenses:**

Description	Total	Additional Comments
Fares:	$	
Public Transportation	$	
Rental Car	$	
Air	$ 693.80	
Meals	$ 118.46	
Lodging	$ 347.46	
Parking	$ 40.00	
Other:		
Business Telephone Calls	$	
Personal Vehicle Mileage	$ 19.78	
Seminar Registration/Fees	$	
Misc. (Describe under comments)	$	
Grand Total	$ 1,219.50	

'12 JAN 11 AM 11:47 TCEQ-FAD

Approval Signatures:

(7) C. M. [signature] 10/28/11

Employee Signature/Date

(8) [signature] 1-9-12

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. ~~Employee's Name: Allan Posnick~~
2. Dates of Travel: 12/4-6/2011
3. Destination: Washington D.C.
4. Purpose: Attend a Association of State and Territorial Solid Waste Management Officials Federal Facility Subcommittee Meeting
5. Reimbursing Organization: ASTSWMO
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	$30.00	
Rental Car	$0.00	
Air	$368.0	
Meals	$45.50	
Lodging	$419.08	
Parking	$21.00	
Other:		
Business Telephone Calls	$0.00	
Personal Vehicle Mileage	$18.32	
Seminar Registration/Fees	$0.00	
Misc. (Describe under Comments)	$0.00	
Grand Total	$901.90	

Approval Signatures:

7. _____ 1/27/12
   Employee Signature/Date
8. _____ 1/27/12
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Christine Whitney
2. Dates of Travel: 1/11/2012
3. Destination: Washington, DC
4. Purpose: CERCLA and Brownfields All Hands Meeting
5. Reimbursing Organization: ASTSWMO
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	$37.00	____
Rental Car	____	____
Air	~~$506.80~~	* paid for Directly by ASTSWMO
Meals	$213.00	____
Lodging	$419.08	____
Parking	$30.00	____
Other:		
Business Telephone Calls	____	____
Personal Vehicle Mileage	$15.30	____
Seminar Registration/Fees	____	____
Misc. (Describe under comments)	$50.00	Baggage Fees
Grand Total	~~$764.38~~ $1271.18	

Approval Signatures:

7. [signature] 3/13/2012
   Employee Signature/Date
8. [signature] 3/13/12
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Susana Hildebrand
2. Dates of Travel: 11/15/2011
3. Destination: Washington, D.C.
4. Purpose: Attend a multipollutant worgroup meeting with EPA
5. Reimbursing Organization: EPA
6. **Itemized Expenses:**

Description	**Total**	**Additional Comments**
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	_____	_____
Meals	$177.50	_____
Lodging	412.35	_____
Parking	$40.00	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	_____	_____
Grand Total	$629.85	

Approval Signatures:

7. Susana Hildebrand

Employee Signature/Date

8. Zak Cover PKK

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Lythia Powell
2. Dates of Travel: 12/18/2011
3. Destination: Layton, FL
4. Purpose: Attend Gulf of Mexico ALliance (GOMA) Harmful ALgal Blooms Taxonomic Workshop
5. Reimbursing Organization: Gulf of Mexico Alliance/ Florida DEP
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares		
Public Transportation		
Rental Car	$198.72	
Air	$365.99	
Meals	$190.00	
Lodging	$135.55	
Parking		
Other:		
Business Telephone Calls		
Personal Vehicle Mileage		
Seminar Registration/Fees		
Misc. (Describe under comments)		
Grand Total	$890.17	

Approval Signatures:

7. Lythia Powell 2/28/12
   Employee Signature/Date
8. [signature] 2/29/12
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Will Wyman
2. Dates of Travel: 11/3/2011
3. Destination: Schertz, Tx
4. Purpose: Declaration of donation of food for Central Texas Environmental Summit
5. Reimbursing Organization: HEB
6. **Itemized Expenses:**

Description	**Total**	$1,174.00
Fares:		**Additional Comments**
Public Transportation		
Rental Car		
Air		
Meals		
Lodging		
Parking		
Other:		
Business Telephone Calls		
Personal Vehicle Mileage		
Seminar Registration/Fees		
Misc. (Describe under comments)	$1,174.00	food donation
Grand Total		

Approval Signatures:

7. Wm. Wyman 11/4/11
   Employee Signature/Date
8. [signature] 11/4/11
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Gail E. Rothe
2. Dates of Travel: 10/20/2011
3. Destination: Pennsacola, FL
4. Purpose: Represent TCEQ at Gulf of Mexico Alliance Mercury Forum
5. Reimbursing Organization: State of Florida
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	442.80	_____
Meals	166.00	_____
Lodging	235.34	_____
Parking	21.00	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	10.23	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	85.00	Insurance & bag fees
Grand Total	$960.37	

Approval Signatures:

7. Gail E Rothe 12/6/11
   Employee Signature/Date
8. Kelly Holligan 12/6/11
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Allison Jenkins
2. Dates of Travel: 10/17/2011 - 10-19-2011
3. Destination: Pensacola, Florida
4. Purpose:
5. Attend Gulf of Mexico Alliance (GOMA) Mercury Forum 2011
6. Reimbursing Organization: State of Florida Dept of Environmental Protection
7. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation		
Rental Car	71.70	
Air	442.80	
Meals	86.00	
Lodging	235.34	
Parking	21.00	
Other:		
Business Telephone Calls		
Personal Vehicle Mileage	26.25	
Seminar Registration/Fees		
Misc. (Describe under comments)	177.77	25.67 travino 22.10 gas 50.00 baggage, 80.00 per diem
Grand Total	1060.86	

Approval Signatures:

8. [signature] 3/7/2012 (corrected)
   Employee Signature/Date
9. [signature] 3-1-12
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name: **Stephen M. Niemeyer, P.E.**

(2) Dates of Travel: 12/13/2011-12/15/2011

(3) Destination: Washington, D.C.

(4) Purpose: Represent the TCEQ at a meeting of the Good Neighbor Environmental Board

(5) Reimbursing Organization: U.S. EPA

(6) **Itemized Expenses:**

Description	Total	Additional Comments
Fares:	$	
Public Transportation	$ 2.35	
Rental Car	$	
Air	$ 364.80	Directly paid for by EPA
Meals	$ 177.50	
Lodging	$ 419.08	
Parking	$ 25.50	
Other:		
Business Telephone Calls	$ 27.46	WiFi access
Personal Vehicle Mileage	$ 15.30	
Seminar Registration/Fees	$	
Misc (Describe under comments)	$ 50.00	Excess baggage fee
Grand Total	**$ 1081.99**	

'12 FEB 07 PM 03:59 TCEQ-FAD

Approval Signatures:

(7) 2/2/12
Employee Signature/Date

(8) 2/7/12
Supervisor Signature/Date

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TCEQ Interoffice Memorandum

To: Commissioners
Mark R. Vickery, P.G.
Executive Director

From: Elizabeth West, Senior Attorney EW for Elizabeth West
Contracts, Employment Law and Ethics
General Law Division

David Timberger, Director DT 3/12/12
General Law Division

Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

DATE: March 12, 2012

Caption: **Docket No. 2012-0257-MIS**. Consideration of gifts and donations of $500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

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Attachments

Exhibit "A"

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Dec. 2011 through Mar. 2012

Over $500.00

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					Airfare:	$693.80	
					Meals:	$118.46	
					Lodging:	$347.46	
					Parking:	$40.00	
					Personal Mileage:	$19.78	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Posnick, Allan	12/4-12/6/11	Washington D.C.	Attend the Assoc. of State and Territorial Solid Waste Management Officals Federal Facility Subcommittee Meeting.			**$901.90**
					Public Transport:	$30.00	
					Airfare:	$368.00	
					Meals:	$45.50	
					Lodging:	$419.08	
					Parking:	$21.00	
					Personal Mileage:	$18.32	
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					Airfare:	$506.80	
					Public Transport:	$37.00	
					Meals:	$213.00	
					Lodging:	$419.08	
					Parking:	$30.00	
					Personal Mileage:	$15.30	

					Baggage Fees:	$50.00	
EPA - Environmental Protection Agency	Hildebrand, Susana	11/15/2011	Washington D.C.	Attend a multipollutant workgroup meeting with EPA.			**$629.85**
					Meals:	$177.50	
					Lodging:	$412.35	
					Parking:	$40.00	
Gulf of Mexico Alliance/Florida DEP	Powell, Lythia	12/18/2011	Layton, FL	Attend a Gulf of Mexico Alliance (GOMA) Harmful Algal Blooms Taxonomic Workshop.			**$890.17**
					Rental Car:	$198.72	
					Airfare:	$365.90	
					Meals:	$190.00	
					Lodging:	$135.55	
HEB	Wyman, Will	11/3/2011	Schertz, TX	Declaration of dontation of food for Central Texas Environmental Summit.			**$1,174.00**
					Food donation:	$1,174.00	
State of Florida	Rothe, Gail E.	10/20/2011	Pensacola, FL	Represent TCEQ at Gulf of Mexico Alliance Mercury Forum.			**$960.37**
					Airfare:	$442.80	
					Meals:	$166.00	
					Lodging:	$235.34	
					Parking:	$21.00	
					Personal Mileage:	$10.23	
					Insurance & Baggage Fees	$85.00	
State of Florida Dept. of Environmental Protection	Jenkins, Allison	10/17/2011	Pensacola, FL	Attend Gulf of Mexico (GOMA) Mercury Forum 2011.			**$1,060.86**
					Rental Car:	$71.70	
					Airfare:	$442.80	
					Meals:	$86.00	
					Lodging:	$235.34	
					Parking:	$21.00	
					Personal Mileage:	$26.25	

					Misc..	$177.77	
U.S. EPA	Niemeyer, Stephen M.	12/13-12/15/11	Washington D.C.	Represent the TCEQ at a meeting of the Good Neighbor Environmental Board.			**$1,081.99**
					Public Transport:	$2.35	
					Airfare:	$364.80	
					Meals:	$177.50	
					Lodging:	$419.08	
					Parking:	$25.50	
					Business Calls:	$27.46	
					Personal Mileage:	$15.30	
					Baggage Fees:	$50.00	
					Totals:	$9,189.82	**$9,189.82**

Exhibit "C"

Declaration of Third Party Reimbursement Forms for Supporting Documentation

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: CHRISTINE BERGREN

(2) Dates of Travel: 8/8/11 – 8/11/11

(3) Destination: KANSAS CITY, KANSAS

(4) Purpose: ATTEND CONFERENCE

(5) Reimbursing Organization: Association Of State And Territorial Solid Waste Management Officials (Astswmo)

(6) **Itemized Expenses:**

Description	Total	Additional Comments
Fares:	$	
Public Transportation	$	
Rental Car	$	
Air	$ 693.80	
Meals	$ 118.46	
Lodging	$ 347.46	
Parking	$ 40.00	
Other:		
Business Telephone Calls	$	
Personal Vehicle Mileage	$ 19.78	
Seminar Registration/Fees	$	
Misc. (Describe under comments)	$	
Grand Total	$ 1,219.50	

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Approval Signatures:

(7) C.M. [signature] 10/28/11

Employee Signature/Date

(8) [signature] 1-9-12

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-151 or fax to 239-6768.

1. ~~Employee's Name: Allan Posnick~~
2. Dates of Travel: 12/4-6/2011
3. Destination: Washington D.C.
4. Purpose: Attend a Association of State and Territorial Solid Waste Management Officials Federal Facility Subcommittee Meeting
5. Reimbursing Organization: ASTSWMO
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	$30.00	
Rental Car	$0.00	
Air	$368.0	
Meals	$45.50	
Lodging	$419.08	
Parking	$21.00	
Other:		
Business Telephone Calls	$0.00	
Personal Vehicle Mileage	$18.32	
Seminar Registration/Fees	$0.00	
Misc. (Describe under Comments)	$0.00	
Grand Total	$401.90	

Approval Signatures:

7. _____ 1/27/12
   Employee Signature/Date
8. _____ 1/27/12
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the total amount received from the reimbursing source.

TCE(F-1005) (Revised 08/2011)

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Christine Whitney
2. Dates of Travel: 1/11/2012
3. Destination: Washington, DC
4. Purpose: CERCLA and Brownfields All Hands Meeting
5. Reimbursing Organization: ASTSWMO
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	$37.00	____
Rental Car	____	____
Air	~~$506.80~~ $764.38	* paid for Directly by ASTSWMO
Meals	$213.00	____
Lodging	$419.08	____
Parking	$30.00	____
Other:		
Business Telephone Calls	____	____
Personal Vehicle Mileage	$15.30	____
Seminar Registration/Fees	____	____
Misc. (Describe under comments)	$50.00	Baggage Fees
Grand Total	~~$764.38~~ $1271.18	

Approval Signatures:

7. [signature] 3/13/2012
   Employee Signature/Date
8. [signature] 3/13/12
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Susana Hildebrand
2. Dates of Travel: 11/15/2011
3. Destination: Washington, D.C.
4. Purpose: Attend a multipollutant worgroup meeting with EPA
5. Reimbursing Organization: EPA
6. **Itemized Expenses:**

Description	**Total**	**Additional Comments**
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	_____	_____
Meals	$177.50	_____
Lodging	412.35	_____
Parking	$40.00	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	_____	_____
Grand Total	$629.85	

Approval Signatures:

7. Susana Hildebrand
Employee Signature/Date

8. Zak Cover 9KK
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Lythia Powell
2. Dates of Travel: 12/18/2011
3. Destination: Layton, FL
4. Purpose: Attend Gulf of Mexico ALliance (GOMA) Harmful ALgal Blooms Taxonomic Workshop
5. Reimbursing Organization: Gulf of Mexico Alliance/ Florida DEP
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares		
Public Transportation	____	____
Rental Car	$198.72	____
Air	$365.99	____
Meals	$190.00	____
Lodging	$135.55	____
Parking	____	____
Other:		
Business Telephone Calls	____	____
Personal Vehicle Mileage	____	____
Seminar Registration/Fees	____	____
Misc. (Describe under comments)	____	____
Grand Total	$890.17	

Approval Signatures:

7. Lythia Powell 2/28/12
Employee Signature/Date

8. [signature] 2/29/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Will Wyman
2. Dates of Travel: 11/3/2011
3. Destination: Schertz, Tx
4. Purpose: Declaration of donation of food for Central Texas Environmental Summit
5. Reimbursing Organization: HEB
6. **Itemized Expenses:**

Description	**Total**	$1,174.00
Fares:		**Additional Comments**
Public Transportation		
Rental Car		
Air		
Meals		
Lodging		
Parking		
Other:		
Business Telephone Calls		
Personal Vehicle Mileage		
Seminar Registration/Fees		
Misc. (Describe under comments)	$1,174.00	food donation
Grand Total		

Approval Signatures:

7. Wm. Wyman 11/4/11
   Employee Signature/Date
8. [signature] 11/4/11
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Gail E. Rothe
2. Dates of Travel: 10/20/2011
3. Destination: Pennsacola, FL
4. Purpose: Represent TCEQ at Gulf of Mexico Alliance Mercury Forum
5. Reimbursing Organization: State of Florida
6. **Itemized Expenses:**

Description:	Total	Additional Comments
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	442.80	_____
Meals	166.00	_____
Lodging	235.34	_____
Parking	21.00	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	10.23	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	85.00	Insurance & bag fees
Grand Total	$960.37	

Approval Signatures:

7. Gail E Rothe 12/6/11
   Employee Signature/Date
8. Kelly Holleyman 12/6/11
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Allison Jenkins
2. Dates of Travel: 10/17/2011 - 10-19-2011
3. Destination: Pensacola, Florida
4. Purpose:
5. Attend Gulf of Mexico Alliance (GOMA) Mercury Forum 2011
6. Reimbursing Organization: State of Florida Dept of Environmental Protection
7. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation		
Rental Car	71.70	
Air	442.80	
Meals	86.00	
Lodging	235.34	
Parking	21.00	
Other:		
Business Telephone Calls		
Personal Vehicle Mileage	26.25	
Seminar Registration/Fees		
Misc. (Describe under comments)	177.77	25.67 training 22.10 gas 50.00 baggage, 80.00 per diem
Grand Total	1060.86	

Approval Signatures:

8. [signature] 3/7/2012 (corrected)
   Employee Signature/Date
9. [signature] 3-1-12
   Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name: **Stephen M. Niemeyer, P.E.**

(2) Dates of Travel: 12/13/2011-12/15/2011

(3) Destination: Washington, D.C.

(4) Purpose: Represent the TCEQ at a meeting of the Good Neighbor Environmental Board

(5) Reimbursing Organization: U.S. EPA

(6) **Itemized Expenses:**

Description	**Total**	**Additional Comments**
Fares:	$	
Public Transportation	$ 2.35	
Rental Car	$	
Air	$ 364.80	Directly paid for by EPA
Meals	$ 177.50	
Lodging	$ 419.08	
Parking	$ 25.50	
Other:		
Business Telephone Calls	$ 27.46	WiFi access
Personal Vehicle Mileage	$ 15.30	
Seminar Registration/Fees	$	
Misc (Describe under comments)	$ 50.00	Excess baggage fee
Grand Total	**$ 1081.99**	

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Approval Signatures:

(7) 2/2/12
Employee Signature/Date

(8) 2/7/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Exhibit "D"

Executive Director's Approval Memorandum

TCEQ Interoffice Memorandum

To: Mark R. Vickery, P.G.
Executive Director

From: Elizabeth West, Senior Attorney SFT for Elizabeth West
Contracts, Employment Law and Ethics
General Law Division

David Timberger, Director DT 3/12/12
General Law Division

Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

Date: March 12, 2012

Caption: **Docket No. 2012-0257-MIS.** Consideration of gifts and donations of $500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of $500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of $500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

Mark R. Vickery, P.G.
Executive Director

Date: 3-13-2012

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

A RESOLUTION Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies; **2012-0257-MIS**.

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of $500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of $500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the _____ day of _____, 2012

TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY

_____

Bryan W. Shaw, Ph.D., Chairman

Exhibit A

TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
DECLARATION OF THIRD PARTY REIMBURSEMENT

Dec. 2011 through Mar. 2012

Over $500.00

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED		REIMBURSED TOTAL
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Bergren, Christine	8/8-8/11/11	Kansas City, MO	Attend Conference.			**$1,219.50**
					Airfare:	$693.80	
					Meals:	$118.46	
					Lodging:	$347.46	
					Parking:	$40.00	
					Personal Mileage:	$19.78	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Posnick, Allan	12/4-12/6/11	Washington D.C.	Attend the Assoc. of State and Territorial Solid Waste Management Officals Federal Facility Subcommittee Meeting.			**$901.90**
					Public Transport:	$30.00	
					Airfare:	$368.00	
					Meals:	$45.50	
					Lodging:	$419.08	
					Parking:	$21.00	
					Personal Mileage:	$18.32	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Whitney, Christine	01/11/2012	Washington D.C.	CERCLA and Brownfields All Hands Meeting			**$1,271.18**
					Airfare:	$506.80	
					Public Transport:	$37.00	
					Meals:	$213.00	
					Lodging:	$419.08	
					Parking:	$30.00	
					Personal Mileage:	$15.30	

					Baggage Fees:	$50.00	
EPA- Environmental Protection Agency	Hildebrand, Susana	11/15/2011	Washington DC	Attend a multipollutant workgroup meeting with EPA.			**$629.85**
					Meals:	$177.50	
					Lodging:	$412.35	
					Parking:	$40.00	
Gulf of Mexico Alliance/Florida DEP	Powell, Lythia	12/18/2011	Layton, FL	Attend a Gulf of Mexico Alliance (GOMA) Harmful Algal Blooms Taxonomic Workshop.			**$890.17**
					Rental Car:	$198.72	
					Airfare:	$365.90	
					Meals:	$190.00	
					Lodging:	$135.55	
HEB	Wyman, Will	11/3/2011	Schertz, TX	Declaration of dontation of food for Central Texas Environmental Summit.			**$1,174.00**
					Food donation:	$1,174.00	
State of Florida	Rothe, Gail E.	10/20/2011	Pensacola, FL	Represent TCEQ at Gulf of Mexico Alliance Mercury Forum.			**$960.37**
					Airfare:	$442.80	
					Meals:	$166.00	
					Lodging:	$235.34	
					Parking:	$21.00	
					Personal Mileage:	$10.23	
					Insurance & Baggage Fees	$85.00	
State of Florida Dept. of Environmental Protection	Jenkins, Allison	10/17/2011	Pensacola, FL	Attend Gulf of Mexico (GOMA) Mercury Forum 2011.			**$1,060.86**
					Rental Car:	$71.70	
					Airfare:	$442.80	
					Meals:	$86.00	
					Lodging:	$235.34	
					Parking:	$21.00	
					Personal Mileage:	$26.25	

					Misc..	$177.77	
U.S. EPA	Niemeyer, Stephen M.	12/13-12/15/11	Washington D.C.	Represent the TCEQ at a meeting of the Good Neighbor Environmental Board.			**$1,081.99**
					Public Transport:	$2.35	
					Airfare:	$364.80	
					Meals:	$177.50	
					Lodging:	$419.08	
					Parking:	$25.50	
					Business Calls:	$27.46	
					Personal Mileage:	$15.30	
					Baggage Fees:	$50.00	
					Totals:	$9,189.82	**$9,189.82**