

**Texas Commission On Environmental Quality
AGENDA ITEM REQUEST**

AGENDA REQUESTED: January 16, 2013
DATE OF REQUEST: November 20, 2012
NAME & NUMBER OF PERSON TO CONTACT REGARDING CHANGES TO THIS REQUEST, IF NEEDED: Laura O'Brien at 239-6995

CAPTION: Docket No. 2012-2417-MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [Elizabeth West]

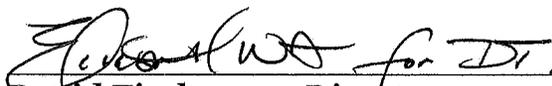
Chief Clerk must send Notice of Application/Hearing:

Type of Matter:

County:

Uncontested:

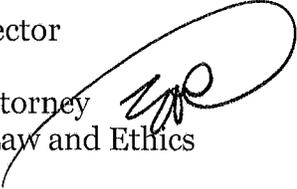
Contested:



David Timberger, Director
General Law Division

TCEQ Interoffice Memorandum

To: Commissioners
Zak Covar, Executive Director

From: Elizabeth West, Senior Attorney 
Contracts, Employment Law and Ethics
General Law Division

David Timberger, Director 
General Law Division

Caroline M. Sweeney, Deputy Director 
Office of Legal Services

DATE:

Caption: **Docket No. 2012-2417-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with-Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 of the Government Code provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 of the Government Code further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

Exhibit "A"

Chapter 575 of the Government Code

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

(1) the minutes of the governing board of the agency; or

(2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit "B"

List of Gifts and Donations

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
DECLARATION OF THIRD PARTY REIMBURSEMENT**

Over \$500.00

Sept 2012 through Dec 2012

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Anjira, Tanveer	10/20/2012	Washington, DC	To attend ASTSWMO annual meeting	Airfare:	\$1,055.60
					Meals:	\$142.28
					Lodging:	\$517.54
					Parking:	\$27.00
					Personal Mileage:	\$18.36
					Taxi:	\$49.40
					Gratuities:	\$5.00
		\$1,815.18				
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Bryana, Christine	10/19/2012	Washington, DC	Attend meeting of the Association of State and Territorial Solid Waste Management Officials (ASTSWMO)	Airfare:	\$1,055.60
					Meals:	\$133.57
					Lodging:	\$317.54
					Parking:	\$45.84
					Personal Mileage:	\$67.32
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Pomick, Allan	3/15/2012	Washington, DC	Participate in a State/Federal Coordination Issues Focus Group meeting	Taxi:	\$29.40
					Airfare:	\$480.00
					Rental Car:	\$67.50
					Lodging:	\$512.96
					Parking:	\$21.00
					Personal Mileage:	\$17.34

ASTSWMO-Association of State & Territorial Solid Waste Management Officials Power, Abigail 10/17-10/19/2012 Washington, DC Attend Association of State and Territorial Solid Waste Management Officials Annual meeting (ASTSWMO) \$1,367.49

Public Transport: \$41.55
 Airfare: \$705.20
 Meals: \$103.20
 Lodging: \$517.54

ASTSWMO-Association of State & Territorial Solid Waste Management Officials Valdez, Omar 10/17-10/19/2012 Washington, DC Annual ASTSWMO Meeting \$1,548.34

Public Transport: \$20.00
 Airfare: \$781.60
 Meals: \$198.00
 Lodging: \$517.54
 Parking: \$21.00
 Personal Mileage: \$10.20

ASTSWMO-Association of State & Territorial Solid Waste Management Officials Whitney, Christine 10/19/2012 Washington, DC ASTSWMO Annual Meeting \$1,243.59

Airfare: \$469.30
 Meals: \$211.45
 Lodging: \$517.54
 Parking: \$30.00
 Personal Mileage: \$15.30

ASTSWAQ-Association Whitney, Christine 11/16/2012 Washington, DC Brownfields Focus Group Meeting \$1,235.24
of State & Territorial Solid Waste Management Officials

Exchange Monitor Broussard, Brad 9/6/2012 Las Vegas, NV Attend RadWaste Summit \$535.77
Publications

Public Transport: \$106.00
Airfare: \$497.60
Meals: \$212.56
Lodging: \$419.08

NEIWPCC (New England Interstate Water Pollution Control Commission) Lombardi, Victor 03/17-03/21/2012 St Louis, MO To attend the National Tanks Conference and Expo \$1,402.88

Rental car: \$32.00
Airfare: \$544.20
Meals: \$264.00
Lodging: \$361.11
Parking: \$26.57
Registration Fees: \$175.00

NEIWPCC (New England Interstate Water Pollution Control Commission) Rozsypal, Anton E. 03/18-03/21/2012 St Louis, MO National Tanks Conference \$1,142.47

Public Transport: \$39.00
Airfare: \$577.20
Meals: \$45.16
Lodging: \$361.11
Registration Fees: \$100.00
Misc: \$20.00

Nuclear Regulatory Commission (NRC)	Abbaszadeh, Mohammadali	08/05-08/10/2012	Albuquerque, NM	Training	Meals: \$308.00 Lodging: \$457.65 Personal Mileage: \$627.35	\$1,393.00
Nuclear Regulatory Commission (NRC)	Apin, Mike	07/08-07/13/2012	Moab, UT	NRC training on Health Physics for Uranium Recovery	Airfare: \$654.59 Meals: \$308.00 Lodging: \$556.15 Parking: \$42.00 Personal Mileage: \$38.50 Baggage Fees: \$50.00	\$1,649.24
Nuclear Regulatory Commission (NRC)	Baer, Tonya Rae	08/25-08/30/2012	Milwaukee, WI	Attend the Nuclear Regulatory Commission (NRC) Annual All Agreement States Meeting (FSME-12-050)	Public Transport: \$35.00 Airfare: \$666.70 Meals: \$198.22 Lodging: \$291.00 Parking: \$39.00 Registration Fees: \$375.00	\$1,604.92
Nuclear Regulatory Commission (NRC)	Council, Lorraine	11/04-11/09/2012	Chattanooga, TN	Nuclear Regulatory Commission (NRC) Licensing Practices & Procedures Course (G-109)	Airfare: \$1,259.20 Meals: \$308.00 Lodging: \$551.10 Registration Fees: \$45.34	\$2,163.64
Nuclear Regulatory Commission (NRC)	Dye, Carol	7/13/2012	Moab, UT	NRC training	Shuttle: \$44.00 Airfare: \$623.20 Meals: \$308.00 Lodging: \$556.15 Baggage Fees: \$50.00	\$1,581.35

Nuclear Regulatory
Commission (NRC)

Evans, Kayla

08/12-08/17/2012

Bethesda, MD

To attend NRC MARSSIM Training

Public Transport: \$52.00
 Airfare: \$365.20
 Meals: \$390.00
 Lodging: \$845.00
 Parking: \$66.00
 Personal Mileage: \$7.70
 Tax & Baggage: \$157.00

\$1,882.90

Nuclear Regulatory
Commission (NRC)

Porras, Abel

08/12-08/17/2012

Bethesda, MD

To attend NRC MARSSIM Training

Airfare: \$365.20
 Meals: \$414.70
 Lodging: \$954.85

\$1,734.75

Nuclear Regulatory
Commission (NRC)

Slone, James

11/9/2012 Bethesda, MD

NRC Training-Intro to Health Physics

Public Transport: \$10.00
 Airfare: \$1,033.95
 Lodging: \$390.88
 Personal Mileage: \$40.14

\$1,474.97

HOTZONE
USEPA through
Environmental
Management Support

Havelka, Michelle

10/17-10/21/2012

Houston, TX

Present at HOTZONE Conference

Lodging: \$463.32
 Registration Fees: \$200.00

\$663.32

Totals: \$27,387.12

\$27,387.12

Exhibit “C”

**Declaration of Third Party Reimbursement Forms for
Supporting Documentation**

DECLARATION OF THIRD-PARTY REIMBURSEMENT

When the trip is taken, it is the employee's responsibility to file for reimbursement with the reimbursing organization. Upon receipt of payment from the Third Party, this form must be completed and forwarded to the Travel Unit, MC-181 or fax to 512-967-6767.

Employee's Name: Tanveer Anjum

Dates of Travel: 10/20/2012

Destination: Washington, DC

Purpose: To attend ASTSWMO annual meeting

Reimbursing Organization: ASTSWMO

Itemized Expenses:

Description	Total	Additional Comments
Travel:		
Airfare	—	—
Public Transportation	—	—
Rental Car	—	—
Hotel	\$ 1055.60	—
Meals	\$ 142.28	—
Lodging	\$ 517.54	—
Parking	\$ 27.00	—
Other:		
Business Telephone Calls	—	—
Personal Vehicle Mileage	\$ 18.36	—
Seminar Registration/Fees	—	—
Taxi (Describe under comments)	\$ 49.40	TAXI
	GRATUITIES \$ 5	
Grand Total	<u>\$ 1815.18</u>	✓

Approval Signatures:

Tanveer Anjum Nov 05, 12
Employee Signature/Date

[Signature] 11-2-12
Supervisor Signature/Date

Employee/supervisor signatures certify that the information provided is true and correct and the amount shown on this form is the amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

When the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form must be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Christine Bergren

2. Dates of Travel: 10/19/2012

3. Destination: Washington DC

4. Purpose: Attend meeting of the Association of State and Territorial Solid Waste Management Officials (ASTSWMO)

5. Reimbursing Organization: ASTSWMO

6. Itemized Expenses:

Description	Total	Additional Comments
Fees:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	\$ <u>4055.60</u>	_____
Meals	\$ <u>133.57</u>	_____
Lodging	\$ <u>517.54</u>	_____
Parking	\$ <u>45.84</u>	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	\$ <u>67.32</u>	_____
Seminar Registration/Fees	_____	_____
Disc. (Describe under comments)	_____	_____
Grand Total	\$ <u>1,819.87</u> ✓	

Approval Signatures:
[Signature]
Employee Signature/Date

[Signature] 10/19/12
Supervisor Signature/Date

Employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the actual amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Allan Posnick
2. Dates of Travel: 3/15/2012
3. Destination: Washington D.C.
4. Purpose: Participate in a State/Federal Coordination Issues Focus Group meeting
5. Reimbursing Organization: Ass. of State and Territorial Solid Waste Mgmt Officials
6. **Itemized Expenses:**

Description		Additional Comments	
Fares: <i>TAXI</i>	\$29.40		
Public Transportation <i>airfare</i>	\$480.00	_____	
Rental Car	0		
Air <i>rental car</i>	\$67.50		
Meals	\$0.00		
Lodging	\$512.96	_____	
Parking	\$21.00	_____	
Other:		_____	
Business Telephone Calls	_____	_____	
Personal Vehicle Mileage	\$17.34		
Seminar Registration/Fees	_____	_____	
Misc. (Describe under comments)	_____	_____	
Grand Total	<u>1128.20</u>	_____	
Total		_____	

12 NOV 19 PM 03:50 TCEQPAD

Approval Signatures:

7. *allan R* 11/16/12
Employee Signature/Date
8. *[Signature]* 11/16/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee=s responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

- (1) Employee=s Name: Abigail Power
- (2) Dates of Travel: 10/17 – 19/2012
- (3) Destination: Washington, DC
- (4) Purpose: Attend Association of State and Territories Solid Waste Management Officials Annual meeting (ASTSWMO)
- (5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 41.55	
Rental Car	\$	
Air	\$ 705.20	Purchased directly by ASTSWMO
Meals	\$ 103.20	
Lodging	\$ 517.54	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1367.49 ✓	

Approval Signatures:

(7) Abigail Power 11/01/12 NOV 16 PM01:18 TCEQ:FAD
Employee Signature/Date

(8) [Signature] 11/01/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Omar Valdez
 (2) Dates of Travel: October 17-19, 2012
 (3) Destination: Washington D.C.
 (4) Purpose: Annual ASTSWMO Meeting
 (5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ 0	
Public Transportation	\$ 20.00	
Rental Car	\$ 0	
Air	\$ 781.60	
Meals	\$ 198.00	
Lodging	\$ 517.54	
Parking	\$ 21.00	
Other:		
Business Telephone Calls	\$ 0	
Personal Vehicle Mileage	\$ 10.20	
Seminar Registration/Fees	\$ 0	
Misc. (Describe under comments)	\$ 0	
Grand Total	\$ 1548.34 ✓	

*12DEC05 PM0105 TCECFAD

Approval Signatures

(7)  12/2/12
 Employee Signature/Date
 (8)  12/3/12
 Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Christine Whitney
2. Dates of Travel: 10/19/2012
3. Destination: Washington, DC
4. Purpose: ASTSWMO Annual Meeting
5. Reimbursing Organization: ASTSWMO

6. Itemized Expenses:

Description	Total	Additional Comments
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	<u>\$469.30</u>	_____
Meals	<u>\$211.45</u>	_____
Lodging	<u>\$517.54</u>	_____
Parking	<u>\$30.00</u>	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	<u>\$15.30</u>	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	_____	_____
Grand Total	<u>\$1,243.59</u> 500.00 <i>CMR</i>	

*12 OCT 24 PM 04:41 TCEQFAD

Approval Signatures:

7. *Christine Whitney* 10/24/12
Employee Signature/Date

8. *R. Mark* 10/24/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

*12 OCT 24 PM 04:40 TCEQFAD

DECLARATION OF THIRD-PARTY REIMBURSEMENT

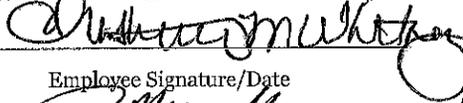
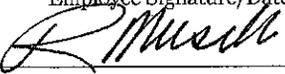
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Christine Whitney
2. Dates of Travel: 11/16/2012
3. Destination: Washington, DC
4. Purpose: Brownfields Focus Group Meeting
5. Reimbursing Organization: ASTSWMO
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>\$106.00</u>	_____
Rental Car	_____	_____
Air	<u>\$497.60</u>	_____
Meals	<u>\$212.56</u>	_____
Lodging	<u>\$419.08</u>	_____
Parking	_____	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	_____	_____
Grand Total	<u>\$1,235.24</u>	

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Approval Signatures:

7.  11/19/12
Employee Signature/Date
8.  11/19/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

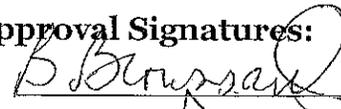
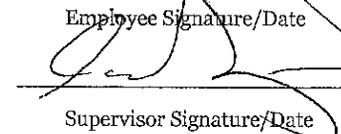
DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: BRAD BROUSSARD
2. Dates of Travel: 9/6/2012
3. Destination: Las Vegas, NV
4. Purpose: ATTEND RadWaste Summit
5. Reimbursing Organization: Exchange Monitor Publications
6. **Itemized Expenses:**

Description	Total	\$535.77
Fares:		Additional Comments
Public Transportation	_____	
Rental Car	_____	
Air	<u>\$283.6</u>	
Meals	<u>0</u>	
Lodging	<u>\$52.17</u>	
Parking	<u>200.00</u>	
Other:	_____	
Business Telephone Calls		
Personal Vehicle Mileage	_____	
Seminar Registration/Fees	_____	
Misc. (Describe under comments)	_____	
Grand Total	535.77	

Approval Signatures:

7.  10/9/12
Employee Signature/Date
8.  10/10/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Victor Lombeida
2. Dates of Travel: 3/17 - 3/21/2012
3. Destination: St. Louis, MO
4. Purpose: To attend the National Tanks Conference and Expo
5. Reimbursing Organization: NEIWPC (New England Interstate Water Pollution Control Commission)
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>0</u>	_____
Rental Car	<u>\$37.00</u>	_____
Air	<u>\$544.20</u>	_____
Meals	<u>\$264.00</u>	_____
Lodging	<u>\$361.11</u>	_____
Parking	<u>\$26.57</u>	_____
Other:		
Business Telephone Calls	<u>0</u>	_____
Personal Vehicle Mileage	<u>0</u>	_____
Seminar Registration/Fees	<u>\$175.00</u>	_____
Misc. (Describe under comments)	<u>0</u>	_____
Grand Total	<u>\$1,402.88</u> ✓	

12 NOV 19 PM 03:50 TCEQ AD

This amount includes parking and taxi to the airport in MO.

Approval Signatures:

7. Victor Lombeida / 11-16-12

Employee Signature/Date

8. Joyce Luoto / 11/16/12

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Anton E. Rozsypal, Jr.
2. Dates of Travel: 03/18/2012 - 03/21/2012
3. Destination: St. Louis, MO
4. Purpose: National Tanks Conference
5. Reimbursing Organization: New England Interstate Water Pollution Control Corp.

AER 11/20/12
Commission

6. Itemized Expenses:

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>39.00</u>	_____
Rental Car	_____	_____
Air	<u>577.20</u>	_____
Meals	<u>45.16</u>	_____
Lodging	<u>361.11</u>	_____
Parking	_____	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	<u>100.00</u>	_____
Misc. (Describe under comments)	<u>20.00</u>	<u>AIRLINE EARLY BIRD CHECK IN</u>
Grand Total	<u>\$1142.47</u> ✓	

12 NOV 26 PM 03:49 TCEQFAD

Approval Signatures:

7. *AE Rozsypal* 11/19/12
Employee Signature/Date
8. *Kenneth E. Davis*
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Muhammadali Abbaszadeh
2. Dates of Travel: 8/5-10/12
3. Destination: Albuquerque, New Mexico
4. Purpose: Training
5. Reimbursing Organization: Nuclear Regulatory Commission
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>\$0.00</u>	_____
Rental Car	<u>\$0.00</u>	_____
Air	<u>\$0.00</u>	_____
Meals	<u>\$308.00</u>	_____
Lodging	<u>\$457.65</u>	_____
Parking	<u>\$0.00</u>	_____
Other:		
Business Telephone Calls	<u>\$0.00</u>	_____
Personal Vehicle Mileage	<u>\$627.35</u>	_____
Seminar Registration/Fees	<u>\$0.00</u>	_____
Misc. (Describe under comments)	<u>\$0.00</u>	_____
Grand Total	<u>\$1,393.00</u> ✓	

Approval Signatures:

7. *M. Abbaszadeh* 10/23/12
Employee Signature/Date

8. *David L. Eder* 10/23/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

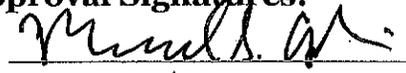
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

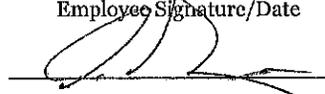
1. Employee's Name: Mike Aplin MFA
2. Dates of Travel: ~~12/13/2012~~ 7/8-13/12
3. Destination: Moab, Utah
4. Purpose: NRC training on Health Physics for Uranium Recovery
5. Reimbursing Organization: Nuclear Regulatory Commission (NRC)

6. Itemized Expenses:

Description	Total	Additional Comments
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	\$ <u>654.59</u>	<u>NRC Prepaid</u>
Meals	\$ <u>308.00</u>	_____
Lodging	\$ <u>556.15</u>	<u>Moab Valley Inn</u>
Parking	\$ <u>42.00</u>	<u>ABIA</u>
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	\$ <u>38.50</u>	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	\$ <u>50.00</u>	<u>Bag Fees</u>
Grand Total	\$ <u>1,649.24</u> ✓	

Approval Signatures:

7. 
Employee Signature/Date

8.  9/20/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

-12 OCT 01 PM0343 TCEQ-FAD

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Tonya Rae Baer
2. Dates of Travel: 8/25-30/12
3. Destination: Milwaukee, Wisconsin
4. Purpose: to Attend the Nuclear Regulatory Commission (NRC) Annual All Agreement States Meeting (FSME-12-050).
5. Reimbursing Organization: Nuclear Regulatory Commission (NRC)

6. Itemized Expenses:

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>\$35.00</u>	_____
Rental Car	_____	_____
Air	_____	_____ <i>← * \$666.70 Pd by NRC</i>
Meals	<u>\$198.22</u>	_____
Lodging	<u>\$291.00</u>	_____
Parking	<u>\$39.00</u>	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	<u>\$375.00</u>	_____
Misc. (Describe under comments)	_____	_____
Grand Total	<u>\$938.22</u> * <u>1604.92</u>	

12 OCT 22 AM 11:56 TCEQ/FAD

Approval Signatures:

7. _____
Employee Signature/Date

8. _____
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Lorraine Council
2. Dates of Travel: ~~9/12/2012~~ 11/4-9/2012 *awf*
3. Destination: Chattanooga, TN
4. Purpose: NRC Licensing Practices & Procedures Course G-109
5. Reimbursing Organization: US Treasury
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	<u>\$1,259.20</u>	_____
Meals	<u>\$308.00</u>	_____
Lodging	<u>\$551.10</u>	_____
Parking	_____	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	<u>\$45.34</u>	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	_____	_____
Grand Total	<u>\$2,163.64</u>	

Approval Signatures:

7. *[Signature]* 12/12/12
Employee Signature/Date
8. *[Signature]* 12/13/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

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1. Employee's Name: Carol Dye
2. Dates of Travel: 7/13/2012
3. Destination: Moab, Utah
4. Purpose: NRC training
5. Reimbursing Organization: US NRC

6. Itemized Expenses:

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>\$44.00</u>	<u>Super Shuttle</u>
Rental Car	<u>\$0.00</u>	_____
Air	<u>\$623.20</u>	<u>NRC Prepaid</u>
Meals	<u>\$308.00</u>	<u>7/9 through 7/13</u>
Lodging	<u>\$556.15</u>	<u>Moab Valley Inn</u>
Parking	_____	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	<u>\$50.00</u>	<u>Check Suitcase</u>
Grand Total	<u>\$1,581.35</u> ✓	

Approval Signatures:

7. Carol Dye / 10-1-12
Employee Signature/Date

8. M. S. G. / 10-1-12
Supervisor Signature/Date

*12 OCT 02 PM 12:40 TCEQ:FAD

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Kayla Evans
2. Dates of Travel: 8/12/2017
3. Destination: Bethesda, MD
4. Purpose: To attend NRC MARSSIM training
5. Reimbursing Organization: Nuclear Regulatory Commission
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>\$52.00</u>	_____
Rental Car	_____	_____
Air	<u>\$365.2</u>	_____
Meals	<u>\$390.0</u>	_____
Lodging	<u>\$845.0</u>	_____
Parking	<u>\$66.00</u>	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	<u>\$7.70</u>	_____
Seminar Registration/Fees	_____	_____
Misc. (Describe under comments)	<u>\$157.00</u>	<u>Tax and baggage</u>
Grand Total	<u>\$1882.9</u>	

Approval Signatures:

7.  12/14/12
Employee Signature/Date
8.  12-14-12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

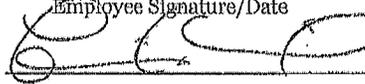
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Abel Porras
2. Dates of Travel: 08/12-17/2012
3. Destination: Bethesda, MD
4. Purpose: To attend NRC MARSSIM Training
5. Reimbursing Organization: Nuclear Regulatory Commission

6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		\$ 1,734.75
Public Transportation	_____	
Rental Car	_____	
Air	<u>365.20</u>	
Meals	<u>\$414.70</u>	
Lodging	<u>\$954.85</u>	
Parking	_____	
Other:		
Business Telephone Calls	_____	
Personal Vehicle Mileage	_____	
Seminar Registration/Fees	_____	
Misc. (Describe under comments)	_____	
Grand Total		\$1,869.55 ✓

Approval Signatures:

7.  9/18/12
Employee Signature/Date
8.  9/18/12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

12 DEC 03 PM 03:53 TCEQ-FAD

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: James Slone
2. Dates of Travel: 11/9/2012
3. Destination: Bethesda MD
4. Purpose: NRC Training - Intro to Health Physics
5. Reimbursing Organization: NRC
6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:	<u>\$1,474.97</u>	
Public Transportation	<u>\$10.00</u>	
Rental Car	<u>\$0.00</u>	
Air	<u>\$0.00</u>	_____
Meals	<u>\$0.00</u>	_____
Lodging	<u>\$390.8</u>	<u>Paid directly by NRC</u>
Parking	<u>8</u>	_____
Other:	<u>\$1,033.95</u>	<u>> airfare</u>
Business Telephone Calls		_____
Personal Vehicle Mileage	<u>\$0.00</u>	
Seminar Registration/Fees	<u>\$40.14</u>	_____
Misc. (Describe under comments)	<u>_____</u>	<u>personal mileag</u> → <u>73 miles</u>
Grand Total	<u>_____</u>	_____

Approval Signatures:

7. *James Slone* 11/30/12
Employee Signature/Date

8. *Mund...* 11-30-12
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Michelle Havelka
2. Dates of Travel: 10/17/2012 - 10/21/2012
3. Destination: Houston, TX
4. Purpose: Present at HOTZONE Conference
5. Reimbursing Organization: HOTZONE

6. **Itemized Expenses:**

Description	Total	Additional Comments
Fares:		
Public Transportation	_____	_____
Rental Car	_____	_____
Air	_____	_____
Meals	_____	_____
Lodging	<u>\$ 463.32</u>	_____
Parking	_____	_____
Other:		
Business Telephone Calls	_____	_____
Personal Vehicle Mileage	_____	_____
Seminar Registration/Fees	<u>\$ 200.00</u>	_____
Misc. (Describe under comments)	_____	_____
Grand Total	<u>663.32</u>	_____

Approval Signatures:

7. Michelle Havelka 11/05/12

Employee Signature/Date

8. Jim Barrett

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Exhibit "D"

Executive Director's Approval Memorandum

TCEQ Interoffice Memorandum

To: Zak Covar 
Executive Director

From: Elizabeth West, Senior Attorney 
Contracts, Employment Law and Ethics
General Law Division

David Timberger, Director 
General Law Division

Caroline M. Sweeney, Deputy Director 
Office of Legal Services

Date:

Caption: Docket No. 2012-1637-MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B," the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to accept the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B," on behalf of the Texas Commission on Environmental Quality.


Zak Covar
Executive Director

Date: 12/20/12