

Bryan W. Shaw, Ph.D., P.E., *Chairman*  
Toby Baker, *Commissioner*  
Zak Covar, *Commissioner*  
Richard A. Hyde, P.E., *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

August 1, 2014

Ms. Bridget Bohac, Chief Clerk  
Office of the Chief Clerk  
Texas Commission on Environmental Quality  
P.O. Box 13087, MC-105  
Austin, Texas 78711-3087

Re: Docket No. 2014-0559-DIS. Consideration of an application from the Board of Directors of Oak Point Water Control and Improvement District No. 2 of Denton, for conversion of Oak Point Water Control and Improvement District No. 2, in Denton County Texas, to a Municipal Utility District.

Dear Ms. Bohac:

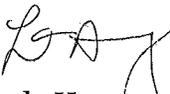
Enclosed for filing with the Texas Commission on Environmental Quality (Commission) is the original plus seven copies of the following backup materials for the August 20, 2014, agenda item on the above referenced matter:

- Revised proposed order;
- Caption.

The revised proposed order will replace any previous proposed order that was filed. The caption will supplement any backup materials previously filed by staff.

Please do not hesitate to contact me at (512) 239-0676 if you have any questions regarding this material. Thank you for your attention to this matter.

Respectfully submitted,

  
Linda Horng  
Staff Attorney  
Environmental Law Division

Enclosure

# TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



**DOCKET NO. 2014-0559-DIS**

## **AN ORDER GRANTING THE CONVERSION OF OAK POINT WATER CONTROL AND IMPROVMENT DISTRICT NO. 2 OF DENTON COUNTY INTO A MUNICIPAL UTILITY DISTRICT**

On August 20, 2014, the Texas Commission on Environmental Quality (Commission) met in regular session at its offices in Austin, Texas, to consider the application of Oak Point Water Control and Improvement District No. 2 of Denton County (District) for conversion into a municipal utility district pursuant to TEX. WATER CODE ANN. §§ 54.030 - 54.036 and 30 TEX. ADMIN. CODE § 293.15.

The Commission has jurisdiction to consider this matter and the following Findings of Fact and Conclusions of Law are appropriate after examining the application and supporting documentation:

### **FINDINGS OF FACT**

1. On January 29, 2014, an application (including the District's Resolution) requesting the conversion of the District into a municipal utility district was filed with the Commission pursuant to TEX. WATER CODE Chapters 49 and 54 and 30 TEX. ADMIN. CODE Chapter 293.
2. The Order adopted by the governing body of the District on December 18, 2013, declared that in the judgment of the governing body, conversion of the District into a municipal utility district would serve the best interests of the District and would be of benefit to the land and property within its boundaries, and the governing body requested that the Commission hold a hearing on the question of the conversion of the District pursuant to TEX. WATER CODE § 54.030.
3. The Executive Director reviewed the application and found that conversion to a municipal utility district would serve the best interests of the District and would be a benefit to the land within the District's boundaries. The Executive Director recommended approving the District's application.
4. Proper notice of the application was given by publication on June 6, 2014 and June 13, 2014, in the Denton Record Chronicle newspaper regularly published and generally circulated in Denton County, where the District is located, pursuant to TEX. WATER CODE ANN. § 54.032 and 30 TEX. ADMIN. CODE § 293.15.
5. The appropriate and necessary deposits and fees associated with the filing of the application have been paid to the Commission.

## CONCLUSIONS OF LAW

1. The Commission has jurisdiction to consider the application and is authorized to make and enter its Findings of Fact, Conclusions of Law, and Orders with respect to the request for conversion of the District into a municipal utility district.
2. The application of the District conforms in all respects to TEX. WATER CODE § 54.030 and 30 Tex. Admin. Code § 293.15; is in proper and legal form; and the purposes thereof are lawful.
3. All statutory and regulatory requirements for conversion of the District into a municipal utility district have been fulfilled pursuant to TEX. WATER CODE §§ 54.030 - 54.036 and 30 TEX. ADMIN. CODE § 293.15.

NOW THEREFORE, BE IT ORDERED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that:

The District's request for conversion of the District from a water control and improvement district operating under TEX. WATER CODE Chapters 49 and 51 to a municipal utility district operating under TEX. WATER CODE Chapters 49 and 54 is hereby approved.

The Utilities and District's Section's memorandum dated April 16, 2014, is hereby attached as Exhibit "A" and incorporated as part of this order.

The District shall file a copy of this Commission Order in the deed records of Denton County, Texas.

The Chief Clerk of the Commission shall forward a copy of this Order to all affected persons.

If any provision, sentence, clause, or phrase of this Order is, for any reason, held to be invalid, the invalidity of any portion shall not affect the validity of the remaining portions of the Order.

Issue Date:

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For the Commission

**Docket No. 2014-0559-DIS**. Consideration of an application from the Board of Directors of the Oak Point Water Control and Improvement District No. 2 of Denton County ("District") for the conversion of the District to a Municipal Utility District, pursuant to the Texas Water Code, Chapters 49 and 54, and 30 Texas Administrative Code Section 293.15. Pursuant to Texas Water Code Section 54.032, the Commission will allow all interested persons to appear and offer testimony for or against the proposed conversion. The District is comprised of approximately 55.68 acres of land in Denton County, Texas. (Linda Horng, Ren Berra)

# Texas Commission on Environmental Quality

## INTEROFFICE MEMORANDUM

**To:** Commissioners of the Texas Commission on Environmental Quality

**Date:** May 12, 2014

**Thru:** Seyed Miri, P.E., Leader, Districts Creation Review Team

**From:** Districts Creation Review Team

**Subject:** Docket No. 2014-0559-DIS; Oak Point Water Control and Improvement District No. 2 of Denton County; Petition for Conversion to a Municipal Utility District. Pursuant to Texas Water Code Chapters 49 and 54 and Title 30 Texas Administrative Code Chapter 293. TCEQ Internal Control No. D-01292014-027 (TC) CN: 602756504 RN: 104482054

CHIEF CLERKS OFFICE

2014 JUL 30 PM 3:48

TEXAS  
COMMISSION  
ON ENVIRONMENTAL  
QUALITY

### AGENDA EXECUTIVE SUMMARY

#### DESCRIPTION OF APPLICATION

**Applicant:** Oak Point Water Control and Improvement District No. 2 of Denton County

**Request:** Convert District to a municipal utility district.

**Type:** Conversion.

**Authority:** Texas Water Code §§ 54.030 - 54.036 and 30 Texas Administrative Code § 293.15.

#### STAFF RECOMMENDATIONS

Grant the request of Oak Point Water Control and Improvement District No. 2 of Denton County for its conversion from a water control and improvement district operating under Chapters 49 and 51 of the Texas Water Code to a municipal utility district operating under Chapters 49 and 54 of the Texas Water Code.

#### TECHNICAL INFORMATION

**General:** The District was created as a WCID by Order of the TCEQ on June 30, 2005, with the powers authorized by Texas Water Code §51.331, to provide water supply, wastewater treatment and drainage facilities for the single-family residential development of Wellington Trace. Pursuant to an election held within the District on September 10, 2005, the District authorized \$4,709,962 in unlimited tax bonds for acquisition and/or construction of utilities to serve the land within the District. To date, there have not been any authorized bonds issued by the District.

The District is located in southeast Denton County approximately 42 miles northeast of the City of Dallas and 2 miles southeast of the City of Oak Point

May 12, 2014

(City). The 55.68 acre District is located partially (14 acres) within the corporate limits of the City, with the remainder located within the City's extraterritorial jurisdiction.

ANTICIPATED RESPONSE

General agreement with the staff's recommendation.

CONTACT

Ren Berra, Technical Manager, Districts Creation Review Team, 239-6009.

Prepared by:

\_\_\_\_\_   
 Districts Review Team

\_\_\_\_\_   
 Date

# TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



## **AN ORDER GRANTING THE CONVERSION OF OAK POINT WATER CONTROL AND IMPROVMENT DISTRICT NO. 2 OF DENTON COUNTY INTO A MUNICIPAL UTILITY DISTRICT**

### **DOCKET NO. 2014-0559-DIS**

On August 20, 2014, the Texas Commission on Environmental Quality (Commission) met in regular session at its offices in Austin, Texas, to consider the application of Oak Point Water Control and Improvement District No. 2 of Denton County (District) for conversion into a municipal utility district pursuant to TEX. WATER CODE ANN. §§ 54.030 - 54.036 and 30 TEX. ADMIN. CODE § 293.15.

The Commission has jurisdiction to consider this matter and the following Findings of Fact and Conclusions of Law are appropriate after examining the application and supporting documentation:

### **FINDINGS OF FACT**

1. On January 29, 2014, an application (including the District's Resolution) requesting the conversion of the District into a municipal utility district was filed with the Commission pursuant to TEX. WATER CODE Chapters 49 and 54 and 30 TEX. ADMIN. CODE chapter 293.
2. The Order adopted by the governing body of the District on December 18, 2013, declared that in the judgment of the governing body, conversion of the District into a municipal utility district would serve the best interests of the District and would be of benefit to the land and property within its boundaries, and the governing body requested that the Commission hold a hearing on the question of the conversion of the District pursuant to TEX. WATER CODE § 54.030.
3. The Executive Director reviewed the application and found that conversion to a municipal utility district would serve the best interests of the District and would be a benefit to the land within the District's boundaries. The Executive Director recommended approving the District's application.
4. Proper notice of the application was given by publication on June 6, 2014 and June 13, 2014, in the Denton Record Chronicle newspaper regularly published and generally circulated in Denton County, where the District is located, pursuant to TEX. WATER CODE ANN. § 54.032 and 30 TEX. ADMIN. CODE § 293.15.

5. The appropriate and necessary deposits and fees associated with the filing of the application have been paid to the Commission.

**CONCLUSIONS OF LAW**

1. The Commission has jurisdiction to consider the application and is authorized to make and enter its Findings of Fact, Conclusions of Law, and Orders with respect to the request for conversion of the District into a municipal utility district.

2. The application of the District conforms in all respects to TEX. WATER CODE § 54.030 and 30 Tex. Admin. Code § 293.15; is in proper and legal form; and the purposes thereof are lawful.

3. All statutory and regulatory requirements for conversion of the District into a municipal utility district have been fulfilled pursuant to TEX. WATER CODE §§ 54.030 - 54.036 and 30 TEX. ADMIN. CODE § 293.15.

NOW THEREFORE, BE IT ORDERED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Utilities and District's Section's memorandum dated April 16, 2014, is hereby attached as Exhibit "A" and incorporated as part of this order. The District's request for conversion of the District from a water control and improvement district operating under TEX. WATER CODE Chapters 49 and 51 to a municipal utility district operating under TEX. WATER CODE Chapters 49 and 54 is hereby approved.

The District shall file a copy of this Commission Order in the deed records of Denton County, Texas.

The Chief Clerk of the Commission shall forward a copy of this Order to all affected persons.

If any provision, sentence, clause or phrase of this Order is, for any reason, held to be invalid, the invalidity of any portion shall not affect the validity of the remaining portions of the Order.

Issue Date:

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For the Commission

APR 16 2014  
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2  
COMMISSION ON ENVIRONMENTAL QUALITY  
DENTON COUNTY

# Texas Commission on Environmental Quality

## TECHNICAL MEMORANDUM

*4/16/14*  
*AB*  
**To:** Tammy Benter, Manager  
Utilities and Districts Section

**Date:** April 16, 2014

*4/16/14*  
**Thru:** Seyed Miri, P.E., Leader  
Districts Creation Review Team

*4/16/14*  
**From:** Ren Berra  
Districts Creation Review Team

**Subject:** Docket No. 2014-0559-DIS; Oak Point Water Control and Improvement District No. 2 of Denton County; Petition for Conversion to a Municipal Utility District. Pursuant to Texas Water Code Chapters 49 and 54 and Title 30 Texas Administrative Code Chapter 293. TCEQ Internal Control No. D-01292014-027 (TC) CN: 602756504 RN: 104482054

### A. GENERAL INFORMATION

On January 29, 2014, the Texas Commission on Environmental Quality (TCEQ) received the above reference application from Oak Point Water Control and Improvement District No. 2 of Denton County (District). The District Board's Order within the application requests TCEQ approval to convert the District from a Water Control and Improvement District (WCID) to a Municipal Utility District (MUD).

#### History

The District was created as a WCID by Order of the TCEQ on June 30, 2005, with the powers authorized by Texas Water Code §51.331, to provide water supply, wastewater treatment and drainage facilities for the single-family residential development of Wellington Trace. Pursuant to an election held within the District on September 10, 2005, the District authorized \$4,709,962 in unlimited tax bonds for acquisition and/or construction of utilities to serve the land within the District. To date, there have not been any authorized bonds issued by the District.

#### Location

The District is located in southeast Denton County approximately 42 miles northeast of the City of Dallas and 2 miles southeast of the City of Oak Point (City). The 55.68 acre District is located partially (14 acres) within the corporate limits of the City, with the remainder located within the City's extraterritorial jurisdiction. Access to the District is provided by FM 720 which traverses the District's eastern boundary.

At creation, the District contained a total of 55.68 acres. To date, there have been no annexations or deletions of land.

Exhibit "A"

## **B. ENGINEERING ANALYSIS**

### **1. Water Supply**

Water supply for the District is groundwater from two wells. The District is located within Terra Southwest Water Supply Corporation (Terra) Certificate of Convenience and Necessity (CCN) Number 11608. Pursuant to the "Professional Water Services Agreement" dated September 19, 2007, Terra agrees to operate and maintain the water supply system and provide retail service to District customers. The following table summarizes the current water supply facilities which serve the District, along with the equivalent single family connection (ESFC) capacity of each component based on criteria stated in 30 Texas Administrative Code (30 TAC) § 290.45:

<u>Facility</u>	<u>Minimum Requirements</u>	<u>Existing Capacity (ESFCs)</u>
Wells (2)	0.6 gpm <sup>(1)</sup> /ESFC	175 gpm <sup>(1)</sup> (292 ESFCs)
Pressure Tank	20 gallons/ESFC	6,000 gallons (300 ESFCs)
Ground Storage	200 gallons/ESFC	50,000 gallons (250 ESFCs)
Booster Pumps	2.0 gpm/ESFC or 1,000 gpm maximum	875 gpm (438 ESFCs)

Note: (1) Represents Wellington Trace water well no. 1 (30 gpm) and Hilltown-Wellington Trace water well no. 2 (145 gpm).

### **2. Wastewater Treatment**

The District is located within the City of Oak Point (City) wastewater CCN No. 20908. The City provides retail wastewater treatment services for District customers via its capacity participation in Upper Trinity Regional Water District's Peninsula Regional Wastewater Treatment Plant in accordance with its "Upper Trinity Regional Water District Peninsula Water Reclamation System City of Oak Point Participating Member Contract", dated March 6, 2003. Under Texas Pollutant Discharge Elimination System Permit Number WQ0014323001, the regional plant is authorized to discharge interim flows of 0.22, 0.44, 0.94, and 1.0 million gallons per day (MGD), and a final discharge of 2.0 MGD. Pursuant to "Amended and Restated Consent Agreement" dated December 21, 2011, the City agrees to provide 47,250 gallons per day (gpd) of its treatment capacity (including trunk collection lines from the District to the treatment facility) to the District. Based on design criteria of 315 gpd per ESFC, the District's 47,250 gpd share of the City's reserved capacity is sufficient to serve 150 ESFCs.

The District's wastewater effluent is collected (Segment A) within its boundary and then (Segment B) pumped by a lift station within the District through a force main to a gravity line in the nearby Woodridge Addition. The Woodridge Estates Addition (Segment C) gravity wastewater collection system conveys its added effluent to a lift station off-site in Woodridge Estates which then pumps the effluent to (Segment D) a gravity line in Martop Road which conveys effluent to the regional plant.

### 3. Storm Water Drainage

Storm water from within the developed portion of the District generally drains through an underground system of piping which outfalls into an on-site detention pond that limits peak discharges to county maintained ditches and ultimately outfalls to the Nix Slough of Lake Lewisville.

## **C. PROJECT FEASIBILITY**

### 1. Status of Development

According to information provided, there are 105 ESFCs existing on 27.16 acres. At ultimate development, the District is projected to serve 183 ESFCs on 55.68 total acres. The projected estimated taxable assessed valuation (AV) of all property at build-out is \$29,280,000. Based on \$2,565,000 (out of \$4,709,962) in bonds approved by voters, a bond interest rate of 5.25%, a 98% collection rate, and a 28-year bond term, the debt service tax rate is projected to be \$0.62 per \$100 AV. In addition, \$0.38 in taxes will be required for District administration and road maintenance. Therefore, a total projected debt service tax rate of \$1.00 (\$0.68 debt service plus \$0.38 maintenance tax) per \$100 AV would be sufficient for the full development of the District.

Based on the District's combined projected tax rate of \$1.00 and the year 2013 overlapping tax rates on land within the District, the project is considered economically feasible.

### 2. Water and Wastewater Rates

Based on the District's rate information provided with the application, the costs for 10,000 gallons of water for a single family residence is \$40.00 per month. Wastewater rates are \$61.07 per month for City residents and \$76.33 per month for residents outside the City's corporate limits.

## **D. SPECIAL CONSIDERATIONS**

### District Name Change

By District Board Order dated December 18, 2013, the District requested that the name of the District remain the same after conversion.

## **E. CONCLUSIONS**

1. Based on a review of application material, and the combined projected tax rate of \$1.00 per \$100 assessed valuation, the conversion to a MUD meets the requirements of the economic feasibility rules of 30 TAC § 293.59.
2. The conversion to a MUD would be a benefit to the land and serve the best interest of the District.
3. The recommendations are made under authority delegated by the Executive Director of the TCEQ.

Tammy Benter, Manager  
Page 4  
April 16, 2014

**F. RECOMMENDATIONS**

Grant the request of Oak Point Water Control and Improvement District No. 2 of Denton County for its conversion from a water control and improvement district operating under Chapters 49 and 51 of the Texas Water Code to a municipal utility district operating under Chapters 49 and 54 of the Texas Water Code.

**G. ADDITIONAL INFORMATION**

The District's consultants are listed as follows:

Mr. Clay Crawford – Crawford & Jordan LLP – 3100 McKinnon Street, Suite 1100 – Dallas,  
Texas 75201-1033

Mr. Ken A. Heroy, P.E. – Jones-Heroy & Associates, Inc. – 1900 East Howard Lane, Building  
A, Suite 6 – Pflugerville, Texas 78660

Mailing List

Docket No. 2014-0559-DIS

**Oak Point Water Control and Improvement District No. 2 of Denton County**

TCEQ Internal Control No. D-01292014-027

Mr. John Sullivan, President  
Oak Point WCID No. 2  
c/o Mr. Clay Crawford  
Crawford & Jordan LLP  
3100 McKinnon Street, Suite 1100  
Dallas, Texas 75201-1033

Mr. Clay Crawford  
Crawford & Jordan LLP  
3100 McKinnon Street, Suite 1100  
Dallas, Texas 75201-1033

Mr. Greg Edwards, P.E.  
Greg Edwards Engineering Services Inc.  
1621 Amanda Court  
Ponder, Texas 76259-4067

Mr. Ken A. Heroy, P.E.  
Jones-Heroy & Associates, Inc.  
1900 East Howard Lane  
Building A, Suite 6  
Pflugerville, Texas 78660

Mr. Tony Walker, Regional Director  
TCEQ Region 4  
2309 Gravel Drive  
Fort Worth, Texas 76118-6951

Ms. Amy Bockes, City Secretary  
City of Oak Point, City Hall  
100 Naylor Road  
Oak Point, Texas 75068

Mr. R. Michael Eastland, Executive Director  
North Central Texas Council of Governments  
P.O. Box 5888  
616 Six Flags Drive, Suite 200  
Arlington, Texas 76005-5888

Texas Commission on Environmental Quality  
P. O. Box 13087  
Austin, Texas 78711-3087

Todd Galiga, Environmental Law Division, MC-173  
Linda Horng, Environmental Law Division, MC-173  
Ren Berra, Utilities and Districts Section, Water Supply Division, MC-152  
Seyed Miri, P.E., Utilities and Districts Section, Water Supply Division, MC-152  
Komal Patel, Utilities and Districts Section, Water Supply Division, MC-153  
Blas Coy, Office of the Public Interest Counsel, MC-103

TCEQ - Office of the Chief Clerk  
MC-105 Attention: Notice Team  
PO Box 13087  
Austin TX 78711-3087

Applicant Name: OAK POINT WCID 2  
TCEQ Tracking No. 2014-0559-DIS CID Item No. 91833  
Application Type: NOTICE OF DISTRICT HEARING

**AFFIDAVIT OF PUBLICATION**

STATE OF TEXAS §

COUNTY OF: DENTON §

Before me, the undersigned authority, on this day personally appeared

Bill Patterson, who being by me duly  
*(name of newspaper representative)*

sworn, deposes and says that (s)he is the Publisher  
*(title of newspaper representative)*

of the Denton Record chronicle; that said newspaper is  
*(name of newspaper)*

regularly published or circulated in Denton County/Countries,  
*(name of county or counties)*

Texas; that the attached notice was published in said newspaper on the following dates:

June 6, 2014 & June 13, 2014  
*(date or dates of publication)*

*Patt*  
Newspaper Representative's Signature

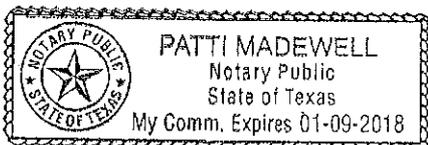
Subscribed and sworn to before me this the 21 day of July,  
20 14, to certify which witness my hand and seal of office.

*Patti Madewell*  
Notary Public in and for the State of Texas

PATTI Madewell  
Print or type Name of Notary Public

My Commission Expires 01-09-18

(Seal)



TEXAS  
COMMISSION  
ON ENVIRONMENTAL  
QUALITY  
2014 JUL 25 PM 3:40  
CHIEF CLERKS OFFICE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



NOTICE OF DISTRICT HEARING TCEQ Docket No. 2014-0559-DIS

APPLICATION. The Texas Commission on Environmental Quality (TCEQ) will conduct a hearing on an application for conversion of Oak Point Water Control and Improvement District, No. 2 of Denton County (District) to a Municipal Utility District (Application). The Application was filed with the TCEQ and included a certified copy of an order by the District's Board of Directors (Applicant). The TCEQ will conduct this hearing under the authority of Chapters 49 and 54 of the Texas Water Code, Title 30, Chapter 293 of the Texas Administrative Code and the procedural rules of the TCEQ. The TCEQ will conduct the hearing at:

9:30 a.m., Wednesday, August

20, 2014

Building E, Room 201S 12100 Park 35 Circle Austin, Texas

The District contains approximately 55.68 acres of land within Denton County. The District's boundaries and properties currently excluded from the District are set forth in property descriptions available for public review upon request at either the District's office or at the TCEQ's office. A copy of the District's site map is available for public review upon request at either the District's office or at the TCEQ's office. The District was created as a water control and improvement district by the TCEQ on June 30, 2005, with the powers authorized by Texas Water Code § 51.331, under Article XVI, Section 59 of the Texas Constitution with the authority to provide water service, dispose of waste and control storm water. The Applicant adopted and entered in its minutes an order in which the Applicant determined that conversion to a municipal utility district would serve the District's best interest and would be a benefit to land and property included in the District. The Board's Order, executed December 18, 2013 is attached as Exhibit "A".

HEARING. As required by the Texas Water Code Chapter § 54.032 and Title 30 of the Texas Administrative Code § 293.15, the above hearing regarding this application will be held no earlier than 14 days after notice of this hearing is published in a newspaper with general circulation in the county or counties in which the District is located. The purpose of this hearing is to provide all interested persons the opportunity to appear and offer testimony for or against the proposal contained in the resolution.

At the hearing, pursuant to the Texas Water Code § 54.033 the Commission will determine if converting the current district into a municipal utility district, that operates under Texas Water Code Chapter 54, would serve the best interest of the District and would be a benefit to the land and property included in the District, or, if there is any opposition to the proposed conversion, the Commission may refer the application to the State Office of Administrative Hearings for a contested case hearing on the application.

INFORMATION. For information regarding the date and time this application will be heard before the Commission, please submit written inquiries to the Office of the Chief Clerk, MC 105, TCEQ, P.O. Box 13087, Austin, TX 78711-3087, or by phone at 1-512-239-3300. For information concerning the hearing process, please contact the Public Interest Counsel, MC 103, at the same address. For additional information, individual members of the general public may contact the Districts Creation Review Team at 1-512-239-4691. General information regarding TCEQ can be found at our website at www.tceq.texas.gov.

Si desea información en Español, puede llamar al 1-512-239-0200.

Persons with disabilities who plan to attend this hearing and who need special accommodations at the hearing should call the TCEQ Office of Public Assistance at 1-800-667-4040 or 1-800-RELAY-TX (TDD), at least one week prior to the hearing.

Exhibit "A"

ORDER AUTHORIZING APPLICATION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR APPROVAL OF CONVERSION INTO A MUNICIPAL UTILITY DISTRICT

WHEREAS, Oak Point Water Control and Improvement District No. 2 of Denton County (the "District") was created under Article XVI, Section 59, Texas Constitution by an order of the Texas Commission on Environmental Quality (the "Commission"), dated June 30, 2005, as a water control and improvement district with the powers provided by Section 51.331, Water Code; WHEREAS, the District operates pursuant to Article XVI, Section 59, Texas Constitution, and Chapters 49 and 51, Water Code; WHEREAS, creation of the District was confirmed by the duly qualified District electors at an election held within the District on September 10, 2005 (the "2005 Confirmation Election"); WHEREAS, pursuant to an election held within the District on September 10, 2005, the duly qualified District electors authorized the Board of Directors of the District to issue up to \$4,709,962 in bonds (the "2005 Bond Election") for the acquisition and/or construction of water,

sanitary sewer, and drainage facilities to serve the land within the District, and the levy of an unlimited tax in support thereof; WHEREAS, as of the date of this Order the District has not issued any bonds authorized by the 2005 Bond Election;

WHEREAS, pursuant to an election held on September 10, 2005, the duly qualified District electors authorized the levy of an operation and maintenance tax in an unlimited amount (the "2005 Maintenance Tax Election") for the purpose of funding the operation and maintenance of the District's facilities, and other purposes as authorized by Section 49.107, Water Code;

WHEREAS, the Board of Directors of the District has determined that, in its judgment, conversion into a municipal utility district ("MUD") operating under Chapter 54, Water Code, and Article XVI, Section 59, Texas Constitution, would serve the best interest of the District, and would be a benefit to the land and property included in the District and, therefore, the Board of Directors desires to convert to a MUD;

WHEREAS, the District is in the process of continuing construction of its waterworks, sanitary sewer, storm sewer and drainage system to serve the land within its boundaries; and

WHEREAS, Section 54.030, Water Code, and 30 TAC 293.15 require, the District, when it desires to convert into a MUD, to submit in writing to the Commission a request that the Commission hold a hearing on the question of the conversion of the District, and a copy of an engineer's report, together with a copy of the data, plans, profiles, maps, plans and specifications, cost estimates, and projected tax rates, and water and wastewater

rates in support of such request, and

WHEREAS, the Board of Directors desires to secure the approval of the Commission of the conversion of the District into a MUD; Now, Therefore, BE IT ORDERED BY THE BOARD OF DIRECTORS OF OAK POINT WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 OF DENTON COUNTY, THAT:

Section 1: The President and Secretary of the Board of Directors of the District are hereby authorized and directed as follows:

- (a) To make application to the Commission pursuant to Section 54.030, Water Code, and 30 TAC 293.15 for an investigation and report upon the feasibility of the District's conversion to a MUD operating under Chapter 54, Water Code, and for a hearing on the question of the conversion of the District into a MUD; and
(b) To request the Commission to find that the conversion of the District into a MUD operating under Chapter 54, Water Code, is feasible and would serve the best interest of the District, and would be a benefit to the land and property included in the District, and that no confirmation election in addition to the 2005 Confirmation Election shall be required; and
(c) To request the Commis-

sion to specify in its order approving the conversion of the District into a MUD operating under Chapter 54, Water Code, that the District has retained the power to issue bonds authorized by the 2005 Bond Election that remain unissued, and levy and collect maintenance taxes, bond taxes, or other taxes which were voted before the conversion, including those authorized by the 2005 Bond Election and 2005 Maintenance Tax Election; and

(d) To request the Commission to specify in its order approving the conversion of the District into a MUD operating under Chapter 54, Water Code, that the District shall retain the name "Oak Point Water Control and Improvement District No. 2 of Denton County".

Section 2: By this Order, the District assures the Commission that it will abide by the terms and conditions prescribed by the Commission in its order approving the conversion of the District into a MUD.

Section 3: Jones-Heroy & Associates, Inc., the District's engineers, are hereby authorized and directed to prepare an engineering report in such form as may be required by the Commission and to submit the same to the Commission in support of this Order.

Section 4: The President and Secretary of the Board of Directors, the District's engineers, the District's financial advisors, First Southwest Company, and the District's attorneys, Crawford & Jordan LLP, are hereby authorized and directed to do any and all things necessary and proper in connection with this Order.

Section 5: A certified copy of this Order shall constitute an application and request on behalf of the District to the Commission pursuant to Section 54.030, Water Code, and the Rules of the Commission for approval of conversion of the District into a MUD operating under

Chapter 54, Water Code, and other prayers and requests hereinabove described.

Section 6: A certified copy of this Order shall be filed with the city secretary or clerk of each city, in whose corporate limits or extrajurisdictional jurisdiction any part of the District is located.

PASSED AND APPROVED this 18th day of December, 2013.

/s/ John Sullivan

President, Board of Directors Oak Point Water Control Improvement District No. 2 of Denton County

ATTEST:

/s/ Roger Raycher

Secretary, Board of Directors Oak Point Water Control and Improvement District No. 2 of Denton County DRC 6/6 & 6/13/2014

Bryan W. Shaw, Ph.D., P.E., *Chairman*  
Toby Baker, *Commissioner*  
Zak Covar, *Commissioner*  
Richard A. Hyde, P.E., *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

May 29, 2014

Mr. Clay Crawford  
Crawford & Jordan LLP  
3100 McKinnon Street, Suite 1100  
Dallas, Texas 75201-1033

RE: TCEQ Docket No. 2014-0559-DIS; TCEQ Internal Control No. D-01292014-027  
Publication of Notice of District Hearing on Conversion of Oak Point Water Control and Improvement District No. 2 to Oak Point Municipal Utility District

Dear Mr. Crawford:

Enclosed is a copy of the Notice of District Hearing for the conversion of Oak Point WCID 2 to Oak Point MUD. Please carefully review the notice for accuracy prior to publication. Contact Ren Berra in the District Administration Office, at 512-239-6009, if the notice is found to be in error.

The notice (including The Board's Order Exhibit "A") must be published in a newspaper (or newspapers) regularly published or circulated in the county or counties in which the proposed district is located. **Publication shall be once a week for two consecutive weeks. The first publication should take place no later than June 5, 2014.**

After the notice has been published please submit the original affidavit of publication, together with an original tear sheet from the newspaper in which you published the notice, to the Office of the Chief Clerk (Mail Code 105). **The Chief Clerk's Office should receive the affidavits no later than July 25, 2014.**

If you have any questions regarding these publication requirements, please contact Irma Salazar in the office at 512-239-1328.

Sincerely,

A handwritten signature in cursive script that reads "Bridget C. Bohac".

Bridget C. Bohac  
Chief Clerk

BCB/is

Enclosures

cc: To all on attached mailing list

2014 JUL 25 PM 3:40  
CHIEF CLERK'S OFFICE  
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

**CRAWFORD & JORDAN LLP**  
ATTORNEYS AT LAW

19 BRIAR HOLLOW LANE  
SUITE 245  
HOUSTON, TEXAS 77027  
713.621.3707  
FAX 713.621.3909

3100 MCKINNON STREET  
SUITE 1100  
DALLAS, TEXAS 75201  
214.981.9090  
FAX 214.981.9071

July 24, 2014

VIA FED EX

Office of the Chief Clerk  
Texas Commission on Environmental Quality  
12100 Park 35 Circle, Building F  
Austin, Texas 78753

Re: TCEQ Docket No. 2014-0559-DIS; TCEQ Internal Control No. D-CP-29204-027;  
Publication of Notice of District Hearing on Conversion of Oak Point Water Control and  
Improvement District No. 2 to Oak Point Municipal Utility District

Dear Sir or Madam:

Pursuant to your letter dated May 29, 2014 in the above-referenced matter, please find enclosed an original affidavit for Publication of Notice of District Hearing with original tear sheets from the Denton Record-Chronicle. The required Notice was published on June 6, 2014 and June 13, 2014.

Should you have any questions regarding the above or the enclosed, please do not hesitate to call our office.

Very truly yours,



Genny Lutzel  
Legal Assistant

Enclosures

l:\oak point wcid no. 2\letters\tceq chief clerk's office\_july 2014.doc

2014 JUL 25 PM 3: 39  
CHIEF CLERKS OFFICE  
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

From: (214) 981-9090  
Clay E. Crawford  
CRAWFORD & JORDAN LLP  
3100 McKinnon Street  
Suite 1100  
Dallas, TX 75201

Origin ID: KIPA



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Ship Date: 24JUL14  
ActWgt: 1.0 LB  
CAD: 5370055/INET3550

Delivery Address Bar Code



Ref # 3115  
Invoice #  
PO #  
Dept #

RECEIVED

JUL 25 2014

TCEQ MAIL CENTER  
JR

CHIEF CLERK'S OFFICE

2014 JUL 25 PM 3:10

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

SHIP TO: (512) 239-1000  
Office of Chief Clerk's Office  
TCEQ  
12100 Park 35 Circle  
Building F  
Austin, TX 78753

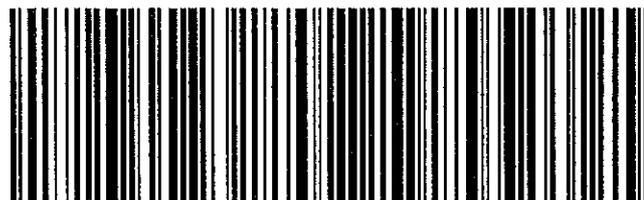
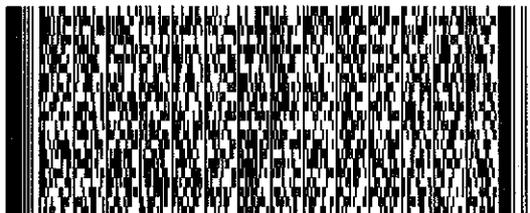
BILL SENDER

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STANDARD OVERNIGHT

TRK# 7706 7994 5278  
0201

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AUS

A8 MMRA



522G2/ED4F/8AC9

**After printing this label:**

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

**Warning:** Use only the printed original label for shipping. Using a photocopy of this label for shipping purposes is fraudulent and could result in additional billing charges, along with the cancellation of your FedEx account number.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on [fedex.com](http://fedex.com). FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits, see current FedEx Service Guide.

# TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



## CERTIFICATE SETTING HEARING

I, Bridget C. Bohac, Chief Clerk of the Texas Commission on Environmental Quality, do hereby establish the following date, time, and place for the public hearing on the Petition for Conversion of Oak Point Water Control and Improvement District No. 2 to Oak Point Municipal Utility District. **TCEQ Docket No. 2014-0559-DIS** has been assigned to this matter.

**DATE:** Wednesday, August 20, 2014  
**TIME:** 9:30 a.m.  
**PLACE:** Building E, Room 201S  
121 Park 35 Circle, Austin, Texas

Applicant's Attorney: Mr. Clay Crawford  
Crawford & Jordan LLP  
3100 McKinnon Street, Suite 1100  
Dallas, Texas 75201-1033

TCEQ Staff Attorney: Linda Horng

TCEQ Technical Staff : Ren Berra

A copy of the Notice of Hearing was mailed to each party on the attached Mailing List on May 29, 2014. All cities which have extraterritorial jurisdiction in the county or counties in which the proposed district is located and which have formally requested notice have been included in the attached Service List.

Signed this the 29th day of May, 2014.

A handwritten signature in cursive script that reads "Bridget C. Bohac".

Bridget C. Bohac, Chief Clerk  
Texas Commission on Environmental Quality

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



**NOTICE OF DISTRICT HEARING**  
**TCEQ Docket No. 2014-0559-DIS**

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**APPLICATION.** The Texas Commission on Environmental Quality (TCEQ) will conduct a hearing on an application for conversion of Oak Point Water Control and Improvement District No. 2 of Denton County (District) to a Municipal Utility District (Application). The Application was filed with the TCEQ and included a certified copy of an order by the District's Board of Directors (Applicant). The TCEQ will conduct this hearing under the authority of Chapters 49 and 54 of the Texas Water Code, Title 30, Chapter 293 of the Texas Administrative Code and the procedural rules of the TCEQ. The TCEQ will conduct the hearing at:

9:30 a.m., Wednesday, August 20, 2014  
Building E, Room 201S  
12100 Park 35 Circle  
Austin, Texas

The District contains approximately 55.68 acres of land within Denton County. The District's boundaries and properties currently excluded from the District are set forth in property descriptions available for public review upon request at either the District's office or at the TCEQ's office. A copy of the District's site map is available for public review upon request at either the District's office or at the TCEQ's office. The District was created as a water control and improvement district by the TCEQ on June 30, 2005, with the powers authorized by Texas Water Code § 51.331, under Article XVI, Section 59 of the Texas Constitution with the authority to provide water service, dispose of waste and control storm water. The Applicant adopted and entered in its minutes an order in which the Applicant determined that conversion to a municipal utility district would serve the District's best interest and would be a benefit to land and property included in the District. The Board's Order, executed December 18, 2013 is attached as Exhibit "A".

**HEARING.** As required by the Texas Water Code Chapter § 54.032 and Title 30 of the Texas Administrative Code § 293.15, the above hearing regarding this application will be held no earlier than 14 days after notice of this hearing is published in a newspaper with general circulation in the county or counties in which the District is located. The purpose of this hearing is to provide all interested persons the opportunity to appear and offer testimony for or against the proposal contained in the resolution.

At the hearing, pursuant to the Texas Water Code § 54.033 the Commission will determine if converting the current district into a municipal utility district, that operates under Texas Water Code Chapter 54 would serve the best interest of the District and would be a benefit to the land and property included in the District, or, if there is any opposition to the proposed conversion, the Commission may refer the application to the State Office of Administrative Hearings for a contested case hearing on the application.

**INFORMATION.** For information regarding the date and time this application will be heard before the Commission, please submit written inquiries to the Office of the Chief Clerk, MC 105, TCEQ, P.O. Box 13087, Austin, TX 78711-3087, or by phone at 1-512-239-3300. For information concerning the hearing process, please contact the Public Interest Counsel, MC 103, at the same address. For additional information, individual members of the general public may contact the Districts Creation Review Team at 1-512-239-4691. General information regarding TCEQ can be found at our web site at [www.tceq.texas.gov](http://www.tceq.texas.gov).

**Si desea información en Español, puede llamar al 1-512-239-0200.**

Persons with disabilities who plan to attend this hearing and who need special accommodations at the hearing should call the TCEQ Office of Public Assistance at 1-800-687-4040 or 1-800-RELAY-TX (TDD), at least one week prior to the hearing.

Issued: May 29, 2014

ORDER AUTHORIZING APPLICATION TO THE  
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
FOR APPROVAL OF CONVERSION INTO A MUNICIPAL UTILITY DISTRICT

WHEREAS, Oak Point Water Control and Improvement District No. 2 of Denton County (the "District") was created under Article XVI, Section 59, Texas Constitution by an order of the Texas Commission on Environmental Quality (the "Commission"), dated June 30, 2005, as a water control and improvement district with the powers provided by Section 51.331, Water Code;

WHEREAS, the District operates pursuant to Article XVI, Section 59, Texas Constitution, and Chapters 49 and 51, Water Code;

WHEREAS, creation of the District was confirmed by the duly qualified District electors at an election held within the District on September 10, 2005 (the "2005 Confirmation Election");

WHEREAS, pursuant to an election held within the District on September 10, 2005, the duly qualified District electors authorized the Board of Directors of the District to issue up to \$4,709,962 in bonds (the "2005 Bond Election") for the acquisition and/or construction of water, sanitary sewer, and drainage facilities to serve the land within the District, and the levy of an unlimited tax in support thereof;

WHEREAS, as of the date of this Order the District has not issued any bonds authorized by the 2005 Bond Election;

WHEREAS, pursuant to an election held on September 10, 2005, the duly qualified District electors authorized the levy of an operation and maintenance tax in an unlimited amount (the "2005 Maintenance Tax Election") for the purpose of funding the operation and maintenance of the District's facilities, and other purposes as authorized by Section 49.107, Water Code;

WHEREAS, the Board of Directors of the District has determined that, in its judgment, conversion into a municipal utility district ("MUD") operating under Chapter 54, Water Code,

and Article XVI, Section 59, Texas Constitution, would serve the best interest of the District, and would be a benefit to the land and property included in the District and, therefore, the Board of Directors desires to convert to a MUD;

WHEREAS, the District is in the process of continuing construction of its waterworks, sanitary sewer, storm sewer and drainage system to serve the land within its boundaries; and

WHEREAS, Section 54.030, Water Code, and 30 TAC 293.15 require the District, when it desires to convert into a MUD, to submit in writing to the Commission a request that the Commission hold a hearing on the question of the conversion of the District, and a copy of an engineer's report, together with a copy of the data, plats, profiles, maps, plans and specifications, cost estimates, and projected tax rates and water and wastewater rates in support of such request; and

WHEREAS, the Board of Directors desires to secure the approval of the Commission of the conversion of the District into a MUD; Now, Therefore,

BE IT ORDERED BY THE BOARD OF DIRECTORS OF OAK POINT WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 OF DENTON COUNTY, THAT:

Section 1: The President and Secretary of the Board of Directors of the District are hereby authorized and directed as follows:

(a) To make application to the Commission pursuant to Section 54.030, Water Code, and 30 TAC 293.15 for an investigation and report upon the feasibility of the District's conversion to a MUD operating under Chapter 54, Water Code, and for a hearing on the question of the conversion of the District into a MUD; and

(b) To request the Commission to find that the conversion of the District into a MUD operating under Chapter 54, Water Code, is feasible and would serve the best interest of the District, and would be a benefit to the land and property included in the District; and that no confirmation election in addition to the 2005 Confirmation Election shall be required; and

(c) To request the Commission to specify in its order approving the conversion of the District into a MUD operating under Chapter 54, Water Code, that the District has retained the power to issue bonds authorized by the 2005 Bond Election that remain unissued, and levy and collect maintenance taxes, bond taxes, or other taxes which were voted before the conversion, including those authorized by the 2005 Bond Election and 2005 Maintenance Tax Election; and

(d) To request the Commission to specify in its order approving the conversion of the District into a MUD operating under Chapter 54, Water Code, that the District shall retain the name "Oak Point Water Control and Improvement District No. 2 of Denton County").

Section 2: By this Order, the District assures the Commission that it will abide by the terms and conditions prescribed by the Commission in its order approving the conversion of the District into a MUD.

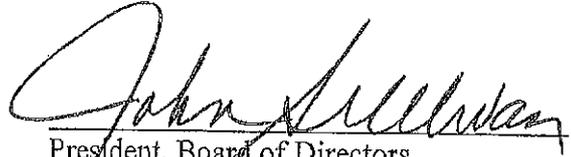
Section 3: Jones-Heroy & Associates, Inc., the District's engineers, are hereby authorized and directed to prepare an engineering report in such form as may be required by the Commission and to submit the same to the Commission in support of this Order.

Section 4: The President and Secretary of the Board of Directors, the District's engineers, the District's financial advisors, First Southwest Company, and the District's attorneys, Crawford & Jordan LLP, are hereby authorized and directed to do any and all things necessary and proper in connection with this Order.

Section 5: A certified copy of this Order shall constitute an application and request on behalf of the District to the Commission pursuant to Section 54.030, Water Code, and the Rules of the Commission for approval of conversion of the District into a MUD operating under Chapter 54, Water Code, and other prayers and requests hereinabove described.

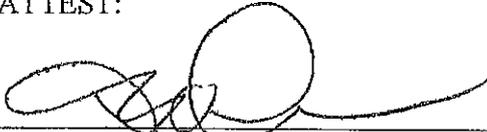
Section 6: A certified copy of this Order shall be filed with the city secretary or clerk of each city, in whose corporate limits or extraterritorial jurisdiction any part of the District is located.

PASSED AND APPROVED this 18th day of December, 2013.



President, Board of Directors  
Oak Point Water Control and Improvement  
District No. 2 of Denton County

ATTEST:



Secretary, Board of Directors  
Oak Point Water Control and Improvement  
District No. 2 of Denton County



Bryan W. Shaw, Ph.D., P.E., *Chairman*  
Toby Baker, *Commissioner*  
Zak Covar, *Commissioner*  
Richard A. Hyde, P.E., *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

May 29, 2014

Mr. Clay Crawford  
Crawford & Jordan LLP  
3100 McKinnon Street, Suite 1100  
Dallas, Texas 75201-1033

RE: TCEQ Docket No. 2014-0559-DIS; TCEQ Internal Control No. D-01292014-027  
Publication of Notice of District Hearing on Conversion of Oak Point Water Control and  
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Sincerely,

A handwritten signature in cursive script that reads "Bridget C. Bohac".

Bridget C. Bohac  
Chief Clerk

BCB/is

Enclosures

cc: To all on attached mailing list

Mailing List

Docket No. 2014-0559-DIS

**Oak Point Water Control and Improvement District No. 2 of Denton County**  
TCEQ Internal Control No. D-01292014-027

Mr. John Sullivan, President  
Oak Point WCID No. 2  
c/o Mr. Clay Crawford  
Crawford & Jordan LLP  
3100 McKinnon Street, Suite 1100  
Dallas, Texas 75201-1033

---

Mr. Clay Crawford  
Crawford & Jordan LLP  
3100 McKinnon Street, Suite 1100  
Dallas, Texas 75201-1033

Mr. Greg Edwards, P.E.  
Greg Edwards Engineering Services Inc.  
1621 Amanda Court  
Ponder, Texas 76259-4067

Mr. Ken A. Heroy, P.E.  
Jones-Heroy & Associates, Inc.  
Building A, Suite 6  
1900 East Howard Lane  
Pflugerville, Texas 78660

Mr. Tony Walker, Regional Director  
TCEQ Region 4  
2309 Gravel Drive  
Fort Worth, Texas 76118-6951

Ms. Amy Bockes, City Secretary  
City of Oak Point, City Hall  
100 Naylor Road  
Oak Point, Texas 75068

Mr. R. Michael Eastland, Executive Director  
North Central Texas Council of Governments  
P.O. Box 5888  
616 Six Flags Drive, Suite 200  
Arlington, Texas 76005-5888

Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, Texas 78711-3087

Todd Galiga, Environmental Law Division, MC-173  
Linda Horng, Environmental Law Division, MC-173  
Ren Berra, Utilities and Districts Section, Water Supply Division, MC-152  
Seyed Miri, P.E., Utilities and Districts Section, Water Supply Division, MC-152  
Komal Patel, Utilities and Districts Section, Water Supply Division, MC-153  
Blas Coy, Office of the Public Interest Counsel, MC-103

TCEQ - Office of the Chief Clerk  
MC-105 Attention: Notice Team  
PO Box 13087  
Austin TX 78711-3087

Applicant Name: OAK POINT WCID 2  
TCEQ Tracking No. 2014-0559-DIS CID Item No. 91833  
Application Type: NOTICE OF DISTRICT HEARING

**AFFIDAVIT OF PUBLICATION**

STATE OF TEXAS §

COUNTY OF: \_\_\_\_\_ §

Before me, the undersigned authority, on this day personally appeared

\_\_\_\_\_, who being by me duly  
*(name of newspaper representative)*

sworn, deposes and says that (s)he is the \_\_\_\_\_  
*(title of newspaper representative)*

of the \_\_\_\_\_ ; that said newspaper is  
*(name of newspaper)*

regularly published or circulated in \_\_\_\_\_ County/Countries,  
*(name of county or counties)*

Texas; that the attached notice was published in said newspaper on the following dates:

\_\_\_\_\_  
*(date or dates of publication)*

\_\_\_\_\_  
Newspaper Representative's Signature

Subscribed and sworn to before me this the \_\_\_\_\_ day of \_\_\_\_\_,  
20 \_\_\_\_\_, to certify which witness my hand and seal of office.

(Seal)

\_\_\_\_\_  
Notary Public in and for the State of Texas

\_\_\_\_\_  
Print or type Name of Notary Public

My Commission Expires \_\_\_\_\_