

TCEQ Interoffice Memorandum

To: Commissioners *N*
Richard A. Hyde, P.E., Executive Director

From: Elizabeth West, Senior Attorney *EW*
Contracts, Employment Law and Ethics
General Law Division

David Timberger, Director *DT*
General Law Division

Caroline M. Sweeney, Deputy Director *CS*
Office of Legal Services

Date: September 12, 2014

Caption: **Docket No. 2014-1218-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 of the Government Code provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 of the Government Code further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

TEXAS
COMMISSION
ON ENVIRONMENTAL
QUALITY
2014 SEP 17 PM 3:11
CHIEF CLERKS OFFICE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



A RESOLUTION Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies; TCEQ Docket No. 2014-1218-MIS

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of \$500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the ____ day of _____, _____.

TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY

Bryan W. Shaw, Ph.D., P.E., Chairman

Exhibit "A"

Chapter 575 of the Government Code

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

- (1) the minutes of the governing board of the agency; or
- (2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit "B"

List of Gifts and Donations

TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
 DECLARATION OF THIRD PARTY REIMBURSEMENT

June 2014 through August 2014

Over \$500.00

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
Association of State and Territorial Solid Waste Management Officials (ASTSWMO)	Harris, Monica	06/10-06/13/14	Denver, CO	To participate in the Association of State and Territorial Solid Waste Management Officials Superfund and Brownfields Symposium held June 11-13 in Denver, CO.	Airfare: \$216.00 Cab, Bus, Train \$27.00 Mileage: \$6.22 Lodging: \$537.03 Meals: \$92.52 Incidentals: \$50.11	\$928.88
Association of State and Territorial Solid Waste Management Officials (ASTSWMO)	Valdez, Omar	06/10-06/13/14	Denver, CO	Participate in the Association of State and Territorial Solid Waste Management Officials (ASTSWMO) State Superfund and Brownfields Symposium.	Airfare: \$421.00 Cab, Bus, Train \$44.00 Mileage: \$24.86 Parking: \$28.00 Lodging: \$537.13 Meals: \$264.00	\$1,318.99
Association of State and Territorial Solid Waste Management Officials (ASTSWMO)	Kirschner, Stephanie	06/10-06/13/14	Denver, CO	ASTSWMO Brownfields and Superfund Conference.	Transportation: \$82.00 Airfare: \$283.00 Meals: \$154.24 Lodging: \$537.03	\$1,056.27

Environmental Council of States	Koch, Jürgen	06/17-06/19/14	Denver, CO	Attend Exchange Network Leadership Council.	Airfare: Cab, Bus, Train: Lodging: Meals:	\$427.00 \$37.00 \$336.08 \$109.50	\$909.58
Los Alamos National Labs	Broussard, Brad	06/02-06/04/14	Salt Lake City, UT	To participate in the Disused Sources Working Group as the representative from Texas.	Airfare: Cab, Bus, Train: Mileage: Parking: Lodging: Meals:	\$466.00 \$43.07 \$61.18 \$21.00 \$242.42 \$152.50	\$986.17
National Academies of Sciences	Grant, Roberta L.	05/20-05/22/14	Washington, D.C.	Participate in an NAS Scientific Peer Review Panel	Transportation: Airfare: Meals: Lodging: Parking: Tips:	\$31.00 \$470.00 \$150.81 \$448.00 \$21.00 \$7.00	\$1,127.81
National Water Quality Monitoring Council (NWMQMC)	Dvorsky, Charles	04/28-05/02/14	Cincinnati, OH	Participate in National Water Quality Monitoring Council national water quality monitoring conference.	Airfare: Cab, Bus, Train: Mileage: Baggage Fees: Lodging: Meals: Event Registration: Transaction Fee: Transaction Fee:	\$502.50 \$115.30 \$19.04 \$50.00 \$553.44 \$166.00 \$430.00 \$30.49 \$14.75	\$1,881.52

Nuclear Regulatory
Commission (NRC)

Abbaszadeh, Muhammadali 4/6-4/11/14

Denver, CO

To assist the NRC with the review of the state
of Colorado radiation control program.

\$1,627.44

Airfare: \$390.50
Mileage: \$19.04
Lodging: \$854.90
Meals: \$363.00

Nuclear Regulatory
Commission (NRC)

Council, Lorraine 07/13-07/18/14

Laval, Quebec, Canada

The purpose of the trip was to attend the
NRC's Irradiator Technology course in Laval,
Quebec, Canada.

\$2,684.00

Airfare: \$1,090.87
Cab, Bus, Train: \$61.57
Mileage: \$49.80
Baggage Fees: \$53.75
Lodging: \$740.51
Meals: \$687.50

U.S. Nuclear Regulatory
Commission (NRC)

Simmons, Sonia I 06/22-06/27/14

Oak Ridge, TN

To attend and participate in the training course
titled "Fundamental Health Physics III Course
(H-123)" offered by the NRC.

\$1,732.96

Airfare: \$896.50
Mileage: \$28.56
Baggage Fees: \$50.00
Lodging: \$504.90
Meals: \$253.00

Nuclear Regulatory
Commission (NRC)

Weger, Hans 08/18-08/22/14

Arlington, TX

Attend the Nuclear Regulatory Commission
training class on the program Visual Sampling
Plan.

\$982.40

Mileage: \$227.24
Lodging: \$503.16
Meals: \$252.00

Southern Environmental Enforcement Network McReynolds, Danny 05/27-05/31/14 San Diego, CA To attend the Regional Enforcement Associations National Membership Training Conference. \$1,458.37

Airfare: \$430.00
 Cab, Bus, Train: \$12.00
 Parking: \$110.00
 Baggage Fees: \$50.00
 Lodging: \$561.37
 Meals: \$295.00

Southern Environmental Enforcement Network Thompson, Ben 05/27-05/31/14 San Diego, CA To attend the Regional Enforcement Associations National Membership Training Conference. \$1,254.71

Airfare: \$379.00
 Parking: \$47.34
 Baggage Fees: \$50.00
 Lodging: \$561.37
 Meals: \$217.00

Texas National Guard Buck, Anthony 03/05/14 Camp Gruber, OK To observe the Texas National Guards homeland response task force capabilities in conjunction with other state and local agencies, at the request of the Commander of Joint Task Force 136. \$520.00

Airfare: \$510.00
 Meals: \$10.00

Texas National Guard Cook, Kelly 03/05/14 Camp Gruber, OK To observe the Texas National Guards homeland response task force capabilities in conjunction with other state and local agencies, at the request of the Commander of Joint Task Force 136. \$520.00

Airfare: \$510.00
 Meals: \$10.00

Texas National Guard

Sullivan, Terry

03/05/14

Camp Gruber, OK

To observe the Texas National Guard's homeland response task force capabilities in conjunction with other state and local agencies, at the request of the Commander of Joint Task Force 136.

\$520.00

Airfare:
Meals:

\$510.00
\$10.00

Totals:

\$19,509.10 \$19,509.10

Exhibit "C"

**Declaration of Third Party Reimbursement Forms for
Supporting Documentation**

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Monica Harris
Travel Dates:	June 10-13, 2014
Destination:	Denver, CO
Reimbursing Organization:	ASTSWMO

Purpose of the Trip:

To participate in the Association of State and Territorial Solid Waste Management Officials Superfund and Brownfields Symposium held June 11-13 in Denver, CO.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$216.00	
Rental Car		
Cab, Bus, Train	\$27.00	
Mileage	\$6.22	
Gas		
Parking		
Baggage Fees		
Lodging	\$537.03	
Meals	\$92.52	
Event Registration		
Other (Describe)	\$50.11	Incidentals per ASTSWMO -tips, cab ride to dinner
Other (Describe)		
Other (Describe)		
Total Reimbursement:		\$928.88 ✓

ASC or Travel Coordinator: **Phone:**

Employee Signature: Monica Harris **Date Signed:** 7/9/14

Supervisor Signature: Beth Seaton **Date Signed:** 7/10/14

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 575.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

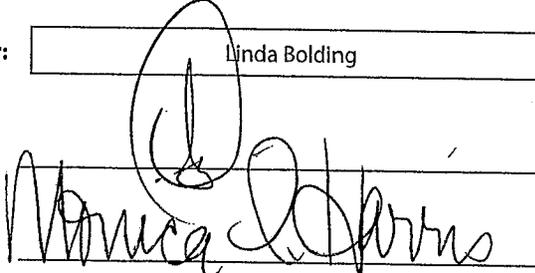
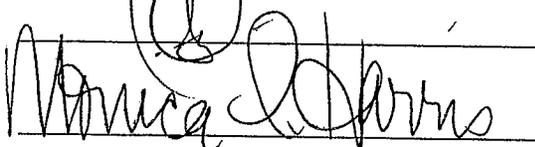
Employee Name:	Omar Valdez
Travel Dates:	June 10-13
Destination	Denver, Colorado
Reimbursing Organization:	ASTSWMO

Purpose of the Trip:

Participate in the Association of State and Territorial Solid Waste Management Officials (ASTSWMO) State Superfund and Brownfields Symposium.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$421.00	
Rental Car	\$0.00	
Cab, Bus, Train	\$44.00	
Mileage	\$24.86	
Gas	\$0.00	
Parking	\$28.00	
Baggage Fees	\$0.00	
Lodging	\$537.13	
Meals	\$264.00	
Event Registration	\$0.00	
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$1,318.99 ✓	

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ASC or Travel Coordinator:	Linda Bolding	Phone:	512-239-4982
Employee Signature:		Date Signed:	6/23/14
Supervisor Signature:		Date Signed:	6/24/14

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. **Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 575.**

DECLARATION OF THIRD-PARTY REIMBURSEMENT

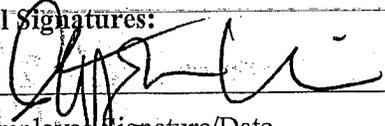
After the trip is taken, it is the employee=s responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

- (1) Employee=s Name: Stephanie Kirschner
- (2) Dates of Travel: 6/10/14 – 6/13/14
- (3) Destination: Denver, CO
- (4) Purpose: ASTSWMO Brownfields and Superfund Conference
- (5) Reimbursing Organization: ASTSWMO

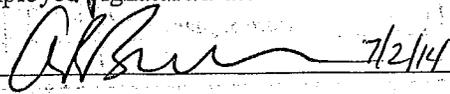
(6) Itemized Expenses:

Description	Total	Additional Comments
Fares: <i>Transportation</i>	\$ 82	Shuttle and taxi
Public Transportation	\$	
Rental Car	\$	
Air	\$ 283	
Meals	\$ 154.24	
Lodging	\$ 537.03	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1056.27 ✓	

Approval Signatures:

(7) 

Employee Signature/Date

(8)  7/2/14

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Brad Broussard
Travel Dates:	6/2/14 - 6/4/14
Destination:	Salt Lake City, Utah
Reimbursing Organization:	Los Alamos National Labs

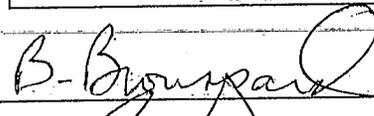
Purpose of the Trip:

To participate in the Disused Sources Working Group as the representative from Texas.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$466.00	
Rental Car		
Cab, Bus, Train	\$43.07	
Mileage	\$61.18	
Gas		
Parking	\$21.00	
Baggage Fees		
Lodging	\$242.42	
Meals	\$152.50	
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$986.17	

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ASC or Travel Coordinator: Rose Ernst **Phone:** 6481

Employee Signature:  **Date Signed:** 7/23/14

Supervisor Signature:  **Date Signed:** 7/27/14

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 575.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Roberta L. Grant
2. Dates of Travel: May 20-22, 2014
3. Destination: Washington, D.C.
4. Purpose: Participate in an NAS Scientific Peer Review Panel
5. Reimbursing Organization: National Academies of Science
6. Itemized Expenses:

Description	Total	Additional Comments
Fares:		
Public Transportation	<u>31.00</u>	<u>taxis</u>
Rental Car	<u> </u>	<u> </u>
Air	<u>470.00</u>	<u> </u>
Meals	<u>150.81</u>	<u> </u>
Lodging	<u>448.00</u>	<u> </u>
Parking	<u>21.00</u>	<u> </u>
Other:		
Business Telephone Calls	<u> </u>	<u> </u>
Personal Vehicle Mileage	<u> </u>	<u> </u>
Seminar Registration/Fees	<u> </u>	<u> </u>
Misc. (Describe under comments)	<u>7</u>	<u>tips</u>
Grand Total	<u>1127.81</u> ✓	

Approval Signatures:

7. Roberta Grant / 7-9-14
Employee Signature/Date
8. [Signature] 7-9-14
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC 181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Charles Dvorsky
Travel Dates:	4/28/14 5/2/14
Destination:	Cincinnati, Ohio
Reimbursing Organization:	National Water Quality Monitoring Council (NWQMC)

Purpose of the Trip:
 Participate in National Water Quality Monitoring Council national water quality monitoring conference.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$502.50	Air travel paid directly by NWQMC.
Rental Car		
Cab, Bus, Train	\$115.30	
Mileage	\$19.04	
Gas		
Parking		
Baggage Fees	\$50.00	
Lodging	\$553.44	
Meals	\$166.00	
Event Registration	\$430.00	
Other (Describe)	\$30.49	Transaction Fee paid directly by NWQMC.
Other (Describe)	\$14.75	Transaction Fee paid directly by NWQMC.
Other (Describe)		
Total Reimbursement:	\$1,881.52 ✓	

ASC or Travel Coordinator: *Debra Kay Peters*

Phone: 512-239-1678

Employee Signature: *[Signature]*

Date Signed: 6/12/14

Supervisor Signature: *[Signature]*

Date Signed: 4/13/14

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov. Code Chapter 575.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. ESTIMATES ARE NOT ACCEPTABLE. This form is to be completed and forwarded to the Travel Unit at MC-1131 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Muhammadali Abbaszadeh
Travel Dates:	April 6-11, 2014
Destination	Denver, Colorado
Reimbursing Organization:	Nuclear Regulatory Commission(NRC)

Purpose of the Trip:

To Assist the NRC with the review of the state of Colorado radiation control program.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$390.50	Paid by the NRC in advance; not included in the total below
Rental Car	\$0.00	
Cab, Bus, Train	\$0.00	
Mileage	\$19.04	
Gas	\$0.00	
Parking	\$0.00	
Baggage Fees	\$0.00	
Lodging	\$854.90	
Meals	\$363.00	
Event Registration	\$0.00	
Other (Describe)	\$0.00	
Other (Describe)	\$0.00	
Other (Describe)	\$0.00	
Total Reimbursement:	\$1,627.44	

ASC or Travel Coordinator:	<i>Susie Smith</i>	Phone:	(512) 239-1567
Employee Signature:	<i>m. abbaszadeh</i>	Date Signed:	6/16/14
Supervisor Signature:	<i>Derek Eader</i>	Date Signed:	6/16/14

The employee and supervisor signature certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Govt. Code Chapter 575.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Lorraine Council
Travel Dates:	7/13-18/14
Destination:	Laval, Quebec, Canada
Reimbursing Organization:	Nuclear Regulatory Commission (NRC)

Purpose of the Trip:

The purpose of the trip was to attend the NRC's Irradiator Technology course in Laval, Quebec, Canada.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$1,090.87	Airfare reimbursed directly to NRC travel's agency
Rental Car		
Cab, Bus, Train	\$61.57	
Mileage	\$49.80	
Gas		
Parking		
Baggage Fees	\$53.75	
Lodging	\$740.51	
Meals	\$687.50	
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$2,684.00 ✓	

ASC or Travel Coordinator: Rose Ernst

Phone: 512-239-6481

Employee Signature:

Date Signed: 8/18/14

Supervisor Signature:

Date Signed: 8/18/14

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 5/5.

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DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	SONIA I SIMMONS
Travel Dates:	06/22-27/2014
Destination:	OAK RIDGE, TENNESSEE
Reimbursing Organization:	U.S. NUCLEAR REGULATORY COMMISSION (NRC)

Purpose of the Trip:

TO ATTEND AND PARTICIPATE IN THE TRAINING COURSE TITLED "FUNDAMENTAL HEALTH PHYSICS III COURSE (H-123)" OFFERED BY THE NRC.

Expense Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$896.50	
Rental Car		
Cab, Bus, Train		
Mileage	\$28.56	
Gas		
Parking		
Baggage Fees	\$50.00	
Lodging	\$504.90	
Meals	\$253.00	
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$1,732.96	✓

ASC or Travel Coordinator:	<i>[Signature]</i>	Phone:	<u>01567</u>
Employee Signature:	<i>[Signature]</i>	Date Signed:	<u>7/3/14</u>
Supervisor Signature:	<i>[Signature]</i>	Date Signed:	<u>7/15/14</u>

The employee and supervisor signatures verify that the information provided here and on related forms is accurate and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$600 must be formally accepted by the executive director and acknowledged by the Commission every 90 days pursuant to Tax Code, Code Chapter 25.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. ESTIMATES ARE NOT ACCEPTABLE. This form is to be completed and forwarded to the Travel Unit at VIC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Hans Weger
Travel Dates:	August 18 - 22, 2014
Destination:	Arlington, Texas
Reimbursing Organization:	Nuclear Regulatory Commission

Purpose of the Trip:
 Attend the Nuclear Regulatory Commission training class on the program Visual Sampling Plan.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$0.00	
Rental Car	\$0.00	
Cab, Bus, Train	\$0.00	
Mileage	\$227.24	
Gas	\$0.00	
Parking	\$0.00	
Baggage Fees	\$0.00	
Lodging	\$503.16	
Meals	\$252.00	
Event Registration	\$0.00	
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$982.40	✓

ASC or Travel Coordinator: Rose Marie Ernst **Phone:** 6481

Employee Signature: *Hans Weger* **Date Signed:** 8/26/14

Supervisor Signature: *R. Ernst* **Date Signed:** 8/26/14

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on this form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to 16 CFR Code Chapter 16.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Danny McReynolds
Travel Dates:	5/27/14 - 5/31/14
Destination:	San Diego, California
Reimbursing Organization:	Southern Environmental Enforcement Network

Purpose of the Trip:

To attend the Regional Environmental Enforcement Associations National Membership Training Conference.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$430.00	Not paid directly to traveler
Rental Car		
Cab, Bus, Train	\$12.00	Paid to traveler
Mileage		
Gas		
Parking	\$110.00	Paid to traveler
Baggage Fees	\$50.00	Paid to traveler
Lodging	\$561.37	Not paid directly to traveler
Meals	\$295.00	Paid to traveler
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$1,458.37	

ASC or Travel Coordinator: Dawn Higgins Phone: 512-239-6867

Employee Signature: *Danny McReynolds* Date Signed: June 24 2014

Supervisor Signature: *Charminell Probert* Date Signed: 06 24 14
for Kathleen Decker

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 575.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Ben Thompson
Travel Dates:	5/27/14 - 5/31/14
Destination:	San Diego, California
Reimbursing Organization:	Southern Environmental Enforcement Network

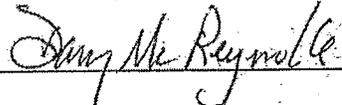
Purpose of the Trip:

To attend the Regional Environmental Enforcement Associations National Membership Training Conference.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$379.00	Not paid directly to traveler
Rental Car		
Cab, Bus, Train		
Mileage		
Gas		
Parking	\$47.34	Paid to traveler
Baggage Fees	\$50.00	Paid to traveler
Lodging	\$561.37	Not paid directly to traveler
Meals	\$217.00	Paid to traveler
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:		\$1,254.71 ✓

ASC or Travel Coordinator: Dawn Higgins Phone: 512-239-6867

Employee Signature:  Date Signed: 6/24/14

Supervisor Signature:  Date Signed: June 24 2014

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 575.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third-Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC 181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Anthony Buck
Travel Dates:	March 5, 2014
Destination:	Camp Gruber Oklahoma
Reimbursing Organization:	Texas National Guard

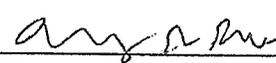
Purpose of the Trip:

To observe the Texas National Guard's homeland response task force capabilities in conjunction with other state and local agencies, at the request of the commander of joint task force 136.

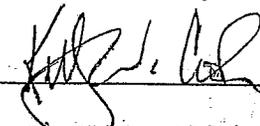
Expense Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$510.00	
Rental Car		
Cab, Bus, Train		
Mileage		
Gas		
Parking		
Baggage Fees		
Lodging		
Meals	\$10.00	
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$520.00	

ASC or Travel Coordinator: Susie Smith

Phone: 512-239-1567

Employee Signature: 

Date Signed: 6/13/14

Supervisor Signature: 

Date Signed: 6/13/14

The employee and supervisor signatures carry that the information provided is true and correct and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tax Gov. Code, Chapter 525.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC 181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

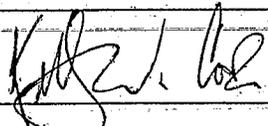
Employee Name:	Kelly Cook
Travel Dates:	March 5, 2014
Destination	Camp Gruber Oklahoma
Reimbursing Organization:	Texas National Guard

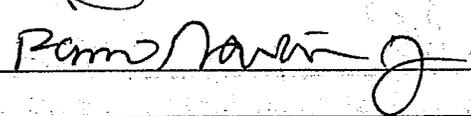
Purpose of the Trip:

To observe the Texas National Guard's homeland response task force capabilities in conjunction with other state and local agencies, at the request of the commander of joint task force 136.

Expenses Paid by Reimbursing Organization	Expense Amount	Comments
Airfare	\$510.00	
Rental Car		
Cab, Bus, Train		
Mileage		
Gas		
Parking		
Baggage Fees		
Lodging		
Meals	\$10.00	
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:	\$520.00	

ASC or Travel Coordinator: Susie Smith **Phone:** 512-239-1567

Employee Signature:  **Date Signed:** 6/13/14

Supervisor Signature:  **Date Signed:** 6/16/14

The employee and supervisor signatures certify that the information provided is true and correct, and that the amount shown on the form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 575.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

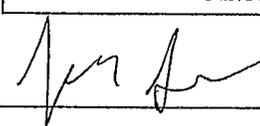
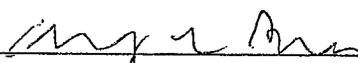
After the trip is taken, it is the employee's responsibility to file for reimbursement from the Third Party (Reimbursing Organization). All reimbursed expenses must be declared, including those paid directly by the reimbursing organization. **ESTIMATES ARE NOT ACCEPTABLE.** This form is to be completed and forwarded to the Travel Unit at MC-181 within 7 days following the end of travel or reimbursement from the reimbursing organization.

Employee Name:	Terry Sullivan
Travel Dates:	March 5, 2014
Destination:	Camp Gruber Oklahoma
Reimbursing Organization:	Texas National Guard

Purpose of the Trip:

To observe the Texas National Guard's homeland response task force capabilities in conjunction with other state and local agencies, at the request of the commander of joint task force 136.

Expenses Paid by Reimbursing Organization	Expense/Amount	Comments
Airfare	\$510.00	
Rental Car		
Cab, Bus, Train		
Mileage		
Gas		
Parking		
Baggage Fees		
Lodging		
Meals	\$10.00	
Event Registration		
Other (Describe)		
Other (Describe)		
Other (Describe)		
Total Reimbursement:		
	\$520.00	

ASC or Travel Coordinator:	Susie Smith	Phone:	512-239-1567
Employee Signature:		Date Signed:	6/10/14
Supervisor Signature:		Date Signed:	6/18/14

The employee and supervisor signatures certify that the information provided is true and correct and that the amount shown on this form is the total amount received from the reimbursing organization. Reimbursements that exceed \$500 must be formally accepted by the Executive Director and acknowledged by the Commission every 90 days pursuant to Tex. Gov't Code Chapter 575.

Exhibit "D"

Executive Director's Approval Memorandum

TCEQ Interoffice Memorandum

To: Richard A. Hyde, P.E. *RH*
Executive Director

From: Elizabeth West, Senior Attorney *EW*
Contracts, Employment Law and Ethics
General Law Division

David Timberger, Director *DT*
General Law Division

Caroline M. Sweeney, Deputy Director *CS*
Office of Legal Services

Date: September 12, 2014

Caption: **Docket No. 2014-1218-MIS:** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B," the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to accept the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B," on behalf of the Texas Commission on Environmental Quality.

Richard A. Hyde

Richard A. Hyde, P.E.
Executive Director

Date: *9/16/14*

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