

Texas Commission on Environmental Quality

CHECKLIST WORKSHEET

MSW MEDICAL WASTE TRANSPORTER

Reg Ent Name : _____

Date : _____

Add ID _____

Investigator Name _____

Item No.	Description	Answer	Citations	Notes
	SECTION A: TRANSPORTER REGISTRATION			
1	Was the medical waste (MW) transporter registered with the commission prior to commencing operation? If applicable, was the Transporter Registration Renewal Application submitted at least 60 days prior to the annual registration expiration date? Was all of the required information for the registration or renewal provided to the commission?		330.9(l)(1)(A) 330.9(l)(1)(C) 330.9(l)(1) 330.9(l)(1)(B)	
2	Was the information on the Transporter Registration Form current? If applicable, was notification of changes to the following information made within 30 days:		330.1211(b)	
2A	the amount of untreated medical waste or the total operation increased more than 50%?		330.1211(b)(1)	
2B	the office or place of business is moved?		330.1211(b)(2)	
2C	the name of registrant or owner changed?		330.1211(b)(3)	
2D	the name of partners or corporate directors changed?		330.1211(b)(4)	
3	Was the appropriate annual transporter registration fee (based upon the total weight of untreated medical waste transported) paid?		330.1211(l)	
	SECTION B: RECORDKEEPING			
4	Was Financial Assurance current as required in 30 TAC Chapter 37, Subchapter U? Does it include an auto liability policy of at least \$1 million? Does it include either a pollution liability policy or an irrevocable letter of credit?		330.1211(f)	
5	Was the Annual Report filed by March 1st and did it include the names, addresses, authorization numbers, and amount of waste deposited at each processor location?		330.1211(m)	
	SECTION C: MANIFESTING			
6	Were signed receipts (manifests) provided to the generator at the time of collection? Do the manifests include the transporter's name, address, phone #, and registration #? Do the manifests include the generator's name and address, the weight of the MW waste, and the date of the collection? (Note: If scales are not available, the number of containers may be used instead of weight, but weight must be provided within 45 days of collection).		330.1211(g)	

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7	Were MW manifests forms properly completed and maintained for at least three years and made available upon request? Did the manifests and other documentation include the following:		330.1211(h)	
7A	the transporter's name, address, phone number and registration?		330.1211(h)(1)	
7B	the generator's name, address and the date that the waste was collected?		330.1211(h)(2)	
7C	the number of containers of untreated waste collected and the total weight for the containers from each generator?		330.1211(h)(3)	
7D	the name of person(s) collecting, transporting, and unloading the medical waste?		330.1211(h)(4)	
7E	the date and place where medical waste was deposited or unloaded?		330.1211(h)(5)	
7F	identification, including permit or registration number, location & operator of the facility accepting the medical waste?		330.1211(h)(6)	
7G	the name and signature of the person acknowledging receipt of the waste and the weight of the waste accepted?		330.1211(h)(7)	
8	Do the original shipping records (manifests) accompany each shipment to its final destination?		330.1211(i)	
9	Were shipments only deposited at a facility authorized by the commission to accept untreated medical waste?		330.1211(j)	
	SECTION D: VEHICLE REQUIREMENTS			
10	Were copies of the current transporter registration form maintained at the designated place of business and in each transport vehicle?		330.9(l)(4)	
11	Was the cargo compartment maintained in a sanitary condition, securely locked (except when loading or unloading waste), constructed with a floor and sides made of impervious, nonporous material, and discharge openings securely closed during operation of the vehicle?		330.1211(c)(2)(C) 330.1211(c)(2)(A) 330.1211(c)(2)(D) 330.1211(c)(2)(B) 330.1211(c)(2)(E)	
12	Was the cargo compartment maintained at a temperature of 45 degrees F. or less for putrescible or biohazardous untreated medical waste transported for more than 72 hours after initial receipt from the generator?		330.1211(c)(2)(F)	
13	Did the transport vehicles have fully enclosed, leak-proof, cargo-carrying body, such as a cargo compartment, box trailer, or roll-off box?		330.1211(c)(1)(A)	
14	Did the transport vehicles used to transport medical waste protect the waste from mechanical stress or compaction?		330.1211(c)(1)(B)	
15	Did the transport vehicles carry spill clean-up equipment which included disinfectant, absorbent, gloves, coveralls, eye protection, and proper containers?		330.1211(c)(1)(C)	

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16	Were vehicles properly labeled with the transporter's name, TCEQ registration #, and "CAUTION: MEDICAL WASTE" on both sides and rear of cargo compartment in 3 inch high letters?		330.1211(c)(1)(D)	
17	Were the Vehicle Sanitation Records maintained for at least three years? Do the records include the date, disinfection process, VIN or license plate number? If applicable, was the owner of the transportation unit notified in writing that the unit was used to transport medical waste and when and how the unit was disinfected?		330.1211(d)	
	SECTION E: PACKAGING			
18	Was the waste packaged and identified in accordance with 330.1207(c)? Were all leaking or damaged containers repackaged prior to transport?		330.1211(k)	
19	Are transporter labels present? Do labels include the Medical Waste (MW) transporter's name, address, phone #, and registration #?		330.1207(c)(6)	
20	Was the printing on the transporter's label (as defined in 330.1207(c)(6)) done in indelible ink and at least 0.5 inch in height?		330.1207(c)(7)	
	SECTION F: STORAGE			
21	Was the untreated medical waste kept separate from other waste streams during transport and storage?		330.1211(e)	
22	Did transfers of waste from one vehicle to another occur at only authorized locations? If not, has the emergency exception been properly documented and submitted?		330.1213	
22A	Was the commission notified in writing within 5 working days on any case of vehicle malfunction?		330.1213(1)	
22B	Was the nearest regional office notified no later than the end of the next working day in the case of a traffic accident?		330.1213(2)	
23	Was the medical waste stored in a secure and protected manner and managed so as not to provide a breeding place or food for insects or rodents, and not generate noxious odors?		330.1209(a)	

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