

**Texas Commission on Environmental Quality**

**CHECKLIST WORKSHEET**

**MSW SCRAP TIRE GENERATOR**

Reg Ent Name : \_\_\_\_\_

Date : \_\_\_\_\_

Add ID \_\_\_\_\_

Investigator Name \_\_\_\_\_

Item No.	Description	Answer	Citations	Notes
1	Has a registration number been obtained if generator is storing more than 500 tires?		328.56(a)(1)	
2	Has the generator notified the executive director within 15 days, in writing, of any changes to the generator information?		328.56(a)(2)	
3	Has the generator ensured that scrap tires or scrap tire pieces have been transported by a registered transporter to an authorized facility?		328.56(b)	
4	Has the genertor used manifests, work orders, invoices, or other records to document the removal and management of all scrap tires generated on-site?		328.56(c)	
5	If the generator stores more than 500 used or scrap tires ( or weight equivalent tire pieces or in combination) on the ground or more than 2,000 in trailers, is the facility registered?		328.60(a) 328.56(d)(2)	
6	Have good used tires intended for sale to the consumer been sorted, marked, classified, and arranged in an organized manner?		328.56(d)(3)	
7	Are tires that are being stored outside being monitored for vectors and are appropriate vector control measures being utilized at least once every two weeks?		328.56(d)(4)	
8	If self-transporting scrap tires, is the generator complying with manifesting requirements in 328.58 and recordkeeping requirements relating to transporters in 328.57		328.56(e)	
9	Has the generator maintained a record of used or scrap tires or tire pieces hauled from their business location in the form of a five-part manifest or similar documentation approved by the executive director?		328.58(a)	
10	Has the generator obtained a completed manifest within 60 days after scrap tires or tire pieces have been transported off-site by the transporter.		328.58(d)	
11	Has the generator notified the appropriate commission regional office of any transporter or authorized scrap tire facility that fails to complete the manifest, alters the generator portion of the manifest, or fails to return the manifest within three months after the off-site transportation of the used or scrap tires or tire pieces?		328.58(e)	
12	Does the generator maintain original manifests or other documentation used to support activities related to the accumulation, and shipment of used or scrap tires or tire pieces for three years and are they available to the executive director upon request?		328.58(f)(2) 328.58(f)(3) 328.58(f)(1) 328.58(f)	
13	Has the generator ensured that changes made to an original record remained legible and readable and has the person making the change placed his or her initials on the document with the date of the change?		328.58(f)(1)	

CHECKLIST WORKSHEET

**MSW SCRAP TIRE GENERATOR (Cont)**

14	If there has been a change in documentation, has written justification been prepared and maintained with the original record for a period of three years and made available to the executive director upon request?		328.58(f)(2)	
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