

Texas Commission on Environmental Quality

CHECKLIST WORKSHEET

MSW USED OIL FILTER HANDLER

Reg Ent Name : _____

Date : _____

Add ID _____

Investigator Name _____

Item No.	Description	Answer	Citations	Notes
	GENERAL FILTER HANDLER INFORMATION			
1	Is storage, processing, or disposal of filters handled in a manner to not cause a discharge of oil?		328.23(a)	
2	Are filters in containers?		328.23(b)	
3	Are bulk containers (>300 gallons and portable) not leaking and in good condition?		328.23(c)(1) 328.23(c)(2) 328.23(c)	
4	Is TCEQ registration current?		328.24(a)	
5	Has a storage facility submitted a Bi-annual report (January 25 of even years)?		328.24(c)(4)	
6	Is the storage facility compliant with financial assurance requirements?		328.24(e)	
7	Do bill of ladings accompany the shipment of filters from shipper to registered transporter to registered storage/processor facility?		328.25(a)	
A	List the TCEQ Transporter registration number.			
8	Has the handler retained appropriate records for three years?		328.25(b)	
9	Is the facility compliant with the 120 day storage time limit?		328.26(a)	
10	Is the facility compliant with Spill Response Plan requirements?		328.28	
	PROCESSORS			
1	Is storage, processors, or disposal of filters conducted in a manner to not cause discharge of oil?		328.23(a)	
2	Are filters accumulated in containers?		328.23(b)	
3	Are bulk containers (>300 gallons and portable) not leaking and in good condition?		328.23(c)(1) 328.23(c)(2) 328.23(c)	
4	Is TCEQ registration current?		328.24(a)	
5	Is the processor compliant with storage volume requirements?		328.24(b)(2) 328.24(b)(1) 328.24(b)	
6	Has the processor submitted Bi-annual report (January 25 on even years)?		328.24(c)(4)	
7	Is the processor compliant with financial assurance requirements?		328.24(e)	

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8	Are shipments of filters accompanied by a bill of lading?		328.25(a)	
9	Do processors maintain appropriate records for three years?		328.25(b)	
10	Are unprocessed UOF's stored no longer than 30 days?		328.26(c)	
11	Are containers clearly labeled "USED OIL FILTERS"?		328.26(d)	
12	Is the processor compliant with Spill Response Plan requirements?		328.28	
	TRANSPORTERS			
1	Is the transporter storing, processing, or disposing of filters in a manner to prevent a discharge of oil?		328.23(a)	
2	Are filters accumulated in containers?		328.23(b)	
3	Are bulk containers (>300 gallons and portable) not leaking and in good condition?		328.23(c)(1) 328.23(c)(2) 328.23(c)	
4	Is TCEQ registration current?		328.24(a)	
5	Is the transporter compliant with storage volume requirements?		328.24(b)(1) 328.24(b)(2) 328.24(b)	
6	Has the transporter submitted Bi-annual report (January 25 on even years)?		328.24(c)(4)	
7	Is the transporter compliant with financial assurance requirements?		328.24(e)	
8	Are shipments of filters accompanied by a bill of lading and transported to a registered facility?		328.25(a)	
A	List the TCEQ UOF facility registration number.			
9	Does the facility maintain appropriate records for three years?		328.25(b)	
10	Were records available during the investigation?		328.25(c)	
11	Is the transporter compliant with the 10 day UOF storage requirement?		328.26(b)	
	GENERATORS			
1	Is storage, processing, or disposal of filters conducted in a manner to prevent discharge of oil?		328.23(a)	
2	Are filters accumulated in appropriate containers?		328.23(b)	
3	Are bulk containers (>300 gallons and portable) in not leaking and in good condition?		328.23(c)(1) 328.23(c)(2) 328.23(c)	
4	Is the generator compliant with storage volume requirements?		328.24(b)(1) 328.24(b)(2) 328.24(b)	
5	Is the generator compliant with self-transportation of filter requirements?		328.24(d)	
6	Are shipments of filters accompanied by bill of ladings and transported to a registered facility?		328.25(a)	

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A	Is the generator using registered UOF transporter for off-site shipments?			
B	List the name of the TCEQ UOF transporter.			
C	List the TCEQ transporter registration number.			
7	Does the generator maintain appropriate records for three years?		328.25(b)	
8	Were records available during the investigation?		328.25(c)	

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