

**Texas Commission on Environmental Quality**

**CHECKLIST WORKSHEET**

**MSW USED OIL HANDLER PROCESSOR/REFINERS CHECKLIST**

Reg Ent Name : \_\_\_\_\_

Date : \_\_\_\_\_

Add ID \_\_\_\_\_

Investigator Name \_\_\_\_\_

Item No.	Description	Answer	Citations	Notes
1	Is there presence of required emergency response equipment: Internal communication/alarm, external communication system, fire/spill control/decontamination equipment.		324.12(1) 279.52(a)(6) 279.52(a)(5) 279.52(a)(4)(ii) 279.52(a)(4)(i) 279.52(a)(4) 279.52(a)(3) 279.52(a)(2)(iv) 324.12(2) 324.12(3)(A) 324.12(3)(B) 324.12(4) 324.12(3) 324.12 279.52(a) 279.52(a)(1) 279.52(a)(2) 279.52(a)(2)(i) 279.52(a)(2)(ii) 279.52(a)(2)(iii)	
2	Is the equipment regularly tested?		279.52(a)(3)	
3	Is there sufficient aisle space?		279.52(a)(5)	
4	Are there arrangements/agreements with local response authorities?		279.52(b)(1) 279.52(b)(1)(i) 279.52(b)(1)(ii)	
5	Is there a documented contingency plan?		279.52(b)(1)(ii) 279.52(b)(1)(i) 279.52(b)(1)	
6	Does the contingency plan contain: actions to be taken in response to emergency; description of agreement with local emergency response; names/addresses/phone numbers of emergency coordinators; list/description/location of emergency equipment; evacuation plan?		279.52(b)(2)(v) 279.52(b)(2)(vi) 279.52(b)(2)(iv) 279.52(b)(2)(iii) 279.52(b)(2)(ii) 279.52(b)(2)(i) 279.52(b)(2)	

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7	Were copies of contingency plan submitted to local emergency response?		279.52(b)(2)(ii) 279.52(b)(2)(i) 279.52(b)(2) 279.52(b)(2)(v) 279.52(b)(2)(iii) 279.52(b)(2)(vi) 279.52(b)(2)(iv)	
8	Is there a designated emergency response coordinator.		279.52(b)(5)	
9	Are there documented emergency procedures.		279.52(b)(6) 279.52(b)	
10	Is there a SPCC Plan? (SPCC (Spill Prevention, Control and Countermeasures) Plan applies to underground tank systems of more than 42,000 gallons and above ground systems of more than 1,320 gallons, or where the largest above ground tank exceeds 660 gallons).		279.54	
11	Are the USTs in compliance with 40 CFR Part 280 & 30 TAC 334? (This applies to underground storage tank (UST) systems with 10% or more of the system volume below ground level).		324.12(1) 279.54	
12	Are there approved storage units?		324.12(1) 279.54(a)	
13	Are the storage units in good condition, not rusted or leaking.		279.54(b) 279.54(b)(2) 279.54(b)(1)	
14	Is there secondary containment.		279.54(e)	
15	Do containers & fill pipes have "Used Oil" labels?		279.54(f)(1) 279.54(f) 279.54(f)(2)	
16	Was there proper cleanup & notification of used oil spills?		279.54(g)(2) 279.54(g)(4) 279.54(g)(3) 279.54(g)(1) 279.54(g) 324.15	
17	Is there a written analysis plan for rebuttable presumption & on-spec UO?		324.12(3)(A) 324.12(3)(B) 324.12(3) 279.55	

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18	Have records of all UO accepted/delivered (Acceptance/delivery records include: a) Name & address of generator/ handler who provided the UO for transport/receiver who accepted the UO b) The EPA ID # (if applicable) of generator or handler who provided the UO for transport/receiver who accepted the UO c) The quantity of UO accepted/delivered d) The date of acceptance/delivery e) Signature, date of receipt, of generator/handler who provided the UO for transport/receiver who accepted UO		279.56(a) 279.56(b)	
19	Are records retained for three years		279.56(c)	
20	Is there an operating record for UO analyses?		279.57(a)	
21	Are registered UO handlers used for off-site shipments?		279.58	
22	What is the registered UO handler's TCEQ Registration No.?			
23	What is the registered UO handler's EPA ID No.?			
24	Are residues properly managed?			
25	Is there financial assurance?		324.22	

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