

Texas Commission on Environmental Quality

CHECKLIST WORKSHEET

STAGE II VAPOR RECOVERY INVESTIGATION

Reg Ent Name : _____

Date : _____

Add ID _____

Investigator Name _____

Item No.	Description	Answer	Citations	Notes
1	Did the facility install an approved Stage II system?		115.241	
2	Did the facility install an approved Stage I system?		115.221	
3	Did the facility maintain records on-site and immediately available for review?		115.246(7)(A)	
4	Did the unmanned facility submit records within 24 hours?		115.246(7)(B)	
5	Did the facility conduct daily inspections?		115.244(1)	
6	Did the facility record daily inspections?		115.246(6)	
7	Did the facility conduct monthly inspections?		115.244(3)	
8	Does the facility have a Facility Representative and/or employees trained?		115.248(1)	
9	Did the facility representative receive training within 3 months of departure of last representative?		115.248(2)	
10	Did the facility maintain documentation for Facility representative and employee training?		115.246(4)	
11	Did the facility maintain a record of maintenance?		115.246(3)	
12	Did the facility maintain a copy of the correct CARB Order for the Stage II system?		115.246(1)	
13	Was the system monitor operating properly and have paper?		115.242(3)(K)	
14	Was the vapor processing unit operating properly?		115.242(3)(H)	
15	Was the initial test successfully conducted?		115.245(1)	
16	Was annual and/or triennial testing successfully conducted?		115.245(2)	
17	Were copies of test results on-site indefinitely?		115.246(5)	
18	Was a pretest notification submitted 10 working days in advance of the test?		115.245(3)	
19	Was TCEQ or LAP given 24-hour notice of test cancellation?		115.245(3)	
20	Were test results submitted to TCEQ or LAP within 10 working days?		115.245(6)	
21	Did the facility have a non-Coaxial Stage I connection?		115.222(10)	
22	Did the facility have a submerged drop tube as defined in 30 Tex. Admin. Code 101.1(100)?		115.222(1)	
23	Were the P/V Relief valves, check valves, Stage I Drybreaks working?		115.242(3)(J)	

CHECKLIST WORKSHEET

STAGE II VAPOR RECOVERY INVESTIGATION (Cont)

24	Did the facility allow tampering with approved system?		115.242(8)	
25	Did the facility install an ORVR compatible system?		115.242(1)(C)	
26	Were operating instructions posted on each dispenser?		115.242(9)	
27	Vapor hoses were not crimped or flattened?		115.242(3)(B)	
28	Were the appropriate hoses, nozzles, breakaways installed?		115.242(3)(L)	
29	Was the Stage II system operated in accordance with CARB Order (catch-all)?		115.242(3)	
30	Were any required components disconnected or absent?		115.242(3)(A)	
31	Gasoline leaks are not detected by sight, sound, or smell in dispensing or vapor balance system?		115.242(4) 115.222(3)	
32	Were flex cones in good condition (ie. VEG, ECD, vapor guard)?		115.242(3)(E)	
33	Were shut-off valves functioning?		115.242(3)(F)	
34	Was the vacuum unit operative and functioning properly?		115.242(3)(I)	
35	Were the boots in good condition?		115.242(3)(C)(iii) 115.242(3)(C)(ii) 115.242(3)(C)(i)	
36	Were the faceplates in good condition?		115.242(3)(D)	

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