

**Texas Commission on Environmental Quality**

**CHECKLIST WORKSHEET**

**WQ FOCUSED INVESTIGATION - SAMPLING METHODS FOR SELF-REPORTED DATA**

Reg Ent Name : \_\_\_\_\_

Date : \_\_\_\_\_

Add ID \_\_\_\_\_

Investigator Name \_\_\_\_\_

Item No.	Description	Answer	Citations	Notes
1	Are NIST certified thermometers present and checked for accuracy on an annual basis?		319.11(a) 319.11(b)	
2	Are all reagents in acceptable condition (unexpired, contained properly, etc. . .)?		319.11(a) 319.11(c)	
3	Is a NIST certified thermometer in sample storage refrigerator and Compositor/sampler?		319.11(b) 319.11(a)	
4	Have the flow meter and chart recorder been calibrated within the last 12 months?		319.11(d)	
5	Are sample holding times being met?		319.11(b)	
6	Are all monitoring instruments (e.g. D.O. and pH meters) being properly calibrated?		319.11(a)	
7	Are samples properly preserved?		319.11(b)	
8	Are approved methods being used for analyses?		319.11(c)	
9	Have the chain of custody documents been properly completed?		319.11(f) 319.11(e)	
10	Are loading calculations correct?		305.125(5) 305.125(1)	
11	Are flow measuring performed properly (i.e., not stabbing the weir)?		319.11(d)	
12	Is pH & D.O. monitoring being performed appropriately?		319.7(c) 305.125(1)	
13	Is Cl monitoring being performed appropriately (are Mn corrections performed properly, are they monitoring for total Cl?)?		319.11(c) 319.7(c) 305.1(a) 305.125(1)	
14	Are QA/QC procedures implemented properly?		319.11(f) 319.6 319.11(e) 319.9(c)	
15	Are records of equipment calibration, accuracy checks and maintenance being maintained and available for review?		319.7(a)(4) 319.7(c) 319.7(a)(3) 319.7(a)(2) 319.7(a)(1) 319.6 319.7(a)(5)	

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16	Is a more in-depth investigation warranted? If YES, enter one of the following into the Comment area: a. [Applicable Type code] conducted during this investigation or b. In-depth investigation will be scheduled at a later date.			
17	Item 1			
18	Item 2			
19	Item 3			
20	Item 4			
21	Item 5			

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