

Texas Commission on Environmental Quality

CHECKLIST WORKSHEET

WQ IN-HOUSE LABORATORY COMPLIANCE INVESTIGATION

Reg Ent Name : _____

Date : _____

Add ID _____

Investigator Name _____

Item No.	Description	Answer	Citations	Notes
	APPLICABILITY			
1	If there is an in-house laboratory is it NELAC accredited? If yes, stop here. TWC 5.134 ; 30 TAC 25.4			
2	If there is no in-house laboratory, does the facility use a NELAC accredited contract laboratory for analytical data reported to the agency? If applicable, stop here. TWC 5.134 (a)		5.134(a)	
3	If there is an exempt in-house laboratory, does it perform analyses only for its own reporting to the TCEQ? If the answer is no, please refer the in-house laboratory to the TCEQ Field Operations Support Division, Laboratory Accreditation Workgroup, MC 176. TWC 5.134 (e); 30 TAC 25.4 (c)		5.134(e) 25.6	
	LABORATORY CONDITION AT TIME OF INVESTIGATION			
1	Does the laboratory utilize approved methods? 30 TAC 319.11		319.11	
2	Do observations and laboratory records indicate compliance with proper sampling and analysis protocols? 30 TAC 319.11		319.11	
3	Does the laboratory appear to be compliant with self-monitoring and self reporting requirements? 30 TAC 319.11		319.11	
4	Were there any concerns noted regarding analytical parameters evaluated at the time of the investigations? 30 TAC 319.11		319.11	
5	Were there any concerns noted regarding the laboratory's QA/QC program? 30 TAC 319.6		319.6	
6	Item #1			
7	Item #2			

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