

# CONTACTING THE EAS

## Emissions Inventory Mailing Addresses

It is essential that you send your emissions inventory to the correct address. Failure to do so may delay or prevent delivery of your letter or package.

### USPS

Send correspondence via the United States Postal Service (e.g., overnight mail, priority mail, certified mail) to:

Emissions Inventory Data, MC 166  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, Texas 78711-3087

### Overnight Service

Send correspondence via special overnight carrier (for example, Airborne, FedEx, United Parcel Service) to:

Emissions Inventory Data, MC 166  
Texas Commission on Environmental Quality  
12100 Park 35 Circle, Bldg. E., Third Floor  
Austin, Texas 78753

To send supporting documents and sample calculations to the EAS, use the following e-mail address and include the RN in the subject line:  
psdocument@tceq.texas.gov.

## EAS Staff Mailing Addresses

To send mail to a particular EAS staff member, please use the appropriate address from above, replacing *Emissions Inventory Data, MC 166* with [staff member's name], *MC 164*.

## EAS Help Line

For general questions concerning forms or emissions calculation methodology, call the EAS Help Line at 512-239-1773.

## EAS Web Page

Information on emissions inventory trends, total criteria emissions for each site that reported an EI for the previous year, tools for completing an EI, forms and instructions, and this manual are available on the EAS Web page at <[www.tceq.texas.gov/goto/ieas](http://www.tceq.texas.gov/goto/ieas)>.

