

**SUBCHAPTER A: PURPOSE**

**§5.1, §5.2**

**Effective October 8, 2002**

**§5.1. Purpose.**

This chapter governs procedures for the creation and operation of advisory committees and groups.

Adopted September 13, 2002

Effective October 8, 2002

**§5.2. Definitions.**

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise.

(1) **Advisory committee** - As used in this chapter, a committee, council, commission, task force, or other entity, other than a state agency, created by the commission or by state law, that has as its primary function the provision of advice to the commission. An advisory group created by the executive director is not an advisory committee.

(2) **Balanced representation** - Membership that represents a diversity of viewpoints on issues to be discussed including: factors such as geography, socioeconomic status, ethnicity, and size and type of businesses and governments; and membership in classes such as environmental groups, trade groups, consumer or public interest groups, industries or occupations, and consumers of services provided by the commission or by industries or occupations.

(3) **Minutes** - Notes or summary covering points to be remembered from a meeting, not a detailed description or verbatim transcript of the discussion.

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