



Occupational Licensing Individual Renewal Application

[Click here to check the expiration date and current CEUs for your licensee](#)

TCEQ USE ONLY	
Received By:	
Payment Type:	
Received Date:	
Effective Date:	

Section 1: Current Licensee Information

_____ Licensee Name	_____ License Number
_____ Mailing Address	_____ Home Phone
_____ Email Address:	_____ Work Phone

Section 2: Confirm Required Continuing Education Units (CEU) on file

The amount of CEU hours required to be able to renew your license depends on the type of license. Follow this [link](#) to determine how many CEU hours are required to renew your license. Required CEU hours must be obtained prior to the expiration date of the license or it will not be renewed.

Please check the following box that applies to you:

- I have checked my licensing records and I have completed the CEU hours required to renew my license.
- I will be submitting course completion certificates with my application to show my completion of the required CEU hours.

Section 3: Sign the Application Affidavit

AFFIDAVIT: I hereby certify under penalty of law that this application and any attachments contains no willful or negligent misrepresentation or falsification and that all information is true, accurate and complete. I understand that any misrepresentation or falsification may result in DENIAL of my application or REVOCATION of any license or registration issued as a result of this application.

Signature

Date

Section 4: Additional Information

Renewal of certain types of licenses requires the submittal of additional information. If the license you are attempting to renew matches one of the license types listed below please click on license name to download the additional required form. If an additional form is required, please fill it out and submit it with the application. If your license type is not listed additional information is not required.

[Class D Water Operator License](#)

[Class D Wastewater Operator License](#)

[OSSF Site-Evaluator License](#)

Section 5: Pay Fee

The fee amount required to renew your license / registration depends on the type of license. Follow this [link](#) to determine the fee that is required. The fee can be submitted in the form of cash, check, or money order.

Section 6: Mail Application and Supporting Documents

Your application must be **SUBMITTED** to the executive director or be **POSTMARKED** no later than 30 days after the expiration date of your license or the application will be denied and you will need to reapply for a new license. The application fee will not be refunded for an application that is submitted late or denied. Mail your completed application, supporting documentation, and fee to:

TCEQ, MC-214
PO Box 13088
Austin, TX 78711-3088

(To over-night): TCEQ, MC-214
12100 Park 35 Circle
Austin, TX 78753