

**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)
REPORT OF SURFACE WATER USED FOR THE YEAR ENDING DECEMBER 31, 2012**

REQUIREMENT TO SUBMIT WATER USE REPORT:

Section 11.031 of the Texas Water Code requires that you submit a water use report for your water right every year. Water right holders who fail to submit water use reports may be subject to enforcement and penalties.

INSTRUCTIONS

The water use report form is due back to the TCEQ by March 1, 2013.

Complete a water use report form for each purpose of use authorized in your water right. You may copy this form if you did not receive the appropriate number of forms. Except for the Use, the forms are generic. You may access this form, change of ownership forms, and other Water Right information on-line at:

http://www.tceq.texas.gov/permitting/water_rights/wr_applications.html

Please contact the TCEQ at (512) 239-4691 if you have questions or need assistance completing the form. E-Mail inquiries may be made to **Marian.Chervenka@tceq.texas.gov**

Report all figures in acre-feet (conversion figures and abbreviations are below) except the Maximum Diversion Rate column (indicate either CFS or GPM for this column). If you do not have exact figures for any column, estimate the monthly and yearly values. If it is not possible to provide the TCEQ with the information requested in the above format (acre-feet, etc.) please provide the units of measure used. Attach a supplemental sheet if necessary to explain any figures reported or to submit any comments.

If there was no diversion of water, enter zero (0) for each applicable month in the table, along with a brief reason why on the *Comments* line under the table.

The **MONTHLY DIVERTED AMOUNT** column is the amount of water diverted (taken) monthly from the water source (stream, river, lake or impoundment) authorized in your water right.

The **MONTHLY CONSUMED AMOUNT** column is the amount of water (out of the MONTHLY DIVERTED AMOUNT) that was actually used/consumed (not returned to a water body) each month. Some water right holders are authorized to divert a large amount of water but consume only a fraction of the diverted water.

The **MONTHLY RETURN FLOW** column is the amount of water you **may have** returned (monthly) to a stream, lake, river, etc. If applicable, please specify if a portion of the MONTHLY RETURN FLOW is from a source(s) (like groundwater) other than the specified water right.

It is acceptable for the MONTHLY DIVERTED AMOUNT and the MONTHLY CONSUMED AMOUNT to be the same. The MONTHLY RETURN FLOW may also be zero.

Water Right Types:
1 Permit/Application
2 Claim
3 Certified Filing
6 Certificate of Adjudication
9 Water Supply Contract

Abbreviations/Conversions:
GPM - G allon(s) p er M inute
CFS - C ubic F eet per S econd
1 Acre-Foot = 325,851 Gallons
1 CFS = 448.8 Gallons per Minute