**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**

**REPORT OF SURFACE WATER USED FOR THE YEAR ENDING**

**(General Form)**

Pursuant to Title 30 Texas Administrative Code§ 295.202(a) Annual reports, every person who takes water from a stream or reservoir during the preceding calendar year shall submit a written report to the TCEQ. Blank forms for recording the information required by the Texas Water Code, §11.031 and §11.032(a), shall be mailed to all surface water users during January of each year. Water use report forms shall be furnished to anyone on request. In completing the reports, a water user shall fill in the blanks to the best of his ability in accordance with the instructions that accompany each form. The report must be returned to the Executive Director not later than March 1 of each year to avoid the penalties prescribed by the Texas Water Code, §11.031(b). No report is required to be filed by persons who divert water solely for domestic and livestock purposes.

Please answer the following questions to identify your water right authorization and the owners associated. Then, complete all applicable sections on the rest of the form regarding your water use.

**General Information**

1. Water Right Type (select one):

Water Use Permit  Certificate of Adjudication  Contract  
  Temporary Permit  Contractual Permit  Claim  Certified Filing

1. Water Right No.:
2. Name:
3. Address:
4. City, State, Zip:
5. Telephone No.:
6. Email Address:
7. Customer Reference Number (if issued):CN

Check this box if the information provided above indicates a change in name, address, or ownership. NOTE: Changing ownership also requires recorded documents such as deed(s) and in the case of inheritance, will, probate order, and will inventory. Per Texas statutes, a recording fee of $100.00 will be charged for each transfer or name change.

**Impoundments**

The following two questions pertain to authorized impoundments. If no impoundments are authorized please skip to the Diversion section.

1. If you have a permitted on-channel impoundment or reservoir, what is the condition of your dam?
2. Do you have working low flow outlet(s) on your impoundment(s) (select one)  Yes or  No.

**Diversion**

The Diversion of water reported should only include Surface Water, do not include groundwater.

1. Did you divert any permitted water from a watercourse?  Yes or  No

If water was diverted from the watercourse, indicate all applicable uses below.

**For each use indicated below, also complete the associated table with diversion amounts and diversion rates on the following pages.**

Agriculture-Irrigation Agriculture-Non Irrigation  Municipal or Domestic  
 Domestic and Livestock  Recharge  Industrial  Instream  Wetlands  
 Public Parks  Game Preserves  Hydroelectric  Mining  Recreation  
 Flood Control  Navigation  Water Quality  Other

1. Did you allow permitted water to remain in the watercourse under the terms of your permit? Yes or  No

If water was allowed to remain in the watercourse, indicate all applicable uses below.

**For each use indicated below, also complete the associated table with diversion amounts and diversion rates on the following pages.**

Instream  Wetlands  Public Parks  Game Preserves  Hydroelectric   
 Recreation  Flood Control  Navigation  Water Quality  Other

Comments:

Section 11.031 of the Texas Water Code requires that you submit a water use report for your water right every year. Effective September 1, 2013, a person who fails to file is liable for a penalty each day in an amount not to exceed: $100 per day for a water right authorization of 5,000 acre-feet or less per year; or $500 per day for a water right authorizing more than 5,000 acre-feet per year.

A water right holder who fails to file a completed form by the due date is liable for a penalty for each day past the due date in an amount not to exceed: (1) $100 per day for a water right authorization of 5,000 acre-feet or less per year; or (2) $500 per day for a water right authorizing more than 5,000 acre-feet per year.

Signature      Date

Contact Name:      Telephone Number

Return the completed form by March 01, of each reporting year to:

Texas Commission on Environmental Quality

Water Rights Permitting MC 160

PO Box 13087

Austin TX 78711-3087

Forms may be submitted electronically to: [WUR@tceq.texas.gov](mailto:WUR@tceq.texas.gov)

Telephone: (512) 239-4691

**For each checked use in the Diversion section above, fill out the corresponding use table below:**

Check all that apply:  Agriculture-Irrigation and/or  
 Agriculture-Non-Irrigation ( Wildlife,  Stockraising, and/or  Other Agriculture)

| Month | Irrigation Diverted Amount (AF) | Non-Irrigation Diverted Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:       
Comments:

Municipal/Domestic

| Month | Diverted Amount (AF) |
| --- | --- |
| January |  |
| February |  |
| March |  |
| April |  |
| May |  |
| June |  |
| July |  |
| August |  |
| September |  |
| October |  |
| November |  |
| December |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Domestic and Livestock

| Month | Diverted Amount (AF) |
| --- | --- |
| January |  |
| February |  |
| March |  |
| April |  |
| May |  |
| June |  |
| July |  |
| August |  |
| September |  |
| October |  |
| November |  |
| December |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Recharge

| Month | Diverted Amount (AF) |
| --- | --- |
| January |  |
| February |  |
| March |  |
| April |  |
| May |  |
| June |  |
| July |  |
| August |  |
| September |  |
| October |  |
| November |  |
| December |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Industrial

| Month | Diverted Amount(AF) | Consumed Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Mining

| Month | Diverted Amount (AF) | Consumed Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Recreation

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Instream

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Wetlands

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Public Parks

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Game Preserves

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Hydroelectric

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Flood Control

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Navigation

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Water Quality

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments:

Other

| Month | Diverted Amount (AF) | Remained in Watercourse Amount (AF) |
| --- | --- | --- |
| January |  |  |
| February |  |  |
| March |  |  |
| April |  |  |
| May |  |  |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October |  |  |
| November |  |  |
| December |  |  |

Diversion Rate:  CFS or  GPM Amount:

Comments: