

(Date)

Mr. Louis C. Herrin III, P.E.  
TCEQ - MC 148  
P. O. Box 13087  
Austin, Texas 78711-3087  
Re: Chapter 217.6 Summary Transmittal Letter

**Permittee:** (Insert the name of the permittee exactly as it is written on the wastewater discharge permit associated with the project identified in this letter.)

**Permit Number:** (Insert the Permit Number of the wastewater facility associated with the project identified in this letter. WQ00xxxxx00x)

**Project Name:** (Insert an identifying name for the project.)

**County(s):** (Insert the name of the county(s) in which the project will be located.)

**Grant No.:** (If applicable, insert the granting agency initials and a grant number)

Dear Mr. Herrin:

The purpose of this letter is to provide the Texas Commission on Environmental Quality (TCEQ) with the information necessary to comply with the requirements of §217.6(c) of the TCEQ's rules entitled, "DESIGN CRITERIA FOR DOMESTIC WASTEWATER SYSTEMS." The necessary information includes:

1. Provide the name and address of the engineering firm.
2. Provide the name, phone number and facsimile number of the design engineer.
3. Provide the name of the entity {or entities} that proposes to own, operate and maintain the project through its design life.
4. Request a variance from Chapter 217 which is a part of the design. Include in this item the technical justification for any variances under §217.4 of this title (relating to Variances).
5. If applicable, disclose any innovative or nonconforming technologies which are proposed as part of the project identified in this letter. Include in this item, or as an attachment, the backup testing or other technical information needed to justify the use of the innovative or nonconforming technology. See §217.7(b)(2) for details on innovative and nonconforming technologies.
6. Include one of the following two statements in this item:
  - a.) The plans and specifications which describe the project identified in this letter are in substantial compliance with all the requirements of Chapter 217 (or 317 if chosen in '4').
  - b.) Except as disclosed in item (Insert '4', '5' or '4 and 5' in this spot as pertinent to the project.)

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of this letter, the plans and specifications which describe the project identified in this letter are in substantial compliance with all the requirements of Chapter 217 (or 317 if chosen in '4'). Any deviations from Chapter 217 (or 317 if chosen in '4') which are a part of the project are based on the best professional judgment of the professional engineer who prepared the project plans, specifications and final engineering design report for this project.

7. Include a description of the project and its scope. The type of information most useful to the TCEQ is data relating to current and permitted flows and effluent limitations, current and predicted influent flows and organic loads, the purpose of the proposed project and other technical elements of the project.

If you have any questions regarding this project, please contact (Insert name, phone number and facsimile number of a contact person for this project.)

**Note: Be sure to sign and properly seal this letter before mailing. Submissions without a P.E. seal will not be processed.**

Sincerely,

(Name) (P.E. Seal - Signed and Dated)

xc: (Provide a copy of the summary transmittal letter to the appropriate TCEQ Region Office Water Program manager.)