

# CCR Checklist for Community Public Water Systems

This checklist is meant to serve only as a general guidance document. If there are any questions please see the requirements listed in 30 Texas Administrative Code, Chapter 290, Subchapter H: Consumer Confidence Reports

If you need copies of your sample results contact the lab that analyzed your samples or visit Drinking Water Watch. A list of labs can be found at [http://www.tceq.texas.gov/field/qa/env\\_lab\\_accreditation.html](http://www.tceq.texas.gov/field/qa/env_lab_accreditation.html)

## Written Section

- Information on the source of water §290.272(a)
  - source of water (ground water, surface water, ground water under the influence of surface water)
  - \*commonly used name of the water body and general location
  - \*source water assessment language
- Definitions and abbreviations, see §290.272(b) for definitions
  - MCL                       MCLG
  - MRDL                     MRDLG
  - MFL                       NTU
  - pCi/L
  - ppb                         ppm
  - ppt                         ppq
  - action level             treatment technique
- Additional Information language, §290.272(g)(1)
- \*PWS Contact Info, §290.272(g)(2)
- Statement for Spanish/non-English speaking population, §290.272(g)(3)
- Lead statement, §290.272(g)(9)
- Required Additional Health Information, §290.273
  - §290.273(a) is required for all systems
  - §290.273(b)-(f) are only required if the system meets the requirements as stated in the beginning of the paragraph

## **Data Section**

Table(s) for **regulated** detected contaminants, §290.272(c), regulated contaminants subject to an MCL, MRDL, action level or treatment technique.

\*Disinfectants and residuals, §290.272(c)

Inorganic contaminants present, §290.272(c)

Not detected

Organic contaminants present, §290.272(c)

Not detected

Disinfection By-Products (DBPs), §290.272(c)

Not detected

\*Lead and Copper, §290.272(c)

Not detected

Coliform samples, §290.272(c)

Not detected

\*Groundwater Rule (source water positive *E. coli* or fecal samples),

Not required for surface water systems

*E. coli* or fecal coliform not detected

Turbidity, §290.272(c)

Not required for ground water systems

\*Total organic carbon, §290.272(c)

Not required for ground water systems

\*Secondary Constituents, §290.118(g)

Did not exceed secondary constituent levels

\*Table(s) for **unregulated** detected contaminants, §290.272(c)(1)(B), unregulated contaminants for which monitoring is required by 40 Code of Federal Regulations (CFR) §141.40, relating to Unregulated Contaminants and found in §290.275(4),

Not detected

\*Violations, §290.272(e) and §290.272(c)(4)(I)(ii)

No violations for the year the report covers

### **Certification of Delivery**

- Direct delivery performed by July 1, §290.274(a)
- Good faith delivery performed by July 1, §290.274(b)
- Post on the Internet
  - Only required for systems that are over 100,000 people, §290.274(f); or
  - **OPTIONAL:** Electronic direct delivery performed, §290.274(a) (also see SDWA – Consumer Confidence Report Rule Delivery Options).
- Make a copy of the CCR and Certificate of Delivery for your records.
- Mail complete CCR and Certificate of Delivery to TCEQ by July 1, §290.274(c)

**\*Items marked with an asterisk are information that will need to be added to your CCR if you are using the TCEQ CCR Generator.**

