

# CERTIFICATION of DELIVERY CONSUMER CONFIDENCE REPORT

## For Consumer Confidence Reports Covering Calendar Year 2011

**If you are a community water system that has no drinking water violations and serves 500 or fewer people, you may use this form. Otherwise, if you use this form, you will not be in compliance.**

Public Water System (PWS) Name: \_\_\_\_\_

I certify that the community water system named above has distributed the notice of availability of the Consumer Confidence Report (CCR) for the calendar year of **2011** by mail or direct delivery to bill-paying customers. I certify that the above system has made an adequate good-faith effort to reach non-bill-paying consumers by appropriate methods (listed below). I certify that the report has been made available to non-English-speaking customers. Further, I certify that the information contained in the CCR is correct and consistent with the compliance monitoring data previously submitted to the TCEQ. Finally, I certify that a copy of the completed CCR shall be made available to customers upon request.

**Date of Delivery:** \_\_\_\_\_

**Certified by:** Name (print) \_\_\_\_\_

Title \_\_\_\_\_

Phone # \_\_\_\_\_ Date \_\_\_\_\_

**Signature** \_\_\_\_\_

**Check all items that apply.**

- \_\_\_\_\_ CCR availability notice was distributed by mail or other direct delivery (such as doorknob hangers).
- \_\_\_\_\_ CCR availability notice was posted in public places
- \_\_\_\_\_ Specify other delivery methods: \_\_\_\_\_

**Check all items that apply.**

- \_\_\_\_\_ "Good faith" efforts were used to reach non-bill paying consumers.  
Those efforts included the following methods (*check the method(s) that you used*):
  - \_\_\_\_\_ Posting the CCR on the Internet at www. \_\_\_\_\_
  - \_\_\_\_\_ Mailing notice of availability to people who do not pay water bills
  - \_\_\_\_\_ Advertising the availability of the CCR in news media
  - \_\_\_\_\_ Publication of CCR or notice of CCR availability in local newspaper
  - \_\_\_\_\_ Delivery of multiple copies of the notice or CCR to single bill addresses serving several persons
  - \_\_\_\_\_ Delivery of the CCR or notice of availability to community organizations

**Mail and postmark by July 1** (we recommend but do not require certified mail)

- ▶ 1 signed original of this completed Certification of Delivery form, and
- ▶ 1 copy of the availability notice or posting that you provided to customers, and
- ▶ 1 copy of the completed Consumer Confidence Report that was made available to your customers to:

**Texas Commission on Environmental Quality  
Public Drinking Water Section - Mail Code 155, Attn: CCR  
12100 Park 35 Circle  
Austin, Texas 78753**

(Alternate Address: TCEQ/PDW, MC-155, Attn: CCR, PO Box 13087, Austin TX 78711-3087)