



TCEQ FMT Assistance Contract

In an effort to improve the viability of public drinking water and wastewater systems throughout Texas, the Texas Commission on Environmental Quality (TCEQ) offers contracted assistance at no charge for systems needing help to solve financial, managerial and technical (FMT) operational problems. This is accomplished using contractors. Many of these water and wastewater systems may have the potential to have regulatory compliance violations if corrections are not made. As a guideline, some of the possible assistance tasks are outlined on the back of this page.

TCEQ also offers consolidation assessments for officials or owners of systems who may be looking into the possibility of getting out of the water or wastewater business by consolidating their system with a nearby system. In those circumstances, TCEQ will assign the contractor to assess the feasibility of two or more systems working together, possibly to the point of a merger. If consolidation is determined to be feasible and recommended, TCEQ will then assign the contractor to assist the parties throughout the process to completion.

Requests for assistance referrals have historically come from areas such as:

- Assistance requests directly from the water and wastewater systems
 - TCEQ Small Business & Local Government Assistance staff
 - TCEQ regional Field Operation staff
 - TCEQ Enforcement staff
 - Needs surveys
 - Texas Rural Water Association (TRWA) staff
 - Drinking Water State Revolving Fund (DWSRF)
 - TCEQ Water Supply Division staff
 - Enforcement prevention efforts
 - Drought priority lists
 - Receivership issues
 - Asbestos referrals
- Or TCEQ staff identification from:
- *Identified unregistered water and wastewater systems
 - *Abandonment threats
 - *Drought Contingency Plans
 - *Compliance issues
 - *Customer complaints

Water or wastewater system officials may request FMT assistance for their systems by phoning TCEQ's Water Supply Division at (512) 239-4691 or by visiting <http://www.tceq.texas.gov/drinkingwater/fmt>

Please note: No system currently in enforcement proceedings or in the process of being referred to enforcement for violations will be assigned assistance under these guidelines without the approval and involvement of the TCEQ Enforcement Division and Regional Field Operations Office.



TCEQ FMT Assistance Contract Assignment Task List

(Please note: This list is offered as a guideline and is not all inclusive. Other tasks may be assigned as warranted and approved.)

I. FINANCIAL	
3)–Business Plans	9)–Funding Information and Sources
6)–DWSRF Application Assistance	

II. MANAGERIAL	
16) – 75% - 90% Rule/85% Rule	29) – Employee Policy Manual
17) – Audit Findings	30) – Homeowner Association Formation
18) - Bylaws Development and Implementation	31) – Meeting Requirements
19) – Capital Improvement Plan	32) – Meeting with HOA or POA or WSC members
21) – Consultant Evaluation	33) – Meter Installation Plan
22) – Consumer Confidence Reports	34) – Operating Reports
23) – Cross Connection Control Program	36) – Receivership / Temporary Manager
24) – Customer Complaint Issues	37) – Record Keeping
25) – Customer Service Agreements	38) – Regulatory Guidance
26) – Customer Service and Relations	39) – Restructuring
27) – Drought Contingency Plan	40) – Staff and Board Training
28) – Emergency Planning	50)–WSC Formation

III. TECHNICAL	
51) – Alternate Source Evaluation	69) – Preventive Maintenance Program
52) – Analytical Techniques	70) – Sampling Techniques
53) – Asbestos	71) – Sampling Techniques
54) – Certified Operator	72) – Survey Deficiency Correction
55) – Compliance Violations (Address and Prevent)	73) – Tank Maintenance Program
56) – Corrosion Control Verification	74) – Taste and Odor
57) – Disinfection	75) – Wastewater Treatment Optimization
58) – Drought Assistance	76) – Water Audit
59) – Easement Compliance	77) – Water Contracts
60) – Flushing	78) – Water Loss Tracking
61) – General Rule Compliance	79) – Water Treatment Optimization
62) – Instrument Calibration	80) – Well Head Protection
63) – Interconnection Evaluation	81) – Well Production Tracking Method
64) – Log Pump Time	82) – Well Pumping Record
65) – MCL Violations (Address and Prevent)	83) – Lead and Copper Evaluation
66) – Needs Survey	84) – Security Checklist
67) – Operation and Maintenance Manual	85) –Monitoring Plan
68) – Pressure Maintenance	