**APPLICATION FOR PERMIT TO DISCHARGE**

**FROM A LARGE OR MEDIUM (PHASE 1)**

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)**

**INTO SURFACE WATER IN THE STATE**

1. Application fee payment

Did you know you can pay the application fee online?

1. Go to [https://www3.tceq.texas.gov/epay/](https://www3.tceq.texas.gov/epay)
2. Select Fee Type: Individual Permit, MS4 Permit - Phase I
3. Select Application Type: New, Major Amendment, Minor Amendment (without renewal) or Renewal

The application fee for new, major amendment and renewal applications of the TPDES permit for this activity is $2,000.00.

The application fee for minor amendment (without renewal of the permit term) of the TPDES permit for this activity is $100.00

For new and major applications an additional fee of $50.00 is required to be applied toward the cost of providing public notice. For renewal applications the fee is $15.00.

You can also send the application fee by regular mail. A check or money order should then be made payable to the Texas Commission on Environmental Quality and must be sent under separate cover to:

Texas Commission on Environmental Quality

Cashier’s Office (MC 214)

P.O. Box 13088

Austin, Texas 78711-3088

1. Permittee (applicant)
2. If the applicant is currently a customer with TCEQ, provide the Customer Number (CN)? Search for your CN at: <http://www12.tceq.state.tx.us/crpub/index.cfm?fuseaction=cust.CustSearch>

CN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Provide the Legal Name of the entity (applicant) applying for this permit:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Provide the name and title of the person signing the application:

(The person must be an executive official meeting signatory requirements in TAC §305.44(a).)

Prefix:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(e.g, Mr., Ms., Miss)

First/Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suffix:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credential:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Provide the applicant’s mailing address as recognized by the US Postal Service: You may verify the address at: http://zip4.usps.com/zip4/welcome.jsp

Street Address or P.O. Box: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internal Routing (Mail Code, Etc.):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Contact Information:

Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extension:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Indicate the type of Customer:

Federal Government

State Government

County Government

City Government

Other Government, Explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Number of Employees:

0-20; 21-100; 101-250; 251-500; or 501 or higher

1. Co-applicants(s)

Note: This section may be copied and attached to the application if there are additional co-applicants. Indicate if there are additional co-applicants:

Yes No

1. If the co- applicant is currently a customer with TCEQ, provide the Customer Number (CN)? Search for your CN at http://www12.tceq.state.tx.us/crpub/index.cfm?fuseaction=cust.CustSearch

CN:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Provide the Legal Name of the entity (applicant) applying for this permit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide the name and title of the person signing the application:

(The person must be an executive official meeting signatory requirements in TAC §305.44(a).)

Prefix: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(e.g, Mr., Ms., Miss)

First/Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suffix:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credential:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Provide the applicant’s mailing address as recognized by the US Postal Service:

You may verify the address at: http://zip4.usps.com/zip4/welcome.jsp

Street Address or P.O. Box: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internal Routing (Mail Code, Etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Contact Information:

Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extension:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Indicate the type of Customer:

Federal Government

State Government

County Government

City Government

Other Government, Explain\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Number of Employees:

0-20; 21-100; 101-250; 251-500; or 501 or higher

1. Billing Address

The operator is responsible for paying the annual fee. The annual fee will be assessed to permits active on September 1 of each year. TCEQ will send a bill to the address provided in this section. The operator is responsible for terminating the permit when it is no longer needed.

1. Is the billing address the same for the permittee or co-permittee(s)?

Yes No

If the answer is No, please indicate the billing address for each party responsible to receive billing.

Prefix:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(e.g., Mr., Ms., Miss)

First/Last Name: Suffix:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credential: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address or P.O. Box: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internal Routing (Mail Code, Etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Contact Information:

Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extension:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Regulated Entity (RE) information on project or site
2. Has TCEQ issued a Regulated Entity Reference Number (RN) for the regulated MS4?

Yes Provide the RN? RN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No TCEQ will assign the RN number after the application is submitted

1. Provide the name that is used to identify the MS4 (Regulated Entity): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Example: City of xxx MS4)

1. Provide the name of the county where the largest residential population exists within the regulated MS4 boundaries?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide the latitude and longitude of the approximate center of the regulated MS4?

Latitude: N \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Longitude: W \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. In your own words, briefly describe the primary business of the Regulated Entity (Do not write the SIC and NAICS code description.); \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Application contact
3. If TCEQ needs additional information regarding this application, who should be contacted?

Prefix:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(e.g., Mr., Ms., Miss)

First/Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suffix: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credential:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address or P.O. Box: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internal Routing (Mail Code, Etc.):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Contact Information:

Phone No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extension: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Application contact (technical)
2. If TCEQ needs additional technical information to this application, who should be contacted? The person must be familiar with the MS4 and the requirements of any previously issued storm water discharge permit.

Prefix: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (e.g., Mr., Ms., Miss)

First/Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suffix: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credential:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address or P.O. Box:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internal Routing (Mail Code, Etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Contact Information:

Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extension:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No. :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. DMR contact
2. Contact Responsible for Discharge Monitoring Report (DMR) forms (EPA 3320-1). Provide the name of the person and their complete mailing address delegated to receive and submit DMR Forms.

Prefix : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(e.g., Mr., Ms., Miss)

First/Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suffix: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credential:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address or P.O. Box:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internal Routing (Mail Code, Etc.):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Contact Information:

Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extension: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Public participation
2. Public notice contact:

Provide the name of the person that will be identified as the notice contact in the two notices that are mailed out and published as part of the permitting process? The person may be contacted by the public to answer general and specific questions about all aspects of the permit application. If the mailing address is a P.O. Box, insert the P.O. Box number within the space provided for the address.

Prefix:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (e.g., Mr., Ms., Miss)

First/Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suffix: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credential:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address or P.O. Box:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internal Routing (Mail Code, Etc.):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Contact Information:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extension: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Application Viewing Information:

Provide the name and location of the public location where copies of the application and storm water management program (SWMP), as well as the draft permit and fact sheet, may be viewed?

Name of Public Place:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred method for receiving public notice package(s) and instructions to publish:

E-mail: E-mail address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax: Fax number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overnight/Priority mail: (self addressed, prepaid envelope required)

Regular Mail:

Street Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Bilingual Notice Requirements:

Bilingual notice may be required for new permit applications, major amendment applications and renewal applications, (not applicable for minor amendment or minor modification applications). If an elementary school or middle school within the regulated area of the MS4 offers a bilingual program, notice may be required to be published in an alternative language. The Texas Education Code, upon which the TCEQ alternative language notice requirements are based, triggers a bilingual education program to apply to an entire school district should the requisite alternative language speaking student population exist. However, there may not be any bilingual-speaking students at a particular school within a district which is required to offer the bilingual education program. For this reason, the requirement to publish notice in an alternative language is triggered if any elementary or middle school within the MS4 area, as a part of a larger school district, is required to make a bilingual education program available to qualifying students and the school either has students enrolled at such a program on-site, or has students who attend such a program at another location in satisfaction of the school’s obligation to provide such a program as a member of a triggered district.

If it is determined that a bilingual notice is required, the applicant is responsible for ensuring that the publication in the alternate language is complete and accurate in that language.

FOR NEW PERMIT APPLICATIONS, MAJOR AMENDMENT AND RENEWAL APPLICATIONS (Not applicable for minor amendment or minor modification applications.):

1. Is a bilingual program required by the Texas Education Code in any school district where the MS4 is located?

Yes No (If No, alternative language notice publication is not required; skip to item 4.)

1. If Yes to question 1, are students enrolled in a bilingual education program at any elementary school or the middle school within the regulated area of the MS4?

Yes No (If Yes to questions 1 and 2, alternative language publication is required; If No to question 2, then consider the next question.)

1. If Yes to question 1, are there students enrolled at either the elementary school or the middle school located within the regulated area of the MS4who attend a bilingual education program at another location?

Yes No (If Yes to questions 1 and 3, alternative language publication is required; If No to question 3, then consider the next question.)

1. If Yes to question 1, would either the elementary school or the middle school located within the regulated area of the MS4 be required to provide a bilingual education program but for the fact that it secured a waiver from this requirement, as available under 19 TAC §89.1205(g)?

Yes No (If Yes to questions 1 and 4, alternative language publication is required; If No to question 4, alternative language notice publication not required.)

1. If a bilingual education program(s) is provided by either the elementary school or the middle school located within the regulated area of the MS4, which language(s) is required by the bilingual program?
2. Public Involvement Plan

Complete the Public Involvement Plan Form (TCEQ Form 20960) for each application for a new permit or major amendment to a permit and include as an attachment

1. List each person employed by the State of Texas who represented you and was paid for services regarding this application. NOTE: Any violation of §382.0591 of the Health and Safety Code, §26.0283 of the Water Code, or §572.054 of the Government Code, relating to conflict of interest, may result in denial of the application or filing of charges with the appropriate office.
2. MS4 System Information
3. Application is for the following MS4(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. The MS4(s) is located in the following county/counties: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If the MS4 is located in Bexar, Comal, Hays, Kinney, Medina, Travis, Uvalde or Williamson County, is the MS4, or a portion of the MS4, located in and area that is subject to TCEQ rules at 30 TAC Chapter 213, related to the Edwards Aquifer?

Yes No

1. ZIP codes located within the MS4:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. The MS4(s) is located in or is nearest to the following city:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. For an existing MS4: Is the location described on page one (1) of the existing TPDES permit correct?

Yes No N/A – this is a new permit

If No, provide a more accurate description in item (f) below.

1. For a new permit: Give a **written location description** of the MS4 (plant) with respect to known or easily identifiable landmarks which can be found on the map provided with the application. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is the MS4 located on Indian Land?

Yes No

1. If the State of Texas is a landowner adjacent to the MS4, your application may affect lands dedicated to the permanent school fund. Refer to Texas Water Code §5.115. To determine whether lands dedicated to the permanent school fund are affected, you may submit a request which includes the property location to the General Land Office at the following address:

GENERAL LAND OFFICE

DEPUTY COMMISSIONER OF ASSET MANAGEMENT

STEPHEN F AUSTIN BLDG, RM 840

1700 N CONGRESS

AUSTIN TX 78701- 1495

If it is determined that your application may affect lands dedicated to the permanent school fund, your application must include the following information:

1. State the location of the permanent school fund land to be affected. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Describe any foreseeable impact or effect of the proposed permitted action on permanent school fund land. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Permit Information
4. Existing TPDES MS4 permit number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. TPDES permit expiration date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Type of permit for which application is submitted (check one):

New TPDES Individual Permit (Original, unpermitted)

Major Amendment of a TPDES MS4 permit (Renewing the permit term.)

Renewal of existing TPDES MS4 permit (With no changes or with minor changes.)

Minor Modification of a TPDES Permit (Retain current expiration date.)

Minor Amendment to a TPDES Permit (Retain current expiration date. Application requirements are limited to those items that relate to the proposed modification. See application instructions to determine if proposed changes can be made through a minor amendment.)

1. Are there any modifications or changes from conditions of the current permit that are requested for consideration during the processing of this application for a TPDES MS4 permit?

Yes No

If the application is for a major amendment (with or without renewal) or minor amendment without renewal, a minor modification, or a renewal with minor changes, briefly list the proposed changes requested in the amendment. **A major amendment includes, but is not limited to, any change that makes a monitoring requirement less stringent, removal of a monitoring requirement, major changes in sampling protocol related to outfalls monitored in the permit, etc.**

Applicants are encouraged to consider modifications or changes to the existing Storm Water Management Program (SWMP), during application for a TPDES permit, that would either more effectively control the discharge of pollution or more accurately monitor the effectiveness of the plan. Modifications and changes may be based on new data, water quality impacts from storm water discharges, past monitoring of discharges, and other similar considerations. Elements of the current plan may be strengthened, updated, replaced by new elements, or de-emphasized and even deleted, when appropriate. Provide a brief outline or list of any proposed changes (an in-depth discussion of proposed changes is required as a part of ATTACHMENT 1 to this application). **Attach additional pages if necessary. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. List any other permits, existing or pending, that are held by the applicant and/or co-applicant(s) and that pertain to pollution control. Provide the permit/registration number and a short description of the activity (ex. ##01234 City of Hope Municipal Solid Waste Landfill). If the applicant or co-applicants hold a significant number of permits, it would be appropriate to list only the water quality permits. If needed, attach a separate page(s) with additional permit numbers.

|  |  |  |
| --- | --- | --- |
| Permit Number | Permittee Name | Permit type |
|  |  |  |

If the above list includes only water quality permits, please provide a general description below of the number of additional permits held by permit type (e.g., the number of water rights permits):

|  |  |  |
| --- | --- | --- |
| Permit Number | Permittee Name | Permit type |
|  |  |  |

1. Implementation and Compliance with the Current TPDES Permit

Have all schedules of the current permit, relating to implementation and compliance with the Storm Water Management Program (SWMP), been met?

Yes No

If the answer is no, provide a summary description of the current permit requirement/schedule that has not been met, cause for non-attainment, compliance schedule, and current efforts to complete this activity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Discharge Information and Receiving Water Bodies
2. For a currently permitted discharge into a watercourse:

Are the point(s) of discharge and discharge route description the same as described on page one (1) of the current permit?

Yes No

If no, provide a more accurate description below. If the point(s) of discharge has (have) changed or a new outfall is proposed that would change the discharge route description, an application for a major amendment may be required. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Item b. is required for NEW permit applications:

For a proposed discharge into a watercourse: Provide a written description of the discharge route from each MS4 outfall to the nearest major watercourse. (For example: "From the MS4 through a weir to an unnamed tributary to Doe Creek, to Doe Creek, then to the Bravos River."). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Item c. is required for ALL permit applications.

List any water bodies that will receive storm water discharges during the term of the requested TPDES permit that were not previously identified in the application for the current TPDES MS4 permit. Also, provide a description of any known water quality problems for these additional receiving waters. Known water quality problems include both measured and unmeasured (or simply observed) problems.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Plain Language Summary

Complete the plain langauge summary template below.

**Plain Language Summary Template and Instructions for Texas Pollutant Discharge Elimination System (TPDES) Phase I MS4 Permit Applications**

This template is a guide to assist applicant’s in developing a plain language summary as required by [30 Texas Administrative Code Chapter 39](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=39) Subchapter H. Applicant’s may modify the template as necessary to accurately describe their facility as long as the summary includes the following information: (1) the function of the proposed plant or facility; (2) the expected output of the proposed plant or facility; (3) the expected pollutants that may be emitted or discharged by the proposed plant or facility; and (4) how the applicant will control those pollutants, so that the proposed plant will not have an adverse impact on human health or the environment.

Fill in the blanks below to describe your facility and application. Instructions and examples are provided below. Make any other edits necessary to improve readability or grammar and to comply with the rule requirements.

If you are subject to the alternative language notice requirements in [30 Texas Administrative Code §39.426](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=T&app=9&p_dir=N&p_rloc=66532&p_tloc=&p_ploc=1&pg=17&p_tac=&ti=30&pt=1&ch=39&rl=351), **you must provide a translated copy of the completed plain language summary in the appropriate alternative language as part of your application package**. Note: You identified your alternative language requirements above in section I.(c) of this application. For your convenience, a Spanish template has been provided below. **Attach additional pages if necessary.**

**English Template for TPDES New/Renewal/Amendment Applications**

**Phase I MS4 Stormwater**

*The following summary is provided for this pending water quality permit application being reviewed by the Texas Commission on Environmental Quality as required by 30 Texas Administrative Code Chapter 39. The information provided in this summary may change during the technical review of the application and are not federal enforceable representations of the permit application*.

1. Enter applicant’s name here. (2. Enter Customer Number here (i.e., CN6########). ) 3. Choose from the drop-down menu. 4. Enter name of facility here. 5. Enter Regulated Entity Number here (i.e., RN1########). 6. Choose from the drop-down menu. 7. Enter facility description here.. The MS4 8. Choose from the drop-down menu. located 9. Enter location here. , in 10. Enter city name here., 11. Enter county name here. County, Texas 12. Enter zip code here..

13. Enter summary of application request here.

Discharges from the MS4 are expected to contain14. List all expected pollutants here..15. Enter types of wastewater discharged here. 16. Choose from the drop-down menu. treated by17. Enter a description of how discharges are treated or managed..

**PLANTILLA EN ESPAÑOL PARA SOLICITUDES NUEVAS/RENOVACIONES/ENMIENDAS DE TPDES FASE I MS4 AGUAS PLUVIALES**

*El siguiente resumen se proporciona para esta solicitud de permiso de calidad del agua pendiente que está siendo revisada por la Comisión de Calidad Ambiental de Texas según lo requerido por el Capítulo 39 del Código Administrativo de Texas 30. La información proporcionada en este resumen puede cambiar durante la revisión técnica de la solicitud y no son representaciones federales exigibles de la solicitud de permiso*.

1. Introduzca el nombre del solicitante aquí. (2. Introduzca el número de cliente aquí (es decir, CN6 #########). ) 3. Elija del menú desplegable. 4. Introduzca el nombre de la instalación aquí. 5. Introduzca el número de entidad regulada aquí (es decir, RN1 #########). 6. Elija del menú desplegable. 7. Introduzca la descripción de la instalación aquí. . La MS4 8. Elija del menú desplegable. ubicado 9. Introduzca la ubicación aquí. , en 10. Introduzca el nombre de la ciudad aquí. , Condado de 11. Introduzca el nombre del condado aquí. , Texas 12. Introduzca el código postal aquí. .

13. Introduzca el resumen de la petición de solicitud aquí.

Se espera que las descargas de la MS4 contengan 14. Liste todos los contaminantes esperados aquí. . 15. Introduzca los tipos de aguas residuales descargadas aquí. 16. Elija del menú desplegable. tratado por 17. Introduzca una descripción de cómo se tratan o manejan las descargas.

1. Required Attachments

Provide the following attachments to the application:

1. Attachment 1

Provide an in-dept description of all proposed modifications to the Storm Water Management Program (SWMP) or existing TPDES permit requirements for both the permittee and co-permittees. Provide rationale, based on findings collected during the previous TPDES permit term or from other sources, to support the proposed modifications.

1. Attachment 2

Provide an original USGS topographic quadrangle map, or a similar topographic map with a scale between 1:10,000 and 1:24,000, which clearly delineates the following information. If the regulated area is too large to include on only one map, the applicant may use a different scale as appropriate.

1. The location and boundaries of the MS4, including an area extending at least one (1) mile beyond the service boundaries of the MS4;
2. all point(s) of discharge from the MS4;
3. a delineation of the discharge route that begins at the MS4 outfalls that are part of the Wet Weather Characterization Program (001, 002, etc.) and traced with a highlighter for a distance of three (3) stream miles or to the point that the discharge reaches a classified segment listed in 30 TAC, Chapter 307, Appendix A, (Note: Do not mark with dark ink over the discharge route. A new original map will be required if the discharge route is not visible.);
4. a description of the land use activities, including estimations of population density and projected growth for a ten (10)-year period within the MS4 drainage area;
5. the location and a description of the activities of each currently operating or closed municipal landfill or the treatment, storage or disposal facility for municipal waste;
6. the location of major structural controls for storm water discharge, including detention/retention ponds, major infiltration devices, etc.; and
7. the identification of publicly owned parks, recreational areas, and other open lands.

For very large MS4 areas, these map requirements may be revised upon approval of the TCEQ Wastewater Permitting Section.

1. Attachment 3

Provide a copy of the current SWMP, a description of monitoring and screening programs, and a summary of monitoring results for the previous year.

1. Attachment 4

Review the most recent annual report and the SWMP and provide a brief description (1 to 2 paragraphs) of how all program elements have been implemented to meet the requirements in the existing permit. If the permit has several permittees, please provide a description of how each permittee meets the program requirements.

Address the program elements listed below:

1. MCM 1, MS4 Maintenance Activities.

a. Structural Controls. The existing permit requires that the permittee(s) operate the MS4 and any stormwater structural controls associated with the MS4 in a manner to reduce the discharge of pollutants to the Maximum Extent Practicable (MEP).

b. Floatables. The existing permit requires the permittee(s) to reduce the discharge of floatables, such as litter and other human generated solid refuse, into the MS4.

c. Roadways. The existing permit requires the permittee(s) operate and maintain public streets, roads, and highways in a manner to minimize discharge of pollutants, including pollutants related to deicing or sanding activities.

(2) MCM 2, Post–Construction Stormwater Control Measures.

a. The existing permit requires the permittee(s) to continue implementation and enforcement of the controls to minimize the discharge of pollutants from areas of new development and significant redevelopment after construction is completed.

b. The existing permit requires that the comprehensive master planning process (or equivalent) must be expanded to include all new development and redevelopment projects that disturb one acre or more of land, including projects less than one acre that are part of a larger common plan of development or sale that will result in the disturbance of one acre or more.

c. The existing permit requires the permittee(s) to evaluate the existing SWMP(s) as necessary to ensure that this MCM includes a regulatory mechanism, such as an ordinance, to implement and enforce the new requirements of this program and shall ensure that the SWMP includes strategies for structural and non-structural controls (i.e., BMPs) appropriate for the community. In addition, the permittee(s) shall provide for adequate long-term operation and maintenance of BMPs.

d. The existing permit requires the permittee(s) to assess the impacts on the receiving water(s) for all flood control projects. Where feasible, new flood control structures must be designed, constructed, and maintained to provide erosion prevention and pollutant removal from stormwater. If applicable, the retrofitting of existing structural flood control devices to provide additional pollutant removal from stormwater shall be implemented to the MEP.

(3) MCM 3, Illicit Discharge Detection and Elimination.

a. The existing permit requires the permittee(s) implement an ongoing program to detect and eliminate illicit discharges and improper disposal into the MS4.

b. The existing permit requires the permittee(s) to identify all categories of miscellaneous, non-stormwater discharges that may be discharged into the MS4, and include a description of any local controls or conditions placed on discharges exempted from the prohibition on non-stormwater.

c. The existing permit requires the permittee(s) to address discharges or flows from firefighting only where such discharges or flows are identified as significant sources of pollutants.

d. The existing permit requires the permittee(s) to prohibit any individual non-stormwater discharge otherwise exempted under this paragraph from the prohibition on non-stormwater that is determined by the permittee(s) to be contributing significant amounts of pollutants to the MS4.

e. Elimination of Illicit Discharges and Improper Disposal. The existing permit requires the operator of an illicit discharge or improper disposal practice to eliminate the illicit discharge or stop the improper disposal practice as quickly as reasonably possible. If the elimination of an illicit discharge within 30 days is not possible, the permittee(s) shall require the operator of the illicit discharge to remove the discharge according to an expeditious schedule. Until the illicit discharge or improper disposal is eliminated the permittee(s) shall require the operator of the illicit discharge to take all reasonable measures to minimize the discharge of pollutants to the MS4.

f. Overflows and Infiltration. The existing permit requires the permittee(s) to implement controls where necessary and feasible to prevent dry weather and wet weather overflows from sanitary sewers into the MS4. The permittee(s) shall continue to limit the infiltration of seepage from municipal sanitary sewers into the MS4.

g. Household Hazardous Waste and Used Motor Vehicle Fluids. The existing permit prohibits the discharge or disposal of used motor vehicle fluids and household hazardous wastes, and the intentional disposal of collected quantities of grass clippings, leaf litter, and animal wastes into the MS4.

h. MS4 Screening and Illicit Discharge Inspections. The existing permit requires the permittee(s) to continue implementation of the Dry Weather Screening Program described in Part III, Section B.2.h.i. of the permit. Follow-up activities to eliminate illicit discharges and improper disposals may be prioritized on the basis of magnitude and the nature of the suspected discharge, sensitivity of the receiving water, or other relevant factors. The entire MS4, but not necessarily each individual outfall, shall continue to be screened at least once per five years.

i. Priority Areas. The existing permit requires the permittee(s) to develop a list of priority areas likely to have illicit discharges. The permittee(s) shall continue to evaluate and update this list each year and report the results in the annual report.

j. NPDES and TPDES Permittee List. The existing permit requires the permittee(s) to maintain an updated list of dischargers that discharge directly to the MS4 and that have been issued an NPDES or a TPDES permit. The list shall include the name, location, and permit number (if known) of the discharger.

k. MS4 Map. The existing permit requires the permittee(s) to maintain a current, accurate MS4 map of the location of all MS4 outfalls; the names and locations of all waters of the U.S. that receive discharges from the outfalls; and any additional information needed by the permittee(s) to implement its(their) SWMP. Where possible, the permitee(s) shall use the Global Positioning System (GPS) to locate outfalls and photographs for documenting baseline conditions. The permittee(s) shall document the source information used to develop the MS4 map, including how the outfalls are verified and how the map will be regularly updated.

l. Spill Prevention and Response. The existing permit requires the permittee(s) to implement existing programs which prevent, contain, and respond to spills that may discharge into the MS4.

(4) MCM 4, Pollution Prevention and Good Housekeeping for Municipal Operations.

a. Pollution Prevention and Good Housekeeping program. The existing permit requires the permittee(s) to implement a pollution prevention and good housekeeping program for municipal operations.

b. Waste Handling. The existing permit requires the permittee(s) to ensure that waste removed from the MS4 or other municipal operations is properly disposed of.

c. Pesticide, Herbicide, and Fertilizer Application. The existing permit requires the permittee(s) to continue to implement controls to reduce the discharge of pollutants related to the storage and application of pesticides, herbicides, and fertilizers, by the (permittee's/permittees’) employees or contractors, to public rights-of-way, parks, or other municipal property. The permittee(s), if it/they have jurisdiction over lands it/they do not directly own (e.g. incorporated city), shall implement programs to reduce the discharge of pollutants related to the commercial application and distribution of pesticides, herbicides, and fertilizers on those lands.

d. List of Municipal Facilities. The existing permit requires that the SWMP must include a list of all municipal operations subject to the municipal operation, maintenance, and training programs listed under this MCM and all municipally owned and operated industrial activities subject to TPDES or NPDES industrial stormwater regulations.

(5) MCM 5, Industrial and High Risk Runoff.

a. The existing permit requires the permittee(s) to continue to improve (its/their) existing programs to identify and control pollutants in stormwater discharges to the MS4 from: municipal landfills; other treatment, storage, or disposal facilities for municipal waste (e.g., transfer stations, incinerators, etc.); hazardous waste treatment, storage, disposal and recovery facilities; facilities that are subject to Emergency Planning and Community Right-to-Know Act (EPCRA) Title III, Section 313; and any other industrial or commercial discharge the permittee(s) determine(s) is/are contributing a substantial pollutant loading to the MS4.

b. The program must include: priorities and procedures for inspections and for establishing and implementing control measures for such discharges; and an Industrial and High Risk Monitoring Program as described in Part III, Section B.2.h.iii. of the permit.

(6) MCM 6, Construction Site Stormwater Runoff.

a. The existing permit requires the permittee(s) to continue to implement a program to reduce the discharge of pollutants into the MS4 from construction sites. This MCM must include an ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance, to the extent allowable under State or local law. The permittee(s) shall ensure that the existing program is revised as necessary to address construction projects that result in a land disturbance of one acre or more, including activities disturbing less that one acre that are part of a larger common plan of development or sale that would disturb one acre or more.

b. The program must include the following:

* requirements to use and maintain appropriate erosion and sediment control BMPs to reduce pollutants discharged to the MS4 from construction sites;
* requirements for construction site operators to address the control of site waste, such as discarded building materials, concrete truck washout water, chemicals, litter, and sanitary waste;
* requirements for inspections of construction sites and enforcement of control measure requirements;
* requirements for the permittee(s) to provide appropriate education and training measures to construction site operators;
* notifications to construction site operators of their potential responsibilities under the NPDES or TPDES permitting regulations and permits for construction site runoff;
* procedures for site plan review that incorporate consideration of potential water quality impacts;
* procedures for receiving and considering input received from the public.
* a description of a program to implement and maintain structural and non-structural BMPs to reduce pollutants in stormwater runoff from construction sites to the MS4, which must include a description of the following:
* procedures for site planning which incorporate consideration of potential water quality impacts;
* requirements for nonstructural and structural best management practices;
* procedures for identifying priorities for inspecting sites and enforcing control measures that consider the nature of the construction activity, topography, and the characteristics of soils and receiving water quality; and
* appropriate educational and training measures for construction site operators.

c. Lists of Sites. The existing permit requires the permittee(s) to maintain a current list of construction sites that discharge directly to the MS4 and that have been issued an NPDES or TPDES permit. The list must include the name, location and permit number of the discharges that have been authorized under an NPDES or TPDES stormwater discharges permit for construction activities (if known).

d. The existing permit requires the permittee(s) to ensure and demonstrate that the program includes the following elements, in addition to those listed above:

* The permittee(s) shall require construction site contractors to implement appropriate erosion and sediment control BMPs and control waste (for example, discarded building materials, concrete truck washout water, chemicals, litter, and sanitary waste) at the construction site that may cause adverse impacts to water quality.
* The permittee(s) shall develop procedures for site plan reviews that incorporate consideration of potential water quality impacts, receipt and consideration of information submitted by the public, and site inspections and enforcement of control measures to the extent allowable under state and local law.

(7) MCM 7, Public Education, Outreach, Involvement and Participation.

a. Public Education and Outreach

* The existing permit requires that the permittee(s) shall document and ensure that the SWMP promotes, publicizes, and facilitates public education and outreach to residents, visitors, public service employees, businesses, commercial and industrial facilities, and construction site personnel and provide justification for any group that is not addressed by the program The permittee(s) shall document the activities conducted and materials used to fulfill this program element and provide enough detail to demonstrate the amount of educational and outreach resources and materials used to address each group.
* The existing permit requires the permittee(s) to continue to implement a public education and outreach program component to promote, publicize, and facilitate:
* public reporting of illicit discharges or improper disposal of materials, including floatables, into the MS4;
* the proper management and disposal of used oil and household hazardous wastes; and
* the proper use, application, and disposal of pesticides, herbicides, and fertilizers by public, commercial, and private applicators and distributors.

b. Public Involvement and Participation. The existing permit requires the permittee(s) to develop and implement a public involvement and participation program which complies with State, Tribal, and local public notice requirements. This program element must include opportunities for a wide variety of constituents within the MS4 area to participate in the SWMP development and implementation.

(8) MCM 8, Monitoring, Evaluating and Reporting. The existing permit requires the permittee(s) to continue to implement, and modify as necessary, the following monitoring or screening programs for dry weather, wet weather, and industrial and high-risk runoff:

a. Dry Weather Screening Program. This program shall continue the permittee(s)’ efforts to detect the presence of illicit connections and improper discharges to the MS4. All areas of the MS4 must be screened at least once during the permit term. The permittee(s) may utilize modified screening methods based on experience gained during previous field screening activities; the screening methods are not required to conform to the protocol in 40 CFR § 122.26(d)(1)(iv)(D). Sample collection and analysis is not required to conform to the requirements of Part V, Section B.2. of the permit, “Test Procedures;” however, samples taken to confirm (e.g., in support of possible legal action) a particular illicit connection or improper disposal practice must conform to the requirements of Part V, Section B.2. of the permit, “Test Procedures.”

b. Wet Weather Screening Program: The existing permit requires the permittee(s) to identify, investigate, and address areas within their jurisdiction that may be contributing excessive levels of pollutants to the MS4.

The wet weather screening program shall:

* screen the MS4, as specified in the SWMP; and
* specify the sampling and non-sampling techniques to be used for current screening and also for follow-up screening.

Sample collection and analysis for the Wet Weather Screening Program is not required to conform to the requirements of Part V, Section B.2. of the permit, “Test Procedures;” however, samples taken to confirm (e.g., in support of possible legal action) a particular illicit connection or improper disposal practice must conform to the requirements of Part V.B.2. of the permit, “Test Procedures.”

c. Industrial and High Risk Runoff Monitoring Program.

* The existing permit states that this program must include monitoring for pollutants in stormwater discharges to the MS4 from municipal landfills; other treatment, storage, or disposal facilities for municipal waste (e.g., transfer stations, incinerators, etc.); hazardous waste treatment, storage, disposal and recovery facilities; facilities that are subject to EPCRA Title III, Section 313; and any other industrial or commercial discharge the permittee(s) determine(s) is/are contributing a substantial pollutant loading to the MS4.
* The Industrial and High-Risk Runoff Monitoring Program must include the collection of quantitative data on parameters which have been identified by the permittee(s) as a pollutant of concern for that facility and shall:
  + coincide with the corresponding industrial sector-specific requirements of the TPDES Multi-Sector General Permit No. TXR050000 or any applicable general permit issued after September 29, 1995, and is not contingent on whether a particular facility is actually covered by the general permit;
  + coincide with the monitoring requirements of any individual permit for the stormwater discharges from that facility; and
  + include pollutants of concern for the stormwater discharge from that facility as identified by the permittee(s).
* To avoid the duplication of efforts, the permittee(s) may review data collected by a facility as required by any individual or general permit for that facility rather than performing additional sample collection and analysis.
* In lieu of the monitoring discussed above, the permittee(s) may accept a certification from a facility that raw and waste materials, final and intermediate products, by-products, material handling equipment or activities, industrial machinery or operations, or significant materials from past industrial activity are not presently exposed to stormwater and are not expected to be exposed to stormwater for the certification period. Where a permittee accepts a "no exposure" certification, the permittee shall conduct site inspections of the facility not less than once per permit term to verify the "no exposure" exemption
* The permittee(s) may also waive monitoring requirements under this permit for facilities that it/they determine(s) are in compliance with the TPDES Multi-Sector General Permit No. TXR050000.

d. Wet Weather Characterization Sampling Program (if applicable): The permittee(s) participate(s) in a Wet Weather Characterization Program through a regional effort coordinated by the North Central Texas Council of Governments (NCTCOG). From 1997-2001 the permittee(s) conducted land use monitoring of stormwater outfalls within the MS4. For the current permit term, as well as the upcoming permit term, the permittee(s) is/are working in conjunction with other regional participants on an instream monitoring program to more accurately assess the effects of urban runoff on city streams and establish baseline data on the receiving streams to use in determining the long term trends associated with stormwater runoff. The TCEQ, by letter of April 15, 2003, approved the original NCTCOG monitoring program.

In this application, the permittee(s) has/have requested approval to conduct sampling in accordance with a revised Regional Wet Weather Characterization Program (RWWCP). Specific changes to the original approved RWWCP were proposed by the NCTCOG by letter dated December 13, 2010. TCEQ approved this updated plan by letter dated February 11, 2011. The approved RWWCP includes certain revisions, and is described in Part VII.B.1.a of this fact sheet.

TCEQ supports the participation of the permittee(s) in the RWWCP. However, if the permittee(s) choose(s) instead to perform Wet Weather Characterization Sampling according to the Representative Storm Event Monitoring option in lieu of the Regional Wet Weather Characterization Program (RWWCP) option then the permittee(s) must conduct outfall monitoring at the\_\_\_\_ (insert number of outfalls) specified in the permit.

e. Storm Event Discharge Monitoring. The existing permit requires the permittee(s) to comply with the monitoring requirements in Part IV of the permit to characterize the discharge from the MS4.

f. Floatables Monitoring. The existing permit requires the permittee(s) to implement a floatables program as described in Part IV, Section B of the permit.

1. Mailing Addresses for Submittal of the Application.

Submit the original application, along with two (2) complete copies, to the appropriate address below:

|  |  |
| --- | --- |
| For Standard U.S. Mail Service: | Executive Director  Texas Commission on Environmental Quality  Attn: Water Quality Division  Business and Program Services Section  Applications Review and Processing Team (MC-148) P.O. Box 13087  Austin, Texas 78711-3087 |
| For Express Mail: | Applications Review and Processing Team (MC-148)  Texas Commission on Environmental Quality  12100 Park 35 Circle  Austin, Texas 78753 |
| For Hand Delivery: | Applications Review and Processing Team (MC-148)  Texas Commission on Environmental Quality  Building F, Room 2101  12100 Park 35 Circle  Austin, Texas 78753 |

1. Telephone Inquiries

|  |  |
| --- | --- |
| Administrative Information: | (512) 239-4671  Water Quality Applications Review and Processing Team |
| Technical Information: | (512) 239-4671  Storm Water and Pretreatment Team,  Water Quality Standards Implementation Team |
| Legal Information: | (512) 239-0600  Environmental Law Division |

1. Signatory Requirements

The application form shall be signed by the applicant and, if applicable, the co-applicant(s), in accordance with TCEQ rules at 30 TAC § 305.44. The application must be signed by the official indicated below, according to the type of entity:

* municipality - a principal executive officer or a ranking elected official
* independent school district - at least the level of assistant superintendent
* state, federal or other public facility - a principal executive officer or a ranking elected official

If a co-permittee is required, a signature page from both entities must be submitted. Make a copy of the blank signature page if a co-permittee signature page must be submitted.

The signature page must bear the seal of the notary public and other requested notary information. The signature date and the notary date must be the same date. If the dates differ, the signature page will not be accepted. If the signature page is not notarized, the signature page will not be accepted.

SIGNATURE PAGE

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Typed or printed name

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for known violations.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTE: ALL APPLICATIONS MUST BEAR THE SIGNATURE AND SEAL OF NOTARY PUBLIC.

Subscribed and Sworn to before me by the said \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

on this\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_ , 20\_\_\_\_

My commission expires on the \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [SEAL]

Notary Public

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County, Texas

NOTE: If co-permittees are necessary, all entities must submit separate Signature Pages.

Co-applicant:

SIGNATURE PAGE

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Typed or printed name

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for known violations.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTE: ALL APPLICATIONS MUST BEAR THE SIGNATURE AND SEAL OF NOTARY PUBLIC.

Subscribed and Sworn to before me by the said \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

on this\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_ , 20\_\_\_\_

My commission expires on the \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [SEAL]

Notary Public

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County, Texas

NOTE: If co-permittees are necessary, all entities must submit separate Signature Pages.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**For TCEQ staff use only:**

|  |  |
| --- | --- |
| Application Type: | Renewal  Major Amendment  Minor Amendment  New |
| Agency Receiving SPIF: | Texas Historical Commission  Texas Parks & Wildlife  US Fish & Wildlife  Army Corps of Engineers |

County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Segment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Admin Complete Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SUPPLEMENTAL PERMIT INFORMATION FORM (SPIF)

This form applies to TPDES applications

The SPIF must be completed as a separate document. We will mail a copy of the SPIF to each agency as required by the TCEQ agreement with EPA. If any of the items are not completely addressed and/or further information is needed, you will be contacted to provide the information before the permit is issued. Each item must be completely addressed. DO NOT REFER TO A RESPONSE OF AN ITEM IN THE PERMIT APPLICATION FORM. Each attachment must be provided with this form, separately from the administrative report of the application. The application will not be declared administratively complete without this form being completed in its entirety including all attachments.

The following applies to all applications:

1. Permittee(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. TPDES Permit No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. (EPA ID No. ): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Address of the project (description of the MS4 boundaries): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Provide the name, address, telephone and fax number of an individual that can be contacted to answer specific questions about the property. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. List the county in which the MS4 is located: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. If the property is publicly owned and the owner is different than the permittee/applicant, please identify the owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. Identify the name of the water body (receiving waters) or TCEQ segment number that will receive the discharge: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. Provide a 7.5 minute USGS quadrangle map with the project boundaries plotted and a general location map showing the project area. (This map is required in addition to the map requested in the application administrative report.)
10. Provide original photographs of any structures 50 years or older on the property.
11. Does your project involve any of the following?

Proposed access roads, utility lines, and construction easements

Visual effects that could damage or detract from a historic property’s integrity

Vibration effects during construction or as a result of project design

Additional phases of development that are planned for the future

Sealing of caves, fractures, sinkholes, or other karst features

Disturbance of vegetation or wetlands

1. List proposed construction impact (surface acres to be impacted, depth of excavation, sealing of caves or other karst features): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Describe existing disturbances, vegetation & land use (plowing, other ground disturbances): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following applies only to applications for New TPDES permits and Major Amendments to TPDES Permits:

1. List construction dates of any buildings or structures on the property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a brief history of the property, and name of the architect/builder, if known: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. General Information

Permit Application Forms

The new, major amendment, minor amendment, and renewal applications with instructions are available in Adobe Acrobat PDF format on the TCEQ web site: http://www.tceq.state.tx.us/comm\_exec/forms\_pubs/search\_forms.html

TCEQ Central Registry Core Data Form

The Core Data Form has been incorporated into this form. Do not send a core data form to TCEQ.

You can search by the RN, CN, name (permittee), or permit number under the search field Additional ID.

The customer (permittee) is responsible for providing current information to the TCEQ, and for updating all CN and RN data for all authorizations as changes occur.

Fees are associated with a MS4 Permit

Payment of the fees may be made by check or money order payable to TCEQ, or through EPAY (electronic payment through the web). The permit requires two different fees.

1. Application Fee:

This fee is required to be paid at the time the application is submitted. Failure to submit payment at the time the application is filed will cause delays in acknowledgment or denial of coverage under the general permit.

1. Mailed Payments

Payment must be mailed in a separate envelope to one of the addresses below. Include the attached Application Fee submittal form. (Send only the application fee submittal form. Do not send a copy of the application.) <fee submittal form only applies to GP’s for now>

1. BY REGULAR U.S. MAIL

Texas Commission on Environmental Quality

Cashier’s Office, MC-214

P.O. Box 13088

Austin, TX 78711-3088

1. BY OVERNIGHT/EXPRESS MAIL

Texas Commission on Environmental Quality

Cashier’s Office, MC-214

12100 Park 35 Circle

Austin, TX 78753

1. ePAY Electronic Payment

Go to: www.tceq.state.tx.us/epay

When making the payment you must select Water, and then select the fee under the category MS4. You must include a copy of the payment voucher with your application, which will not be considered complete without the payment voucher.

1. Annual Water Quality Fee:

This fee is assessed to permittees with an active authorization on September 1 of each year. The permittee will receive an invoice for payment of the annual fee in November. The payment will be due 30 days from the invoice date. A 5% penalty will be assessed if the payment is not received by TCEQ by the due date. Annual fee assessments cannot be waived as long as the permit is active on September 1.

1. Mailed Payments

Return your payment with the billing coupon provided with the billing statement.

1. BY REGULAR U.S. MAIL

Texas Commission on Environmental Quality

Cashier’s Office, MC-214

P.O. Box 13088

Austin, TX 78711-3088

1. BY OVERNIGHT/EXPRESS MAIL

Texas Commission on Environmental Quality

Cashier’s Office, MC-214

12100 Park 35 Circle

Austin, TX 78753

1. ePAY Electronic Payment

Go to: www.tceq.state.tx.us/epay

Enter your account number provided at the top portion of your billing statement. Payment methods include MasterCard, Visa, and electronic check payment (ACH). A transaction over $500 can only be made by ACH.

1. Instructions for filling out the application form

Important Note:

More than one entity may be required to apply for the permit as Co-Permittees.

The selected entity type indicates the name that must be provided as an applicant for a permit, registration or authorization. It also identifies when a co-applicant/co-permittee on an application for a permit, registration or authorization is required.

Permittee (Applicant)

Enter assigned Customer Number (CN)

TCEQ’s Central Registry will assign each customer a number that begins with ”CN,” followed by nine digits. This is not a permit number, registration number, or license number.

* If this customer has not been assigned a CN, leave the space for the CN blank.
* If this customer has already been assigned this number, enter the permittee’s CN.

Mailing Address

Provide a complete mailing address for receiving mail from the TCEQ. The address must be verifiable with the US Postal Service at http://www.usps.com for regular mail delivery (not overnight express mail). If you find that the address is not verifiable using the USPS web search, please indicate the address is used by the USPS for regular mail delivery.

Phone Number

This number should correspond to this customer=s mailing address given earlier. Enter the area code and phone number here. Leave Extension blank if this customer’s phone system lacks this feature.

Fax Number and E-mail Address

This number and E-mail address should correspond to applicant's mailing address provided earlier. (Optional Information)

Type of Customer

Check only one box that identifies the type of entity. Use the descriptions below to identify the appropriate entity type.

Note that the selected entity type also indicates the name that must be provided as an applicant for a permit, registration or authorization. It also identifies when a co-applicant/co-permittee on an application for a permit, registration or authorization is required.

Government - Federal, state, county, or city government (as appropriate)

The customer is either an agency of one of these levels of government or the governmental body itself. The government agency’s ‘legal name’ must be provided as the applicant. A department name or other description of the organization should not be included as a part the ‘legal name’ as applicant.

Other

The customer does not fit any of the above descriptions. Enter a short description of the type of customer in the blank provided.

Number of Employees

Check one box to show the number of employees for this customer’s entire company, at all locations. This is not necessarily the number of employees at the site named in the APPLICATION.

Billing Address

An annual fee is assessed to each permittee on September 1 of each year. Provide the complete mailing address where the annual fee invoice should be mailed. Verify the address with the USPS. It must be an address for delivery of regular mail, not overnight express mail. Also, provide a phone number of the permittee's representative responsible for payment of the invoice.

Country Mailing Information

If this address is outside the United States, enter the territory name, country code, and any non-ZIP mailing codes or other nonBU.S. Postal Service features here. If this address is inside the United States, leave these spaces blank.

Regulated Entity (RE) Information on Project or Site

Regulated Entity Reference Number (RN)

This is a number issued by TCEQ’s Central Registry to sites (a location where a regulated activity occurs) regulated by TCEQ. This is not a permit number, registration number, or license number.

* If this regulated entity has not been assigned an RN, leave this space blank.
* If this customer has been assigned this number, enter the permittee’s RN.

A new regulated entity number is assigned by Central Registry for each new MS4 permit application since the area under control of the applicant may overlap with other regulated entities. This RN will be assigned during administrative review of the permit application.

Site Name/Regulated Entity

Provide the name of the MS4 operation as known by the public in the area where the MS4 is located. The name you provide on this application will be used in the TCEQ Central Registry as the Regulated Entity.

Mailing Address for the Regulated Entity

Provide a complete mailing address to be used by TCEQ for receiving mail. In most cases, the address is the same as the permittee.

Name the county, where the largest residential population exists within the MS4’s regulated boundaries. If the regulated area falls within additional counties, provide the county names as secondary.

Latitude and Longitude

The Latitude and Longitude must be the approximate center of the regulated portion of the small MS4. Enter the latitude and longitude of the site in degrees, minutes, and seconds or decimal form. For help obtaining the latitude and longitude, go to: www.tceq.state.tx.us/gis/drgview.html or <http://msrmaps.com/advfind.aspx>

Description of Activity Regulated

In your own words, briefly describe the primary business that you are doing that requires this authorization. Do not repeat the SIC Code description.

Application Contacts

Provide the name, title and communication information of the person that TCEQ can contact for additional information regarding this application.

DMR Contact

Provide the name and mailing address of the person responsible for receiving and submitting DMRs as indicated in the permit. The preprinted DMRs will be provided by the TCEQ Enforcement Division unless you chose to submit electronically.

Submit data Online…..

Submit online through eDMR system. Go to Sign up now at: http://www.tceq.state.tx.us/permitting/steers/steers.html

Establish an electronic reporting account when you get your permit number.

**Plain Language Summary**

1. Enter the name of applicant(s) in this section. The applicant name should match the name associated with the customer number.
2. Enter the Customer Number(s) in this section. Each Individual or Organization is issued a unique 11-digit identification number called a CN (e.g. CN123456789).
3. Choose “operates” in this section for existing facility applications or choose “proposes to operate” for new facility applications.
4. Enter the name of the facility in this section. The facility name should match the name associated with the regulated entity number.
5. Enter the Regulated Entity number in this section. Each site location is issued a unique 11-digit identification number called an RN (e.g. RN123456789).
6. Choose the appropriate article (a or an) to complete the sentence.
7. Enter a description of the facility in this section. For example: a municipal separate storm sewer system (MS4) which conveys stormwater from the City of Texas City to surface water in the state
8. Choose “is” for an existing facility or “will be” for a new facility.
9. Enter the location of the facility in this section.
10. Enter the City nearest the facility in this section.
11. Enter the County nearest the facility in this section.
12. Enter the zip code(s) for the MS4 in this section.
13. Enter a summary of the application request in this section. For example: renewal to discharge stormwater from the MS4 into surface water in the state.
14. List all pollutants expected in the discharge from this facility in this section. If applicable, refer to the pollutants being monitored by the MS4 in the existing permit.
15. Enter the discharge types from your facility in this section (e.g., stormwater, allowable non-stormwater discharges, etc.)
16. Choose the appropriate verb tense to complete the sentence.
17. Enter a description of how discharges are treated or managed. Use additional lines for individual discharge types or outfalls if necessary.

Example - Phase I Municipal Separate Storm Sewer System (MS4) Individual Permit Renewal Application

*The following summary is provided for this pending water quality permit application being reviewed by the Texas Commission on Environmental Quality as required by 30 Texas Administrative Code Chapter 39. The information provided in this summary may change during the technical review of the application and are not federal enforceable representations of the permit application*.

The City of Texas City (CN000000001) owns and operates a Municipal Separate Storm Sewer System (MS4). The City of Texas City MS4 conveys stormwater from the City of Texas City to surface water in the state. The City of Texas City MS4 is located within the corporate boundary of the City of Texas City, in McLennan (County), Texas 76701, 76702, 76703, 76704, 76705, 76706, 76707, 76708, 76710, 76711, 76712, 76714, 76715, 76716, 78797, 78798, and 78799 (RN100000001).

The City of Texas City MS4 discharges stormwater and certain non-stormwater discharges on a variable and intermittent basis. Discharges from the MS4 are expected to contain bacteria, sediments, nutrients, hazardous metals, and oil and grease. Stormwater discharges from the MS4 are managed with best management practices through the implementation of a Stormwater Management Program (SWMP). Examples of best management practices implemented by the City of Texas City include but are not limited to: wet weather screening, dry weather screening, radio announcements to advertise a pollution hotline, construction site inspections, volunteer clean-up events, street sweeping, inflow and infiltration studies of sanitary sewer system, video inspection of sanitary sewer system, and public education material distribution.

Certification

Each entity applying for the permit is required to sign the certification statement. The certification must bear an original signature of a person meeting the signatory requirements specified under 30 Texas Administrative Code (TAC) §305.44.

The regulation that controls who may sign an application or similar form is 30 Texas Administrative Code §305.44(a)(3) (see below). According to this code provision, only a ranking elected official or principal executive officer may sign an application or similar form. Persons such as the city mayor or county commissioner will be considered ranking elected officials. In order to identify the principal executive officer of your government entity, it may be beneficial to consult your city charter, county or city ordinances, or the Texas statute(s) under which your government entity was formed. An application or similar document that is signed by a government official who is not a ranking elected official or principal executive officer does not conform to §305.44(a)(3). The signatory requirement may not be delegated to a government representative other than those identified in the regulation. By signing the application or similar form, you are certifying that you are either a ranking elected official or principal executive officer as required by the administrative code. Documentation demonstrating your position as a ranking elected official or principal executive officer may be requested by the TCEQ.

If you have any questions or need additional information concerning the signatory requirements discussed above, please contact the TCEQ's Environmental Law Division at 512/239-0600.

30 Texas Administrative Code §305.44. Signatories to Applications.

(a)All applications shall be signed as follows:

For a municipality, state, federal, or other public agency, the application shall be signed by either a principal executive officer or a ranking elected official. For purposes of this paragraph, a principal executive officer of a federal agency includes the chief executive officer of the agency, or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., regional administrator of the EPA).