**FORM INSTRUCTIONS:** Use this form to report suspected/confirmed PST releases to the Texas Commission on Environmental Quality (TCEQ) within 24-hours of discovery. Forms may be emailed (pstrpr@tceq.texas.gov), faxed (512/239-2216), or phoned in (512/239-2200). Call 512/ 656-9320 for emergencies.

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| **Texas Petroleum Storage Tank Program****INCIDENT REPORT FORM** |
| **Facility Information** | Facility Name: |       |  |
| Address: |       |  |
| City: |       | County: |       Region:    |   |
| Facility ID: |       | Ghost tank(s)? [ ] Y [ ] N  | Pre-existing LPST ID? [ ] N [ ] Y: #        |  |
|  |
| **Responsible Party (RP) Information** | Contact Person: |       | Phone: |       |  |
| Company:  |       | Fax: |       |  |
| Address: |       |  |
| City:  |       | State:  |       | Zip: |       |  |
| The RP is the . . .  |  [ ]  tank owner | [ ]  tank operator | [ ]  landowner | [ ]  other |
|  |
| **Release reported by**(if different than RP)**:** | Contact person:  |       | Phone: |       |  |
| Company:  |       |  |
| Address: |       |  |
| City: |       | State: |       | Zip: |       |  |
|  |
| **Insurance Provider** | Name of insurance provider: |       | Policy No.: |       |  |
| Date insurance provider was notified about this release:  |       |  |
|  |
| **Release Details** |
| [ ]  Confirmed[ ]  Suspected | [ ]  AST[ ]  UST | Date discovered: |       |  | Date reported to TCEQ: |       | Tank system piping:  | [ ]  pressurized[ ]  suction/gravity[ ]  unknown |
|  |  |
|  | ***Check all that apply:*** |
|  **Release discovery** | **Substance** | **Impacted media** | **Source** |
|  [ ]  | Routine tank closure or  | [ ]  Gasoline (leaded, unleaded, unknown) | [ ]  Groundwater | [ ]  Tank |
|  | site assessment | [ ]  Diesel/Fuel oil | [ ]  Surface water | [ ]  Dispenser |
|  [ ]  | Free product or sheen | [ ]  Waste oil | [ ]  Soil | [ ]  Piping |
|  [ ]  | Odors | [ ]  Hydraulic/ transmission/ mineral oil | [ ]  Air | [ ]  Submersible Turbine |
|  [ ]  | Automatic tank gauge | [ ]  Jet fuel/kerosene |  |  Pump (STP) Area |
|  [ ]  | Probe or sensor | [ ]  Petroleum of unknown type | **Cause** | [ ]  Delivery Problem |
|  [ ]  | Inventory records | [ ]  Hazardous subst. (describe in Comments) | [ ]  Spill | [ ]  Other (describe in  |
|  [ ]  | Tank tightness test failure | [ ]  Unknown | [ ]  Overfill |  Comments) |
|  [ ]  | Line tightness test failure | [ ]  Other (describe in Comments) | [ ]  Phys/mech damage | [ ]  Unknown |
|  [ ]  | Groundwater monitoring well | [ ]  Faulty installation |  |
|  [ ]  | 1-mo. SIR failure or “inconclusive” | [ ]  Corrosion |  |
|  [ ]  | 2-mo. inventory control discrepancy | [ ]  Other (describe in Comments) |
|  [ ]  | Vapor detection (auto or manual) | [ ]  Unknown |
|  [ ]  | Public or private water supply contaminated |  |  |
|  |  |  |  |
| **Comments/Notes** |
| **<<< TCEQ USE ONLY >>> PM** complete this form when a PST release is reported to TCEQ, and provide to Admin Staff for LPST ID No. assignment. TL initial here to assign new LPST ID No.: \_\_\_\_\_\_\_\_\_PM \_\_\_\_\_\_\_TL. **ADMIN** - Enter information into appropriate databases. **NEW LPST ID No.:** . |