

For TCEQ use only: MSW UOR/C _____/CO/_____ /INITIAL-UPDATE



Registration for Used Oil Collection Center

Bold items required for all notifications. * items required for all new notifications.
Please print clearly or type.

You must post and maintain durable and legible signs indicating that you are a public or household used oil collection center. You may [print form GI-170](#) for use as signage.

[Instructions for filling out this form.](#)

Used Oil Collection Registration # (required for all updates): C _____ **Effective Date:** _____

Submission Reason: New Update Renewal (expires on even years)

Part A: Site/Regulated Entity Information (refers to the location being registered)

1. Regulated Entity Number: RN _____

2. **Facility Name:** _____

Site Address:*

3. Street Address: _____

4. City*: _____

5. State*: _____ 6. Zip+4*: _____ - _____

7. County*: _____

8. Primary [North American Industry Classification System](#) (NAICS) Code*: _____

Part B: Customer Information (for the facility registering)

9. Customer number: CN _____

10. Owner/operator name*: _____

(Legal Name as filed with the Secretary of State's office)

11. Type of customer:*

Corporation

State Government

Individual

Other Government

Sole Proprietorship- D.B.A.

General Partnership

City Government

Limited Partnership

County Government

Other: _____

Federal Government

Tax information (Do not enter a Social Security number in this field. For individual ownership type, go to #15)

12. Federal Tax ID: _____

13. TX State Franchise Tax ID: _____

14. Texas Secretary of State Filing Number: _____

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Site Name: _____

Submission Reason: New Update Renewal (expires on even years for filters)

*(Items marked with * are required for all new notifications.)

Part C: On site owner/operator contact

15. First name:* _____ 16. Last name:* _____
17. Title: _____ 18. Company Name:* _____
19. Street Address:* _____
20. City:* _____
21. State:* _____ 22. Zip+4: _____ - _____
23. Telephone:* _____ 24. Fax: _____
25. Email: _____

Part D: Owner Representative Contact (optional, if different than contact in Part B)

26. First name: _____ 27. Last name: _____
28. Title: _____ 29. Company Name: _____
30. Street Address: _____
31. City: _____
32. State: _____ 33. Zip+4: _____ - _____
34. Telephone: _____ 35. Fax: _____
36. Email: _____

Part E: Waste activities (for the facility registering)

37. Facility Type:* (check **all** that apply)

Collection Center for households/do-it-yourselfers (DIY)

Collection Center for Other Generators (Non-households, such as other businesses, governments, service stations, etc.)

Distributor of Oil Products (Must provide a copy of permit from the State Comptroller's Office)

Note: If you store more than six-55 gallon drums or 1 bulk container of used oil filters, you must [register as a Used Oil Filter Storage Facility](#).

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Site Name: _____

Part F: Certification (Must be included with all submissions; bold items are required.)

By my signature below, I certify, to the best of my knowledge, that the information provided in this form is complete and accurate. I understand that the registration listed on this form will be updated with the information provided herein. I also certify that I have signature authority to submit this form on behalf of the entity listed as the "Site Name", and that I will abide by all state and federal regulations governing the collection, management, and recycling of used oil and used oil filters.

Name: _____

Title: _____ Company: _____

Telephone: _____ **Fax:** _____

Email: _____

Signature: _____

Mail completed form to:

Texas Commission on Environmental Quality
Registration and Reporting Section MC-129
PO Box 13087
Austin, TX 78711-3087

Please use the following address for any submissions sent via overnight services:

Texas Commission on Environmental Quality
Registration and Reporting Section MC-129
12100 Park Circle 35 Bldg D
Austin, TX 78753

Updates only may be faxed to (512) 239-6410. Initial registrations submitted by fax will be returned to the sender.

For any questions about filling out this form not covered in the [instructions](#), or for information about the Used Oil Collection Center Registration Program, please contact us at (512) 239-6413 or wasteval@tceq.texas.gov.

Individuals are entitled to request and review their personal information the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, please contact the TCEQ Public Information Section at (512) 239-3282.