

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102



Internet: www.tceq.texas.gov
Fax: (512)239-0111

State Title: Engineering Specialist V
Functional Title: General Engineering Spec V
Job Posting: 16114
Monthly Salary: \$4023.16
Salary Group: B21
Posting Date: 01/05/2016
Close Date: 01/20/2016
Section/Division: Districts Section/ Water Supply Division
Work Location: 12100 Park 35 Circle, Austin, TX
78753
Openings: Two(2)
Position #(s): 7309,2101

Job Description:

Reviews standard and expedited water district bond issue applications and other water district applications filed with the Texas Commission on Environmental Quality (TCEQ). Performs technical reviews of highly complex bond applications, including standby fees and impact fees, to ensure compliance with appropriate statutes and rules; and evaluates plans and specifications of construction projects to determine eligibility of compliance. Assists less experienced staff with the review and evaluation water district applications. Compiles information to generate compliance reports and makes recommendations for management review and approval. Reviews the work of staff to ensure consistency with applicable statutes, rules, policies and procedures. Trains and mentors less experienced staff. Assists management with the review of guidance documents and makes recommendations for revisions. Conducts highly complex field inspections of districts to ensure district conditions are as represented within applications; and prepares related reports for use by the Commission and the public, according to TCEQ rules and statutes. Communicates financial and highly complex technical information regarding water district applications with local, state, and federal agencies, engineers, financial advisors, attorneys, board members, and district directors.

Military Occupational Specialty (MOS) Codes: 12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1, and 8E000

Minimum Qualifications:

A bachelor's degree in engineering from an accredited college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus five years of full-time engineering experience.

An Engineering-in-training (E.I.T.) certificate will substitute for six months of the required experience.

A master's degree in engineering, environmental science, or related fields from an accredited college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) may substitute for one year of the required experience.

A doctorate in engineering, environmental science, or related fields from an accredited college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) may substitute for two years of the required experience.

OR One year of full-time experience as a General Engineering Specialist IV.

Preferred Requirements:

Experience in reviewing and/or analyzing complex documents/applications, such as engineering reports, requests for authorizations, permits, schedules for payments, construction plan sets, etc.

Experience writing technical reports and/or technical letters to applicants/customers.

Special Requirements:

Moving up to 15 pounds of paper/plans/application material.

Traveling up to 10% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer