

## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: [jobs@tceq.texas.gov](mailto:jobs@tceq.texas.gov)  
Physical Address - 12100 Park 35 Circle, Bldg. A  
Mailing Address - P.O. Box 13087/MC-116  
Austin, Texas 78711-3087  
(512)239-0102



**Internet:** [www.tceq.texas.gov](http://www.tceq.texas.gov)  
**Fax:** (512)239-0111

<b>State Title:</b>	<b>Engineering Specialist I</b>
<b>Functional Title:</b>	<b>Emissions Evaluator I</b>
<b>Job Posting:</b>	<b>16145 (Re-Opened)</b>
Monthly Salary:	\$3081.33
Salary Group:	B17
Posting Date:	03/16/2016
Close Date:	03/23/2016
Section/Division:	Data Management Section/ Monitoring Division
Work Location:	12100 Park 35 Circle, Austin, TX 78753
Openings:	One(1)
Position #(s):	2191

**Applicants who previously applied will still be considered and do not have to re-apply**

### **Job Description:**

Assists with field instrument audits and verifies the calibration of field dilution systems (calibrators), span gases, and other measurement transfer standards to ensure compliance with federal and agency quality standards for the Monitoring Division of the Texas Commission on Environmental Quality. Calibrates and maintains network calibration and measurement transfer standards. Assists with preparing, planning, performing, documenting, and reporting field instrument audits. Assists with the purchase and maintenance of laboratory and sampling equipment and supplies; maintains equipment and parts. Assists in responding to internal and external customer inquiries; provides general information regarding calibration workgroup activities; reviews standard operating procedures (SOPs), quality assurance project plans (QAPPs), and other guidance/procedural documentation. Enhances technical skills and knowledge of field instruments, field instrument audits, quality assurance/quality control, data review and assessment, and sampling methodologies.

**Military Occupational Specialty (MOS) Codes:** 12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1, and 8E000

### **Minimum Qualifications:**

A bachelor's degree with a major in engineering, basic science, math, environmental science, or related fields, from an accredited college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

One year of full-time experience in the field of environmental control activities may substitute for each year of the required education.

### **Preferred Requirements:**

Experience working with ambient air monitoring equipment.

Experience working in an analytical laboratory or working with analytical laboratory equipment

Experience performing maintenance, calibrations, or audits on laboratory instruments or air monitoring equipment.

### **Special Requirements:**

Moving up to 60 pounds of files, computers, monitoring equipment and supplies.

Traveling up to 30% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

**Condition of Employment:**

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer