

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102



Internet: www.tceq.texas.gov
Fax: (512)239-0111

State Title: **Electronics Technician II**
Functional Title:
Job Posting: **16149**
Monthly Salary: \$3081.33
Salary Group: A17
Posting Date: 02/01/2016
Close Date: 02/16/2016
Section/Division: Network Operations Section/ Monitoring Division
Work Location: 5425 Polk St, Ste H, Houston, TX 77023-1452
Openings: One(1)
Position #(s): 0721

Job Description:

Maintains, operates, repairs, and audits air monitoring equipment and associated instrumentation to include conducting surveys and collecting and correlating air monitoring data. Operates and troubleshoots continuous and non-continuous air monitoring instrumentation in accordance with quality assurance/quality control (QA/QC) procedures. Conducts and documents onsite observations of local conditions influencing air quality data. Performs QA/QC analysis of continuous and non continuous data to ensure quality instrument function and performance. Conducts laboratory control checks/audits on continuous air monitoring instrumentation. Assists with the coordination and/or oversight of contractors regarding the construction of new Air Monitoring sites; provides training and mentors junior level staff. Assists Systems Planning and Implementation Team in deployment of air monitoring instrumentation and facilities. Conducts non continuous instrument audits, calibrations, troubleshooting, diagnosis, and/or repairs, and assists with data validation of the PM2.5.

Military Occupational Specialty (MOS) Codes: 12A, 12X, 51S, 72D, EA, 50, 59, 8831, 8834, 3E5X1 and 8E000

Minimum Qualifications:

Graduation from high school or GED certificate plus four years of full-time experience directly related to the examples of work performed.

One year (30 semester hours) of accredited college work which included six semester hours in mathematics or natural or physical science (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) may be substituted for each year of required experience.

OR Graduation from a licensed vocational, technical, or business school with a certificate of completion in the areas directly related to the examples of work performed (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus two years of full-time experience directly related to the examples of work performed.

OR A certificate of completion in areas directly related to the examples of work performed from a military technical training program (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus three years of full-time experience directly related to the examples of work performed.

Preferred Requirements:

Experience operating, maintaining, and troubleshooting electronic equipment and instrumentation.

Experience operating, maintaining, and troubleshooting continuous and non-continuous air monitoring instrumentation.

Experience with Microsoft Office software, such as Microsoft Outlook, Word, or Excel.

Experience reviewing air monitoring data, or highly technical information, for quality, accuracy, and/or applicability.

Special Requirements:

Moving up to 50 pounds of equipment.

Traveling up to 50% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer