TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102

Internet: www.tceq.texas.gov
Fax: (512)239-0111

State Title:	**Engineering Specialist I**
Functional Title:	**Environmental Permit Spec I**
Job Posting:	**16197**
Monthly Salary:	$3297.00
Salary Group:	B17
Posting Date:	03/21/2016
Close Date:	04/05/2016
Section/Division:	Wastewater Permitting Section/ Water Quality Division
Work Location:	12100 Park 35 Circle, Austin, TX 78753
Openings:	Two(2)
Position #(s):	3584,5338

Job Description:

Assists in reviewing and evaluating Texas Pollutant Discharge Elimination System (TPDES) pretreatment programs, and participates in other pretreatment-related activities for the Texas Commission on Environmental Quality (TCEQ). Assists in preparing, conducting file reviews and industrial site visits, and conducting and documenting results of on-site audits of approved pretreatment programs for compliance with TPDES permit requirements, and state and federal statutes, rules, policies, and guidelines. Assists in drafting audit reports. Prepares the pretreatment sections of basic TPDES permits for publicly-owned treatment works (POTWs) in accordance with state and federal statutes, rules, policies, and guidelines. Assists in evaluating pretreatment annual reports; completion of industrial waste surveys and TexTox reports; and in making categorical determinations for industrial users. Participates in the resolution of contested POTW permit applications by assisting senior staff or the team leader in alternative dispute resolutions, public meetings, and the preparation of expert testimony for public hearings before an Administrative Law Judge or the Commission. Assists in the review and evaluation of proposed pretreatment program substantial and non-substantial modifications for compliance with TPDES permit requirements; and state and federal statutes, rules, policies, and guidelines. Assists in conducting numerical analyses of local limits, and incorporating the results into pretreatment program modifications. Assists in incorporating approved substantial modifications into TPDES permits. Assists in responding to inquiries on assigned TPDES permits, pretreatment audits, and modifications to approved pretreatment programs. Assists in preparing responses to comment documents, and revises associated documents as necessary. Communicates basic information concerning the Pretreatment Program to control authorities, industrial users, agency staff, and the public. Attends meetings. Responds to telephone calls and letters received by the program.

Military Occupational Specialty (MOS) Codes: 12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1, and 8E000

Minimum Qualifications:

A bachelor's degree from an accredited college or university with a major in engineering, physical science, environmental science, or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

Preferred Requirements:

Master's degree with a major in environmental engineering, natural or environment science, or another environmental-related field.

Experience working with pretreatment regulations and/or pretreatment programs.

Special Requirements:

Moving up to 30 pounds of equipment/files.

Traveling up to 20% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS)office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer