

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102



Internet: www.tceq.texas.gov
Fax: (512)239-0111

State Title: Attorney II
Functional Title:
Job Posting: 16207
Monthly Salary: \$4265.00
Salary Group: B21
Posting Date: 03/30/2016
Close Date: 04/13/2016
Section/Division: Legal-Environmental Law Section/ Legal-Environmental Law Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One(1)
Position #(s): 1042

Job Description:

Provides responsible professional legal and administrative support work for the Texas Commission on Environmental Quality (TCEQ). Conducts legal research; prepares legal opinions and briefs. Participates in administrative hearings and other proceedings in support of permitting programs. Provides assistance to the general public, citizen groups, public officials, and agency staff. Drafts, reviews, and coordinates rule-making proposals. Participates in various special projects. Maintains current knowledge of agency policy and ensures its implementation in area of responsibility.

Military Occupational Specialty (MOS) Codes: 92J0, 04, 235, 27A, 27B, 250X-SC, 4402 44405-4410, 51JX, and 92J0

Minimum Qualifications:

Admission to the State Bar of Texas.

Preferred Requirements:

Experience and/or coursework in environmental law.

Experience arguing cases before trial courts or in administrative hearings; or argument of cases before appellate courts.

Special Requirements:

Moving up to 10 pounds of papers.

Traveling up to 20% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer