

## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: [jobs@tceq.texas.gov](mailto:jobs@tceq.texas.gov)  
Physical Address - 12100 Park 35 Circle, Bldg. A  
Mailing Address - P.O. Box 13087/MC-116  
Austin, Texas 78711-3087  
(512)239-0102



**Internet:** [www.tceq.texas.gov](http://www.tceq.texas.gov)  
**Fax:** (512)239-0111

**State Title:** Natural Resources Spec V  
**Functional Title:**  
**Job Posting:** 16212  
Monthly Salary: \$4598.66 - \$5258.66  
Salary Group: B23  
Posting Date: 04/01/2016  
Close Date: 04/15/2016  
Section/Division: Plan & Technical Review Section/ Water Supply Division  
Work Location: 12100 Park 35 Circle, Austin, TX 78753  
Openings: One(1)  
Position #(s): 11399

### **Job Description:**

Provides technical and administrative consultation, guidance, and support for the Plan and Technical Review Section of the Water Supply Division of the Texas Commission on Environmental Quality (TCEQ). Prepares standards, templates, policies, and procedures for conducting desk-top and on-site evaluations of public drinking water distribution systems, including water chemistry evaluations; trains agency personnel in evaluation procedures. Analyzes the engineering design, maintenance, administration, and operations of public drinking water distribution systems; documents results of evaluations in customized technical reports; and identifies, develops, and monitors corrective action plans to address problems identified. Provides technical assistance to agency personnel and the public, and serves as a liaison/consultant to regional staff regarding engineering, operating, and regulatory issues related to public drinking water distribution systems; develops, directs and implements training for improving the skills of TCEQ public water system investigators and other agency personnel, and develops and reviews training materials used by TCEQ staff and/or TCEQ contractors involved with providing compliance and optimization assistance. Participates in Texas Optimization Program events by conducting, planning and coordinating on-site evaluations of surface water treatment plants, to include analysis of the engineering design, maintenance, administration, and operations of water utility facilities; documents results of evaluations in customized technical reports; and identifies, develops, and monitors corrective action plans to address problems identified. Assists in the professional development of less experienced staff. Reviews and edits correspondence and other documents prepared by others. Plans and administers special projects required for development and implementation of regulatory processes, data collection, and improved management and technical techniques.

**Military Occupational Specialty (MOS) Codes:** 12T, 72D, 8831, 8E000, 9S100, and 1171

### **Minimum Qualifications:**

A bachelor's degree from an accredited college or university, with a major in a natural or physical science, engineering, environmental studies, or related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) , plus six years of full-time experience in environmental activities.

One year of full-time experience in the field of environmental activities may be substituted for each year (30 semester hours) of the required education.

OR A master's degree from an accredited college or university in the degrees listed above, or related fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus five years of the required experience.

OR A doctorate degree from an accredited college or university in engineering, science, environmental science or related fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus four years of the required experience.

OR Two years of full-time experience as a Natural Resources Specialist IV at the TCEQ.

**Preferred Requirements:**

Experience with public drinking water distribution systems analyses, such as evaluation of water quality, or water chemistry assessment

Master's Degree in engineering, water chemistry or related field.

Experience working for or with public water systems.

Project Management Experience.

Experience implementing drinking water rules, regulations, or policy.

Experience giving oral presentations of technical information to technical and non-technical audiences.

Experience preparing reports, correspondence, and recommendations for technical and non-technical audiences.

**Special Requirements:**

Moving up to 15 pounds of paper.

Traveling up to 50% of the time.

**Condition of Employment:**

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer