TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102

Internet: www.tceq.texas.gov

State Title:	**Engineering Specialist I**
Functional Title:	**Environmental Permit Spec I**
Job Posting:	**16254**
Monthly Salary:	$3297.00
Salary Group:	B17
Posting Date:	05/09/2016
Close Date:	05/23/2016
Section/Division:	Air Permits Section/ Air Permits Division
Work Location:	12100 Park 35 Circle, Austin, TX 78753
Openings:	One(1)
Position #(s):	0435

Job Description:

Reviews federal operating permit applications and/or state air permit applications, registrations, and certifications for proposed new and modified construction of facilities that may emit air pollutants. Reviews routine federal operating permit applications and/or state air permit applications, registrations, and certifications (i.e., projects) as necessary, defining all sources of contaminants and appropriate federal and state requirements, including rule interpretations, emission calculations, determination of federal applicability, permit shield issues, and stringency determinations. Communicates with applicants, agency staff, other state/federal agencies, elected officials, stakeholders, and the general public concerning inquiries pertaining to the applicability of federal and state requirements for the permitting process and the technical completeness of projects. Prepares and issues public notice authorizations, certifies proper notice, attends formal and informal public meetings and mediations, responds to public comments as required, and participates as an expert witness as necessary in contested-case public hearings or meetings regarding permit applications and permit by rule registrations. Drafts and edits permit contents and prepares final packages, including comprehensive technical review summaries. Attends and assists in technical training activities concerning federal and state permit reviews. Participates in division, section, and team meetings. Provides support regarding policy and guidance development, the development and maintenance of technical guidance packages and policy memos, assistance in streamlining activities, and representation of the division and agency at meetings, training sessions, presentations, etc.

Military Occupational Specialty (MOS) Codes:

12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1, and 8E000

Minimum Qualifications:

A bachelor's degree from an accredited college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) with a major in engineering, physical science, environmental science, or a related field.

Preferred Requirements:

Advanced degree (master's or PhD or equivalent).

Experience with receiving, processing, or reviewing of environmental permit applications (including, but not limited to, New Source Review, Title V, or other state's environmental agencies).

Registered Engineer-in-Training (EIT), Professional Engineer (PE), or Professional Geologist (PG).

Special Requirements:

Moving up to 20 pounds of office equipment, document and files.

Traveling up to 5% of the time.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer