TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102

Internet: www.tceq.texas.gov

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State Title:	**Natural Resources Spec II**
Functional Title:	**Watermaster Specialist II**
Job Posting:	**16290**
Monthly Salary:	$3081.33
Salary Group:	B17
Posting Date:	06/21/2016
Close Date:	07/06/2016
Section/Division:	Watermasters Section/ Water Availability Division
Work Location:	6801 Sanger Ave, Ste 2500, Waco, TX 76710-7826
Openings:	One(1)
Position #(s):	11379

Job Description:

Conducts diversion site visits and complaint investigations to ensure compliance with Agency and Watermaster rules and regulations. Conducts field visits of surface water diversion sites to include initiating action to stop illegal diversions of state surface water, verifying flow rates through use of mathematical formulas or electronic equipment, and preparing reports; conducts water sampling and reports on dam conditions. Conducts surface water complaint investigations; responds to public inquiries; researches ownership records of water right holders and/or complaints related to ownership issues; prepares reports based on findings and makes recommendations if appropriate.

Maintains databases containing water right holders, and generates reports; provides technical assistance to agency staff, the public, the regulated community, and other interested groups regarding rules, regulations, and policies involving the Watermaster program. Informs management of work status and issues; and assists with developing and implementing standard operating procedures. Conducts presentations involving the Watermaster program; distributes agency related materials; and meets with agency personnel and government officials regarding Watermaster issues.

Military Occupational Specialty (MOS) Codes:

12T, 72D, 8831, 8E000, 9S100, and 1171

Minimum Qualifications:

A bachelor's degree from an accredited college or university, with a major in a natural or physical science, engineering, environmental studies, or related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

One year of full-time experience in the field of environmental activities directly related to the examples of work performed may be substituted for each year (30 semester hours) of the required education.

Preferred Requirements:

Experience conducting environmental inspections and/or investigations.

Experience preparing correspondence.

Experience using Word, Excel, and/or computer databases.

Experience working with irrigation, farming, and/or with industrial practices involving surface water.

Bachelor's or Associates Degree from an accredited College or University.

Special Requirements:

Moving up to 35 pounds of equipment.

Traveling up to 20% of the time.

Using Measuring equipment.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer