

## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: [jobs@tceq.texas.gov](mailto:jobs@tceq.texas.gov)  
Physical Address - 12100 Park 35 Circle, Bldg. A  
Mailing Address - P.O. Box 13087/MC-116  
Austin, Texas 78711-3087  
(512)239-0102



**Internet:** [www.tceq.texas.gov](http://www.tceq.texas.gov)

**State Title:** Chemist II  
**Functional Title:**  
**Job Posting:** 16337 (Re-Opened)  
Monthly Salary: \$3293.41  
Salary Group: B18  
Posting Date: 08/31/2016  
Close Date: 09/15/2016  
Section/Division: Laboratory & Quality Assurance Section/ Monitoring Division  
Work Location: 12100 Park 35 Circle, Austin, TX 78753  
Openings: One(1)  
Position #(s): 0908

**Applicants who previously applied will still be considered and do not have to re-apply**

### **Job Description:**

Participates in audits of environmental laboratories including assisting in preparing reports, monitoring responses, and evaluating effectiveness of corrective actions for the Monitoring Division of the Texas Commission on Environmental Quality (TCEQ). Assists with planning and conducting assessments of laboratories analyzing environmental samples to ensure compliance with accreditation requirements. Assists with preparing and distributing assessment reports; evaluating the effectiveness and the acceptability of corrective action plans proposed by entities assessed; monitoring timeliness of assessment responses; and verifying timeliness and effectiveness of corrective action implementation. Participates in the operation of the laboratory accreditation program; reviews applications submitted by laboratories for accreditation to ensure administrative and technical completeness and acceptability; and assists in the preparation of procedures, reports, and other documents involving laboratory assessments and accreditation. Maintains the information in the Texas Accreditation Bodies (AB) Manager Database and ensures data accuracy for laboratory accreditation section's data systems.

### **Military Occupational Specialty (MOS) Codes:**

92L, 71B, 4T0x1, 43TX, and 61CX

### **Minimum Qualifications:**

A bachelor's degree in a natural or physical science from an accredited college or university which included 24 semester hours in chemistry that included 3 semester hours in analytical chemistry or instrumental analysis (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

### **Preferred Requirements:**

Experience performing audits or assessments of environmental laboratories using the 2009 TNI standard or 2003 NELAC standard and writing resulting reports.

Experience evaluating effectiveness of corrective actions, writing corrective actions, or implementing corrective actions.

Experience in assisting with or preparing and reviewing quality assurance project plans, quality management plans, and/or standard operating procedures related to environmental regulatory programs.

Experience performing and/or overseeing the chemical and/or microbiological analyses of environmental samples using published methods (e.g., air, drinking water, non-potable water, waste, soil, etc.).

Bachelor's degree in chemistry from an accredited university or college.

**Special Requirements:**

Moving up to 10 pounds of paper/files.

Traveling up to 40% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

**Condition of Employment:**

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer