

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102



Internet: www.tceq.texas.gov

State Title: Engineering Specialist I
Functional Title: Corrective Action Spec I
Job Posting: 16373
Monthly Salary: \$3297.00
Salary Group: B17
Posting Date: 08/30/2016
Close Date: 09/14/2016
Section/Division: VCP & Corrective Action Section/ Remediation Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One(1)
Position #(s): 3627

Job Description:

Coordinates soil and ground-water remediation projects for the Texas Commission on Environmental Quality (TCEQ). Oversees and coordinates remediation projects, which includes drafting documents to address technical reviews and queries; tracks correspondence to ensure completion in a timely manner. Tracks project progress to ensure sites are moving toward closure. Assists and/or completes special projects approved by the supervisor. Provides customer service to and responds to inquiries from both internal and external customers.

Military Occupational Specialty (MOS) Codes:

12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1 and 8E000

Minimum Qualifications:

A bachelor's degree from an accredited college or university with a major in engineering, basic science, mathematics, environmental science, computer science or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

One year of full-time experience in performing engineering, technical, or related assignments may be substituted for each year of the required education.

Preferred Requirements:

Experience evaluating fact data, scientific results, or regulatory information.

Experience interpreting and/or applying statutes, rules, regulations, and/or governmental policies.

Experience communicating (verbal and written) technical information.

Training and/or experience with the Texas Risk Reduction Program (TRRP).

Special Requirements:

Moving up to 20 pounds of reports/office supplies and equipment.

Traveling up to 15% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer