

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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Austin, Texas 78711-3087
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Internet: www.tceq.texas.gov

State Title: Program Supervisor VI
Functional Title:
Job Posting: 17050
Monthly Salary: \$4598.66 - \$5851.03
Salary Group: B23
Posting Date: 10/26/2016
Close Date: 11/09/2016
Section/Division: Drinking Water Standards Section/ Water Supply Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One(1)
Position #(s): 11412

Job Description:

Supervises the Drinking Water Assessment (DWA) Team of the Texas Commission on Environmental Quality (TCEQ). Supervises team activities, including personnel management functions which involves interviewing, hiring and developing staff, performance management, etc.; makes recommendations to management on program, operational, and staff needs. Develops, implements, evaluates, and refines procedures for implementation of the public drinking water compliance monitoring, which includes evaluation of state-wide drinking water issues and providing regulatory guidance on rule interpretations and program operations. Confers with and advises key staff and management on policies, procedures, rules, guidelines, and technical requirements for the chemical and microbiological quality of drinking water in Texas. Provides technical support and assistance to regional and central office staff, other state agencies, public water systems officials, and the general public. Leads and participates in rulemaking and rule implementation projects, as assigned.

Military Occupational Specialty (MOS) Codes:

11Z, 13Z, 14Z, 18D, 18F, 18Z, 19Z, 35X, 35Y, 35Z, 68Z, 11A, 131A, 140A, 140E, 14A, 15C, 19A, 19B, 19C, 290A, 29A, 30A, 351L, 351M, 351Y, 352N, 352S, 37A, 37X, 40A, 89E, 641X-LDO, 711X-CWO, 712X-CWO, 715X-CWO, 721X-CWO, 731X-CWO, 732X-CWO, 748X-CWO, 910, 08, 010, 011, 013, 017, 021, 035, 040, BOSN, ELC, ISS, MAT, MED, MLES, MSSD, MSSE, OSS, 6591, 7314, 8999, 0205, 0210, 0302, 0307, 0370, 0520, 0802, 0803, 1802, 1803, 2340, 2602, 5950, 6502, 7002, 7202, 7208, 7210, 7220, 7315, 7502, 8005, 8858, 9701, 9702, 3DoX1, 8U000, 9G100, 16GX, 60Co, 86Mo, and 86Po

Minimum Qualifications:

Experience in the administration of a program relevant to assignment.

OR Graduation from an accredited four-year college or university (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) with major course work in a field relevant to assignment.

Preferred Requirements:

Experience in personnel management (hiring, training, appraising, and/or directing the work of staff).

Experience mentoring technical staff and/or providing technical consultation.

Experience with developing TCEQ rules and recommendations.

Experience working with the regulatory requirements and/or technical aspects of public drinking water systems.

Experience providing assistance to legislative and/or federal activities and initiatives.

Experience in operation or management of a public water system.

Special Requirements:

Moving up to 25 pounds of office supplies.

Traveling up to 20% of the time.

Using Laboratory equipment to conduct chlorine, pH, alkalinity, turbidity, jar testing, etc.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer