

## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Email applications to: [jobs@tceq.texas.gov](mailto:jobs@tceq.texas.gov)

TCEQ: [www.tceq.texas.gov](http://www.tceq.texas.gov)



[www.takecareoftexas.org](http://www.takecareoftexas.org)

### **State Title: Attorney I**

### **Functional Title:**

### **Job Posting: 21002**

Monthly Salary: \$4833.00

Salary Group: B21

Posting Date: 10/02/2020

Close Date: 10/16/2020

Division: Environmental Law

Work Location: 12100 Park 35 Circle, Austin, TX 78753

Openings: Two

Position #(s): 47656, 47704

### **Job Description:**

Performs responsible professional legal and administrative work for the Texas Commission on Environmental Quality (TCEQ). Conducts legal research; prepares legal opinions and briefs. Participates in administrative hearings and other proceedings in support of permitting programs. Provides assistance to the general public, citizen groups, public officials, and agency staff. Drafts, reviews, and coordinates rule-making proposals. Participates in various special projects. Maintains current knowledge of agency policy and ensures its implementation in area of responsibility.

### **Military Occupational Codes:**

92J0, 04, 235, 27A, 27B, 250X-SC, 4402, 44405-4410, 51JX.

### **Minimum Qualifications:**

Admission to the State Bar of Texas.

Note: Individuals taking the September or October 2020 State Bar of Texas exam may be considered for interview.

**Preferred Requirements:**

Experience and/or course work in environmental law.  
Experience arguing cases before trial courts or in administrative hearings, or arguments of cases before appellate courts.  
Experience preparing legal documents, such as drafting pleadings, law reviews, or other published articles.

**Special Requirements:**

Moving up to 5 pounds of paper.  
Traveling up to 20% of the time.  
The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

**Condition of Employment:**

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-select notification.

**To Apply:**

Email a State of Texas Application to [jobs@tceq.texas.gov](mailto:jobs@tceq.texas.gov); or mail to TCEQ Human Resources & Staff Services, P.O. Box 13087, MC – 116 Austin, TX 78711-3087; or submit in person, at 12100 Park 35 Circle, Bldg. A, Austin, Texas 78753 by the close date. An electronically signed copy is acceptable.

In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance at (512) 239-0102.

Texas Commission on Environmental Quality is an Equal Opportunity Employer