

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Email applications to: jobs@tceq.texas.gov

TCEQ: www.tceq.texas.gov



www.takecareoftexas.org

State Title: Engineering Specialist I
Functional Title: Environmental Permit Specialist I
Job Posting: L18105
Monthly Salary: \$3297.00
Salary Group: B17
Posting Date: 06/29/2018
Close Date: 07/18/2018
Section/Division: Wastewater Permitting Section/Water Quality Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One
Position #(s): 1867

Job Description:

Assists in writing routine Industrial State and Texas Pollutant Discharge Elimination System (TPDES) permits and participates in other permit related activities for the Texas Commission on Environmental Quality (TCEQ). Prepares routine TCEQ and TPDES industrial individual and/or general permits and/or authorizations in accordance with state and federal rules, policies, and guidelines; and which consist of applications for renewal or amendment of industrial wastewater permits.

Communicates basic information concerning permits and the permitting process to applicants, agency staff, the public, and the regulated community; attends meetings, and responds to telephone calls and letters received by the TPDES program. Assists in responding to comments on assigned permits and in preparing responses to comments documents, and revises permits and other documents as needed.

Participates in routine special projects as assigned, including maintenance of team permitting shell documents, participates in the rulemaking process, and conducts legislative analyses. Participates in the resolution of routine contested permit applications by assisting senior staff or the team leader in alternative dispute resolutions, attending public meetings, and assisting in the preparation of expert testimony for public hearings before an Administrative Law Judge or the Commission.

Military Occupational Specialty (MOS) Codes:

12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1, and 8E000

Minimum Qualifications:

A bachelor's degree from an accredited college or university with a major in engineering, physical science, environmental science, or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

Preferred Requirements:

Experience working in an environmental or other regulatory field where state and/or

federal regulations need to be implemented for environmental and/or wastewater programs.

Special Requirements:

Moving up to 30 pounds of equipment/files.

Traveling up to 5% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

To Apply:

Email a State of Texas application to jobs@tceq.texas.gov; or mail to TCEQ Human Resources & Staff Services, P.O. Box 13087, MC-116 Austin, TX 78711-3087; or submit in person, at 12100 Park 35 Circle, Bldg. A, Austin, Texas 78753 by the close date. An electronically signed copy is acceptable.

In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance at (512) 239-0102.

Texas Commission on Environmental Quality is an Equal Opportunity Employer