State Title: Natural Resources Specialist V  
Functional Title:  
Job Posting: L20168 (Re-Opened)  
Monthly Salary: $4598.66 - $4850.00  
Salary Group: B23  
Posting Date: 05/15/2020  
Close Date: Open Until Filled  
Section/Division: Laboratory & Quality Assurance Section/Monitoring Division  
Work Location: 12100 Park 35 Circle, Austin, TX 78753  
Openings: One  
Position #(s): 10321  

Applicants who previously applied will still be considered and do not have to re-apply  

Job Description:  
Serves as Quality Assurance Specialist for various air, water, and waste programs, as assigned, for the Monitoring Division of the Texas Commission on Environmental Quality (TCEQ). Prepares and/or reviews complex written quality assurance documents, including quality assurance project plans (QAPPs), applications for analytical method modifications (AMMs), quality management plans (QMPs), and standard operating procedures (SOPs). Performs quality assurance and quality control tasks in support of federal, state, and local air, water, and waste programs. Prepares and schedules annual quality assurance assessment plans for assigned programs; analyzes past audit/inspection results, complaints, and other factors; consults with agency organization and program management; and determines trends and risks to agency programs and projects. Conducts quality assurance assessments of assigned programs; prepares audit plans; conducts on-site assessments; prepares and distributes audit reports; evaluates acceptability, timeliness, and effectiveness of proposed corrective actions; and verifies effective corrective action implementation. Assists in conducting quality assurance assessments of agency QA programs. Assists in coordinating identification and disposition of nonconforming items and activities, including reporting to management, monitoring timely corrective action implementation, and verifying effectiveness of implemented actions. Participates in implementation of the Quality Assurance Database System and ensures accuracy for workgroup’s data and quality assurance documentation systems. Provides expertise, technical guidance, direction, and training to TCEQ staff and others regarding assigned programs.
Military Occupational Specialty (MOS) Codes:
92W, 72D, 8831, 8E000, and 9S100.

Minimum Qualifications:
A bachelor's degree from an accredited college or university, with a major in a natural or physical science, engineering, environmental studies, or related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus six years of full-time experience in environmental activities.
One year of full-time experience in the field of environmental activities may be substituted for each year (30 semester hours) of the required education.
OR A master's degree from an accredited college or university in the degrees listed above, or related fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus five years of the required experience.
OR A doctorate degree from an accredited college or university in engineering, science, environmental science or related fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus four years of the required experience.
OR Two years of full-time experience as a Natural Resources Specialist IV at the TCEQ.

Preferred Requirements:
Experience planning and conducting environmental audits, inspections, or investigations, and/or preparing associated reports. (e.g., air, water, waste, etc.)
Experience preparing and/or reviewing quality assurance project plans, quality management plans, and/or technical standard operating procedures related to environmental regulatory programs.
Experience interpreting and/or administering rules, regulations, or standards related to federal or state environmental programs.
Experience performing environmental sampling and/or experience analyzing environmental samples (e.g., air, water, soil, waste, etc.).
Experience with development and implementation of Total Maximum Daily Load (TMDL) or Nonpoint Source (NPS) projects for impaired water bodies.
Bachelor's degree in basic science, environmental studies, or engineering from an accredited university.

Special Requirements:
Moving up to 25 pounds of equipment/supplies.
Traveling up to 15% of the time.
The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:
TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

To Apply:
Email a State of Texas application to jobs@tceq.texas.gov; or mail to TCEQ Human Resources & Staff Services, P.O. Box 13087, MC-116 Austin, TX 78711-3087; or submit in person, at 12100 Park 35 Circle, Bldg. A, Austin, Texas 78753 by the close date. An electronically signed copy is acceptable.
In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance at (512) 239-0102.

Texas Commission on Environmental Quality is an Equal Opportunity Employer