Natural Resources Specialist V

L20309 (Re-Opened)

Monthly Salary: $4598.66 - $5829.77
Salary Group: B23
Posting Date: 06/19/2020
Close Date: 07/03/2020
Section/Division: Drinking Water Standards Section/Water Supply Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One
Position #(s): 7864

Applicants who previously applied will still be considered and do not have to re-apply

Job Description:
Provides technical assistance to the Drinking Water Standards (DWS) Section Manager in the management and oversight of Section staff, and the coordination of activities and projects related to policies, rules, guidelines, and technical requirements associated with drinking water systems and issues for the DWS Section of the Water Supply Division of the Texas Commission on Environmental Quality (TCEQ). Assists the Drinking Water Standards Section Manager in the management and oversight of section staff and projects to ensure section goals and timelines are met. Provides expertise regarding the development and implementation of programs associated with state and federal rules and regulations involving the Safe Drinking Water Act. Coordinates program activities and other tasks related to the Act. Advises and consults with section management and staff regarding activities related to drinking water systems, as well as legislative activities and initiatives. Consults on division strategic planning activities. Coordinates and ensures responses to inquiries and requests are complete and submitted in a timely manner. Leads and participates in special projects and tasks, as assigned, and ensures that deadlines are met. Provides primary technical support for other agency staff and management who represent the agency at state, regional, and national committees on drinking water issues and regulations. Responds to telephone calls, correspondence, and other requests, and provides appropriate technical assistance concerning compliance with, or understanding of, the TCEQ rules and regulations pertaining to drinking water to other agency staff, governmental entities, industry, and the public. Develops methods for conducting group discussions or other communication with agency staff, the
public, industry, and other government entities concerning policy and technical issues.

**Military Occupational Specialty (MOS) Codes:**
92W, 72D, AG, 180X-RL, 646X-LDO, MST, 790, 72, OAR15, 6842, 6802, 8831, 8866, 1W0X1, 1W0X2, 8E000, 9S100, and 15WX.

**Minimum Qualifications:**
A bachelor's degree from an accredited college or university, with a major in a natural or physical science, engineering, environmental studies, or related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus six years of full-time experience in environmental activities.
One year of full-time experience in the field of environmental activities may be substituted for each year (30 semester hours) of the required education.
OR A master's degree from an accredited college or university in the degrees listed above, or related fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus five years of the required experience.
OR A doctorate degree from an accredited college or university in engineering, science, environmental science or related fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus four years of the required experience.
OR Two years of full-time experience as a Natural Resources Specialist IV at the TCEQ.

**Preferred Requirements:**
Experience mentoring technical staff and/or providing technical consultation.
Experience coordinating the work of staff.
Experience with developing rules and recommendations.
Experience working with the regulatory requirements and/or technical aspects of public drinking water systems.
Experience preparing, proofreading, and editing technical documents.

**Special Requirements:**
Moving up to 20 pounds of paper.
Traveling up to 15% of the time.
The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

**Condition of Employment:**
TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

**To Apply:**
Email a State of Texas application to jobs@tceq.texas.gov; or mail to TCEQ Human Resources & Staff Services, P.O. Box 13087, MC-116 Austin, TX 78711-3087; or submit in person, at 12100 Park 35 Circle, Bldg. A, Austin, Texas 78753 by the close date. An electronically signed copy is acceptable.

In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance at (512) 239-0102.
Texas Commission on Environmental Quality is an Equal Opportunity Employer