State Title: Systems Analyst II
Functional Title: 
Job Posting: L20332 (Re-Opened)
Monthly Salary: $3293.41
Salary Group: B18
Posting Date: 06/19/2020
Close Date: 07/03/2020
Section/Division: Enterprise Support Section/Information Resources Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One
Position #(s): 8886

Applicants who previously applied will still be considered and do not have to re-apply

Job Description:
Provides project management and business analysis guidance for information technology (IT) projects for the Texas Commission on Environmental Quality (TCEQ). Analyzes business area rules and/or data sources for the purpose of producing reporting solutions for agency stakeholders. Completes agency reporting requests (new development, modifications and fixes) using software development lifecycle methods and approved reporting tools. Participates in training of customers in the use of enterprise reporting processes, tools, and solutions. Administers and maintains enterprise reporting application according to agency needs. Creates and/or maintains guidance documentation for enterprise reporting application. Participates in the identification and resolution of system performance issues resulting from malfunctioning reports or other errors. Assists with the implementation of new or enhanced team processes or procedures. Follows team procedures and assists with the creation of new procedures. Analyzes existing procedures for efficiency and effectiveness. Ensures reports developed meet agency, accessibility, and web publishing standards while maintaining time on task reporting.

Military Occupational Specialty (MOS) Codes:
**Minimum Qualifications:**
Two years of full-time experience in systems administration, business process
analysis and modeling, application development, or system and application design.
OR A bachelor's degree from an accredited college or university, or technical college
with a major in computer science, computer information systems, management
information systems, mathematics or a related field (COPY OF OFFICIAL TRANSCRIPT
REQUIRED WITH APPLICATION).
OR Completion of 18 semester hours (27 quarter hours) in computer science,
computer information systems, management information systems, mathematics or a
related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus
one year of the required experience.

**Preferred Requirements:**
Bachelor of Science in Computer Science or Management Information Systems or a
related field.
Experience with SQL or Oracle (9i,10g,11g) databases.
Experience with Crystal Reports or other reporting tools.
Experience with BOEXI or other Enterprise Systems or Systems Administration.
Experience with Toad for Oracles, Oracle's SQL Developer, or similar tools to query
databases.

**Special Requirements:**
Moving up to 40 pounds of paper or computer equipment.
Traveling up to 5% of the time.

**Condition of Employment:**
TCEQ will verify Selective Service registration for males born on or after January 1,
1960. If exempt from Selective Service registration selected candidate must provide
proof of exemption on first day of employment. Offers of employment are contingent
on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct
a criminal history records search on candidates selected for posted vacancies. Only
applicants who are interviewed will receive written non-selection notification.

**To Apply:**
Email a State of Texas application to jobs@tceq.texas.gov; or mail to TCEQ Human
Resources & Staff Services, P.O. Box 13087, MC-116 Austin, TX 78711-3087; or
submit in person, at 12100 Park 35 Circle, Bldg. A, Austin, Texas 78753 by the close
date. An electronically signed copy is acceptable.

In compliance with ADA, if you need any special accommodations during the
employment process, please contact HRSS for assistance at (512) 239-0102.

Texas Commission on Environmental Quality is an Equal Opportunity Employer