

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Email applications to: jobs@tceq.texas.gov

TCEQ: www.tceq.texas.gov



www.takecareoftexas.org

State Title: Natural Resources Specialist III

Functional Title: Compliance Monitoring Coordinator III

Job Posting: L21027

Monthly Salary: \$3520.33

Salary Group: B19

Posting Date: 11/20/2020

Close Date: 12/09/2020

Division: Enforcement

Work Location: 12100 Park 35 Circle, Austin, TX 78753

Openings: Two

Position #(s): 54232, 54233

Job Description:

Performs highly complex monitoring work to evaluate compliance for water quality permits for the Texas Commission on Environmental Quality (TCEQ). Conducts highly complex document reviews to assess compliance with water quality regulations, with special emphasis on documents self-reported by permitted facilities. Identifies violations deemed significantly non-compliant and takes appropriate enforcement actions to ensure violations are addressed. Prepares technical correspondence and documents to initiate informal or formal enforcement action for identified violations with minimal errors. Maintains facility records, self-reported data, and enforcement data on required tracking systems and conducts quality control of entered data within established timeframes. Provides technical assistance to the regulated community, the public and agency staff on self-reported water quality data. Serves as an expert for one or more specific aspects of the compliance monitoring program.

Military Occupational Codes:

92W, 72D, AG, 180X-RL, 646X-LDO, MST, 790, 72, OAR15, 6842, 6802, 8831, 8866, 1W0X1, 1W0X2, 8E000, 9S100, and 15WX.

Minimum Qualifications:

A bachelor's degree from an accredited college or university, with a major in a natural or physical science, engineering, environmental studies, or related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus two years of full-time experience in environmental activities.

One year of full-time experience in the field of environmental activities may be substituted for each year (30 semester hours) of the required education.

OR A master's degree from an accredited college or university in the degrees listed above (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus one year of the required experience.

OR A doctorate degree from an accredited college or university in engineering, science, environmental studies or related fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

OR Two years of full-time experience as a Natural Resources Specialist II at TCEQ.

Preferred Requirements:

Experience interacting with a regulated community or customer base.

Experience using Microsoft Office software, Including Word, Excel, and Outlook.

Experience communicating technical information.

Special Requirements:

Moving up to 10 pounds of paper.

Traveling up to 5% of the time.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-select notification.

To Apply:

Email a State of Texas Application to jobs@tceq.texas.gov; or mail to TCEQ Human Resources & Staff Services, P.O. Box 13087, MC – 116 Austin, TX 78711-3087; or submit in person, at 12100 Park 35 Circle, Bldg. A, Austin, Texas 78753 by the close date. An electronically signed copy is acceptable.

In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance at (512) 239-0102.

Texas Commission on Environmental Quality is an Equal Opportunity Employer